

City Council Meeting Minutes

**June 18, 2024
City Hall, Council Chambers
749 Main Street
6:00 PM**

Call to Order – Mayor Leh called the meeting to order at 6:00 p.m. **Roll Call** was taken and the following members were present:

City Council: *Mayor Chris Leh
Mayor Pro Tem Caleb Dickinson
Councilmember Tim Bierman
Councilmember Deborah Fahey (attended remotely)
Councilmember Barbara Hamlington
Councilmember Dietrich Hoefner (attended remotely)
Councilmember Judi Kern*

Staff Present: *Jeff Durbin, City Manager
Samma Fox, Deputy City Manager
Meredyth Muth, City Clerk*

Others Present: *Kathleen Kelly, City Attorney*

APPROVAL OF AGENDA

Mayor Leh called for changes to the agenda and hearing none asked for a motion.

Motion: Mayor Pro Tem Dickinson moved to approve the agenda, seconded by Councilmember Hamlington. **Vote:** All in favor.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND ON THE CONSENT AGENDA

Terry Barr, Louisville, stated he was disappointed in the restriping of Via Appia as he feels it was against the wishes of the majority of residents. He asked the Council to reconsider the decision.

John Willson, Louisville Fire, stated the District has submitted a letter of support for including home hardening requirements in the next building code updates. He stated they will be mowing the outskirts of Fire Station 2.

City of Louisville

*City Council 749 Main Street Louisville CO 80027
303.335.4536 (phone) www.LouisvilleCO.gov*

APPROVAL OF THE CONSENT AGENDA

Mayor Leh asked for changes to the consent agenda; hearing none he asked for a motion. **Motion:** Mayor Pro Tem Dickinson moved to approve the consent agenda, seconded by Councilmember Kern. **Vote:** All in favor.

- A. ***Approval of Bills***
- B. ***Approval of Minutes: October 17, 2023; November 28, 2023;***
- C. ***December 5, 2023; May 28, 2024; June 11, 2024***
- D. ***Approval of Holiday Lighting and Maintenance Agreement***
- E. ***Approval of Contract with Granicus for GovAccess Website CMS and GovDelivery Email & SMS Communications Platform***
- F. ***Award Five-Year Trash, Recycling, and Compost Hauler Contract***

COUNCIL INFORMATIONAL COMMENTS ON PERTINENT ITEMS NOT ON THE AGENDA

Mayor Leh noted Councilmembers Fahey and Kern and he are attending the Colorado Municipal League conference this week in Loveland. He urged everyone to sign up for Boulder County text alerts to stay informed.

CITY MANAGER'S REPORT

City Manager Durbin reported staff is working on the Steinbaugh Pavilion's structural issues and hopes to have them fixed soon. He invited everyone to the July 4th festivities as well and to the two new playground ribbon cutting ceremonies on Friday.

REGULAR BUSINESS

PROCLAMATION OBSERVING JUNETEENTH NATIONAL INDEPENDENCE DAY

Mayor Leh introduced the item and read the proclamation.

MOTION: Mayor Leh moved to approve the proclamation; seconded by Councilmember Kern.

VOTE: Motion passed by unanimous voice vote.

ORDINANCE NO. 1875, SERIES 2024 – AN ORDINANCE IMPLEMENTING A RATE INCREASE IN THE EMERGENCY TELEPHONE CHARGE – 1ST READING – SET PUBLIC HEARING 7/9/24

Mayor Leh introduced the ordinance by title.

MOTION: Mayor Pro Tem Dickinson moved to approve the ordinance on first reading and set the public hearing for July 9, 2024; seconded by Councilmember Fahey.

VOTE: Motion passed by unanimous voice vote.

EXECUTIVE SESSION

PERSONNEL MATTER

(Louisville Charter, Section 5-2(b) – Authorized Topics – Discussion of a personnel matter involving an employee directly appointed by the City Council and C.R.S. 24-6-402(4)(f))

Mayor Leh introduced the executive session.

City Attorney Kelly stated she is requesting an executive session for the purpose of discussion of a personnel matter involving an employee directly appointed by the City Council pursuant to Section 5-2(b) of the Home Rule Charter and C.R.S. 24-6-402(4)(f)). It is her opinion that no additional information can be provided in the public meeting without disclosing confidential matters.

City Clerk Muth read Section 2.90.050 of the Louisville Municipal Code, which outlines the topics permitted for discussion in an executive session.

City Attorney Kelly stated authority for the executive session is given in Section 5-2(b) of the Home Rule Charter which authorizes an executive session for the purpose of discussing the performance of employees directly appointed by the City Council. An executive session for this purpose is also authorized by the Open Meetings Law, Section 24-6-402(4)(f) of the Colorado Revised Statutes unless the employee who is the subject of the executive session has requested an open meeting. No such request has been received.

MOTION: Mayor Leh moved to go into executive session for the purpose of discussing a personnel matter involving an employee directly appointed by the City Council, and that the executive session include City Attorney Kathleen Kelly. Seconded by Mayor Pro Tem Dickinson.

VOTE: Motion carried by unanimous roll call vote.

Council adjourned to executive session at 6:16 pm. The Council meeting reconvened at 8:23 pm.

REPORT – DISCUSSION/DIRECTION/ACTION — PERSONNEL MATTER

City Attorney Kelly reported that while in executive session the Council discussed a personnel matter regarding an employee directly appointed by the City Council. In follow up she requested the City Council authorize her to engage special counsel to assist with further handling of this matter; authorize the Mayor to provide notification on behalf of the City Council placing the employee on leave with pay; and call an emergency Special City Council meeting for Wednesday, June 19, 2024 at 8:30 pm for this matter if you determine this special meeting is urgently necessary in order to take action on an unforeseen matter requiring immediate action.

MOTION: Mayor Leh moved to authorize the City Attorney to engage special counsel to assist with further handling of this matter; authorize the Mayor to provide notification on behalf of the City Council placing the employee on leave with pay; and call an emergency Special City Council meeting for Wednesday, June 19, 2024 at 8:30 pm. Seconded by Mayor Pro Tem Dickinson.

VOTE: Motion carried by unanimous roll call vote (Councilmember Hoefner absent).

CITY ATTORNEY'S REPORT

None.

COUNCIL COMMENTS, COMMITTEE REPORTS, AND IDENTIFICATION OF FUTURE AGENDA ITEMS

None.

ADJOURN

Members adjourned at 8:25 pm.

Christopher M. Leh, Mayor

Meredyth Muth, City Clerk