

# ***Recreation Advisory Board***

## ***Agenda***

**Monday, November 25, 2024**  
**Louisville Recreation & Senior Center**  
**900 W Via Appia**  
**6:30pm**

*Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.*

- *You can call in to 1-719-359-4580 or 1-833-548-0276(Toll Free) Webinar ID #886 7577 1709*
- *You can log in via your computer. Please visit the City's website here to link to the meeting: [www.louisvilleco.gov/rab](http://www.louisvilleco.gov/rab)*

*The Board will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at [KathyM@LouisvilleCO.gov](mailto:KathyM@LouisvilleCO.gov).*

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Comments on Items Not on the Agenda
- VI. Staff Updates

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office at 303.335-4536 or [MeredythM@LouisvilleCO.gov](mailto:MeredythM@LouisvilleCO.gov). A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574.

- Budget Update-Kathy Martin

VII. Board Updates

- Outdoor Rec Amenities Update
- Board Feedback
- Create list of questions for Finance Director

VIII. Discussion Items for Next Meeting

IX. Adjourn

# ***Recreation Advisory Board***

## ***Meeting Minutes***

**October 28, 2024  
Recreation Center  
900 West Via Appia  
6:30 PM**

**Call to Order** – Chairperson Norgard called the meeting to order at 6:30.

**Roll Call** was taken and the following members were present:

Board Members Present: Dick Friedson, Angie Layton, Gene Kutscher, Douglas Minter, Lisa Norgard, Mary O'Brien, Michele Van Pelt

Board Members Absent: none

Staff Members Present: David Baril, David Dean, Kathy Martin

City Council Member Present: Deb Fahey

Public Members Present: Dan Brenner and High School Students – Ryder, Marisa, Eliza, Addy, Lucy, Caleb, Cedar

**Approval of Agenda** – The agenda was approved by all members.

Motion: Michele Van Pelt

Second: Gene Kutscher

**Approval of Meeting Minutes** – The minutes from the September 26 meeting were approved as written.

Motion: Angie Layton

Second: Lisa Norgard

**Public Comments on Items Not on the Agenda** – None

### **Staff Updates**

Golf Maintenance – David Dean

- The cart path project on 13 was completed. David has heard compliments from golfers and home owners.

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***City of Louisville***

*Recreation Division 900 West Via Appia Louisville CO 80027  
303.335.4903 (phone) www.LouisvilleCO.gov*

- A new mechanic started working. The horticulturalist is leaving for a full-time position. The horticulturalist position will be posted in January.
- The Xcel project is almost done.
- When asked about cutting holes in the practice green, David said that the practice green is too small to cut holes, and the green is much healthier with the current way of managing things.
- Signage for Hole #1 will be coming soon.
- The green cone in the middle of the sidewalk is there to keep people from driving golf carts down the step. RAB members suggested putting something there that looks more attractive.
- Homeowners are encroaching on the golf course in several areas, adding landscaping in some cases. David is working with a committee to deal with this issue. The plan is to contact the homeowners and come to an understanding regarding what is acceptable and an acknowledgement that the land belongs to the City. Gene Kutscher said that sometimes the homeowners start to manage the land, because the City is not maintaining it. An example would be mowing a border between the golf course and the homeowner's property. Gene added that leaving long grass and vegetation around the pond is important for bird habitat.
- In response to a comment from Lisa Norgard about kids fishing in the pond, David said that staff asks them to leave when they see them. However, the kids often come back. He is also making sure that all staff relay the same message.
- Staff will replace the cups and flags in the spring.
- Some trees need to come down next year. It's a big enough project that it will be contracted out. David plans to add diversity in the type of trees that are planted.
- Employees are asked to be respectful when using leaf blowers around golfers.
- Staff does not do anything about voles. Coyotes, bobcats, hawks, and eagles help manage the voles.
- The bunkers will be redone, but that will occur a few years out.
- A First Green event introduced high school students to the work involved in golf course maintenance, including electricity, soils, and horticulturalist work.
- RAB members expressed appreciation for David's work in maintaining the golf course.

#### CCGC Season Pass Conversation – David Baril

- David presented the proposed season pass rates and explained the criteria used to determine the revenue per round for each type of season pass. He uses the industry standard for determining the cost per round, then compares the percentage of rounds played versus the percentage

of revenue generated. The Imperial class and the Regal class are out of kilter with this comparison, and they need to be adjusted accordingly. The main reason for the difference is related to range balls. David presented the proposed increases.

- David presented a comparison of the rates and passes with those at nearby golf courses. None of these have an unlimited range ball plan. He contemplated removing unlimited range balls from the pass, but decided that would have a negative response from the community. It would be better to increase the price.
- When asked why the golf course needs to raise the cost, David responded that this was a mandate from the Finance Department. Expenses have gone up across the board for everything, including salaries, equipment, electricity, and supplies.
- Dick Friedson asked what happens with the profit that the golf course makes. David responded that excess revenue goes into an enterprise fund for golf. Kathy added that 15 percent of the yearly golf course expenditures has to stay in the fund. David said that he will be able to use the additional funds with Council approval. The following line items totaling \$1,074,915 have been approved: a new golf cart fleet with lithium batteries, a robotic mower, cart path repairs, basement improvements, interior improvements, new fixtures in the restrooms, repair of a sewage issue, and an upgrade of the maintenance facility.
- David also proposed adding a new discount, a Super Senior Discount of 8% for golfers over 80. This would not combine with the Resident Discount.

**MOTION:** The Recreation Advisory Board approves the Coal Creek Golf Course proposed Season Pass Rate increases and the addition of a Super Senior Discount.

Motion: Gene Kutscher

Second: Mary O'Brien

The motion passed unanimously.

RAB members requested that the City Finance Director attend a meeting to answer questions about how funds can be raised and designated for a specific purpose, such as building a new golf clubhouse or building pickleball courts. The current rules state that any money raised by a group goes to the general fund.

Recreation and Senior Services Updates – Kathy Martin

- The new app is available and can be downloaded from an app store. However, the bar code scan-in is not quite ready. The app connects to the fitness schedule, the pool schedule, and the website to sign up for classes and rentals.
- There is an opening for a head lifeguard on the morning schedule.

- There have been many successful special events, including a Senior Health and Resource Fair and the Floating Pumpkin Patch.
- The City Manager position has been posted. The deadline to apply is December 1.
- Kathy will check out the possibilities for window shades on the east side of the gym over the walking track.
- EDI training for interested board members is scheduled this week.
- The Comprehensive Plan workshops and open house are scheduled for November 7.

## **Board Updates**

### Outdoor Rec Amenities Update

- Gene appreciated that the tennis wind screens were rolled up neatly on time. He said that it's important for staff to blow off leaves from the courts during the fall. There are trees near many of the courts.
- Lisa said that the Outdoor Rec Subcommittee will meet on November 12.
- Dick said that a cyclocross facility or BMX park would be welcomed by some community members. Kathy said that the area south of the Rec Center is already used for races. RAB members expressed support for this use of the area, while maintaining that soccer/multipurpose fields should have priority for any large, relatively flat tracts of land.

### 2025 Work Plan

Lisa presented a proposed Work Plan for 2025, with the schedule designed to align with the City Council schedule. RAB members suggested a few changes. Lisa will update the Work Plan with the suggestions.

### Meeting Dates

- Most members can attend on Thanksgiving week, so the meeting will be November 25, the regular 4<sup>th</sup> Monday of the month.
- The tentative date for a December meeting is December 16, if there is enough business to discuss.

## **Discussion Items for Next Meeting**

Staff Updates

Outdoor Rec Subcommittee Update

Budget Update

Board Updates

**Adjourn** – The meeting was adjourned at 8:02.

Motion: Lisa Norgard

Second: Mary O'Brien