



REQUEST FOR BID

**Mission Green Tennis Court Resurfacing
(Post Tension Concrete Overlay)**

Project Number: 301511-630176

**PROPOSALS WILL BE ACCEPTED UNTIL 3PM,
WEDNESDAY MARCH 27TH, 2024**

Note: Proposals should be submitted electronically via email to the enclosed Parks, Recreation & Open Space Department Contacts

**City of Louisville | Parks, Recreation & Open Space
749 Main Street Louisville, CO 80027
PH: (303) 335-4735 www.louisvilleco.gov**

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Exhibit A – Bid Form

1.1 INVITATION TO BID

The City of Louisville (“the City”) is soliciting bids from qualified contractors (“Respondents”) to work with City staff and provide **Post-Tension Concrete Overlay Tennis Court Resurfacing** at Mission Green Park.

Digital copies of the Bidding Documents will be available after March 11, 2024 through the department office, on-line via the Rocky Mountain Bid System and on the City’s website: <https://www.louisvilleco.gov/doing-business/bidding-opportunities-requests-for-proposals>

Bids will be accepted electronically by the department until 3pm on March 27th. See bidding documents for submission requirements and contact information.

The City of Louisville is an Equal Opportunity Employer

1.2 PROJECT SUMMARY

The existing tennis court at Mission Green Park is currently closed due to surfacing damage and is beyond repair. Bids are requested to refurbish the court utilizing a post-tension concrete overlay. Turn-key services are desired to perform all aspects of project delivery listed below. The location of the court can be seen here: <https://maps.app.goo.gl/RuDheSG1BaciAWgz7>

1.3 SCOPE OF WORK

The Scope of Work shall include but is not limited to the following:

- Demolition of existing fencing
- Demolition of limited asphalt surfacing (only as needed for perimeter beam)
- Disposal of demolished materials and construction debris
- Installation of a 5” depth post tension court with cable reinforcement
- Installation of acrylic surfacing with tennis markings
- Installation of a new 10ft high black vinyl chain link with two gates (located by Owner)
- Installation of tennis net and posts
- Note: Landscape restoration within limits of construction will be performed by Owner. Limits of construction for access and staging to be negotiated with the selected contractor prior to construction.

1.4 SELECTION PROCESS

The following criteria will be used to evaluate all proposals:

- The contractor’s interest in the services which are the subject of this RFP, as well as their understanding of the scope of such services and the specific requirements of the City of Louisville.
- The reputation, experience, and efficiency of the contractor.
- The ability of the contractor to provide quality services within time and funding constraints.
- The general organization of the proposal: Special consideration will be given to submittals which are appropriate, address the goals; and provide in a clear and concise format the requested information.
- Such other factors as the City determines are relevant to consideration of the best interests of the City.

1.5 REQUIRED SUBMITTALS

For proposal review, please submit the following. One digital copy (single PDF file preferred) should be submitted to the enclosed contacts prior to the Proposal Deadline. Proposals should include the following and in the order given:

1. Required Forms
 - a. Completed Bid Form (Exhibit A)

Note: While not required for bidding, the selected contractor will be required to obtain a performance bond equal to the amount of the contract value as part of the contract authorization process.

1.6 ANTICIPATED SCHEDULE / KEY DATES

Daily Camera Submission.....	3/7/2024
Rocky Mountain E- Purchasing	3/11/2024
First Publication	3/10/2024
Second Publication.....	3/13/2024
Inquiry Deadline.....	3:00 p.m. 3/18/2024
Inquiry Response Deadline	3/21/2024
Fee Proposals Due.....	3 p.m. 3/27/2024
Proposal Review (No formal bid opening)	3/27/2024
Bid Tabulation sent to bidders.....	3/28/2024
City Council Packet.....	4/8/2024
City Council Approval Meeting	4/16/2024
Notice of Award	4/17/2024
Notice to Proceed, Bonds, Insurance, etc.	4/17/2024

PROJECT: Mission Green Tennis Resurface
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REQUEST FOR BID

Substantial Completion..... To be Determined Summer 2024
Final Project Completion..... To be Determined Summer 2024

1.7 PERIOD OF SERVICE

The Respondent Team should be available to begin work per the above scheduled dates upon approval of their proposal. Any foreseen limitations and/or conflicts impacting the proposed project schedule should be noted as a part of the respondent's submission.

1.8 BUDGET, COMPENSATION & PAYMENT

All payments will cover all overhead, profit, deliverables, travel and other expenses incidental to the project. Payments will be made on a monthly basis upon receipt and acceptance of an invoice indicating the percentage of service completion for which payment is due. Hourly rate and unit pricing schedules shall be included in the contract for possible additions or deletions to the services. The selected Respondent Team will be required to enter into an agreement with the City. The City's standard independent contractor agreement is attached for reference.

1.9 STANDARD TERMS AND CONDITIONS

Respondents should be aware of the following terms and conditions what have been established by the City of Louisville:

- The request for bid is not an offer of contract. The provisions in the RFB and any purchasing policies or procedures of the City are solely for the fiscal responsibility of the City, and confer no rights, duties or entitlements to any party submitting proposals.
- The City of Louisville reserves the right to reject any and all proposals, to consider alternatives, to waive any informalities and irregularities, and to re-solicit proposals.
- The City of Louisville reserves the right to conduct such investigations of and discussions with those who have submitted proposals or other entities as they deem necessary or appropriate to assist in the evaluation of any proposal or to secure maximum clarification and completeness of any proposal.
- The City of Louisville assumes no responsibility for payment of any expenses incurred by any proponent as part of the RFB process.
- All submittals become the property of the City, a matter of public record and will not be returned. Proprietary information included in submittals must be clearly identified and will be protected, if possible. Unit pricing and total cost information will not be considered proprietary.
- The City has the right to use any or all ideas presented in response to this invitation to bid. Disqualification of the respondent does not eliminate this right. The City reserves the right to select the proposal that is most advantageous to the City, even if it is not the least expensive.

- No Bid may be withdrawn within a period of sixty (60) days after proposal submission deadline.
- The successful proposer shall be required to sign a contract with the City in a form provided by and acceptable to the City. The contractor shall be an independent contractor of the City. A sample contract is enclosed.

1.10 INQUIRIES

Prospective respondents may make written inquiries by email prior to the inquiry deadline. Inquiries will also be accepted at the pre-proposal meeting. An addendum will be released to all pre-bid meeting attendees (and posted to Bidnet) with any required clarifications, revisions and/or associated documents prior to the inquiry response deadline. Inquiries should be sent via email to the contacts listed below.

1.11 SUBMISSIONS & CONTACT INFORMATION

Proposals will be accepted until 3pm MT on the Proposal Deadline listed above. Late proposals will not be accepted. *Please keep submissions to 10mb or less.*

Proposals shall be submitted electronically via email to the contacts below:

Bryon Weber
Project Manager | Parks, Recreation & Open Space
bweber@louisvilleco.gov

AND

Marla Olson
Senior Administrative Assistant | Parks, Recreation & Open Space
molson@louisvilleco.gov

EXHIBIT A - BID FORM

PROJECT: Tennis Court Resurfacing – Mission Green Park
OWNER: CITY OF LOUISVILLE, COLORADO

THIS BID IS SUBMITTED TO: THE CITY OF LOUISVILLE, COLORADO

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Contract Documents to perform and furnish all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
2. BIDDER accepts all of the terms and conditions of the Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Security. This Bid will remain subject to acceptance for sixty days after the day of Bid opening. BIDDER will sign and submit the Agreement with the Bonds and other documents required by the Bidding Requirements within ten days after the date of OWNER's Notice of Award.

3. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:

- (a) BIDDER has examined copies of all the Bidding Documents and of the following Addenda receipt of all which is hereby acknowledged: (List Addenda by Addendum Number and Date):

Date	Number
_____	_____
_____	_____

- (b) BIDDER has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.
- (c) BIDDER is responsible for examining and determining for themselves the location and nature of the proposed Work, the amount and character of the labor and materials required therefor, and the difficulties which may be encountered including existing underground and/or overhead facilities. BIDDER's may not rely on oral, written or graphic representations made by the OWNER and by submitting a Bid, each BIDDER waives all liability for any error in any representation made by the OWNER to the BIDDER. BIDDER's shall inspect the site and its surroundings and notify OWNER in writing of any supplemental examinations, investigations, and/or tests concerning conditions at or contiguous to the site (including surface, and subsurface) which may affect cost, progress, performance, or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences, or procedures of construction to be employed by BIDDER and safety precautions and programs incident thereto for performing the Work in accordance with the Contract Documents. By failing to make such an inspection and notification, the BIDDER waives all rights to claim extra payment or time extensions due to unexpected conditions, which could have been determined had the site been reasonably inspected. If concealed or unknown conditions differ materially from those ordinarily encountered and generally recognized as inherent in the Work, or differ materially from the conditions indicated in the Contract Documents, then an equitable adjustment in the Contract Price or in the Contract Time will be allowed by change order as provided in the Contract Documents.

- (d) BIDDER has given OWNER written notice of all conflicts, errors, ambiguities or discrepancies that BIDDER has discovered in the Contract Documents and the written resolution thereof by OWNER is acceptable to BIDDER, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which this Bid is submitted.
 - (e) This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for himself any advantage over any other Bidder or over OWNER.
4. BIDDER will complete the Work in accordance with Contract Documents for the price(s) shown below in the Schedule of Unit Prices. Each unit price will be deemed to include an amount considered by BIDDER to be adequate to cover BIDDER's overhead and profit for each separately identified item. BIDDER acknowledges that quantities are not guaranteed and final payment will be based on actual quantities determined as provided in the Contract Documents.
5. The following documents are enclosed and made a condition of this Bid:
- (a) Pricing Schedule
 - (b) Schedule of Subcontractors (Any persons and organizations proposed to perform the Work are required to be identified submitted in this Bid)
 - (c) If BIDDER is a partnership, a list of all partners, their addresses, and their interest and role in the partnership business.
7. Communications concerning this Bid shall be addressed to:

Name: _____ Telephone No. _____

Email: _____

Address: _____

SUBMITTED on _____, 2024.

If BIDDER is:

An Individual

By: _____
(Individual's Name)

(SEAL)

doing business as: _____

Business address: _____

Phone No.: _____

A Partnership

By: _____
(Firm Name)

(SEAL)

(General Partner)

Business address: _____

Phone No.: _____

A Corporation

By _____
(Corporation Name)

(State of incorporation)

By _____ Title _____
(Name of person authorized to sign)

(CORPORATE SEAL)

Attest _____
(Secretary)

Business address: _____

Phone No.: _____

Date of Qualification to do business: _____

A Joint Venture

By _____
(Name)

(Address)

By _____
(Name)

(Address)

Phone Number and Address for receipt of official communications

(Each joint venturer must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above.)

Pricing Schedule

PROJECT: Tennis Court Resurfacing – Mission Green Park
 OWNER: CITY OF LOUISVILLE, COLORADO

ITEM	DESCRIPTION	QNTY	UNIT	EXTENDED PRICE
1	General Conditions	1	LS	\$
2	Demolition & Disposal	1	LS	\$
	<ul style="list-style-type: none"> • Remove and haul existing fence, posts, footings and screen. • Remove and haul existing net and net posts. • Remove and haul existing asphalt, as needed for perimeter beam. 			
3	Post-Tension Concrete Slab	1	LS	\$
	<ul style="list-style-type: none"> • Excavate & Pour 12"x12" Perimeter Beam • Install Compacted Crusher Fines Base (2" depth laser graded to 1% max) • Install Vapor Barrier (10 mil) • Post-tension cables (max 3'-6" spacing, each direction) • #4 Rebar at perimeter • 5" Thick Slab (4000 psi, laser screed) • Cable Tensioning 			
4	Fencing	1	LS	\$
	<ul style="list-style-type: none"> • Black Vinyl coating • 10' H with 2-7/8" coated posts and 1-3/4" coated chain link • 1 gate 			
5	Surfacing	1	LS	\$
	<ul style="list-style-type: none"> • Pressure wash (4,000 psi) • Flood and patch areas collecting 1/16" water with acrylic fiber cement (1 hour dry time at 70 degrees) • One coat primer • One coat back acrylic resurfacer • Two coats Laykold acrylic color (standard colors) • Tape, prime and paint Tennis and junior lines per ASBA 			
6	Equipment	1	LS	\$
	<ul style="list-style-type: none"> • Furnish and install new net sleeves and center anchor (prior to concrete pour) • Furnish and install new Tennis Posts (2-7/8" Douglas Premier XS) • Furnish and install new Tennis Net (Douglas DMT-36) 			
7	Other	1	LS	\$
			TOTAL:	\$

SCHEDULE OF SUBCONTRACTORS

This Bid is based on subcontracting certain portions of the work to subcontractors as listed below.

Name: _____ Telephone No. _____
Address: _____
City: _____ State: _____ Zip Code: _____
Services/equipment to be provided: _____

Name: _____ Telephone No. _____
Address: _____
City: _____ State: _____ Zip Code: _____
Services/equipment to be provided: _____

Name: _____ Telephone No. _____
Address: _____
City: _____ State: _____ Zip Code: _____
Services/equipment to be provided: _____

Name: _____ Telephone No. _____
Address: _____
City: _____ State: _____ Zip Code: _____
Services/equipment to be provided: _____

Name: _____ Telephone No. _____
Address: _____
City: _____ State: _____ Zip Code: _____
Services/equipment to be provided: _____

Name: _____ Telephone No. _____
Address: _____
City: _____ State: _____ Zip Code: _____
Services/equipment to be provided _____