

9/20/2024

Prospective Bidders

RE: Louisville Water Treatment Plant – Request for Sludge Removal Quotes

The City of Louisville (City) is seeking quotes from qualified contractors for sludge hauling services for the 2024 calendar year. Services will include the removal, transport, and disposal of sludge from drying beds at the Howard Berry Water Treatment Plant (HBWTP) and lower pond at the Sid Copeland Water Treatment Plant (SCWTP). Work shall be completed no later than December 31st, 2024.

The City's Water Treatment Facilities are located at 7000 Marshall Road for the Howard Berry Plant and 1955 N. Washington St. for the Sid Copeland Plant. Services will be conducted during normal business hours: Monday through Friday from 7:00 am until 4:30 pm. No weekend or after hour services will be conducted unless previously approved.

- Quotes should include price per ton and any associated fees such as sample testing, fuel surcharges, etc.
- Quotes must include references from at least three projects with similar requirements that have been completed during the past five years. Include email address and phone number of client contact
- Quotes shall include pricing to assist the City with any permitting and regulatory requirements related to removal and transport of dried material.

Quotes should be prepared and submitted via email to gvenette@louisvilleco.gov. Quotes will be accepted until **2:00 PM Mountain Time on October 10th 2024**. Late quotes will not be accepted. No quotes may be withdrawn within a period of sixty (60) days after the quote deadline. Quotes shall be labeled "**City of Louisville – WTP Sludge Hauling RFQ**":

Questions can be directed to:

Greg Venette
Utilities Superintendent
303-335-4790
GVenette@louisvilleco.gov

Quote Submission Schedule		
Event	Date	Time
Inquiry Deadline	10/4/2024	5:00 pm
Final Response to Inquiries	10/7/2024	5:00 pm
RFQ's Due	10/10/2024	2:00 pm

Additional Information:

1. Available Drawings for the Howard Berry Water Treatment Plant drying beds have been uploaded to give contractors a sense of volume of sludge that needs to be removed. Sid Copeland Water Treatment plant lower pond drawings are not available. Volume estimates are below:
 - a. North Water Treatment Plant Pond – 100 to 150 yards of sludge hauled once a year
 - b. South Water Treatment Plant Drying Beds – 200 to 300 yards of sludge hauled once a year

*Above data are estimates and vary with actual production

2. Lab testing results for 2024 have been uploaded for prospective bidders. The Contractor will be responsible for collecting and analyzing any additional required samples for 2024.
3. If applicable, please prepare quotes with options based on hauling tiers.
4. Quotes for the compliance and recommendations portion should be called out separately from the sludge removal for comparison.
5. All efforts need to be made to remove the minimum amount of filter media material while removing sludge from the drying beds, E.g a bobcat with tracks. Additionally, no equipment should damage the beds underdrains or membranes. Contractor will be responsible for any excessive damage done to the beds during sludge removal.
6. Site visits are allowed, please contact Greg Venette to schedule (contact information above).

Standard Terms and Conditions

When preparing a proposal for submission in response to this RFQ, contractors should be aware of the following terms and conditions which have been established by the City of Louisville:

- This request for quotes is not an offer to contract. The provisions in this RFQ and any purchasing policies or procedures of the City are solely for the fiscal responsibility of the City, and confer no rights, duties or entitlements to any party submitting quotes. The City of Louisville reserves the right to reject any and all quotes, to consider alternatives, to waive any informalities and irregularities, to abandon the project and this RFQ at any time, and to re-solicit quotes.
- Contractor acknowledges that any potential expenditure incurred by selected firm outside the current fiscal year is contingent upon appropriation, budgeting, and availability of specific funds for such proposed expenditure. The current fiscal year ends on December 31, 2024.
- The City of Louisville reserves the right to conduct such investigations of and discussions with those who have submitted quotes or other entities as they deem necessary or appropriate to assist in the evaluation of any quote or to secure maximum clarification and completeness of any quotes.

- The successful proposer shall be required to sign a contract with the City in a form provided by and acceptable to the City. The contractor shall be an independent contractor of the City.
- The City of Louisville assumes no responsibility for payment of any expenses incurred by any proponent as part of the RFQ process.
- All responses to this RFQ become the property of the City upon receipt and regardless of selection or rejection, and will not be returned, except that the City may return late responses submitted after the response deadline. Any trade secrets or confidential commercial or financial information submitted with any response is subject to potential disclosure, and submitting it constitutes proposer's waiver of any recourse against the City in respect to disclosure and proposer's agreement to indemnify the City for any costs, legal fees or expenses incurred in relation to any proceeding concerning disclosure of such information. Any trade secrets or confidential commercial or financial information submitted with a response shall be clearly segregated and marked; provided; however, that neither cost information nor the total RFP will be considered proprietary. The City will notify the vendor of any request for disclosure of information so segregated and marked that may be subject to nondisclosure, and it will be the responsibility of the vendor to object and to pursue any legal actions pursuant to Colorado law. A vendor shall notify the City within 24 hours of notification by City of request for disclosure of the vendor's objections to disclosure and the vendor's intent to pursue lawful protection under Colorado law.