



Revitalization Commission

March 6, 2024
Packet Addendum #1

**SUBJECT: DECEMBER 20, 2023 LRC REVIEW OF DRAFT LETTER
SUPPORTING THE DBA PROPOSAL FOR A 2024 SEASONAL
CLOSURE OF MAIN STREET**

DATE: MARCH 6, 2024

**PRESENTED BY: ROB ZUCCARO, AICP, COMMUNITY DEVELOPMENT
DIRECTOR**

SUMMARY:

At the December 20, 2023 Louisville Revitalization Commission (LRC) meeting, staff included in the packet and presented as part of the *Staff Updates* section of the agenda a draft letter of support from the LRC regarding the Downtown Business Association's proposal for a 2024 seasonal closure of Main Street. The LRC reviewed the letter, provided comments to staff, and asked that an edited letter be provided to LRC for final review and approval.

The LRC relies on staff to ensure that agendas are properly set to meet the City's standards for transparent and open discussion of topics such as this. As an unintentional oversight, staff included the review of the draft letter in the *Staff Updates* section of the agenda whereas it should have been scheduled as a separate *Business Matter* of the LRC for discussion and direction. Staff understands that this item was not properly listed on the December 20, 2023 agenda and will be more diligent on future agendas to ensure that agenda items are correctly listed to meet City standards and to ensure proper transparency.

I will be available at the March 6, 2024 meeting to make a statement about this oversight and to answer any questions that the LRC may have.