



Historical Museum Advisory Board

Agenda

Wednesday, July 17, 2024
Library Meeting Room
951 Spruce Street
6:30 PM

Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- *You can call in to: +1 386 347 5053 or 888 788 0099 (Toll Free)*
- *Webinar ID Number: 825 4701 2866*
- *You can log in via your computer. Please visit the City's website here to link to the meeting: www.LouisvilleCO.gov/historicalmuseumboard.*

The Board will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at gyang@louisvilleco.gov.

- I. Call to order
- II. Roll call
- III. Approval of agenda
- IV. Approval of minutes for the May 15, 2024 regular meeting – *see attached draft*
- V. Public comments on Items Not on the Agenda

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, or taped material, should contact the City Clerk's Office (303.335.4536 or 303.335.4574) or ClerksOffice@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574 o email ClerksOffice@LouisvilleCO.gov.

- VI. Report from liaison from the Historic Preservation Commission, Sloane Whidden (3 minutes)
- VII. Report from Louisville History Foundation board representative, Gordon Madonna (3 minutes)
- VIII. Updates on Museum – Gigi Yang, Museum Services Supervisor, and Sharon Nemechek, Director of Cultural Services
 - A. Museum staff intro – Sophia Imperoli – Public History and Oral History
 - B. Budget updates
 - C. Museum buildings and campus
 - D. Museum Services Supervisor’s written report – *see attached memo*
 - E. Updates on Museum operations & projects
 - F. Approval of Deeds of Gifts from donors
 - G. Advice sought on donations of other artifacts being offered
- IX. HMAB workplan -*see attached*
 - A. Council Invitation for Louisville History Month, September 3 – public comments section
 - B. Proclamation for Louisville History Month
 - C. EDI training
- X. Pioneer Award Nominations – *see attached*
- XI. Chair’s Report
- XII. HMAB comments & discussion items for next meeting (September 18, 2024)
- XIII. Adjourn

Historical Museum Advisory Board

Minutes

**Wednesday, May 15, 2024
Library Meeting Room
951 Spruce Street
6:30 PM**

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- I. **Call to order:** HMAB Chair John Honan called the meeting to order at 6:31PM
- II. **Roll call:**

HMAB Members Present: John Honan, Scott McElroy, David Hosansky, Rebecca Ferguson, Nicole Garcia, Jonathan Ferris

HMAB Members Absent: Joe Teasdale

Other Representatives Present:

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Gigi Yang, Museum Services Supervisor

Hadley Kluber Seifert, Museum Collections Manager

Sloane Whidden, HPC Liaison

- III. **Approval of agenda:** Members approved the agenda, vote 6 to 0
- IV. **Approval of minutes for the March 20, 2024 regular meeting:** Members approved the minutes with the correction of the call to order time changed from 6:00 PM to 6:30 PM, vote 6 to 0
- V. **Public comments on Items Not on the Agenda:** None
- VI. **Report from liaison from the Historic Preservation Commission, Sloane Whidden:** Sloane reported, that she and Gigi participated in presenting plaques to the last round of homes landmarked in the city
- VII. **Report from Louisville History Foundation board representative, Gordon Madonna:** No report
- VIII. **Updates on Museum – Gigi Yang, Museum Services Supervisor, and Sharon Nemechek, Director of Cultural Services:**
 - A. **Museum staff intro – Hadley Kluber Seifert – Collections management:** Hadley introduced herself to the Board, talked about her background, and reported about her duties at the museum. At the moment Hadley is working on updating the collections catalogue for the location and the condition of the museums objects.
 - B. **Budget updates:** The 2025 budget request for the museum is going to include moving all the part time associates to full time employees. The SCFD budget is being spent on conservation projects like repairing the menu, getting the Rex curtain relocated, building on the education collection materials creating finding aids and working on the outdoor spaces on the campus. The Museum is interviewing for two interns over the summer to work on collections, and for outreach and education. Peter Stewart is still working on the Miners cabins, his next report is due in June for the expenses for restoring the cabins.
 - C. **Museum buildings and campus:** Plans are moving forward on getting the chimney on the Jacoe store repaired, and having Ed Helmstead to touch up the signs on the Jacoe store as well.
 - D. **Museum Services Supervisor’s written report:** No additional information from written report
 - E. **Updates on Museum operations & projects:**
 - i. **Code of Ethics – AAM:** The Board went over the AAM code of ethics and the museum will work on creating their own unique code of ethics.
 - F. **Approval of Deeds of Gifts from donors:**

The HMAB members approved the deeds by vote of 6 to 0, for the following donations:

1. Hugh Patterson – Book – “Colorado Headlines: A History of the State in Selected Newspapers of the Day” c. 1926 – Education Collection
2. erika winter – “Beautiful Cakes Aluminum Cake Decorator” set – Education Collection
3. Estate of Lola Dixon Gaudreau – Book c.1880 – “The History of Coal Creek and Boulder Valley”, Dixon family portrait photograph, newspaper- The Colorado Banner from July 10, 1883 (Minnie Eggleston), two scrapbooks containing tax records, wills, land transactions, and other documents related to Louisville and Superior, Digital scans of Dixon family photos related to Lola Dixon Gaudreau and Vera Taylor.

4.

G. Advice sought on donations of other artifacts being offered: No advice sought

IX. HMAB Work Plan for 2024:

A. Review Work Plan for 2024: The Board went over the work plan and to see if there are any additional action points that need to be added.

X. Chair’s Report: No report

XI. Open Government Training for Advisory Boards – May 22: The Board members who need to attend the open government training are reminded to attend the next training on May 22nd.

XII. HMAB comments & discussion items for next meeting (July 17, 2024):
None

XIII. Adjourn: The HMAB meeting adjourned at 7:01 PM. The net meeting is scheduled for July 17, 2024.



Memorandum

To: Historical Museum Advisory Board
From: Gigi Yang, Museum Services Supervisor
Date: July 17, 2024
Re: Museum Services Supervisor's Report

This summer has been busy with improvements to the Museum campus. Local sign painter, Ed Helmstead, completed cleaning and touch ups to the hand-painted signs on the Jacoe building which included the "Coca Cola" mural, "Louisville Historical Museum" sign over the front door, and the small "Parking" sign. The signs had become sun faded and are now restored to their original vibrancy. Parks cleaned up and added new plantings to the garden beds and Museum staff planted an Italian garden in the Courtyard planter boxes. We are also very pleased to have the addition of the "Fire Vase" a bronze sculpture of a vase that survived the Marshall Fire. Artist James Dixon will attend the September First Friday to talk about the sculpture and its conservation after the fire. We are in the process of adding UV film to the windows in the Jacoe building and Tomeo House to help protect historic artifacts from harmful UV radiation that can fade and damage materials.

We are happy to welcome two summer interns - Millie Keogh is the Outreach and Education intern and Kira Boatright is the Collections intern. Millie is pursuing an undergraduate degree in English at Dartmouth College and has been assisting with tours and programs, as well as preparing education materials for the outdoor education space. Kira is earning a master's degree in history from UC Denver and is assisting with the collections re-organization and inventory projects.

In June, the American Association for State and Local History (AASLH) awarded the Museum a Leadership in History Award of Excellence for our work on the Marshall Fire Story Project. This project was launched in the immediate aftermath of the Marshall Fire to document the historic nature of the event through collecting personal accounts, oral histories, photos, and documents as well as assisting victims with fire-damaged items salvaged from their homes through a series of conservation workshops. The Award of Excellence is a national award that recognizes projects demonstrating "excellence in the collection, preservation, and interpretation of state and local history in order to make the past more meaningful to all people."

Museum Associates Summer King and Hadley Kluber Seifert recently completed a grant-based project for Museums for Digital Learning, an online resource that provides educational content based on Museum collections around the world. Summer and Hadley developed a module on coal and coal-mining for 6-8th graders. Sophia Imperoli has been researching and working on the next Louisville Historian feature article on women business owners.

Historical Museum Advisory Board

Work Plan 2024

1

- ## Role of Historical Museum Advisory Board
- Advisors
 - We act as a sounding board to the Museum Supervisor and her staff on policy and strategy issues
 - Advocates
 - We act as advocates for the Museum – promoting Louisville History Month
 - We build awareness in the community and with City Council of Museum activities and needs
 - We recognize community leaders through the annual Pioneer Award
 - Volunteers
 - We volunteer at Museum events around the community

2

Museum Mission

Be a Part of the Story!
Connect and share in the heart of Louisville

3

- ## Museum Strategic Plan
- Engaging Audiences:**
 Increase visitations and program participation for all ages.
 - Enhance the Visitor Experience:**
 Become a cultural destination in Louisville.
 - Activate Collections:**
 Make community objects and stories more visible.
 - Community Commitment:**
 Build and foster relationships across the community.
 - Professional Presence:**
 Recognized as a resource for historical education.

4

City Council Priorities

2M - Equity, Diversity and Inclusion

5H - Economic Vitality

5

Historical Museum Advisory Board Work Plan

2M - Equity, Diversity and Inclusion

- HMAB will receive training in EDI principles and practices in order to meaningfully support this initiative.
- HMAB will work with Museum staff on regular review of policies and practices to identify those that no longer align with EDI ideals.
- Members of the HMAB will attend, volunteer at, or assist with Museum programming that supports the aims of the City's EDI initiatives.
- Members of the HMAB will work to attract a more diverse pool of candidates for selection by Council to serve on the Board.

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Historical Museum Advisory Board Work Plan

5H - Economic Vitality

- HMAB will support the Museum's role as a community resource, as stewards of local history, and as tourist destination.
- HMAB will promote engaging programming of interest to our diverse community that will bring community members and tourists to the Historic Downtown area, supporting the City's vision of creating a great small-town feel.
- HMAB members will volunteer at Museum events, such as First Fridays, to draw community members downtown.
- HMAB will promote the Museum Campus as a welcoming space and build awareness for an expansion of the Museum or Museum Campus to include collections storage, programming space, and other amenities.

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Louisville Historical Commission Pioneer Award

*Revised by the Louisville Historical Commission
Sept. 20, 2023*

1. Introduction:

- 1.1 The Louisville Historical Commission presents the Pioneer Award to a person or persons, or to an organization at the annual Chamber of Commerce Banquet to be held each year.
- 1.2 At least one representative from the Historical Commission attends the banquet to make the official presentation.
- 1.3 The presentation speech is typically written so that it may be included in the next issue of *The Louisville Historian*.

2. Qualifications for the Award:

- 2.1 The recipient should be a person or persons or an organization who, through his/her or their business and personal activities, is recognized within the Louisville community as an active or previously active contributor to the ongoing or past successes and welfare of the community.
- 2.2 As the Louisville Historical Museum is committed to collecting, preserving, and sharing a full range and diversity of experiences in our community, these values should be expressed with this award.
- 2.3 The award is given in recognition of the past achievements in spirit and time in promoting the interests and future of the City of Louisville through his/her or their personal service to the community and its residents.
- 2.4 The Pioneer Award may be presented as a posthumous award, in which case it will be presented to the recipient's family.
- 2.5 The Pioneer Award may be presented to a living person.

3. Procedures for the Award:

- 3.1 Anyone may nominate an individual, business, or organization for the Pioneer Award.

- 3.2 Nominations may be made to any Louisville Historical Commission Member or to the Louisville Historical Museum Supervisor for referral to the Commission.
- 3.3 The Louisville Historical Museum Supervisor shall place a notice in the Spring edition of the Louisville Historian seeking nominations for the Pioneer Award.
- 3.4 Nominations should include all relevant information and facts which would support the request.
- 3.5 Nominations should be submitted as early as possible for the Commission to review.
- 3.6 The Commission may ask for guidance from the Louisville Historical Museum Supervisor or anyone from within the community with an interest.
- 3.7 All nominations are confidential and only the final award recipient will be identified.
- 3.8 At the May meeting, the Commission shall make initial recommendations for nominations for the award.
- 3.9 The Commission will consider initial background information for each nomination at the July meeting and seek to narrow the nominations down to two at that meeting.
- 3.10 The Commission or a subcommittee of one or more members may research and provide any additional information for the nominations.
- 3.11 Should there be more than one nomination, the nomination(s) not chosen may be considered for the following year's award.
- 3.12 The Commission shall make the final nomination(s) at the November meeting.
- 3.13 A subcommittee of one or more members shall prepare a draft presentation for the award for consideration at the following January meeting.
- 3.14 After the January meeting, the subcommittee shall revise the draft presentation for the award and forward it along with a photo of the recipient, if available, to the Louisville Historical Museum Services Supervisor for finalization, notification, processing and possible inclusion into *The Louisville Historian*.

Louisville Historical Commission Pioneer Award Past Recipients

1985	J.J. Steinbaugh	2006	Virginia Caranci
1986	Charles, Iona, & Quentin Thomas	2007	Bill and Betty Buffo
1987	Dr. Lucius Cassidy Sr.	2008	David Ferguson
1988	Joe Colacci	2009	Patricia Seader
1989	John "Ring" Dionigi	2010	Frank Domenico
1990	Martha Eberharter	2011	Lawrence Enrietto
1991	G.R. Henning	2012	George Brown
1992	Eugene Caranci	2013	Barbara DiSalle
1993	Susie DiGiacomo	2014	Marion Junior
1994	Lewton McCorkle	2015	Dick DelPizzo
1995	Fr. Benedict Ingenito OSB	2016	Ted & Carolyn Manzanares
1996	Frank Rizzi	2017	Anthony "Joe" Madonna
1997	L.C. "Bun" Graves	2018	Donald William "Donnie" Buffo
1998	Vera Taylor	2019	Leon Wurl
1999	Eileen Schmidt	2020	Keith Helart
2000	Eliseo Jacoe	2021	The Louisville Community
2001	Joe Carnival	2022	Debbie Krueger
2002	Robert Ross	2023	Janet Russell
2003	Glenn Steinbaugh	2024	Ed Helmstead
2004	Donald Ross		
2005	Carolyn Conarroe		