

# **City Council Finance Committee**

## **Meeting Agenda**

**January 18, 2024**

**4:00 PM**

### **Virtual Meeting**

*Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.*

- You can call in to **+1 408 638 0968 or 833 548 0282 (Toll Free)**, Webinar ID **#878 7340 6932**.
- You can log in via your computer. Please visit the City's website here to link to the meeting: [www.louisvilleco.gov/council](http://www.louisvilleco.gov/council)

*The Council will accommodate public comments during the meeting. Anyone may also email comments to the Council prior to the meeting at [Council@LouisvilleCO.gov](mailto:Council@LouisvilleCO.gov).*

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. **ITEM 1** - Approval of Minutes, December 14th, 2023 (pg 3/67)
- V. Public Comments on Items Not on the Agenda
- VI. **ITEM 2** – 2024 Insurance Renewal Update, Dawn Burgess, CMO (pg 6/67)

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Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office at 303 335-4536 or [MeredythM@LouisvilleCO.gov](mailto:MeredythM@LouisvilleCO.gov). A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574.

**VII. ITEM 3** – Review of Utility Rates (pg 11/67) – Kurt Kowar, PE, Director of Public Works and Utilities

**VIII. ITEM 4** – 2025/2026 Draft Budget Calendar (pg 49/67) – Ryder Bailey, CPA Finance Director

**IX. ITEM 5** – Update on Establishing New Open Space & Parks Funds (pg 52/67) – Ryder Bailey, CPA Finance Director and Adam Blackmore, Director of Parks, Recreation, Open Space, Trails and Golf

**X. ITEM 6** – Revenue, Sales and Bag Tax Reports (pg 54/67) – Mahyar Mansurabadi, Sales Tax Auditor

**XI. ITEM 7** – Adopted Finance Committee 2024 Work Plan (pg 66/67) – Ryder Bailey, CPA Finance Director

**XII.** Finance Director Updates

**XIII. PROPOSED CHANGE** Discussion/Future Items for Next Committee Meeting, February 22<sup>nd</sup> (From February 15<sup>th</sup>)

- 2023 Year End Revenue and Sales Tax Reports
- Open Space & Parks Sales and Use Tax Update
- Write-off of Accounts Receivables
- Review of Land Use Development Fiscal Model

**XIV.** Adjourn

## City Council Finance Committee

9:00 AM | Thursday, December 14, 2023

Virtual Meeting via Zoom  
Regular Meeting

**Call to Order** – Councilmember Hoefner called the meeting to order at 9:02 AM and took roll call.

Committee Members Present: Yes    Councilmember Hamlington  
Yes    Councilmember Hoefner  
Yes    Councilmember Kern

Staff Present:                    Jeff Durbin, City Manager  
   Samma Fox, Deputy City Manager  
   Ryder Bailey, Director of Finance  
   Ligea Ferraro, Executive Administrator  
   Meredyth Muth, City Clerk  
   Travis Anderson, Tax Manager  
   Kim Baker, Accounting Manager  
   Julie Glaser,  
   Mahyar Mansurabadi, Sales Tax Auditor  
   Adam Blackmore, Director of Parks, Recreation, and Open Space

Others Present:                Councilmember Fahey  
   Mayor Leh

### **Approval of Agenda:**

Councilmember Hamlington made a motion to approve the agenda, seconded by Councilmember Kern. Agenda was Approved.

### **Approval of November 16, 2023 Meeting Minutes:**

Councilmember Hamlington made a motion to approve the minutes, Councilmember Kern seconded. Minutes were Approved.

**Public Comments on Items Not on the Agenda:** None.

### **Final Finance Committee 2024 Work Plan:**

The Director of Finance presented the final 2024 Committee Work Plan. Chair Hoefner requested the work plan be attached to the end of each month's agenda.

### **2024 Audit Work Plan:**

The Revenue and Sales Tax Manager presented the 2024 Audit Work Plan. Councilmember Hoefner asked if this is a new process. The Revenue and Sales Tax Manager responded that there was a process in place previously; however, it hasn't been done for a couple of years.

Councilmember Hamlington asked what the plan is to partner with and educate the business community that this process is being restarted before it is rolled out. Staff are looking at outreach which may include an education series at the library. Councilmember Kern added that being a small community, it's important to start from the point that the goal is to assist businesses to do everything right. She suggested that in the first year of implementation of this process, she would prefer fees to be waived with the focus on helping businesses understand how to be in compliance, especially local businesses.

The City Manager suggested that the EVC be made aware of this process at tomorrow's meeting.

**Final 2023 Budget Amendment:**

The Director of Finance presented the final 2023 Budget Amendment which will be presented at the December 19 Council Meeting. There was a discussion around the unbudgeted Marshall Fire supplies line items. Additional information regarding revenues versus expenditures and 2024 projections will be discussed at a future meeting.

Chair Hoefner mentioned that the historic preservation fund was overspent in 2023. He noted he would rather do supplemental appropriations through council in conjunction with the budget in the future, which would possibly require a procedural change.

**Final Assessment Valuation and Mill Levies:**

The Director of Finance shared that he has no information from the Boulder County Assessor at this time. He shared the new deadlines and noted that there is a short turnaround for certifying levies this year once the final assessed values are received from the County Assessor. There was an extensive discussion around tax increases, mill levies, increased property values, estimated revenues and how these affected the projected balanced 2024 budget.

**Revenue, Sales, and Bag Tax Reports:**

The Sales Tax Auditor presented the Revenue, Sales, and Bag Tax Reports to the committee. The report was included in the meeting packet.

Questions from the public: None

**Finance Director Updates:**

The Finance Director had no additional updates.

Questions from the Committee: None.

**Items for the Next Regular Meeting, scheduled for January 18, 2024, 4:00-6:00 PM:**

- 2025/2026 Draft Budget Calendar Process
- Insurance Presentation
- Review of Water Revenues
- Utility Rate Presentation
- Monthly Revenue and Sales Tax Reports

- Open Space & Parks Sales and Use Tax Update

Items were approved for the next regular meeting.

**Adjourn:** The meeting adjourned at 10:17 a.m.

**SUBJECT: CITY OF LOUISVILLE 2024 INSURANCE RENEWAL**

**DATE: JANUARY 18, 2024**

**PRESENTED BY: DAWN BURGESS, RISK MANAGEMENT SPECIALIST**

**SUMMARY:**

**Property and Liability:** The City of Louisville has had several challenging years impacting insurance coverage. In both 2018 and 2019, the City experienced significant hail events, resulting in multi-million-dollar hail claims. In 2021, damage to City facilities from the Marshall Fire led to another multi-million-dollar claim. The City's loss history has trended significantly higher than desired industry standards. Underwriters prefer a property loss ratio of roughly 40%. As noted on attachment 1, our recent loss history is 1153%.

Innovise Business Consultants, our broker, worked closely with staff and the Travelers underwriter to successfully obtain all lines of coverage for property and liability and coverage has been renewed for 2024. Innovise also marketed City insurance needs to carriers other than Travelers. As noted in attachment 2, carriers declined to provide a quote or were not competitive. The renewal represents a roughly 16.24% increase across all lines of coverage through Travelers and Pinnacol, our current insurance providers.

In addition to asking Innovise to market City insurance needs, staff completed an application with Colorado Intergovernmental Risk Sharing Agency (CIRSA.) CIRSA declined to provide a quote at this time noting they believe the City's recent claims history would adversely affect the CIRSA pool. However, CIRSA expressed optimism that they can provide a competitive quote for the 2025 renewal. In subsequent meetings with CIRSA, representatives also declined to provide a quote for workers' compensation coverage stating the City's coverage and premium with Pinnacol is better than what CIRSA can offer.

In 2023, the City also purchased a Wind/Hail Deductible Buy-down policy. This policy buys down the wind/hail deductible on our most expensive structures. This policy expires in March 2024. Staff will present a quote to the City Manager for consideration prior to expiration of the coverage. The premium for that coverage in 2023 was \$144,281 and included the Recreation/Senior Center and Library. The premium for 2024 coverage has not been obtained at this time.

**Worker's Compensation:** Worker's compensation coverage was renewed with Pinnacol Assurance. Travelers provided a quote for worker's compensation coverage. The quotes

**SUBJECT: CITY OF LOUISVILLE 2024 INSURANCE RENEWAL**

**DATE: JANUARY 18, 2024**

**PAGE 2 OF 2**

were very comparable but given staff satisfaction with Pinnacol coverage and service, the decision was made to stay with the incumbent. Pinnacol offers a dividend on our premium. Based on current loss ratio trends, we believe our 2024 dividend will be roughly \$40,000.

**FISCAL IMPACT:**

Excluding the Wind/Hail Buy Down, the premium renewal for Property and Casualty with Traveler's is \$938,086 for 2024 vs. \$825,299 for 2023. The workers' compensation coverage with Pinnacol is \$262,411 for 2024 vs \$197,982 for 2023.

Item	2024 Budget	2024 Actual	Under Budget/(Budget shortfall)
Property and Casualty	\$1,195,240	\$ 938,086	\$ 257,154
Worker's Comp	\$163,166	\$ 262,411	(\$ 99,245)
Total – all lines of coverage	\$1,358,406	\$1,200,497	\$ 157,909

Attachment:

1. Loss History
2. Marketing Results
3. Program Comparison

## Loss History

Year	Property Loss Ratio	
<b>3 Year Loss Ratio - 19-21</b>	1153%	Currently the 3 year loss is 1153% for property this is 2019 to 2021 Approx earned premium \$562,769 total
<b>2022</b>	460%	2022 loss ratio is 460% for property which impacted the total account for a total loss ratio of 197% for all lines
<b>2021</b>	2654%	2021 loss ratio for all lines is 1,078% and 2,654% for property
<b>2020</b>	2%	2020 the property loss ratio was 2%
<b>2019</b>	78%	2019 property loss ratio was 78%
<b>2018</b>	1591%	2018 the property loss ratio was 1,591% and 757% for the total account.
<b>2017</b>	14%	2017 total account was 53% and property was 14% that year was driven by WC losses
<b>5 Year Loss Ratio 17-22</b>		24 Property claims over the last 5 years

**PROP - BMD, FIRE, IM, OA, PROP**

<b>INC</b>	\$9,025,619.59	<b>Claim Total</b>	24
<b>PD</b>	\$4,076,900.26	<b>Open</b>	3
<b>O/S</b>	\$4,948,719.33	<b>Closed</b>	21

**2017,2018,2019,2020,2021,2022**





## Marketing Results

Insurance Carrier	Lines of Coverage	Market Response	Total Premium	Response Details
Travelers	Property, IM, GL, Auto, Excess	Quoted		In Proposal
Selective	Property, IM, GL, Auto, Excess			
CWG	Property, IM, GL, Auto, Excess	Declined		
Liberty Mutual	Property, IM, GL, Auto, Excess	Declined		Loss history
McKee Group	Property	Declined		Not competitive, loss history
CMvantage	Property	Declined		Not competitive, loss history
Westchester	Property	Indication		Not competitive, loss history, rate indicated .40 cents
RSUI	Property	Declined		Not competitive, loss history
Berkshire	Property	Declined		Not competitive, loss history
Beazley	Property	Declined		Not competitive, loss history
Western World	Property	Declined		Not competitive, loss history
RLI	Property	Declined		Not competitive, loss history
Great American	Property	Declined		Not competitive, loss history
Arch	Property	Declined		Not competitive, loss history
Kinsale	Property	Indication		Not competitive, loss history, rate indicated .32 cents
Munich Re	Property	Indication		Not competitive, loss history, rate indicated .35 cents
Intact	Property	Declined		Not competitive, loss history
Crum & Forster	Property	Declined		Not competitive, loss history
WKFC	Property	Declined		Not competitive, loss history
Merrit Specialty	Property	Declined		Not competitive, loss history
Dual Commercial	Property	Declined		Not competitive, loss history
GenStar	Property	Indication		Not competitive, loss history, rate indicated .36 cents
Ironshore	Property	Declined		Not competitive, loss history
Sompo	Property	Declined		Not competitive, loss history
Lloyds	Property	Declined		Not competitive, loss history
CIBA	Property	Declined		Not competitive, loss history
QBE	Property	Indication		Not competitive, loss history, rate indicated .35 cents



## Program Comparison

Coverage Line	Insurance Carrier	2023 EXPIRING			2024 RENEWAL			
		Exposure Basis	Average Rate	Expiring Premium	Insurance Carrier	Exposure Basis	Average Rate	Renewal Premium
Property	TRAVELERS	\$144,214,729	\$0.24	\$344,637	TRAVELERS	\$145,899,979	\$0.31	\$452,018
Solar Equipment & BI	TRAVELERS	\$990,000	1.062	\$10,510	TRAVELERS	\$1,035,000	1.117	\$11,561
Inland Marine	TRAVELERS	\$3,031,125	\$0.52	\$15,650	TRAVELERS	\$3,031,125	\$0.58	\$17,648
General Liability	TRAVELERS	\$86,794,330	\$1.036	\$89,900	TRAVELERS	\$84,048,200	\$1.123	\$94,386
Public Entity Liability	TRAVELERS	\$86,794,330	\$0.27	\$23,545	TRAVELERS	\$84,048,200	\$0.32	\$26,517
Law Enforcement Liability	TRAVELERS	35	\$1,373.23	\$48,063	TRAVELERS	37	\$1,456.86	\$53,904
Employment Practices Liability	TRAVELERS	508	\$152.71	\$77,578	TRAVELERS	499	\$167.80	\$83,732
Auto	TRAVELERS	135	\$999.47	\$134,928	TRAVELERS	106	\$1,066.63	\$113,063
Crime	TRAVELERS	508	\$9.08	\$4,612	TRAVELERS	499	\$9.24	\$4,612
Excess Liability	TRAVELERS	\$374,014	\$0.13	\$48,770	TRAVELERS	\$371,602	\$0.14	\$51,046
Cyber Liability	TRAVELERS	\$86,794,330	\$0.31	\$27,036	TRAVELERS	\$84,048,200	\$0.35	\$29,599
Aggregate				\$825,229				\$938,086
Amount Change								\$112,857
Percentage Change								13.68%

Workers' Compensation	PINNACOL	\$25,912,877	Varies	\$197,982	PINNACOL	\$31,233,703	Varies	\$262,411
Aggregate				\$197,982				\$262,411
Amount Change								\$64,429
Percentage Change								32.54%

Total Premium - All Lines				\$1,023,211				\$1,200,497
Total Amount Change								\$177,286
Total Percentage Change								17.3%

Exposure Change Notes:	23-24	24-25
GL- City Budget	\$86,794,330	\$84,048,200
GL- Youth Sports Participants	16,387	16,401
PEML-City Budget	\$86,794,330	\$84,048,200
EPL-Full Time Employees	191	175
Part Time Employees	265	270
Law Enforcement	35	37



**SUBJECT:** 2024 Recommended Utility Rates

**DATE:** JANUARY 18<sup>TH</sup>, 2024

**PRESENTED BY:** Kurt Kowar, P.E., Director of Public Works and Utilities

**SUMMARY:**

The Finance Committee is being asked to consider recommended utility rates for 2024.

**BACKGROUND:**

Refer to PowerPoint Presentation for Background on rates.

**FISCAL IMPACT:**

Refer to PowerPoint Presentation for Background on rates.



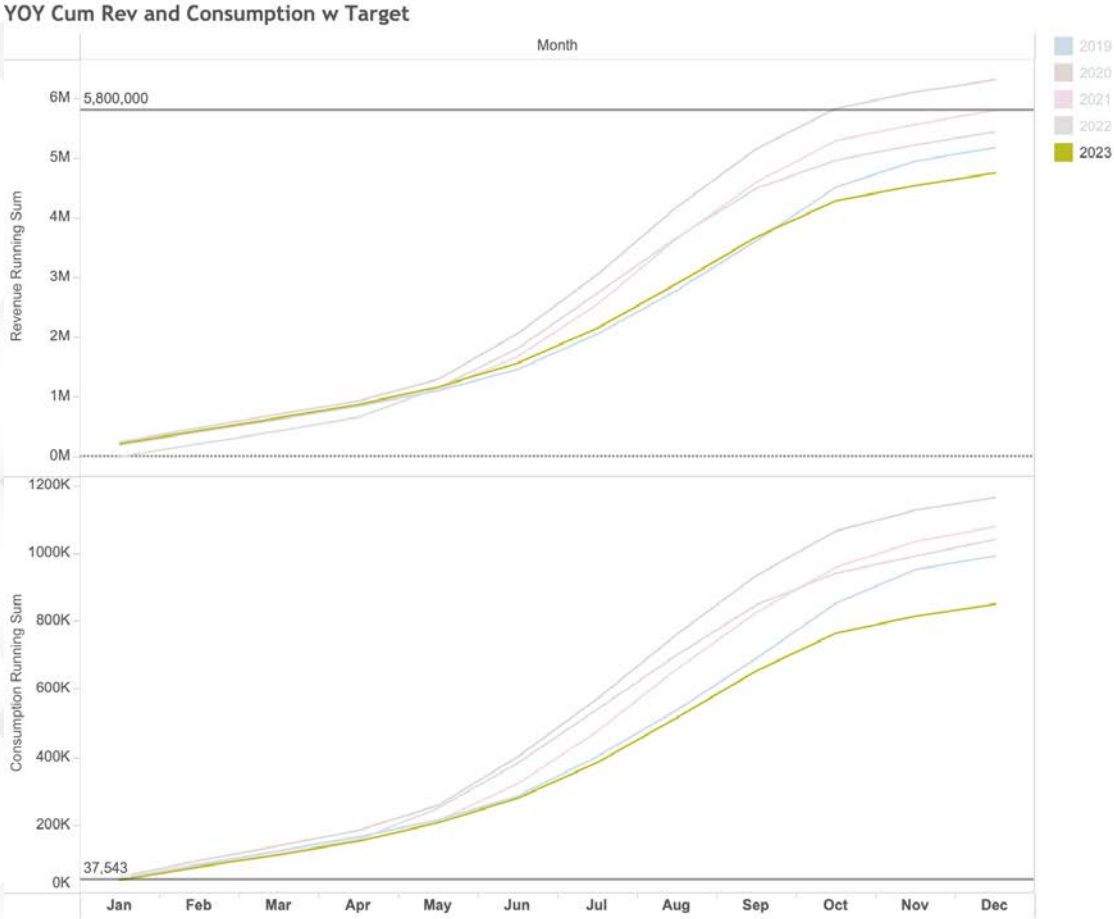
# 2024 Recommended Utility Rates Finance Committee

January 18, 2024

# 2023 Impacts

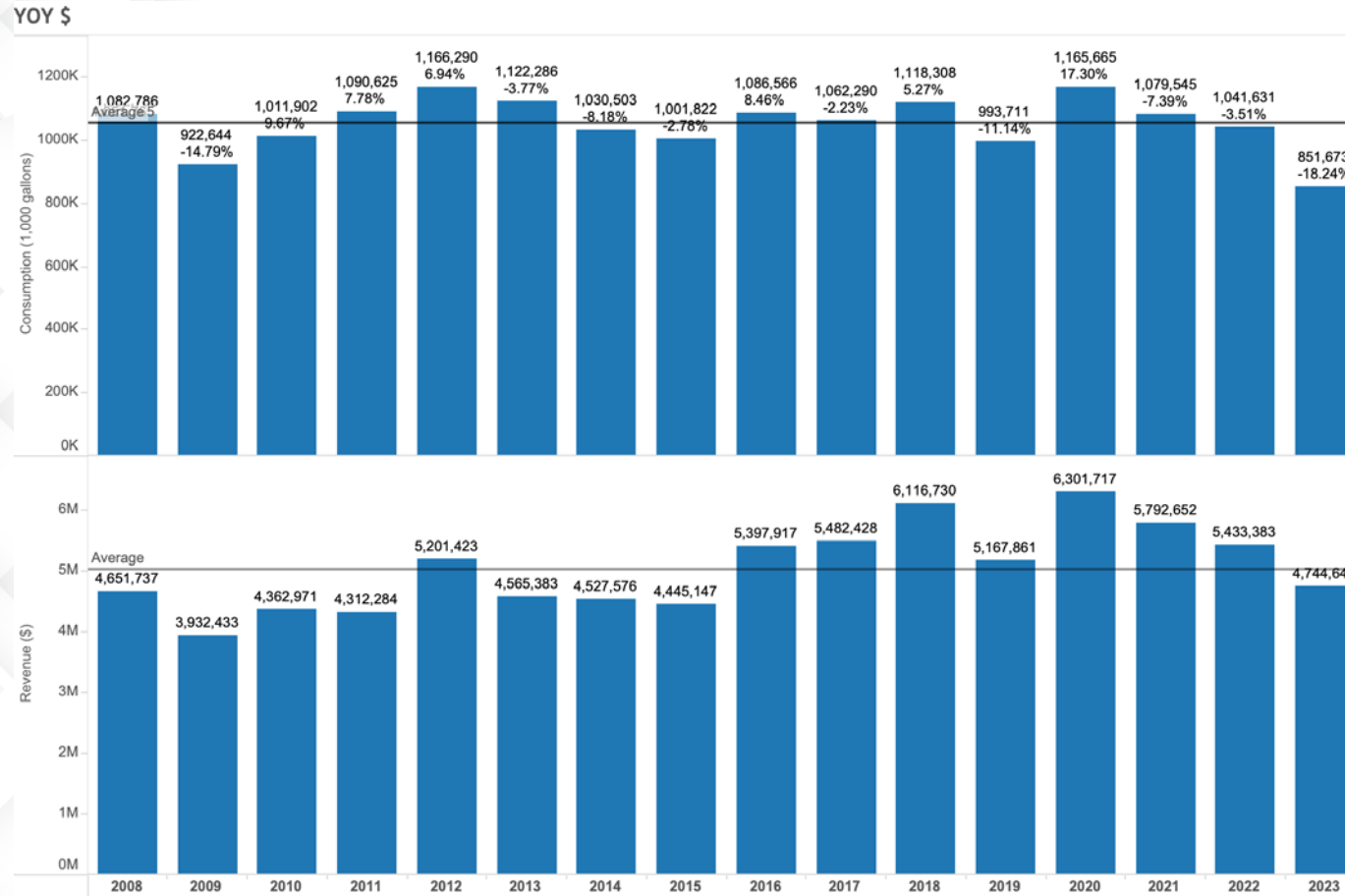
- **2023 Water Revenue down \$1 Million (20%)**  
(2024 Revenue assumed to return to 2023 levels)
- **2023 Water Tap Fees down \$1 Million (40%)**  
(Growth CIPs will be adjusted with Tap Fee changes)
- **Continued Inflationary and Labor Cost Increases**
- **Wastewater and Stormwater are less weather dependent, minor shortages experienced.**

# 5 Year Usage and Revenue by Month



The trends of Revenue Running Sum and Consumption Running Sum for Month. Color shows details about Year. The view is filtered on Year, which keeps 2019, 2020, 2021, 2022 and 2023. The view is highlighted where Year contains "2023".

# 15 Year Usage and Revenue by Year



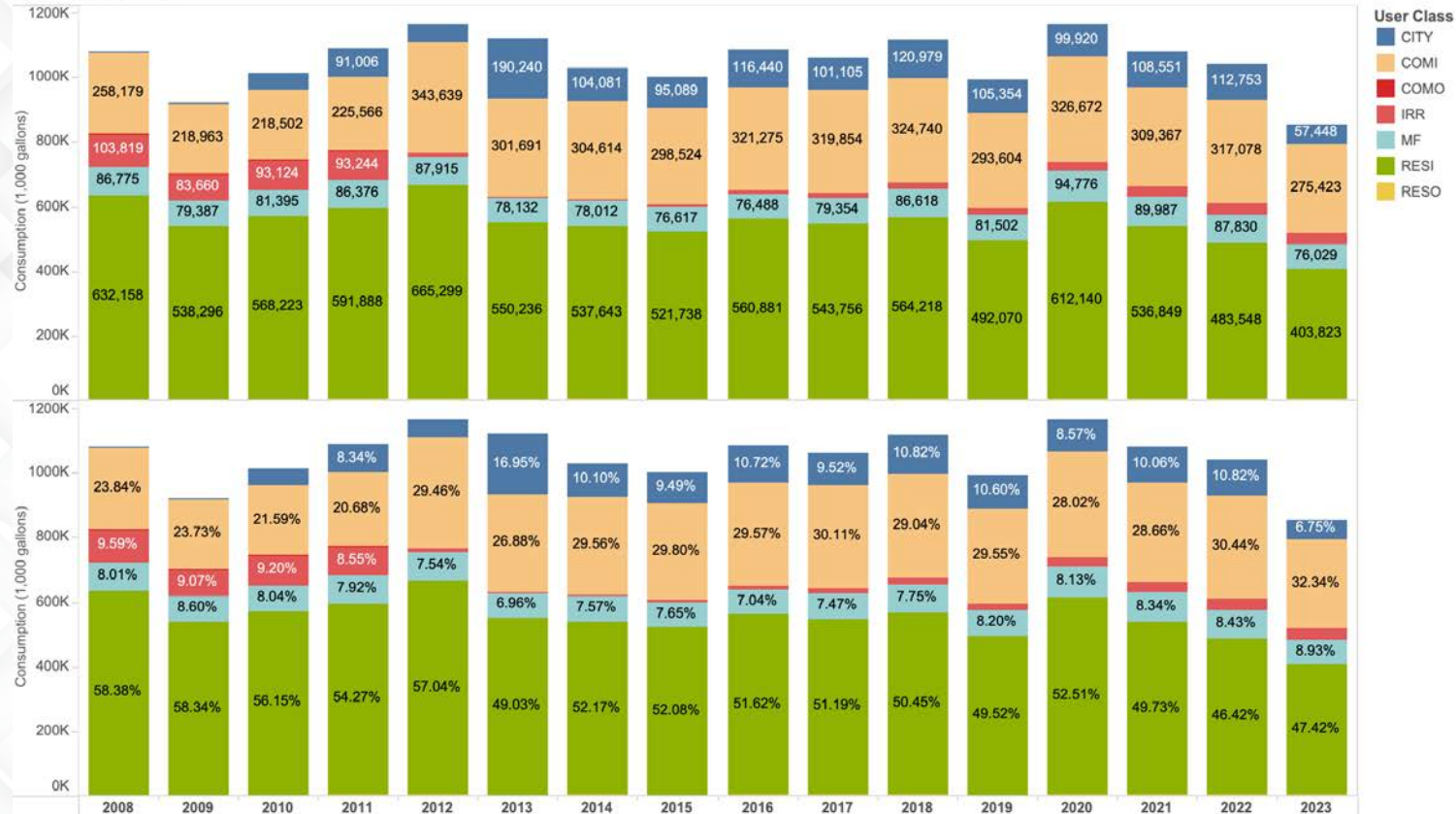
2023 is Lowest Usage Since Late 80's/early 90's

Sum of Consumption (1,000 gallons) and sum of Revenue (\$) for each Year. For pane Sum of Consumption (1,000 gallons): The marks are labeled by sum of Consumption (1,000 gallons) and % Difference in Consumption (1,000 gallons). For pane Sum of Revenue (\$): The marks are labeled by sum of Revenue (\$). The data is filtered on User Class, which excludes . The view is filtered on Year, which keeps 16 of 16 members.



# 15 Year Usage by Class

YOY Use By Class



Sum of Consumption (1,000 gallons) and sum of Consumption (1,000 gallons) for each Year. Color shows details about User Class. For pane Sum of Consumption (1,000 gallons): The marks are labeled by sum of Consumption (1,000 gallons). For pane Sum of Consumption (1,000 gallons) (2): The marks are labeled by % of Total Consumption (1,000 gallons). The view is filtered on User Class and Year. The User Class filter excludes . The Year filter keeps 16 of 16 members.



# Overview

- Rate Summary
- Surrounding Community Rate Comparison
- Baseline Financial Equation
- Background
  - Rate Planning
  - Debt Coverage
  - Cash Reserves
  - Turnback
  - Tap Fees
  - Long Term CIP Planning
- Rate Scenarios (Reviewed and Approved Annually)

# Utility Rates Past and Proposed Scenario (A + B)

Utility	2016	2017	2018	2019	2020	2021	2022	2023
Water	13%	0%	3%	0%	0%	2%	0%	0%
Wastewater	13%	7%	7%	7%	0%	4%	4%	8%
Stormwater	0%	4%	7%	18.5%	0%	5%	5%	9%

Utility	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Water	6.5%	6.5%	6.5%	6.5%	6.5%	4%	4%	2%	2%	2%
Wastewater	30%	2%	2%	2%	2%	2%	2%	2%	2%	2%
Stormwater	14%	14%	13%	13%	13%	13%	0%	0%	0%	0%

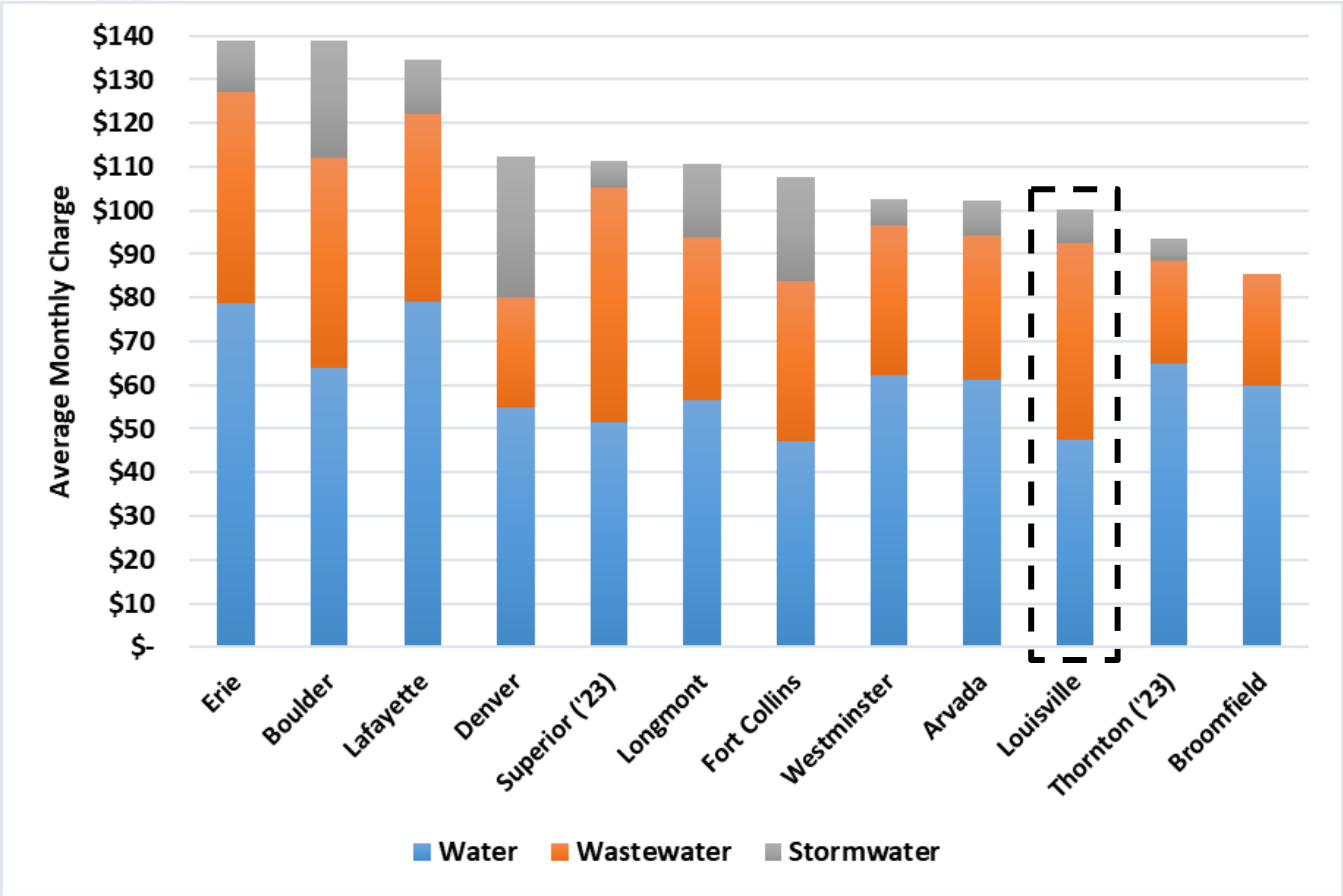
# Average<sup>(\*)</sup> Monthly Residential Bill:

	<b>Current 2023</b>	<b>Proposed 2024</b>	<b>Difference</b>	<b>Percent Increase</b>
Water	\$44.53	\$47.45	\$2.93	6.6% <sup>(2)</sup>
Wastewater	\$35.48	\$46.13	\$10.65	30%
Stormwater	\$6.70	\$7.64	\$0.94	14%
<b>Total</b>	<b>\$86.71</b>	<b>\$103.03</b>	<b>\$16.32</b>	<b>16.7%</b>

*\*Based on average usage of approx. 9,220 gallons. Actual bills will be dependent on usage and will vary based on seasonal fluctuation.*

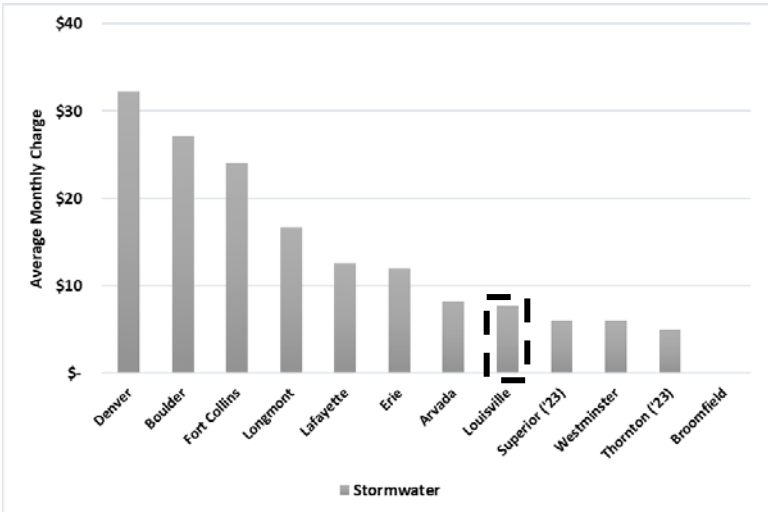
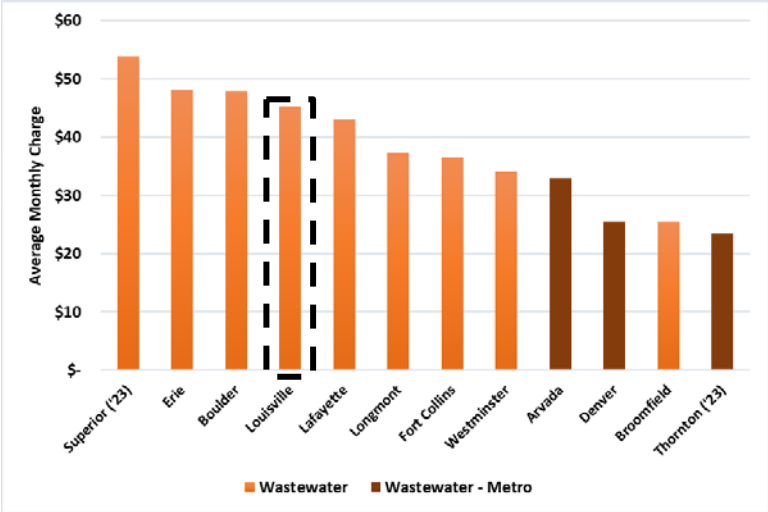
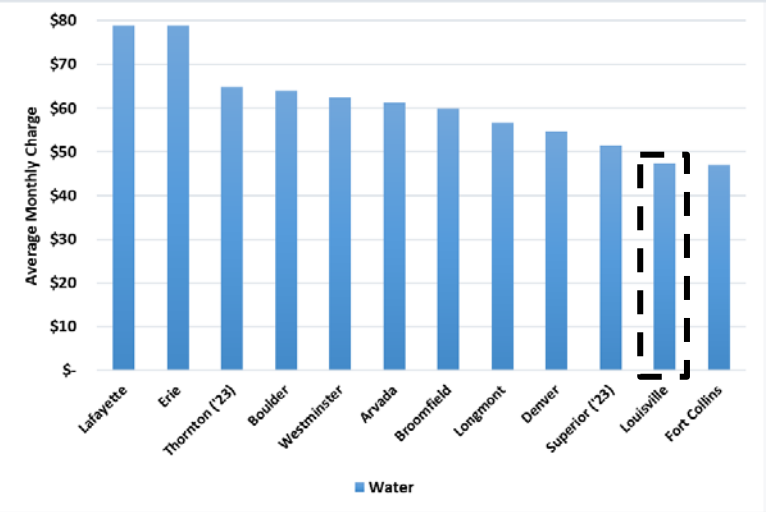
*(2) Percentage difference result from rounding error*

# 2024 Average Monthly Water, Wastewater & Storm Rates (Louisville Single Family Residential)



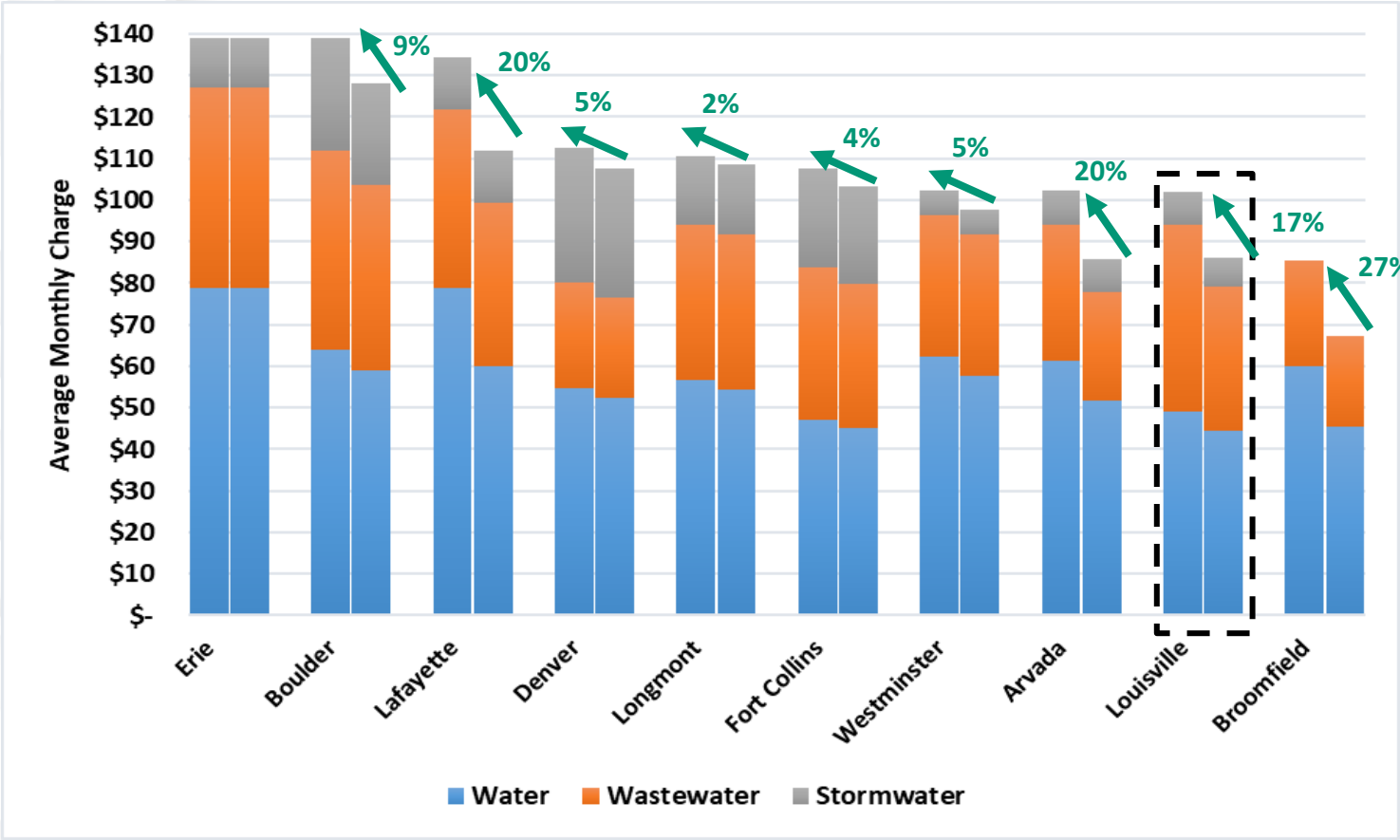
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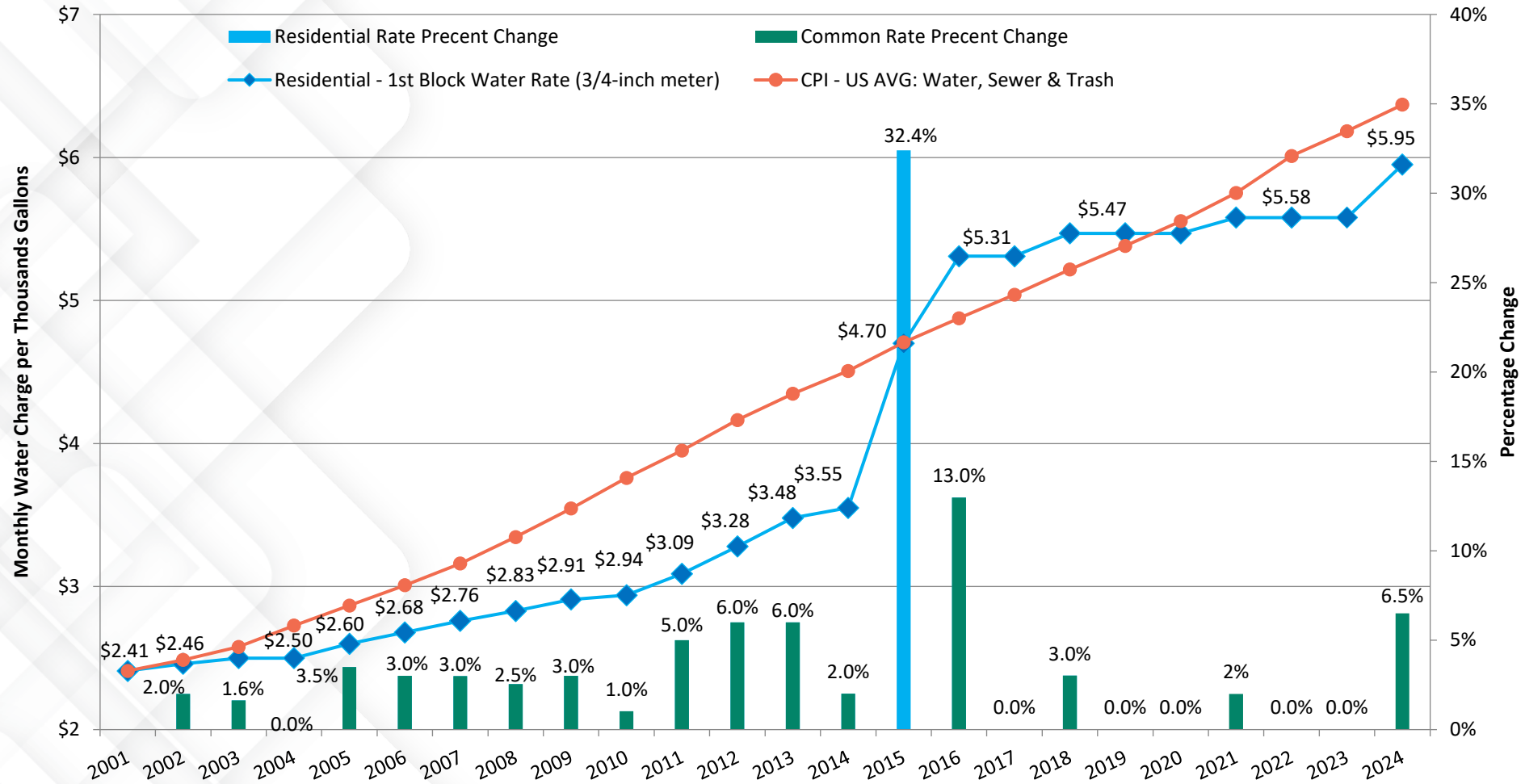
# 2023 & 2024 Comparison Average Monthly Water, Wastewater & Storm Rates (Louisville Single Family Residential)



\* Based on average usage of approx. 9,220 gallons. Actual bills will be dependent on usage and will vary based on seasonal fluctuation.

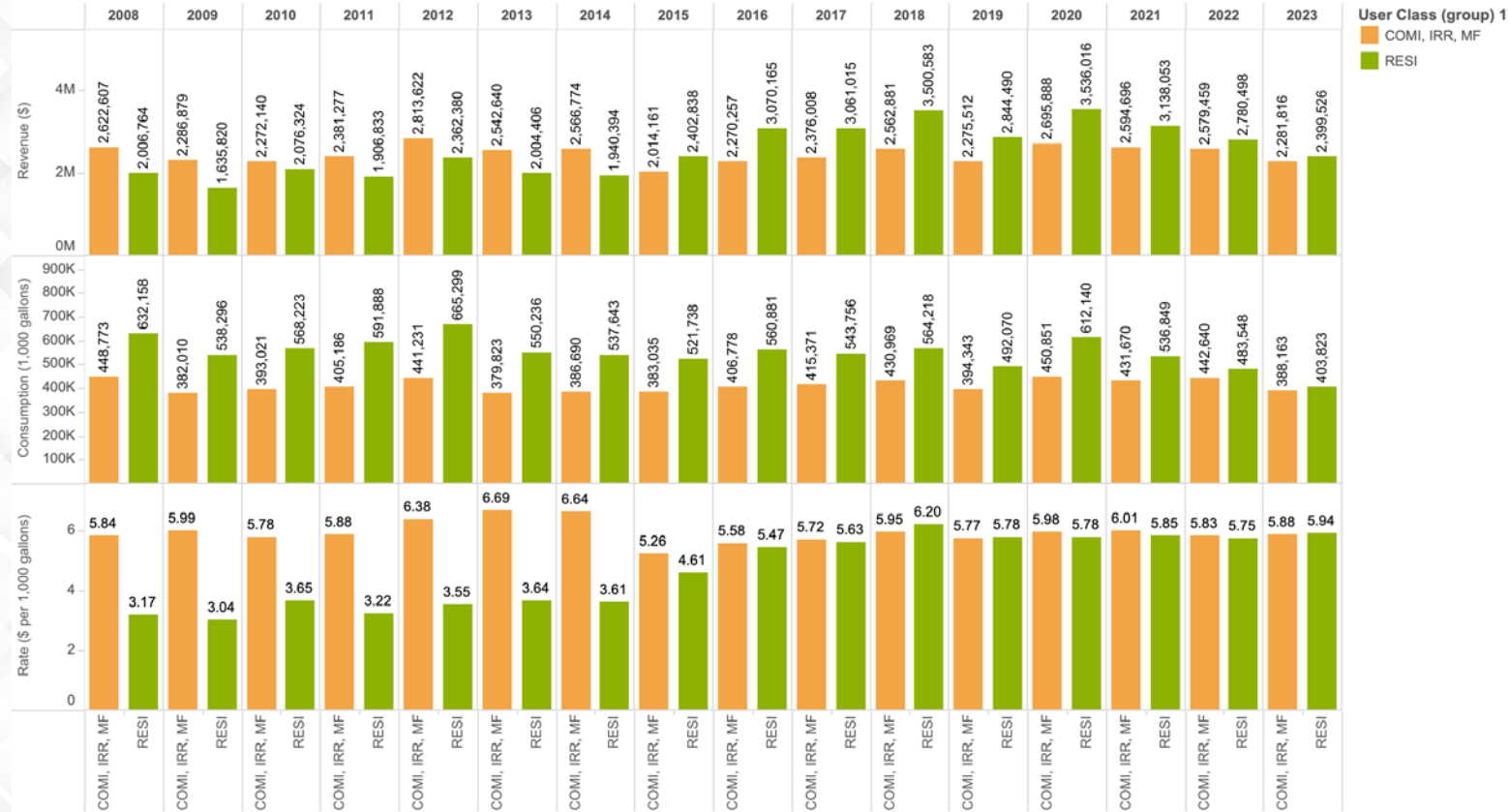


# Water Rate Increases vs WST



# Cost of Service (Rate Equity)

YOY Class \$, Use, Avg Rate COL



Sum of Revenue (\$), sum of Consumption (1,000 gallons) and Rate (\$ per 1,000 gallons) for each User Class (group) 1 broken down by Year. Color shows details about User Class (group) 1. For pane Sum of Consumption (1,000 gallons): The marks are labeled by sum of Consumption (1,000 gallons). For pane Sum of Revenue (\$): The marks are labeled by sum of Revenue (\$). For pane Rate (\$ per 1,000 gallons): The marks are labeled by Rate (\$ per 1,000 gallons). The data is filtered on User Class, which keeps COMI, IRR, MF and RESI. The view is filtered on Year, which keeps 16 of 16 members.



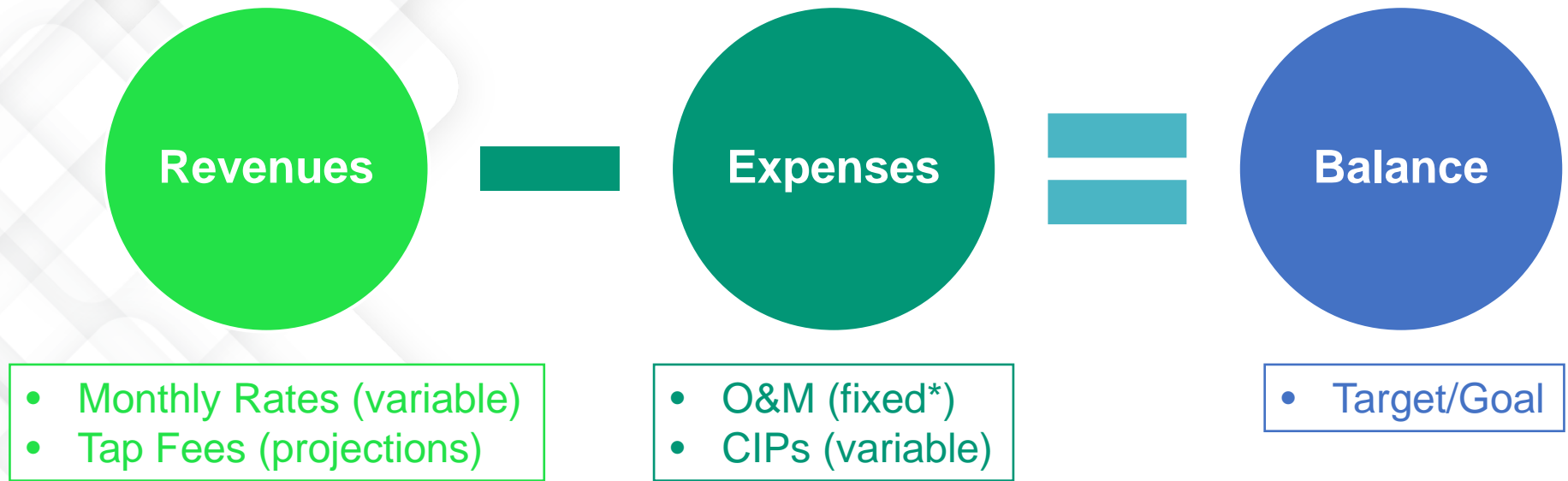
# 5 Year Water O&M Cost Review

Water Fund by Divisions	2019 Actuals	2023 Budget	% Increase
<b>User Revenues</b>			<b>2%</b>
Central Fund	\$ 490,537	\$ 753,380	35%
Utility Billing	\$ 133,414	\$ 168,474	21%
Water Utility Engineering	\$ 75,392	\$ 131,987	43%
Water Plant Operations	\$ 1,317,251	\$ 1,917,076	31%
Raw Water Operations	\$ 668,341	\$ 1,040,335	36%
Water Distribution	\$ 438,944	\$ 667,045	34%
Water Treatment Plant Building Maintenance	\$ 239,961	\$ 266,762	10%
Debt Service	\$ 980,550	\$ 988,050	1%
<b>Total</b>	<b>\$ 4,344,390</b>	<b>\$ 5,933,109</b>	<b>27%</b>

# Rate Planning Background

Period	1. Financial Rate Model	2. Rate Planning	3. Debt Service Ratio	4. Cash Reserves	5. O&M Turnback	6. Tap Fees	7. Long Term Planning (CIP's)
Pre 2013	No	Just in Time	Water: 1.2 Sewer: 1.2 Storm: 1.3	N/A	0%	Minimal	Reactive
2013 to 2016	Yes (Consultant)	Smoothing	Water: 1.2 Sewer: 1.2 Storm: 1.3	120 days	0%	Development Projections (1 yr Arrears)	10 yr
2016 to 2020	Yes (Internal)	Smoothing	Water: 1.2 Sewer: 1.2 Storm: 1.3	120 days	0%	Development Projections (1 yr Arrears)	10 yr
2020 to 2023	Yes (Internal)	Smoothing	Water: 1.2 Sewer: 1.2 Storm: 1.3	90 days	0%	Development Projections (Current Year)	10 yr
2024+	Yes (Internal)	Smoothing	Water: N/A Sewer: 1.2 Storm: 1.3	90 days + Capital Reserve	10%	Development Projections (Current Year)	10+ yr Asset Depreciation

# 1. Financial Rate Modeling



*\* Majority of Utility O&M costs (chemicals, electricity, repairs, staffing, etc.) are fixed.*

# 2. Rate Planning Approaches

## 1. Just in Time

- Revenue increases are aligned for each utility fund to maintain immediate financial self-sufficiency in the year when the expense is budgeted.

## 2. Smoothing

- Revenue increases are gradually imposed over several years to establish reserves to fund expenses.
- Used since 2013 and recommended.

# 3A. Debt Service Requirements

## 1. Debt Service Coverage (DSC):

- Ratio of net revenues (operating revenue less operating expense) to annual debt service payment.

## 2. Industry Target DCS Philosophy

- Ensure legal DSC minimums are met even if revenue forecasts are not achieved.
- Maintain credit ratings.

# 3B. Debt Service Coverage

Minimum target represented by the combination of all three Utility Funds

## Required DSC Ratio

Colorado Water Resources and Power Development Authority	1.10
2013 Water and Wastewater Enterprise Revenue Bonds	1.15

## Dual Target DSC Ratio

Fund	w/o Tap Fees	with Tap Fees
Water	1.2	1.4
Wastewater	1.2	1.3
Storm	1.3	1.3 <sup>(1)</sup>

*(1) A tap fee for the Stormwater utility has not been established, therefore the dual target is not used*

# 3C. City Utility Debt

Utility	Debt Service Payment (\$million)						
	2024	2025	2026	2027	2028	2029	2030
Water	\$0.9M	\$0	\$0	\$0	\$0	\$0	\$0
Wastewater	\$1.3M	\$2.0M	\$2.0M	\$2.0M	\$2.0M	\$2.0M	\$2.0M
Stormwater	\$0.3M	\$0.4M	\$0.4M	\$0.4M	\$0.4M	\$0.4M	\$0.4M
<b>Total</b>	<b>\$2.5M</b>	<b>\$2.5M</b>	<b>\$2.4M</b>	<b>\$2.4M</b>	<b>\$2.4M</b>	<b>\$2.4M</b>	<b>\$2.4M</b>



# 4A. Cash Reserves Policy

## 1. Current Modeled Cash Reserves

- 90 Days Cash or 25% of Total O&M

## 2. Working Capital Reserves Policy (Section 2.4)

- 25% of Current Operating Expenses



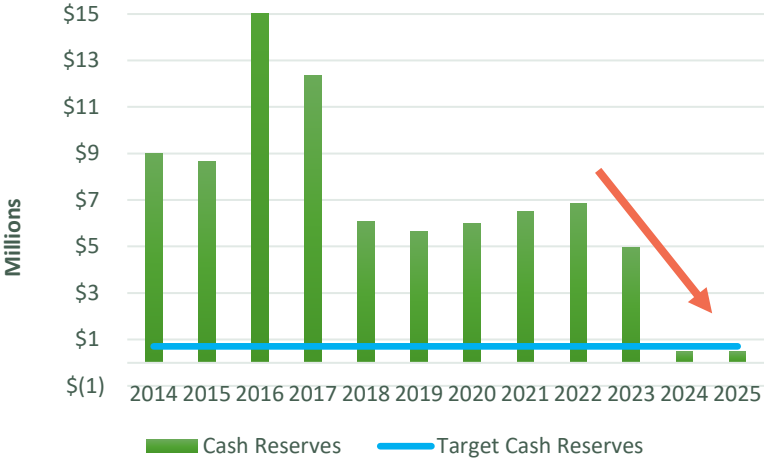
# 4B. Utility Cash Reserves History

### Water Cash Reserves



**\$18 M to \$1.2M**

### Wastewater Cash Reserves



**\$7M to \$0.7M**

### Stormwater Cash Reserves



**\$2.5M to \$0.2M**

# 4C. Cash Reserve Policy

<b><u>2025 PROJECTIONS</u></b>	<b>Water</b>	<b>Wastewater</b>	<b>Stormwater</b>	<b>Variability</b>
Avg. Revenue	\$6.1M	\$4.9M	\$1.4M	Med
Debt	N/A	\$2.0M	\$0.4M	Low
O&M Expenses	\$5.0M	\$2.8M	\$0.5M	Low – Med
<b>Net</b>	<b>\$1.1M</b>	<b>\$0.1M</b>	<b>\$0.5M</b>	
CIP Ranges	\$10k - \$6M	\$10k - \$6M	\$10k - \$6M	Med - High
Rate Sensitivity to Change	Low - Med	High	High	
Tap Fees	\$180k - \$2M	\$10k - \$230k	N/A	High
Avg. Monthly Bills	\$45 (9k gals)	\$41 (4k gals)	\$8 (SFEQ)	Low

# 4D. Proposed Cash Reserve Policy

- 90 days cash or 25% of Total O&M
- Additional 2% Fixed Capital Assets (Proposed Change)
  - Water \$3M (2% of \$150M)
  - Wastewater \$1M (2% of \$50M)

# 5. O&M Turnback

Utility Turnback	2016	2017	2018	2019	2020	2021	2022	2023 est.*
Water	16.1%	33.1%	21.4%	20.4%	4.2%	-1.7%	-24.5%	4.2% to 11.7%
Wastewater	10.9%	7.6%	12.6%	15.4%	3.5%	5.3%	-11.1%	-3.4% to 5.5%
Stormwater	11.3%	19.4%	21.4%	7.8%	11%	2%	-9.7%	0.8% to 11.3%

\* pending 2023 closeout: low range is best estimate, high range is current actuals

Utility Rates	Turnback	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Water	10%	6.5%	6.5%	6.5%	6.5%	6.5%	4%	4%	2%	2%	2%
Water	0%	8.6%	8.6%	8.6%	8.6%	8.6%	4%	4%	2%	2%	2%
Wastewater	10%	30%	2%	2%	2%	2%	2%	2%	2%	2%	2%
Wastewater	0%	30%	12%	2%	2%	2%	2%	2%	2%	2%	2%
Stormwater	10%	14%	14%	13%	13%	13%	13%	0%	0%	0%	0%
Stormwater	0%	15%	15%	14%	14%	14%	14%	0%	0%	0%	0%

# 6. Tap Fee Projections

Utility	2023	2024	2025	2026	2027	2028	2029	Total
Water	\$1.7M	\$2.1M	\$2.2M	\$1.6M	\$1.8M	\$1.7M	\$0.2M	\$11.3M
Wastewater	\$284k	\$199k	\$244k	\$148k	\$188k	\$170k	\$9k	\$1.2M

*\* includes tap fee projections for the Redtail Ridge Development in 2024-2026*

# 7. Long Term Planning







- **2023 Rollover (Projects in Progress)**
- **Current/Future Project Cost Estimate Evaluation and Updating**
- **New Capital Planning (Maintenance, End of Life, Regulatory, External Factors)**
- **Total Increase in 2023-2028 CIP Plan**
  - **Water \$4.7 Million**
  - **Wastewater \$725,000**
  - **Stormwater \$1.2 Million**



# Rate Scenarios Considered

Scenario	Inflation	CIP Planning	Cash Reserve	Tap Fees	Wildfire Resiliency	Loan	Modeled Turnback	
Baseline		2023-24 Biennial	90 days	2023 Projection	\$0	\$0	10%	
A: CIPs		<b>New CIPs</b>	90 days	2023 Projection	\$0	\$0	10%	
A + B: New Cash Reserve				<b>90 days + 2% assets</b>	2023 Projection	\$0	\$0	10%
A + B + C: 50% Tap Fee Reduction					<b>50% Reduction</b>	\$0	\$0	10%
A + B + D: Wildfire Meter Resiliency					2023 Projection	<b>\$12M</b>	\$0	10%
A + B + D2: Resiliency w/ CWCB Loan					2023 Projection	<b>\$12M</b>	<b>\$12M</b>	10%
A + B + E: Turnback					2023 Projection	\$0	\$0	<b>0%</b>

# Rate Impacts Summary (Water)

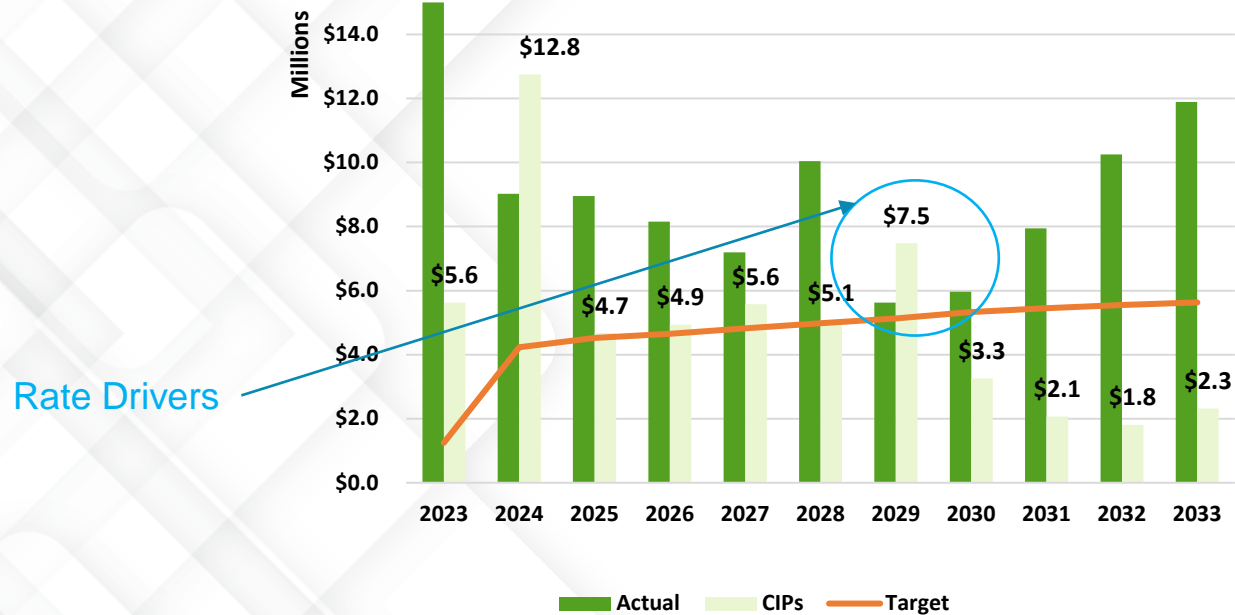
Scenario	Rate Adjustment	Annual Increases	5yr Cumulative Impact
Baseline	N/A	2.7% ('24-'28)	N/A
A: CIPs		4.6% ('24-'28)	+10% to 13%
<b>A + B: New Cash Reserve</b>		<b>6.5% ('24 -'28)</b>	<b>+10% to 13%</b>
A + B + C: 50% Tap Fee Reduction		11% ('24-'28)	+35% to 45%
A + B + D: Wildfire Meter Resiliency		37% ('24 & '25) and 0% ('26-'28)	+45% to 55%
A + B + D2: Resiliency w/ CWCB Loan		12.5% ('24-'28)	+35% to 45%
A + B + E: Turnback at 0%		8.6% ('24-'28)	+13% to 15%



# WATER: A + B Recommendation

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
6.5%	6.5%	6.5%	6.5%	6.5%	4%	4%	2%	2%	2%

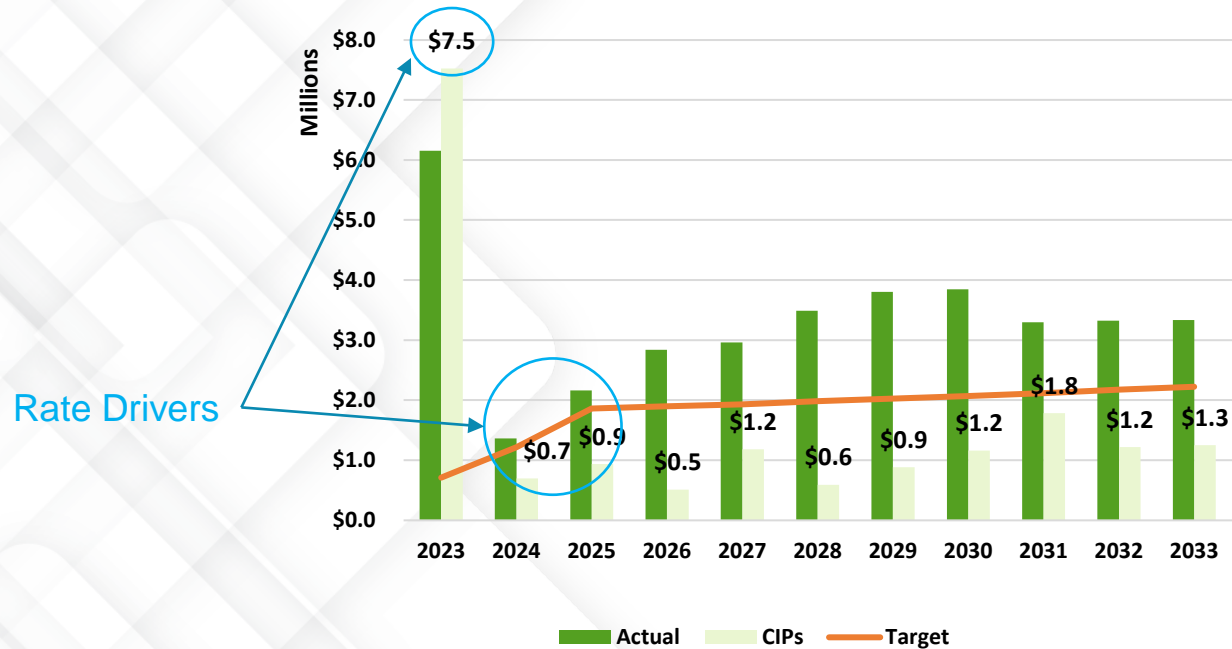
Smoothing: Cash Reserves (6.5% for 2024)



# WASTEWATER: A + B Recommendation

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
30%	2%	2%	2%	2%	2%	2%	2%	2%	2%

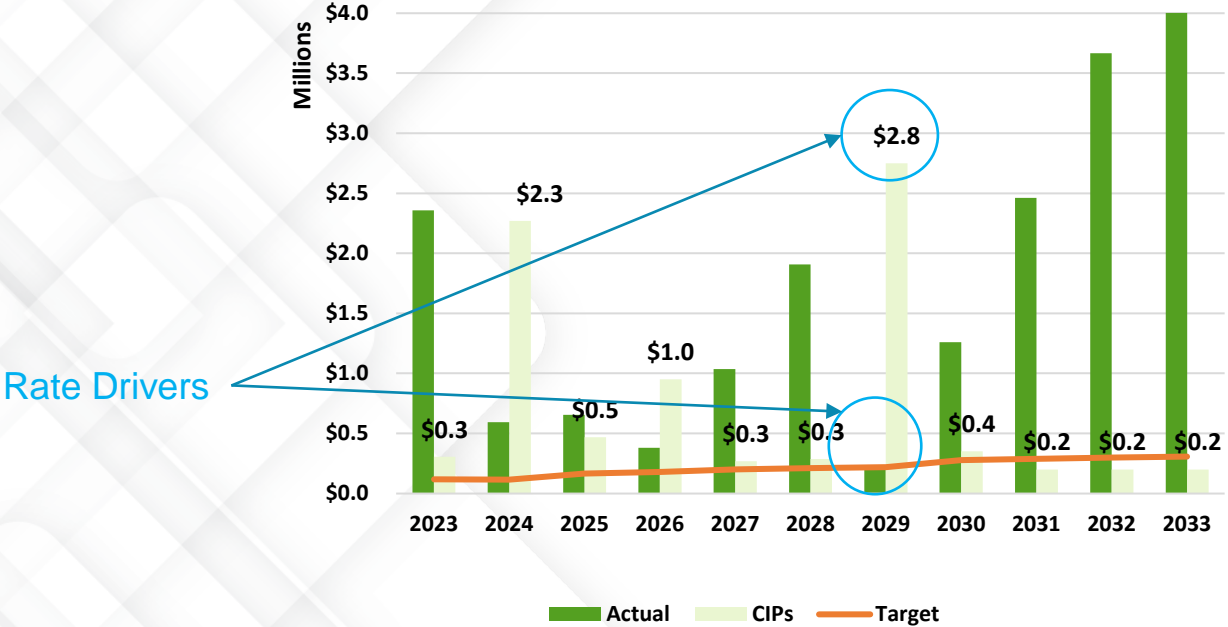
Smoothing: Cash Reserves (30% for 2024)



# STORMWATER: A + B Recommendation

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
14%	14%	13%	13%	13%	13%	0%	0%	0%	0%

Smoothing: Cash Reserves (15% for 2024)



# Utility Rates Past and Proposed Scenario (A + B)

Utility	2016	2017	2018	2019	2020	2021	2022	2023
Water	13%	0%	3%	0%	0%	2%	0%	0%
Wastewater	13%	7%	7%	7%	0%	4%	4%	8%
Stormwater	0%	4%	7%	18.5%	0%	5%	5%	9%

Utility	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Water	6.5%	6.5%	6.5%	6.5%	6.5%	4%	4%	2%	2%	2%
Wastewater	30%	2%	2%	2%	2%	2%	2%	2%	2%	2%
Stormwater	14%	14%	13%	13%	13%	13%	0%	0%	0%	0%

# Water Proposed Capital Budget 1/2

Project Name	2023	2024	2025	2026	2027	2028	6-Year Totals
HVAC Replacement at NWTP			\$ 35,000				\$ 35,000
Vehicle Replacement	\$ 70,000	\$ 562,000	\$ 272,000		\$ 72,000	\$ 152,000	\$ 1,128,000
Machinery & Equipment (%)	\$ 5,000						\$ 5,000
Meter Replacement	\$ 1,300	\$ 1,900,000	\$ 1,900,000				\$ 3,801,300
Chemical Mixing Equipment Replacement	\$ 72,000						\$ 72,000
Water Heater Replacement at NWTP	\$ 10,000						\$ 10,000
Filter Media Replacement		\$ 616,000				\$ 360,000	\$ 976,000
Water Pipeline Replacement	\$ 910,500	\$ 411,000	\$ 1,150,000	\$ 400,000	\$ 615,000	\$ 920,000	\$ 4,406,500
Utilities Electrical Assessment	\$ 150,000						\$ 150,000
SCWTP Administration Building Expansion		\$ 2,300,000					\$ 2,300,000
Marshall Lake Sediment Control		\$ 350,000					\$ 350,000
Windy Gap	\$ 749,332	\$ 970,000	\$ 818,000	\$ 1,312,000	\$ 1,312,000	\$ 1,312,000	\$ 6,473,332
SBR Ditch Lining	\$ 315,000		\$ 250,000				\$ 565,000
NCWCD SWSP Transmission Capacity	\$ 187,500						\$ 187,500
Raw Water Infrastructure		\$ 500,000			\$ 500,000		\$ 1,000,000
SCWTP Residual Management	\$ 150,000	\$ 6,000,000					\$ 6,150,000
Water Rights Acquisitions	\$ 2,756,570				\$ 1,100,000	\$ 1,100,000	\$ 4,956,570
HBWTP Drying Bed Maintenance		\$ 221,000					\$ 221,000
High Zone Tnk Security			\$ 60,000				\$ 60,000

# Water Proposed Capital Budget 2/2

Project Name	2023	2024	2025	2026	2027	2028	6-Year Totals
Utility Master Plan	\$ 181,000						\$ 181,000
Raw water Integration Project (RIP)						\$ 250,000	\$ 250,000
HBWTP Generator		\$ 150,000					\$ 150,000
Server Replacement	\$ 56,300						\$ 56,300
HBWTP Recycle Water System Replacement					\$ 600,000		\$ 600,000
Valve Replacement						\$ 605,000	\$ 605,000
North End Water Loop Redundancy					\$ 600,000		\$ 600,000
Louisville Reservoir Outlet Repairs					\$ 500,000		\$ 500,000
Water Conservation Plan Update			\$ 50,000				\$ 50,000
SCADA Replacement, Upgrades and Isolation		\$ 228,000					\$ 228,000
Manganese Study		\$ 40,000					\$ 40,000
Utility Fiber Expansion (50%)						\$ 375,000	\$ 375,000
Utility Redundant Autodailer (50%)			\$ 40,000				\$ 40,000
Control Systems Replacement				\$ 420,000			\$ 420,000
HBWTP Chlorine Dioxide Installation		\$ 50,000	\$ 150,000				\$ 200,000
SCWTP Chlorine Dioxide Replacement				\$ 500,000			\$ 500,000
Centennial - Dogwood Zone Connection					\$ 280,000		\$ 280,000
Lafayette Interconnect Improvement Study		\$ 50,000					\$ 50,000
WTP Roof Repairs		\$ 306,000					\$ 306,000
<b>TOTALS</b>	<b>\$ 5,614,502</b>	<b>\$ 14,654,000</b>	<b>\$ 4,725,000</b>	<b>\$ 2,632,000</b>	<b>\$ 5,579,000</b>	<b>\$ 5,074,000</b>	<b>\$ 38,278,502</b>
<b>PROPOSED CHANGES FROM 2023-24 BUDGET</b>	<b>\$ (2,744,474)</b>	<b>\$ 501,500</b>	<b>\$ 877,000</b>	<b>\$ 175,000</b>	<b>\$ 3,382,000</b>	<b>\$ 2,482,000</b>	<b>\$ 4,673,026</b>
(%)	-33%	4%	23%	7%	154%	96%	14%



# Wastewater Proposed Capital Budget

Project Name	2023	2024	2025	2026	2027	2028	6-Year Totals
Vehicle & Equipment Replacement	\$ 75,400	\$ 496,000					\$ 571,400
Laboratory Refrigerator	\$ 6,000						\$ 6,000
Sewer Utility Lines	\$ 671,000						\$ 671,000
CTC Lift Station	\$ 25,000	\$ 475,000					\$ 500,000
Sewer Pipeline Rehab/Replacement	\$ 560,000	\$ 565,000	\$ 385,000	\$ 510,000	\$ 640,000	\$ 370,000	\$ 3,030,000
Utilities Electrical Assessment	\$ 20,000						\$ 20,000
Secondary Probes	\$ 13,000	\$ 50,000					\$ 63,000
Utility Master Plan	\$ 121,173						\$ 121,173
WWTP Solids Handling Upgrades	\$ 150,000	\$ 4,450,000					\$ 4,600,000
Fiber Optic Loop		\$ 54,210					\$ 54,210
Clarifiers Coating	\$ 293,000						\$ 293,000
Server Replacement	\$ 28,000						\$ 28,000
Utility Fiber Expansion (50%)						\$ 375,000	\$ 375,000
Utility Redundant Autodailer (50%)			\$ 40,000				\$ 40,000
<b>TOTAL</b>	<b>\$ 1,962,573</b>	<b>\$ 6,090,210</b>	<b>\$ 425,000</b>	<b>\$ 510,000</b>	<b>\$ 640,000</b>	<b>\$ 745,000</b>	<b>\$ 10,372,783</b>
<b>PROPOSED CHANGES FROM 2023-24 BUDGET</b>	<b>\$ (4,818,622)</b>	<b>\$ 5,354,710</b>	<b>\$ (207,500)</b>	<b>\$ 50,000</b>	<b>\$ 120,000</b>	<b>\$ 225,000</b>	<b>\$ 723,588</b>
(%)	-71%	728%	-33%	11%	23%	43%	7%



# Stormwater Proposed Capital Budget

Project Name	2023	2024	2025	2026	2027	2028	6-Year Totals
Storm Sewer Detention Pond Maintenance	\$ 192,000	\$ 595,000	\$ 200,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 1,687,000
Drainage A-1 Garfield/Cottonwood		\$ 1,067,500					\$ 942,500
Stormwater Master Plan		\$ 150,000					\$ 150,000
Stormwater Quality Master Plan	\$ 86,000	\$ 353,000					\$ 439,000
Vehicle Replacement		\$ 104,000	\$ 68,000		\$ 18,000	\$ 38,000	\$ 228,000
CCTV				\$ 500,000			\$ 500,000
Madison & Polk Drainage			\$ 200,000				\$ 200,000
Coal Creek Village SW Improvements				\$ 250,000			\$ 250,000
<b>TOTAL</b>	<b>\$ 278,000</b>	<b>\$ 2,269,500</b>	<b>\$ 468,000</b>	<b>\$ 950,000</b>	<b>\$ 268,000</b>	<b>\$ 288,000</b>	<b>\$ 4,396,500</b>
<b>PROPOSED CHANGES</b>	<b>\$ (1,753,487)</b>	<b>\$ 1,954,500</b>	<b>\$ 211,000</b>	<b>\$ 758,000</b>	<b>\$ 70,000</b>	<b>\$ 68,000</b>	<b>\$ 1,183,013</b>
(%)	-86%	620%	82%	395%	35%	31%	37%

**SUBJECT:** 2025/2026 DRAFT BUDGET CALENDAR

**DATE:** JANUARY 18, 2024

**PRESENTED BY:** RYDER BAILEY, CPA, FINANCE DIRECTOR

**SUMMARY:**

The 2024 Supplemental Budget Document has been posted on the [City's Website](#) and printed copies have been distributed. Staff is now starting on the 2025-2026 Biennial Budget Process.

Included in the packet is a Draft Budget Calendar for the 2025 – 2026 Biennial Budget development.

Keeping with past years, the 2025 – 2030 CIP capital budget process is scheduled to proceed first with the operational budget process to follow.

Some of the more notable dates on the calendar that may be of interest to the Committee:

- **March 5, 2024** – City Council Considers Open Space and Parks Budget Amendment for the establishment of separate Funds
- **May 7, 2024** – City Council Considers Budget Amendment for “Carry Forwards”, Any New Items and/or Necessary Adjustments.
- **July 24, 2024 – (Noon to 5pm)** City Council Budget Retreat
- **September 3, 2024** – City Manager’s *Recommended* Budget Presented to City Council at a Regular Meeting (Public Hearing set).
- **September and October 2024** – Budget Study Session(s), as needed
- **October 15, 2024** – City Council Conducts Public Hearing on *Revised Recommended* Budget.
- **Monday, November 4, 2024** – City Council Presented with Resolutions to Adopt the Budget, Appropriate Funds, and Levy Taxes.

These documents are presented for the Committee’s information only and no action is requested.

**ITEM 5**

Dates	Description	Type	Jan	Feb	March	April	May	June	July	August	September	October	November	December
January 2, 2024	CIP Process Memo and Forms posted to Finance via Microsoft Team Channel 2025-2030 CIP Program	Internal Tasks												
January 18, 2024	Finance Committee: Review 2025/26 Budget Calendar and Process	Finance Committee												
January - February 2024	List of all "Open Purchase Orders" Sent to Departments via Microsoft Team that describes the unfinished work Channel - <i>Maybe we can run early January, filter, share via Teams and update as we process 2023 related invoices/check requests?</i>	Internal Tasks												
February 12, 2024	<b>Deadline - All 2023 Check Requests/Invoices for 2023 Budget - Write "2023"</b> Clearly at the Top of the Check Request (All requests received after this date expenses will coded to 2024)	Internal Tasks												
February 12, 2024	<b>Deadline -Departments to Review and Confirm to the "Open Purchase Order"</b> spreadsheet for Open Purchase Orders to "roll over" into 2024. <b>DUE</b> to Finance (Via Microsoft Team Channel)	Internal Tasks												
February 15, 2024	Finance Committee: O/S and Parks Tax Measure Impacts (Creation of new Funds, 2024 1st Budget Amendment)	Finance Committee												
February 16, 2024	List of all Rollover/CarryOver Budget requests (Largely Capital) <b>Sent</b> to Departments (Via Microsoft Team Channel)	Internal Tasks												
February 26, 2024	<b>Deadline - Rollover/CarryOver Budget requests (Largely Capital) DUE</b> to Finance (Via Team Channel)	Internal Tasks												
February 12 - March 1, 2024	Meetings/Communications between Departments and Finance Director re: Carryovers/Rollovers/New 2025 Requests	Internal Meetings												
March 1, 2024	Meeting with City Manager and Finance Director to review all Carryovers/Rollovers/ New 2025 Requests; a review of 2023 EOY Cash basis	Internal Meetings												
March 5, 2024	Distribution of all the above information to the Department Directors at Executive Leadership Team meeting	Internal Meetings												
March 5, 2024	O/S and Parks Tax Measure Impacts (Creation of new Funds, 2024 1st Budget Amendment)	Council												
March 12, 2024	<b>Tentative: Budget Process Update (What are we seeking from Council here?)</b>	Council												
March 19, 2024	Resolution adopting new Water, Wastewater and Storm Water Utility Rates ( <b>Public Works Dept</b> )	Council												
March 21, 2024	Finance Committee:	Finance Committee												
March 29, 2024	<b>CIP Forms due to Finance</b> via Microsoft Team Channel 2025-2030 CIP Program	Internal Tasks												
April 13 - April 16, 2024	APA Conference	Conference												
April 18, 2024	Finance Committee: Including a review of the Carry/Rollover/budget amendments (2024), 2023 EOY Cash Basis, and Fiscal/Reserve Policies	Finance Committee												
May 7, 2024	Council adoption of Carry/Rollovers and 2024 2nd Budget Amendment	Council												
May 8, 2024	Operating Budget Projections (2025-2026) are <b>made available in Munis</b> . Job Aid distributed, deadline to complete June 12th	Internal Tasks												
May 15, 2024	Finance Issues Forms to Departments for Six-Year Revenue Estimates	Internal Tasks												
May 16, 2024	Finance Committee: Q1 Financial Reports	Finance Committee												
May 19 - May 22, 2024	Tyler Connect Conference - Indiana, Indianapolis	Conference												
May 28, 2024	Fiscal Policies, Sales and Use Tax 101, Personnel Expenditures (Study Session)	Council												
May 15 - June 5, 2024	Departments and Finance Director meet to review 2025 Revenue & Six year Revenue estimates; begin with Economic Development and Planning; to understand general economic growth; sales and property - Finance Department and City Managers office.	Internal Meetings												
May 22 - June 12, 2024	Departments and Finance Director have meetings to review the 2025/26 expenditure estimates; Munis is used by and with the Departments to place the budgets into system; no forms; no spreadsheets. When meeting with departments the Admin staff member responsible for learning how to use Munis for the budget should be in the meeting.	Internal Meetings												
June 5, 2024	All 2024 Revenue Estimates entered into Munis between Department and Finance Director	Internal Tasks												
June 12, 2024	All Operating Budget estimates <b>are in Munis</b> as Finance Director and Departments have gone through their budgets and learned how to do this with Munis	Internal Tasks												
June 9 - June 12, 2024	GFOA Conference	Conference												
June 10 - June 14, 2024	Finance and Human Resources Prepare First Draft of Wage & Benefit Projections for 2025 (Includes 2024 changes to <b>(This seems too little early, CMO/HR inputs needs to calculate projection)</b> )	Internal Meetings												
June 18, 2024	At Executive Team Meeting, HR information is distributed and discussed	Internal Meetings												
June 18 - June 21, 2024	CML Conference	Conference												
June 20, 2024	Finance Committee: Rec Center Renewal & Replacement Calculation Update	Finance Committee												
July 5, 2024	Preliminary Recommended Six-Year Capital Improvements Plan to City Manager and Departments	Internal Tasks												
July 12, 2024	Finance Consolidates Departments' Operating and C-I-P Change Requests and Consolidates Financial Impacts	Internal Tasks												
July 18, 2024	Finance Committee: External Auditor's Report	Finance Committee												
July 18, 2024	Finance Department Distributes the "2025 Requested Budget" at Executive Leadership Meeting with updated revenues and expenditure changes	Internal Meetings												
July 22, 2024	Departments Submit Updated Annual Key Performance Indicators - <b>WHO IS LEAD (CMO)? WHEN TO REQ?</b>	Internal Tasks												
July 19 - July 28, 2024	City Manager Meets with Departments on Operating and C-I-P Change Requests for the 2025 Budget and KPI's	Internal Meetings												
<b>July 24th, 2024 (12:00 - 5:00 PM)</b>	City Council Budget Retreat: Current Year Update; Major CIP Changes, if necessary; Personnel costs, if changing quickly; other mid-year changes that will impact 2025	Council												
July 31, 2024	City Manager/ Finance Director meet with Human Resources on Merits, Market Adjustments, and Position Changes - <b>This Meeting Drives Projections (As is, too late, it doesn't align with Initial Projection Calculation, June 10-16th - need to restructure)</b>	Internal Meetings												
August 2, 2024	City Manager Issues Final Directives to Finance on the 2025/26 <i>Recommended Budget</i>	Internal Tasks												
August 6, 2024	Finance and City Manager discuss the City Manager's final recommendations at Executive Leadership Team Meeting; any final considerations must be discussed as a team at this meeting	Internal Meetings												
August 15, 2024	Finance Committee: Q2 Financial and CIP Report, <b>Budget</b> : Review of 2025 Revenue Estimates and Major 2025 Expenditure Drivers (Personnel, etc.)	Finance Committee												
August 12 - August 28, 2024	Finance Consolidates and Summarizes City Manager's <i>Recommended Budget</i> - Prepares for Distribution	Internal Tasks												
<b>September 3, 2024</b>	City Manager's <b>Recommended</b> Budget Presented to City Council at a Regular Meeting ( <i>Public Hearing Set</i> )	Council												
September 10, 2024	Budget Study Session	Council												
September 19, 2024	Finance Committee: <b>Budget</b> Update	Finance Committee												
September 24, 2024	Budget Study Session	Council												
September 21 - September 25, 2024	ICMA Conference	Conference												

Dates	Description	Type	Jan	Feb	March	April	May	June	July	August	September	October	November	December
September 30 - October 11, 2024	Finance Consolidates and Summarizes a <i>Revised Recommended Budget</i> for Public Hearing and Distribution	Internal Tasks												
October 8, 2024	Budget Study Session	Council												
October 9 - October 11, 2024	National Rec and Parks Association Conference	Conference												
October 10, 2023	Finance Prepares and Issues Public Notice for Public Hearing - Finance or Clerk?	Internal Tasks												
October 17, 2024	Finance Committee: Preliminary Assessed Valuation	Finance Committee												
October 15, 2024	City Council Conducts Public Hearing on <i>Revised Recommended Budget</i>	Council												
October 16 - 26, 2024	Finance Prepares <i>Final Budget</i> and Resolutions to Adopt the Budget, Appropriate Funds, and Levy Taxes	Internal Tasks												
October 22, 2024	Budget Study Session	Council												
October 29 - October 31, 2024	Colorado Parks and Rec Association	Conference												
November 4, 2024	City Council Presented with Resolutions to <b>Adopt</b> the Budget, Appropriate Funds, and Levy Taxes - This is on a MONDAY	Council												
November 4 - December 31, 2024	Finance Prepares Printed Budget Document for Internal-Only Distribution	Internal Tasks												
November 21, 2024	Finance Committee: Q3 Financial and CIP Reports	Finance Committee												
December 19, 2024	Finance Committee: Final Assessed Valuation and Mill Levies	Finance Committee												
Unlisted Online	CCCMA	Conference												
Unlisted Online	Colorado Government Finance Officers Association	Conference												
Can Not Locate	Colorado Planning Association	Conference												
Can Not Locate	World Water Park	Conference												
Can Not Locate	Rocky Mountain Turf Grass Association	Conference												

DRAFT

**SUBJECT: AN UPDATE ON ESTABLISHING NEW PARKS AND OPEN SPACE FUNDS**

**DATE: JANUARY 18<sup>TH</sup>, 2024**

**PRESENTED BY: RYDER BAILEY, CPA, FINANCE DIRECTOR  
ADAM BLACKMORE, DIRECTOR OF PARKS, RECREATION  
AND OPEN SPACE**

**SUMMARY:**

On November 7<sup>th</sup>, 2023, City of Louisville's Residents overwhelmingly voted to extend (by 10 years, through 2033) and increase (From 3/8ths to 1/2 cent), the Open Space and Parks Sales and Use Tax, Measure 2C. The ballot measure defines how revenues are to be split, and by City Ordinance No. 2023-1856, Council directed Staff to establish separate and distinct funds for each Division.

Finance Staff has been working diligently towards separating the existing shared Open Space and Parks Fund. (Fund 201) The following tasks have been identified and are in various stages of completion;

- Establish/Create new Funds in ERP System.
- Establish/Create new Accounts in ERP System, for each fund.
- Update Community Development Use Tax / Building Materials Tax Rates.
- Modify Payroll Allocations for all impacted Full Time Personnel in ERP System.
- Meticulously separate adopted budgeted expenses by Division for 2024 Budget Amendment.
- Meticulously separate adopted budgeted revenues/sources by Division for 2024 Budget Amendment.
- Calculate increased 2024 OS Revenues by the anticipated incremental tax amount (0.125% or 1/8<sup>th</sup>)
- Seek Policy Direction on General Fund Transfer (Update FP 2.2)

Finance and PROST Staff will engage and present to the following stakeholders over the coming months;

- Today / January 18<sup>th</sup> – Finance Committee Presentation
- January 26<sup>th</sup> – City Manager and Staff to meet with Open Space Advocacy Group
- February 7<sup>th</sup> – Presentation to Parks and Public Landscaping Advisory Board (PPLAB)
- February 14<sup>th</sup> – Presentation to Open Space Advisory Board (OSAB)

- March 5<sup>th</sup> – First 2024 Citywide Budget Amendment – OS and Parks Funds only

**BACKGROUND:**

The Parks and Open Space Tax has been passed by local voters four times, in 1993, 2002, 2012 and in 2023. The sales and use tax, originally implemented for the acquisition of land in and around the City of Louisville for Open Space and Parks, has been in place since 1993. The tax was modified in 2002 to allow the tax revenues to be used for the operation and maintenance of open spaces and parks; the percentage and length of term remained the same. In 2023 the tax was extended another 10 years, through 2033 and increased from 3/8ths to ½ cent.

**FISCAL IMPACT:**

The Parks and Open Space sales and use tax is the primary funding source for Open Space and Parks operations, including staffing, maintenance, purchasing, and service agreements. Funds are also used for land acquisition and capital projects.

**SUBJECT: REVENUE AND SALES TAX REPORTS**

**DATE: JANUARY 18, 2024**

**PRESENTED BY: MAHYAR MANSURABADI, SALES TAX AUDITOR**

**SUMMARY:**

Sales and Use Tax Collection Report – December 2023

This report reflects Sales and Use Tax collected in December for economic activity that occurred in November.

1. **Sales Tax:** **7.1%** YTD vs 2022.
2. **Use Tax:** **33.2%** YTD vs 2022.
3. **Building Use Tax:** **-51.0%** YTD vs 2022.
4. **Auto Use Tax:** **-7.1%** YTD vs 2022.
5. **Lodging Tax:** **30.9%** YTD vs 2022.
6. **Bag Tax:** **14.4%** YTD vs 2022.
7. **Total Revenue:** **1.5%** YTD vs 2022.

**RECOMMENDATION:**

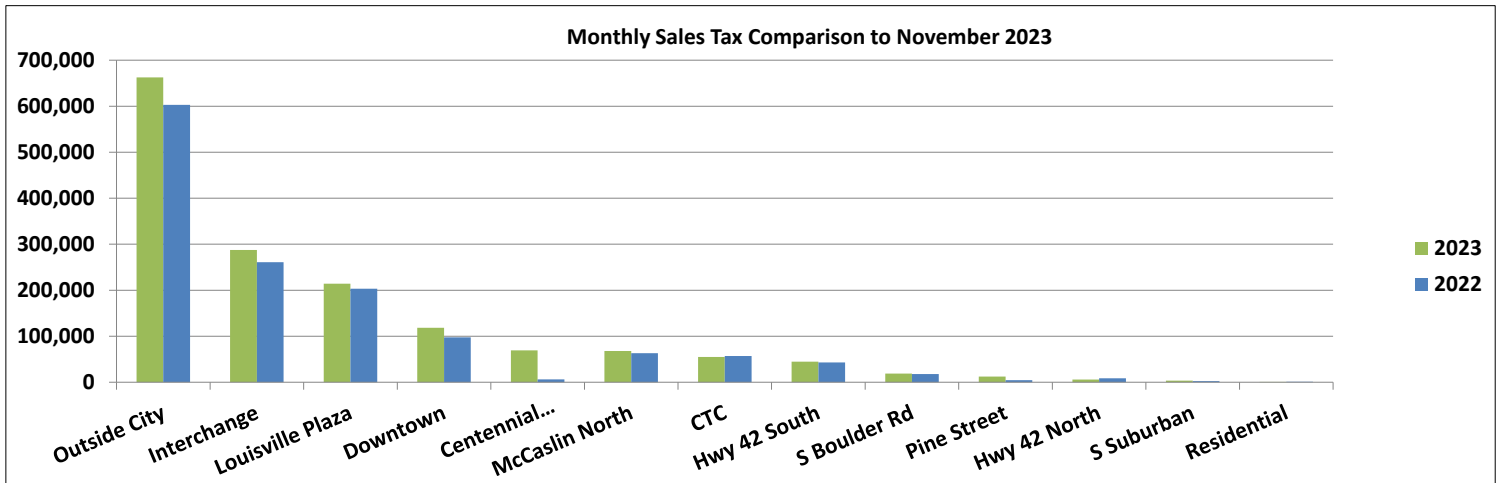
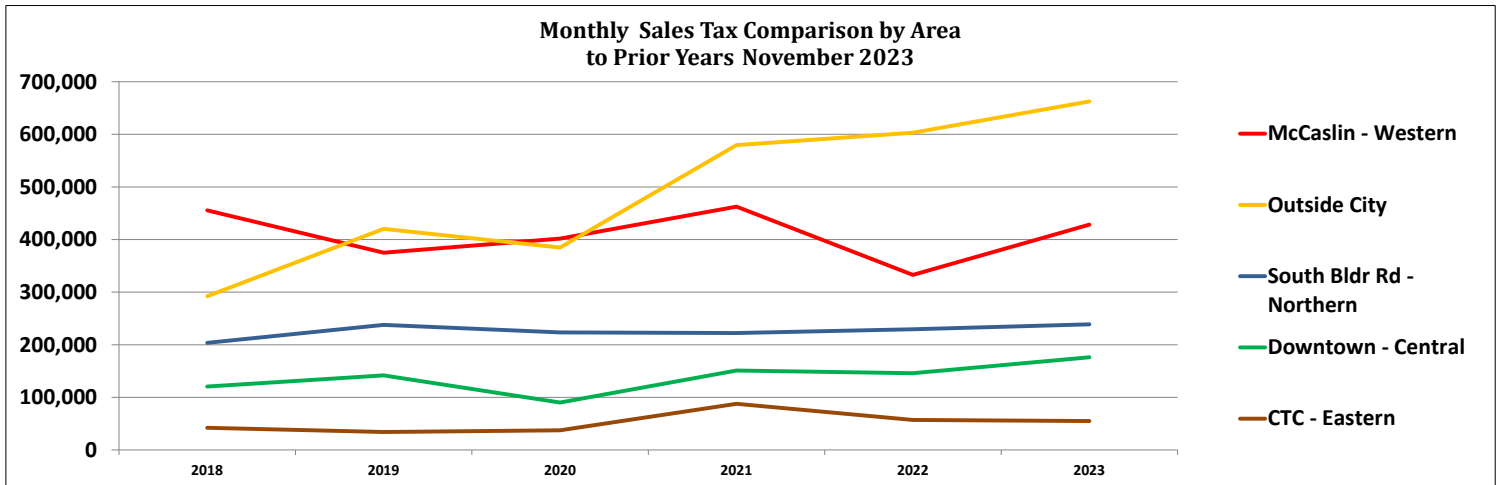
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CITY OF LOUISVILLE									
Revenue History									
2019 through 2023									
YEAR	MONTH	SALES TAX	USE TAX	BLDG USE TAX	AUTO USE TAX	LODGING TAX	AUDIT	Bag Tax	TOTAL
2023									
	JANUARY	1,568,367	155,955	238,897	157,506	8,027	-	-	2,128,752
	FEBRUARY	1,539,730	208,668	99,366	106,393	15,663	2,715	-	1,972,536
	MARCH	2,030,246	223,743	219,554	157,285	12,178	-	71,169	2,714,176
	APRIL	1,476,283	774,627	100,712	215,093	25,843	-	(46)	2,592,512
	MAY	1,841,030	154,813	100,612	130,404	46,617	-	46	2,273,522
	JUNE	2,023,204	223,473	101,731	129,621	55,112	-	52,606	2,585,746
	JULY	1,723,776	580,457	289,594	106,004	60,716	-	2,351	2,762,896
	AUGUST	1,649,459	84,672	105,041	156,199	43,180	-	419	2,038,970
	SEPTEMBER	1,847,642	223,587	43,341	119,898	52,083	-	34,601	2,321,151
	OCTOBER	1,560,040	98,476	174,305	201,959	44,457	-	1,782	2,081,018
	NOVEMBER	1,560,759	336,826	93,138	167,370	29,255	799	677	2,188,824
	DECEMBER	2,330,000	317,000	116,000	131,000	19,000	-	35,000	2,948,000
	YTD TOTALS	18,820,535	3,065,296	1,566,292	1,647,732	393,131	3,514	163,604	25,660,104
	Projected Totals *(Use Tax Net of BAP)	21,150,535	2,988,865	1,682,292	1,778,732	412,131	3,514	198,604	28,214,673
	YTD Variance % to Prior Year	7.1%	33.2%	-51.0%	-7.1%	30.9%	-93.7%	14.4%	1.5%
	Est. Projected Variance to 2022	6.2%	12.7%	-55.5%	-6.3%	30.9%	-94.4%	5.1%	-1.9%
2022									
	JANUARY	1,290,514	176,432	130,345	128,149	3,109	208		1,728,758
	FEBRUARY	1,190,326	193,090	51,720	119,067	6,032	14,265		1,574,500
	MARCH	1,873,155	194,188	116,141	239,724	15,574	17,376	46,850	2,503,008
	APRIL	1,716,488	166,822	103,279	171,550	21,231	2,336		2,181,706
	MAY	1,596,606	141,953	156,057	162,552	37,751	817		2,095,736
	JUNE	1,977,923	363,695	166,434	145,676	30,068	-	50,020	2,683,797
	JULY	1,582,397	282,381	250,332	133,511	47,010	12,466		2,308,096
	AUGUST	1,732,722	170,194	577,453	169,804	63,940	8,651		2,722,763
	SEPTEMBER	1,769,359	333,062	1,252,503	155,205	22,131	-	46,134	3,578,394
	OCTOBER	1,469,642	176,355	329,917	214,840	42,562	15		2,233,332
	NOVEMBER	1,368,473	102,994	61,392	134,481	10,985	-		1,678,325
	DECEMBER	2,355,727	350,061	582,602	123,871	14,445	6,724	45,940	3,479,370
	YTD TOTALS	19,923,333	2,651,227	3,778,176	1,898,431	314,836	62,857	188,944	28,767,785
	YTD Variance % to Prior Year	9.1%	27.0%	54.8%	5.1%	16.0%	-33.9%		15.3%
2021									
	JANUARY	1,093,893	151,922	76,766	165,964	8,893	13,085		1,510,523
	FEBRUARY	1,048,733	123,647	175,248	141,326	9,311	9,343		1,507,607
	MARCH	1,473,421	187,196	497,955	118,578	12,589	1,431		2,291,171
	APRIL	1,447,875	92,613	880,417	156,795	13,198	3,434		2,594,332
	MAY	1,463,795	142,433	69,429	145,625	17,757	14,572		1,853,611
	JUNE	1,836,453	206,969	39,899	182,192	26,986	5,542		2,298,042
	JULY	1,460,976	121,088	(32,980)	144,891	38,956	15,499		1,748,430
	AUGUST	1,372,626	152,120	152,949	160,162	40,187	2,490		1,880,534
	SEPTEMBER	1,641,416	215,222	45,706	163,655	31,783	13,666		2,111,448
	OCTOBER	1,534,805	152,057	164,302	148,773	34,618	12,142		2,046,696
	NOVEMBER	1,503,261	162,041	156,565	144,254	23,667	1,145		1,990,933
	DECEMBER	2,377,087	379,832	214,495	134,883	13,526	2,814		3,122,637
	YTD TOTALS	18,254,341	2,087,139	2,440,753	1,807,098	271,471	95,163		24,955,964
	YTD Variance % to Prior Year	16.9%	39.3%	43.3%	19.3%	48.7%	-79.1%		19.0%
2020									
	JANUARY	1,146,885	139,124	167,476	143,490	20,259	10,328		1,627,562
	FEBRUARY	1,010,556	181,982	213,379	138,820	18,916	62,695		1,626,348
	MARCH	1,453,347	128,050	101,197	68,233	17,511	33,347		1,801,683
	APRIL	1,043,220	102,057	369,619	61,493	4,291	56,334		1,637,014
	MAY	1,104,718	86,298	182,958	52,846	7,772	34,308		1,468,899
	JUNE	1,620,670	135,567	62,081	152,603	13,238	126,571		2,110,730
	JULY	1,231,987	76,551	53,104	160,605	20,902	7,733		1,550,883
	AUGUST	1,176,398	83,836	53,404	155,256	24,833	26,419		1,520,146
	SEPTEMBER	1,500,877	105,141	136,333	145,388	18,154	48,695		1,954,587
	OCTOBER	1,274,200	123,011	36,568	192,352	17,622	7,756		1,651,508
	NOVEMBER	1,137,481	83,349	218,216	100,847	10,177	35,354		1,585,423
	DECEMBER	1,920,601	252,875	109,363	142,948	8,882	5,392		2,440,062
	YTD TOTALS	15,620,940	1,497,840	1,703,698	1,514,880	182,557	454,931		20,974,845
	YTD Variance % to Prior Year	-2.9%	-12.9%	-18.4%	-12.7%	-59.9%	-67.1%		-10.6%
2019									
	JANUARY	1,071,558	127,245	86,502	201,074	21,423	18,826		1,526,627
	FEBRUARY	936,429	147,890	265,760	118,258	21,707	67,844		1,557,888
	MARCH	1,334,863	152,930	65,076	142,231	27,356	74,188		1,796,643
	APRIL	1,159,948	284,945	203,698	123,778	30,600	27,803		1,830,773
	MAY	1,223,169	92,960	281,555	162,333	44,797	105,311		1,910,125
	JUNE	1,579,107	154,476	324,102	109,552	53,263	44,863		2,265,363
	JULY	1,366,196	95,129	208,918	160,122	62,859	22,182		1,915,406
	AUGUST	1,488,654	113,156	88,430	145,808	57,724	810,122		2,703,894
	SEPTEMBER	1,501,976	140,882	143,151	143,031	46,348	30,769		2,006,157
	OCTOBER	1,338,241	99,425	142,592	178,136	42,935	157,833		1,959,161
	NOVEMBER	1,208,379	101,710	213,900	126,120	27,259	7,513		1,684,881
	DECEMBER	1,878,105	209,877	64,581	125,652	18,444	13,666		2,310,324
	YTD TOTALS	16,086,625	1,720,626	2,088,265	1,736,096	454,714	1,380,919		23,467,244
	YTD Variance % to Prior Year	5.0%	19.1%	-8.1%	-14.6%	-3.8%	142.5%		6.2%

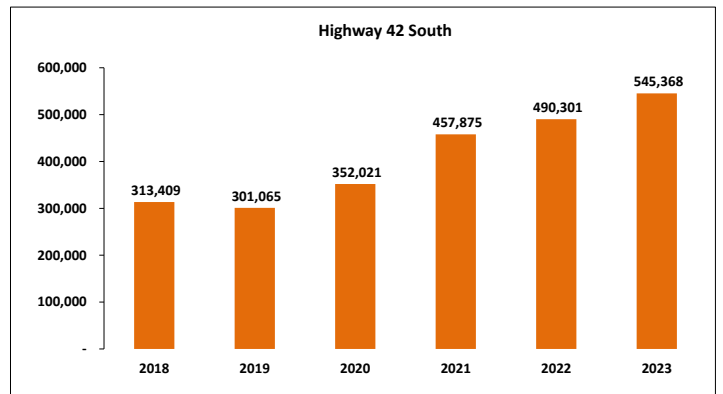
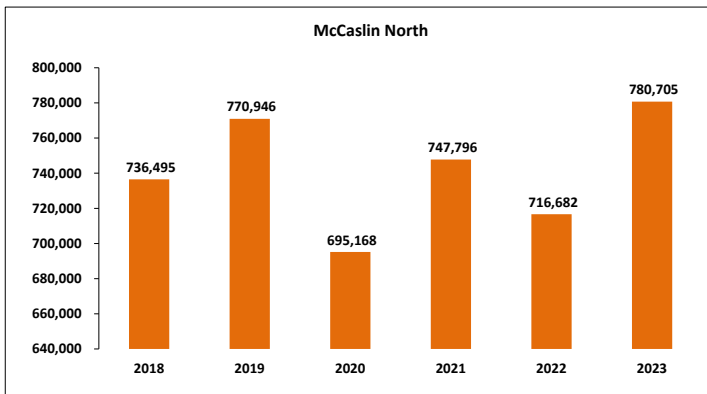
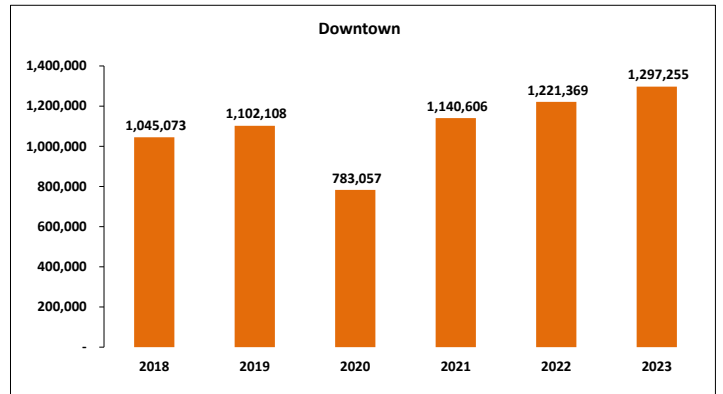
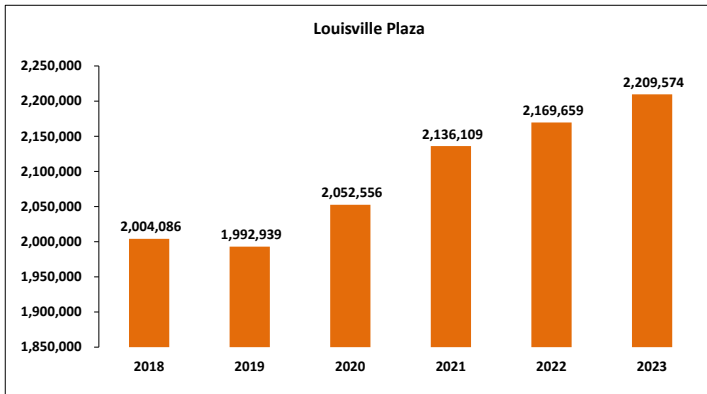
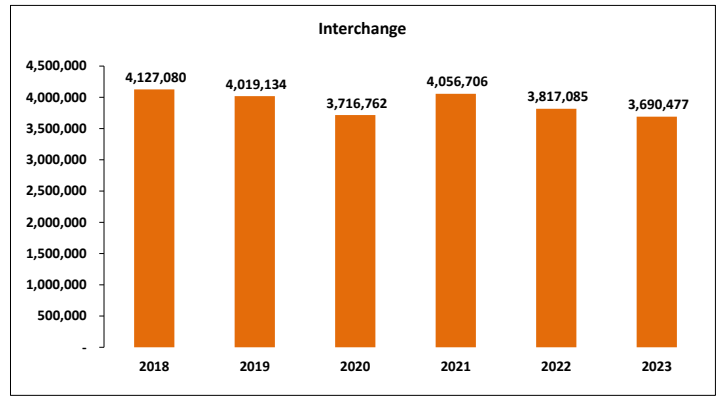
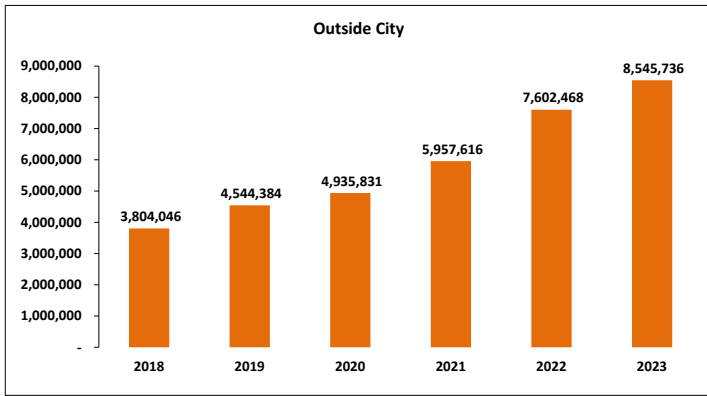
## Monthly Sales Tax Revenue Comparisons by Area (November 2023)

AREA NAME	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	% Of Total	% Change
Outside City	292,203	420,238	384,901	579,609	603,012	662,540	42.4%	9.9%
Interchange	378,633	309,455	338,554	388,759	261,012	287,645	18.4%	10.2%
Louisville Plaza	177,785	190,228	179,712	191,047	203,297	214,318	13.7%	5.4%
Downtown	84,368	100,866	59,236	105,174	97,590	118,362	7.6%	21.3%
Centennial Valley	6,667	(6,015)	2,460	4,823	6,183	69,364	4.4%	1021.9%
McCasin North	66,604	67,825	58,871	64,576	63,048	67,784	4.3%	7.5%
CTC	42,068	34,118	37,387	87,713	57,130	54,946	3.5%	-3.8%
Hwy 42 South	26,946	32,994	25,962	35,972	42,958	44,706	2.9%	4.1%
S Boulder Rd	18,433	41,710	38,832	24,414	17,641	18,699	1.2%	6.0%
Pine Street	8,054	7,254	4,694	7,627	4,330	12,438	0.8%	187.3%
Hwy 42 North	7,373	5,680	4,843	6,874	8,579	5,778	0.4%	-32.6%
S Suburban	3,646	3,552	1,779	4,378	2,547	3,496	0.2%	37.3%
Residential	1,088	475	251	2,295	1,147	682	0.0%	-40.5%
<b>Total Revenue</b>	<b>1,113,867</b>	<b>1,208,379</b>	<b>1,137,481</b>	<b>1,503,261</b>	<b>1,368,473</b>	<b>1,560,759</b>		
<b>% Of Change</b>	<b>0.1%</b>	<b>8.5%</b>	<b>-5.9%</b>	<b>32.2%</b>	<b>-9.0%</b>	<b>14.1%</b>		

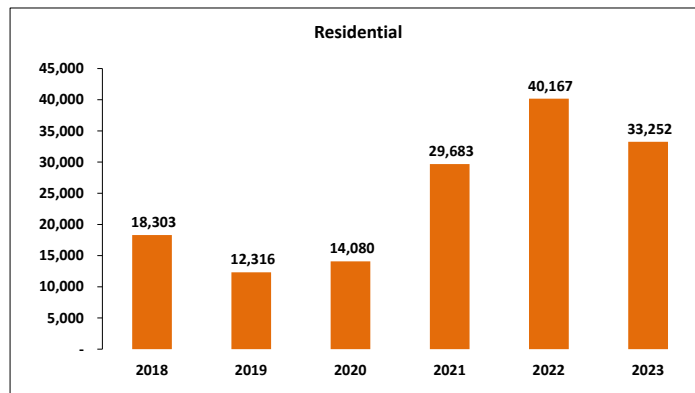
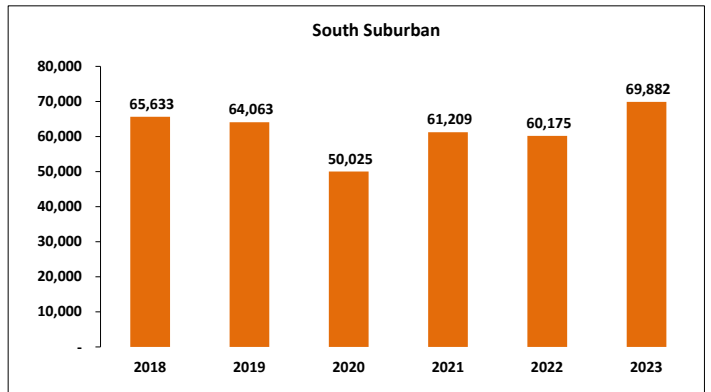
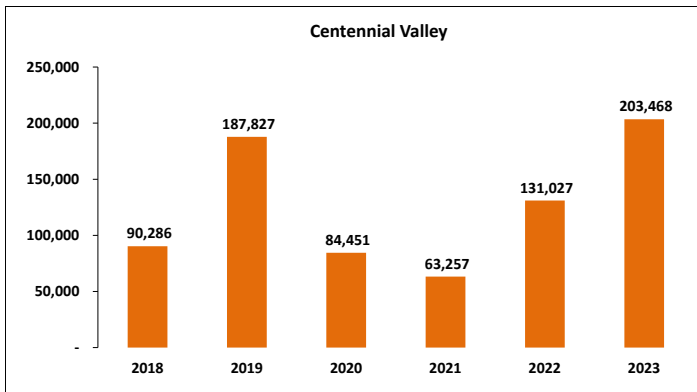
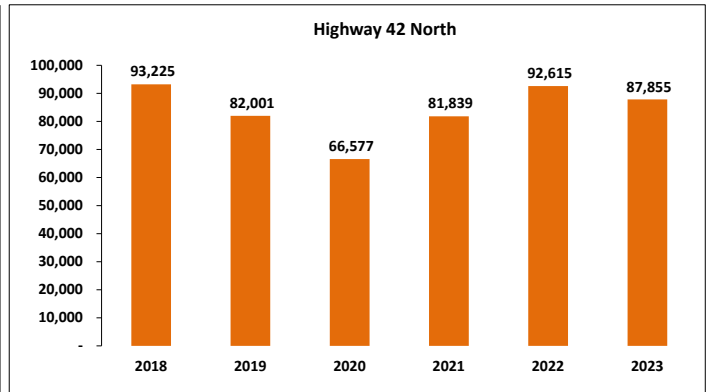
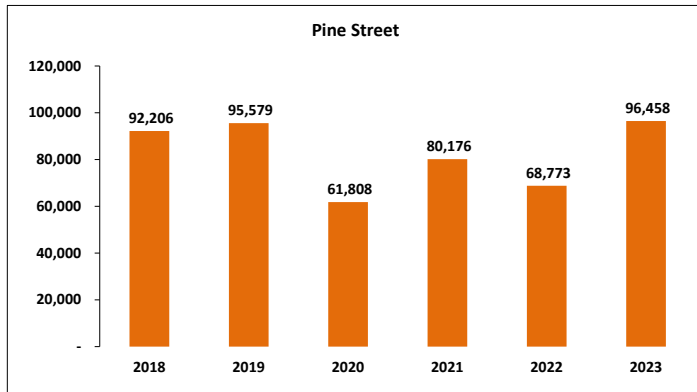
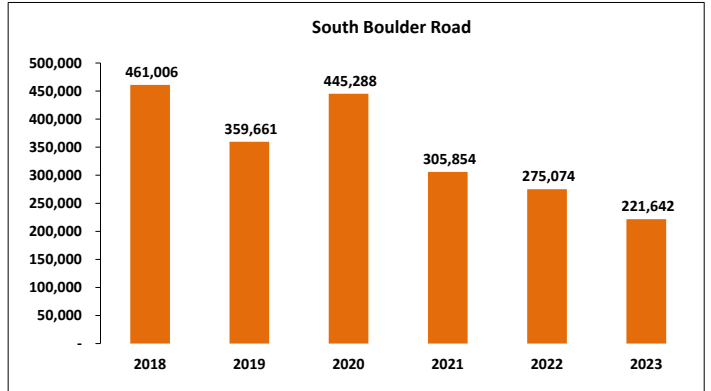
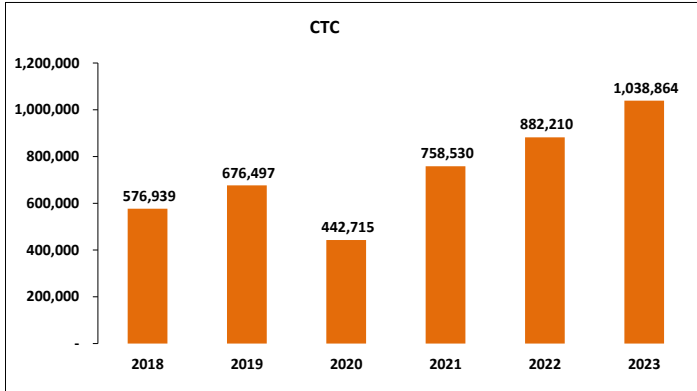


**CITY OF LOUISVILLE**  
**Revenue History by Area (Jan. - November 2023)**

	2018	% Var	2019	% Var	2020	% Var	2021	% Var	2022	% Var	2023	% Var	% of Total
Outside City	3,804,046	17.3%	4,544,384	19.5%	4,935,831	8.6%	5,957,616	20.7%	7,602,468	27.6%	8,545,736	12.4%	45.41%
Interchange	4,127,080	5.6%	4,019,134	-2.6%	3,716,762	-7.5%	4,056,706	9.1%	3,817,085	-5.9%	3,690,477	-3.3%	19.61%
Louisville Plaza	2,004,086	7.5%	1,992,939	-0.6%	2,052,556	3.0%	2,136,109	4.1%	2,169,659	1.6%	2,209,574	1.8%	11.74%
Downtown	1,045,073	14.5%	1,102,108	5.5%	783,057	-28.9%	1,140,606	45.7%	1,221,369	7.1%	1,297,255	6.2%	6.89%
CTC	576,939	-16.3%	676,497	17.3%	442,715	-34.6%	758,530	71.3%	882,210	16.3%	1,038,864	17.8%	5.52%
McCaslin North	736,495	11.2%	770,946	4.7%	695,168	-9.8%	747,796	7.6%	716,682	-4.2%	780,705	8.9%	4.15%
Hwy 42 South	313,409	11.1%	301,065	-3.9%	352,021	16.9%	457,875	30.1%	490,301	7.1%	545,368	11.2%	2.90%
South Boulder Rd	461,006	-8.6%	359,661	-22.0%	445,288	23.8%	305,854	-31.3%	275,074	-10.1%	221,642	-19.4%	1.18%
Centennial Valley	90,286	-3.4%	187,827	108.0%	84,451	-55.0%	63,257	-25.1%	131,027	107.1%	203,468	55.3%	1.08%
Pine Street	92,206	25.1%	95,579	3.7%	61,808	-35.3%	80,176	29.7%	68,773	-14.2%	96,458	40.3%	0.51%
Hwy 42 North	93,225	10.6%	82,001	-12.0%	66,577	-18.8%	81,839	22.9%	92,615	13.2%	87,855	-5.1%	0.47%
South Suburban	65,633	5.3%	64,063	-2.4%	50,025	-21.9%	61,209	22.4%	60,175	-1.7%	69,882	16.1%	0.37%
Residential	18,303	20.2%	12,316	-32.7%	14,080	14.3%	29,683	110.8%	40,167	35.3%	33,252	-17.2%	0.18%
	13,427,787	8.3%	14,208,520	5.8%	13,700,338	-3.6%	15,877,254	15.9%	17,567,606	10.6%	18,820,535	7.1%	

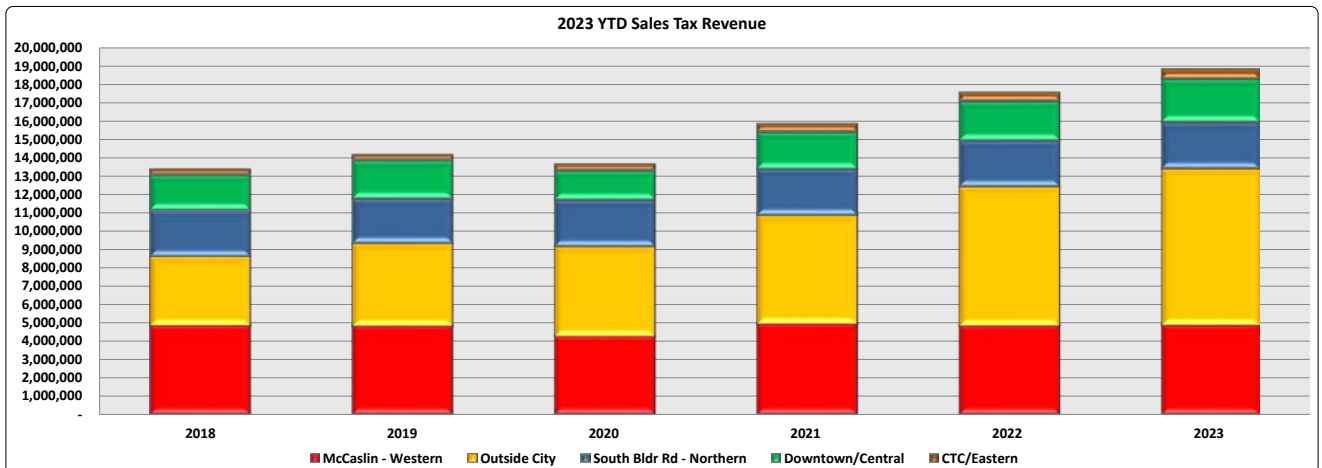
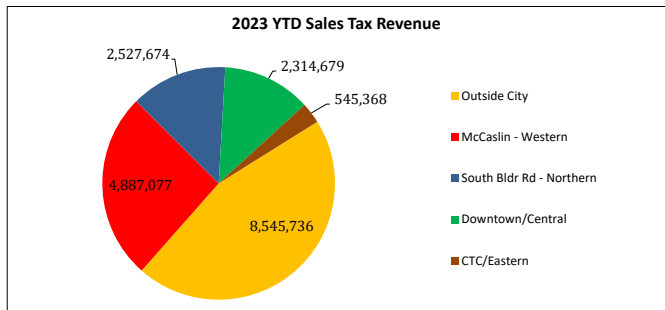
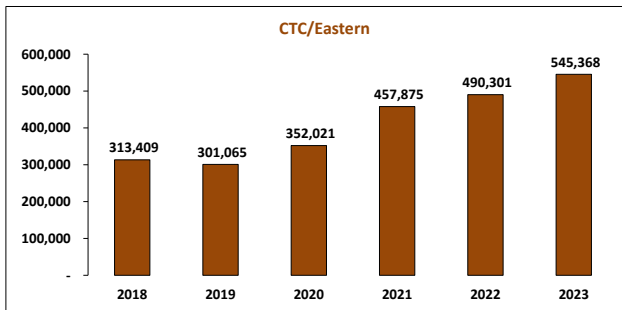
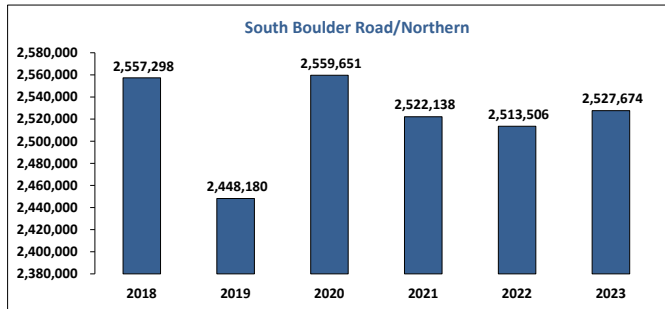
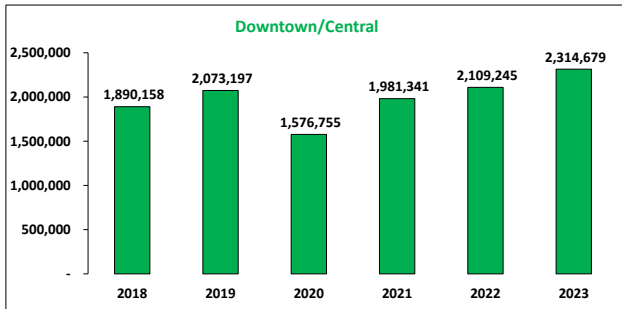
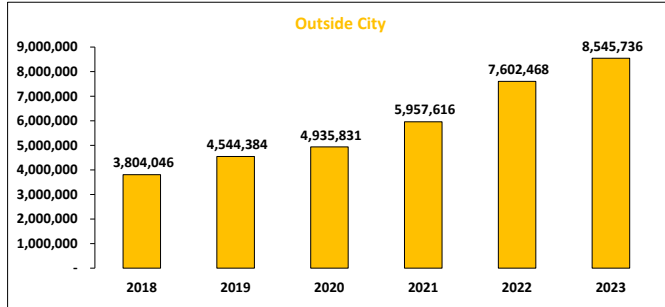
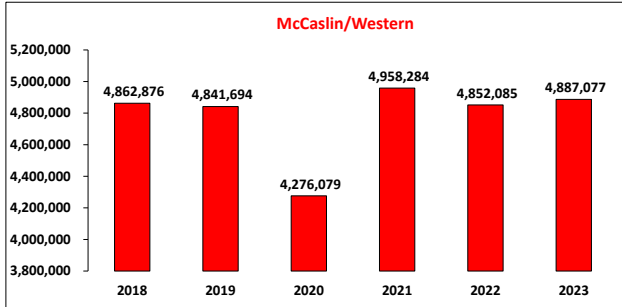


**CITY OF LOUISVILLE**  
**Revenue History by Area (Jan. - November 2023)**



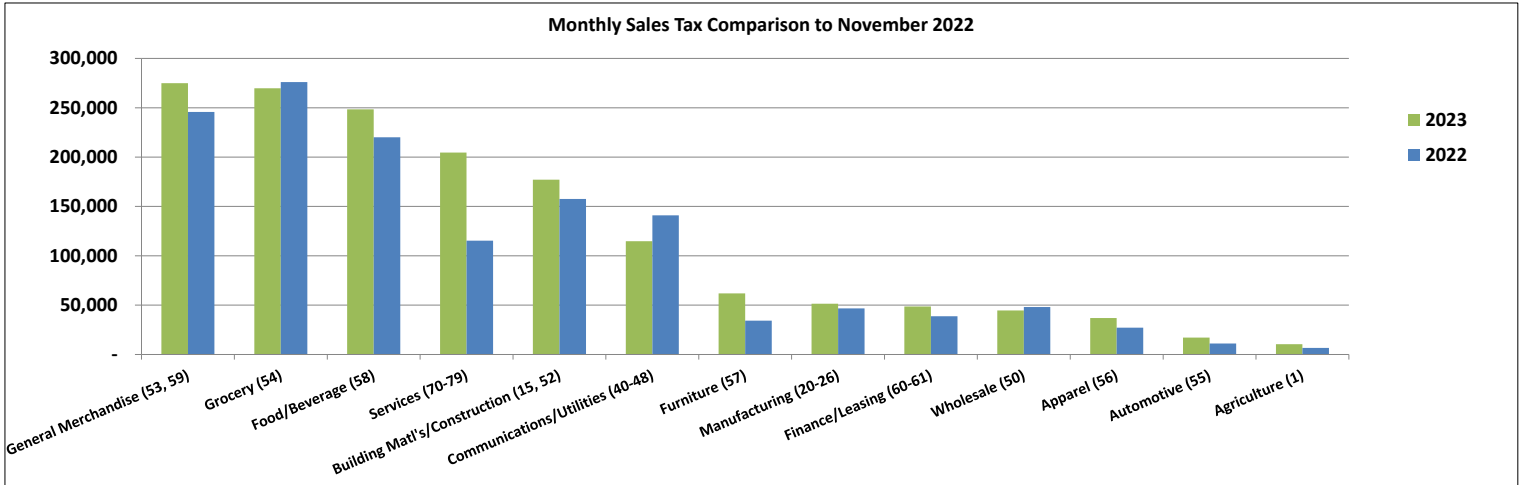
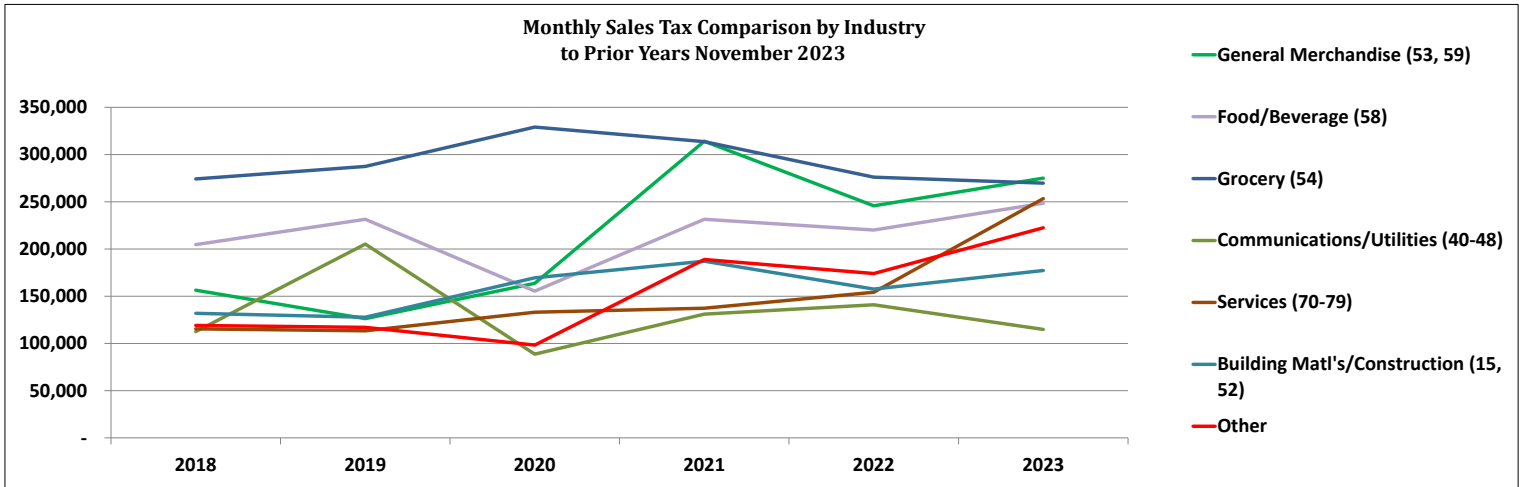
**CITY OF LOUISVILLE**  
**Sales Tax Revenue History by Area (Jan. - November 2023)**

	2018	% Var	2019	% Var	2020	% Var	2021	% Var	2022	% Var	2023	% Var	% of Total
Outside City	3,804,046	17.26%	4,544,384	-7.93%	4,935,831	8.61%	5,957,616	20.70%	7,602,468	27.61%	8,545,736	12.41%	45.4%
McCaslin - Western	4,862,876	2.49%	4,841,694	-0.44%	4,276,079	-11.68%	4,958,284	15.95%	4,852,085	-2.14%	4,887,077	0.72%	26.0%
South Bldr Rd - Northern	2,557,298	4.70%	2,448,180	-4.35%	2,559,651	4.55%	2,522,138	-1.47%	2,513,506	-0.34%	2,527,674	0.56%	13.4%
Downtown/Central	1,890,158	12.25%	2,073,197	31.49%	1,576,755	-23.95%	1,981,341	25.66%	2,109,245	6.46%	2,314,679	9.74%	12.3%
CTC/Eastern	313,409	11.13%	301,065	-14.48%	352,021	16.93%	457,875	30.07%	490,301	7.08%	545,368	11.23%	2.9%
	13,427,787	8.3%	14,208,520	5.8%	13,700,338	-3.6%	15,877,254	15.9%	17,567,606	10.6%	18,820,535	7.1%	



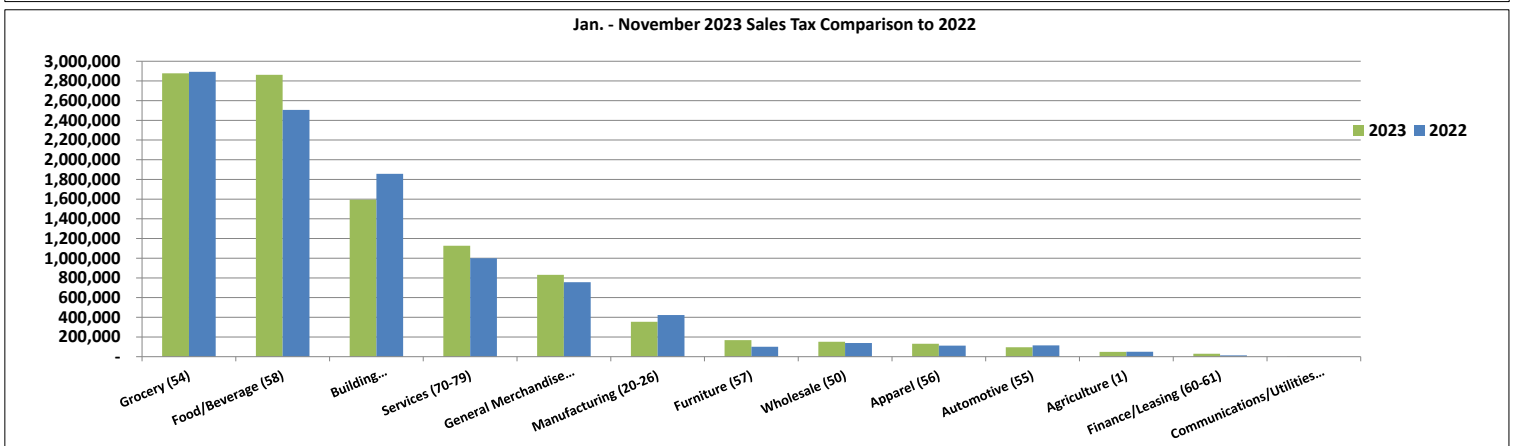
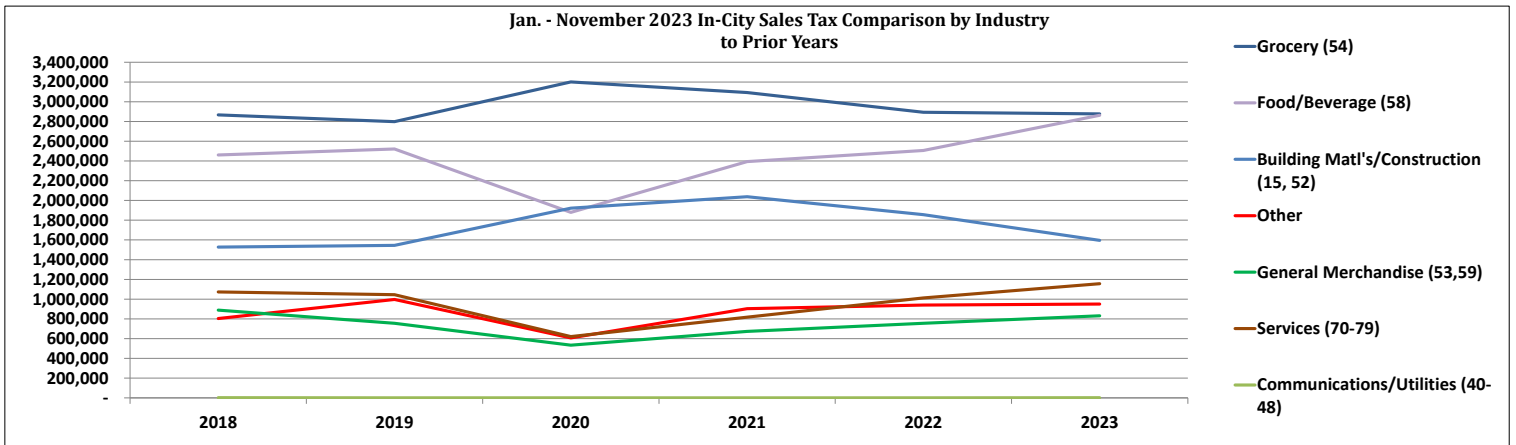
## Monthly Sales Tax Revenue Comparisons by Industry (November 2023)

AREA NAME	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	% Of Total	% Change
General Merchandise (53, 59)	156,356	126,222	163,696	314,080	245,701	274,954	17.6%	11.9%
Grocery (54)	274,089	287,452	329,082	313,643	276,073	269,709	17.3%	-2.3%
Food/Beverage (58)	204,610	231,419	155,363	231,407	220,095	248,422	15.9%	12.9%
Services (70-79)	87,895	81,031	104,698	101,429	115,353	204,644	13.1%	77.4%
Building Matl's/Construction (15, 52)	131,934	127,732	169,414	187,051	157,554	177,138	11.3%	12.4%
Communications/Utilities (40-48)	112,437	205,188	88,623	130,960	140,951	114,773	7.4%	-18.6%
Furniture (57)	29,539	22,770	20,613	34,531	34,249	61,862	4.0%	80.6%
Manufacturing (20-26)	48,330	47,943	29,933	77,968	46,676	51,388	3.3%	10.1%
Finance/Leasing (60-61)	27,528	32,312	28,379	35,814	38,760	48,677	3.1%	25.6%
Wholesale (50)	20,334	22,230	29,045	39,201	48,110	44,651	2.9%	-7.2%
Apparel (56)	10,736	14,606	8,799	18,895	27,106	36,977	2.4%	36.4%
Automotive (55)	5,536	4,682	5,266	10,087	11,171	17,155	1.1%	53.6%
Agriculture (1)	4,543	4,792	4,571	8,195	6,676	10,410	0.7%	55.9%
<b>Totals</b>	<b>1,113,867</b>	<b>1,208,379</b>	<b>1,137,481</b>	<b>1,503,261</b>	<b>1,368,473</b>	<b>1,560,759</b>		
<b>% Of Change</b>	<b>0.1%</b>	<b>8.5%</b>	<b>-5.9%</b>	<b>32.2%</b>	<b>-9.0%</b>	<b>14.1%</b>		



## Sales Tax Revenue Comparisons by Industry - Inside City Area (Jan. - November 2023)

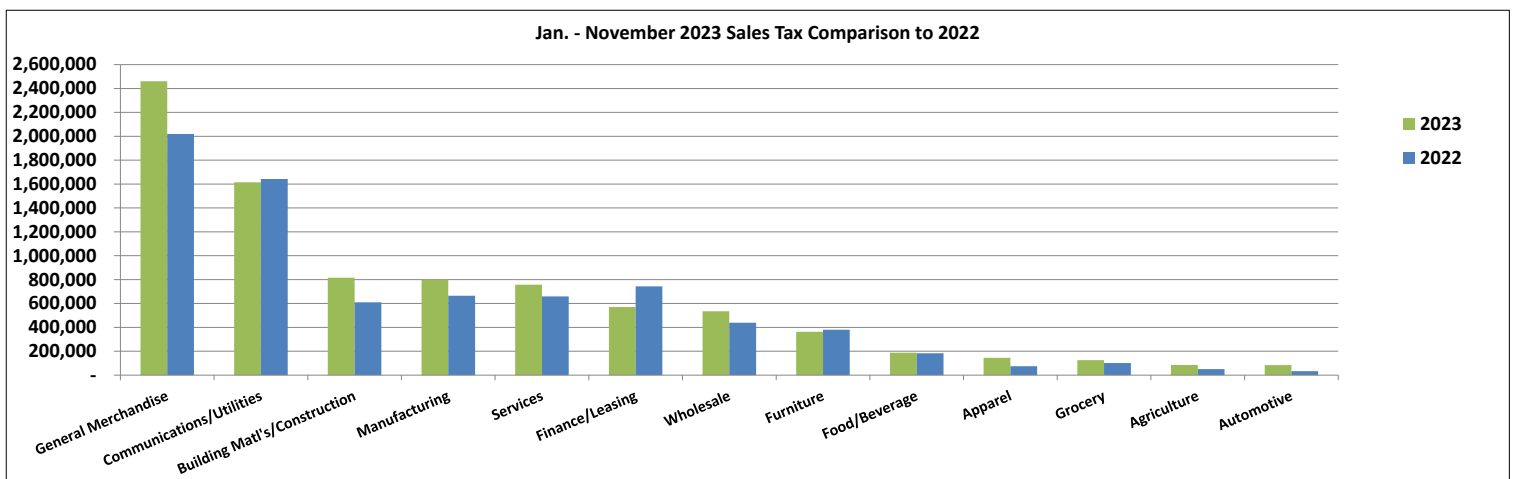
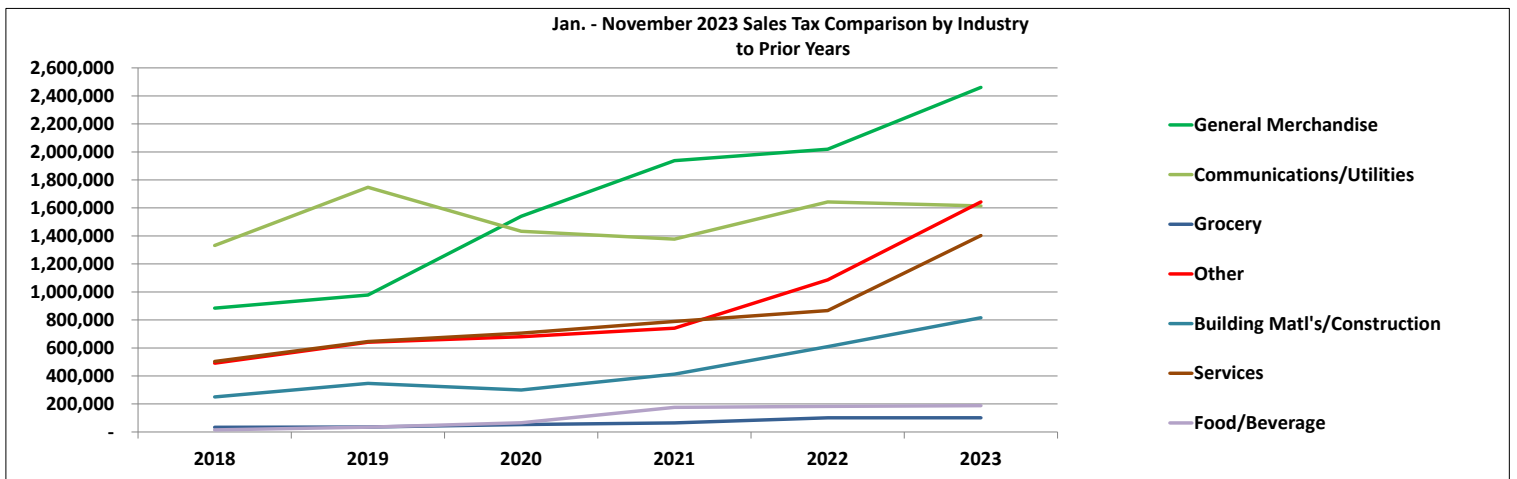
INDUSTRY NAME	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	% Of Total	% Change
Grocery (54)	2,867,015	2,798,317	3,200,615	3,092,939	2,892,937	2,877,128	28.0%	-0.5%
Food/Beverage (58)	2,461,250	2,521,592	1,879,104	2,393,226	2,506,129	2,862,857	27.9%	14.2%
Building Mat'l's/Construction (15, 52)	1,527,517	1,545,294	1,922,090	2,037,824	1,856,709	1,595,001	15.5%	-14.1%
Services (70-79)	1,032,528	999,207	641,324	807,687	999,714	1,126,943	11.0%	12.7%
General Merchandise (53,59)	888,953	756,014	533,866	673,818	755,915	831,712	8.1%	10.0%
Manufacturing (20-26)	423,069	600,078	249,292	450,442	422,688	354,756	3.5%	-16.1%
Furniture (57)	110,551	124,259	95,311	115,827	100,834	168,186	1.6%	66.8%
Wholesale (50)	63,728	73,914	74,190	99,185	139,103	151,403	1.5%	8.8%
Apparel (56)	83,363	81,648	68,432	103,386	112,872	131,019	1.3%	16.1%
Automotive (55)	74,155	67,710	72,938	83,318	115,039	96,090	0.9%	-16.5%
Agriculture (1)	48,589	49,368	47,155	51,142	49,558	48,412	0.5%	-2.3%
Finance/Leasing (60-61)	40,963	45,893	(20,323)	10,477	13,256	29,735	0.3%	124.3%
Communications/Utilities (40-48)	2,061	842	514	365	383	1,558	0.0%	307.0%
<b>Totals</b>	<b>9,623,741</b>	<b>9,664,136</b>	<b>8,764,507</b>	<b>9,919,638</b>	<b>9,965,138</b>	<b>10,274,798</b>		
<b>% Of Change</b>	<b>5.1%</b>	<b>0.4%</b>	<b>-9.3%</b>	<b>13.2%</b>	<b>0.5%</b>	<b>3.1%</b>		





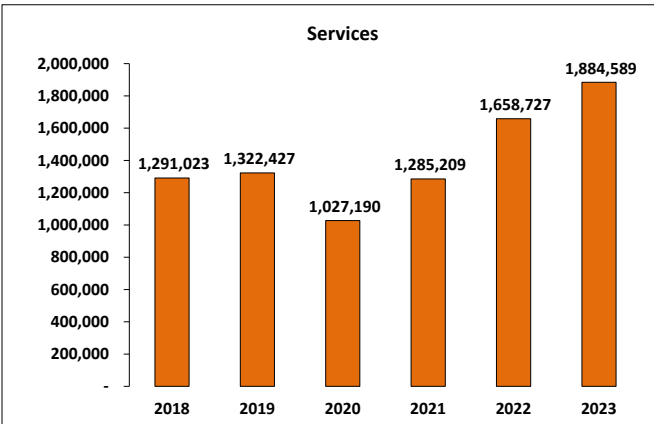
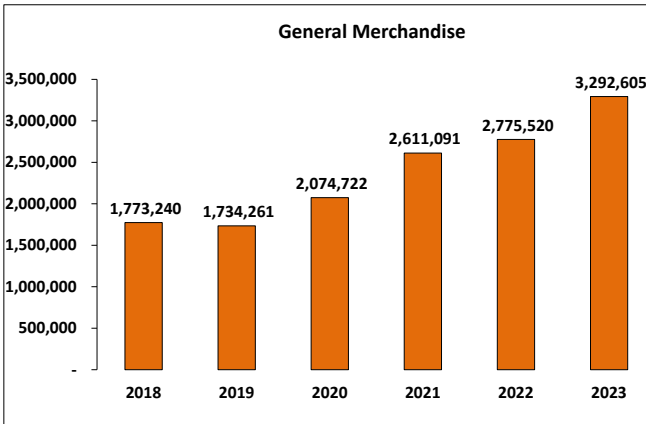
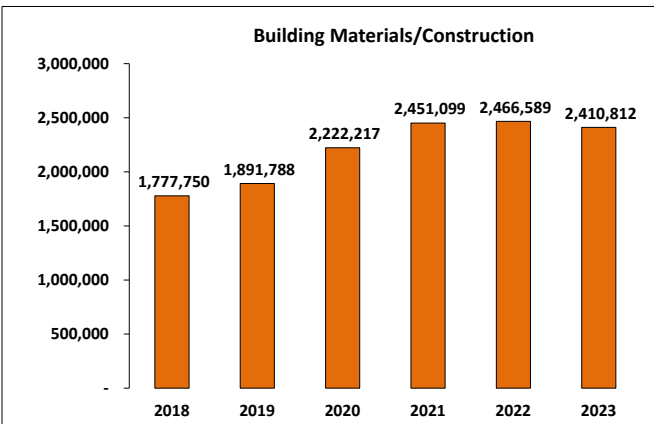
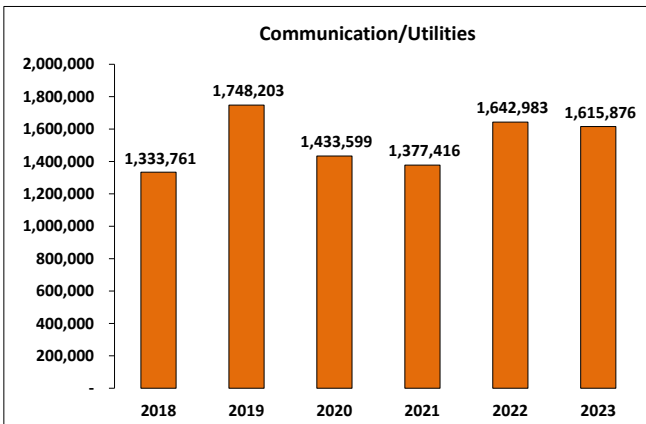
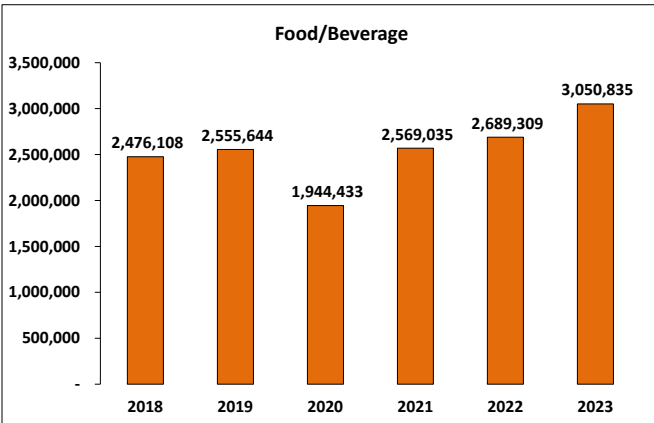
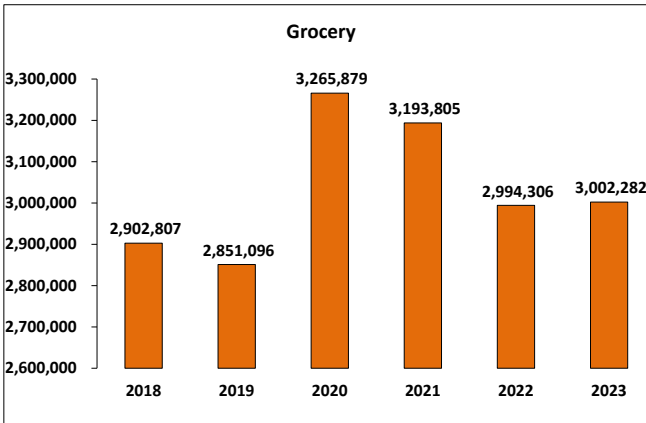
## Sales Tax Revenue Comparisons by Industry - Outside City Area (Jan. - November 2023)

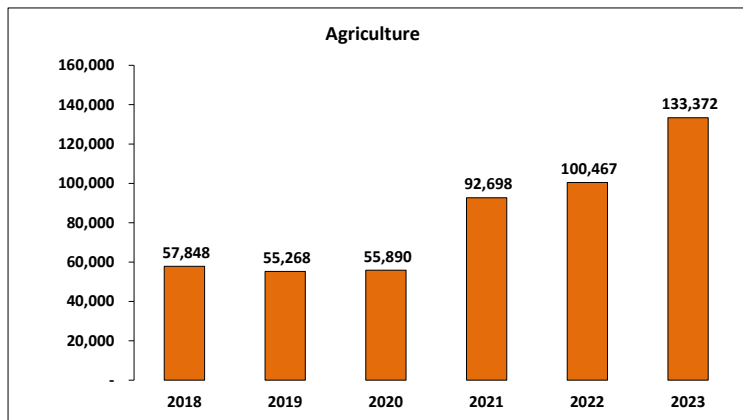
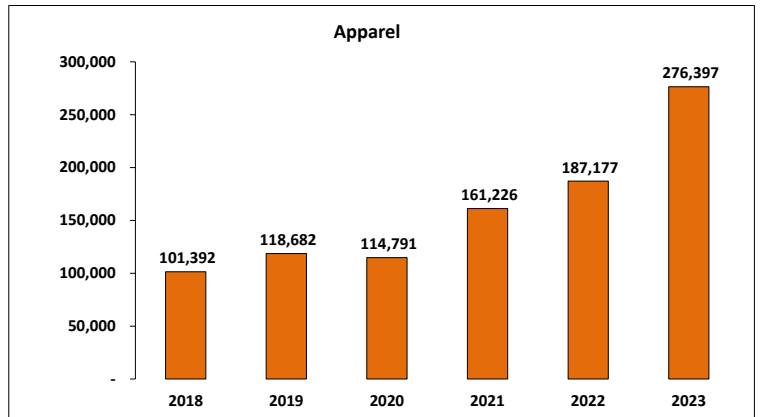
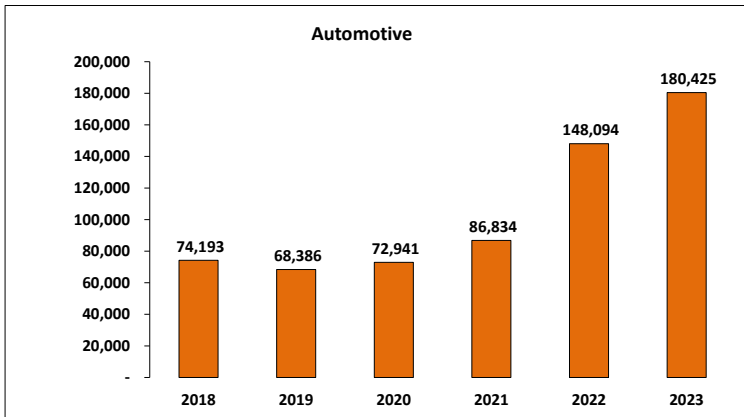
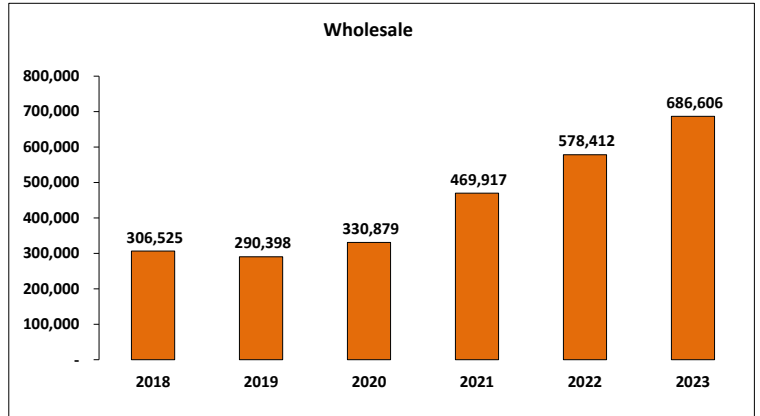
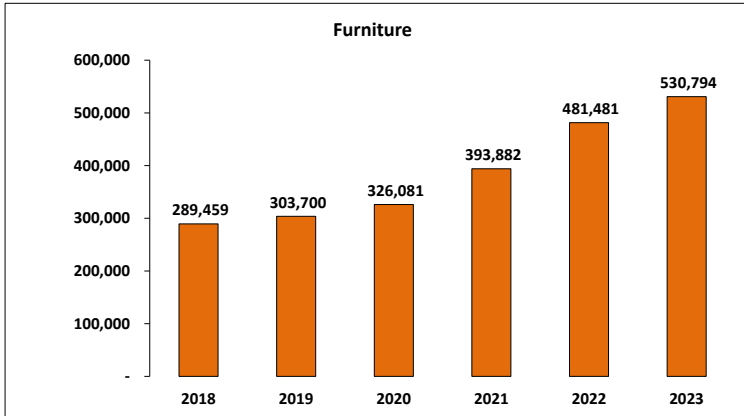
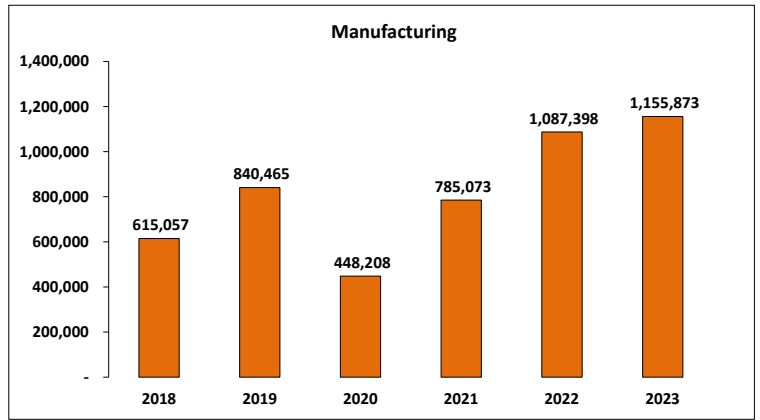
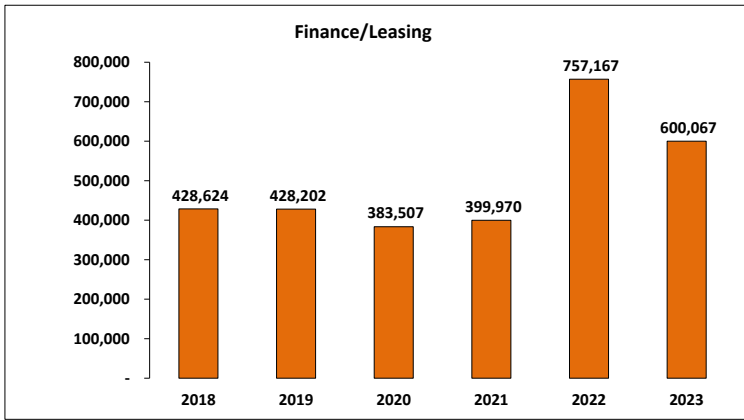
INDUSTRY NAME	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	% Of Total	% Change
General Merchandise	884,287	978,247	1,540,856	1,937,272	2,019,630	2,460,893	28.8%	21.8%
Communications/Utilities	1,331,700	1,747,361	1,433,085	1,377,051	1,642,601	1,614,319	18.9%	-1.7%
Building Mat'l's/Construction	250,233	346,494	300,127	413,275	609,879	815,811	9.5%	33.8%
Manufacturing	191,988	240,387	198,916	334,631	664,710	801,117	9.4%	20.5%
Services	258,495	323,220	385,865	477,522	659,013	757,647	8.9%	15.0%
Finance/Leasing	387,662	382,308	403,830	389,492	743,911	570,332	6.7%	-23.3%
Wholesale	242,797	216,484	256,690	370,732	439,310	535,203	6.3%	21.8%
Furniture	178,908	179,441	230,770	278,054	380,646	362,609	4.2%	-4.7%
Food/Beverage	14,858	34,052	65,330	175,809	183,130	187,978	2.2%	2.6%
Apparel	18,029	37,034	46,359	57,840	74,305	145,378	1.7%	95.6%
Grocery	35,792	52,780	65,264	100,866	101,368	125,154	1.5%	23.5%
Agriculture	9,258	5,900	8,735	41,556	50,909	84,960	1.0%	66.9%
Automotive	38	676	3	3,516	33,055	84,335	1.0%	155.1%
<b>Totals</b>	<b>3,804,046</b>	<b>4,544,384</b>	<b>4,935,831</b>	<b>5,957,616</b>	<b>7,602,468</b>	<b>8,545,736</b>		
<b>% Of Change</b>	<b>17.3%</b>	<b>19.5%</b>	<b>8.6%</b>	<b>20.7%</b>	<b>27.6%</b>	<b>12.4%</b>		



**Revenue History by Industry (Jan. - November 2023)**

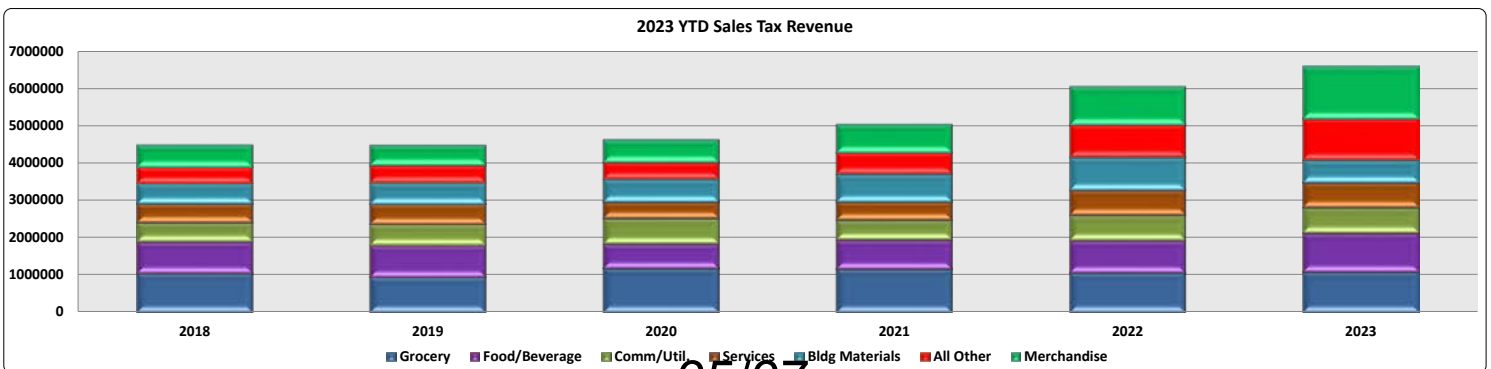
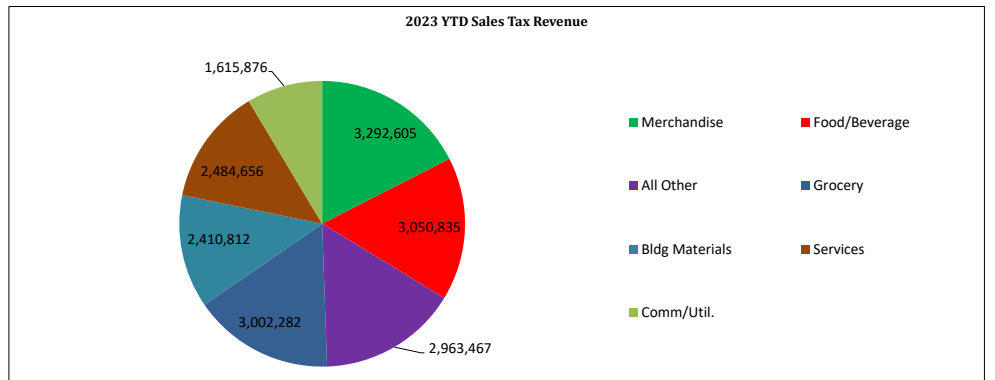
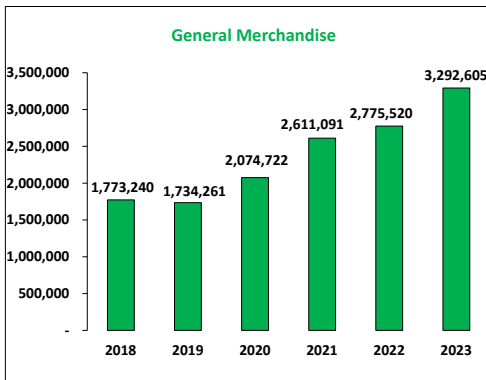
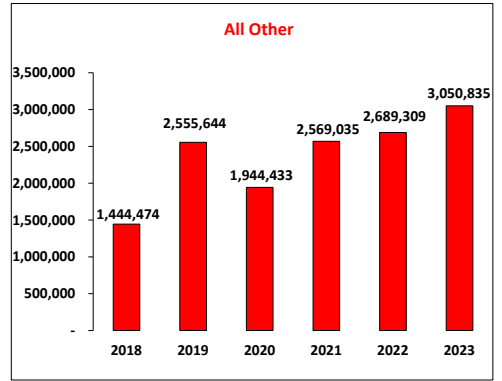
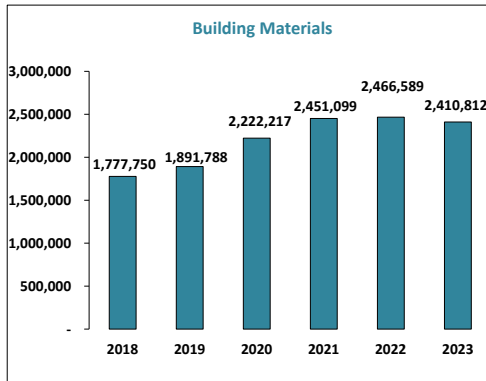
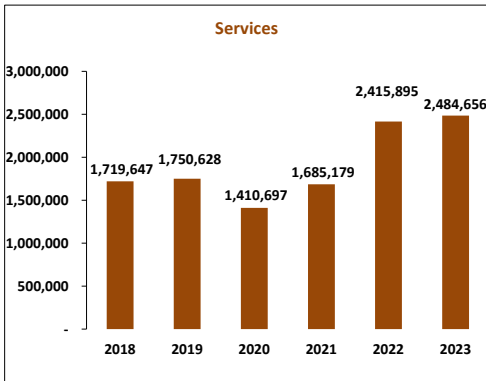
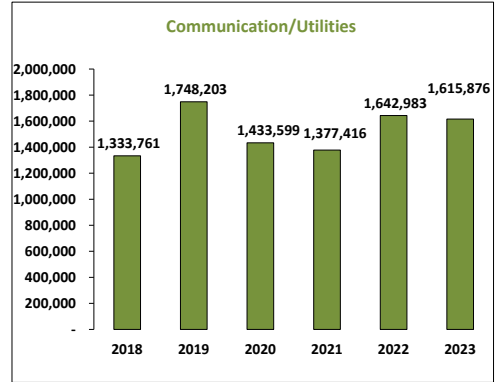
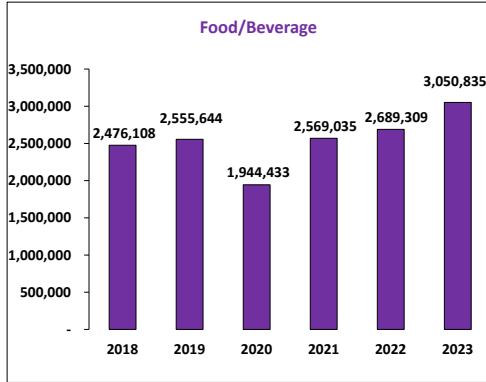
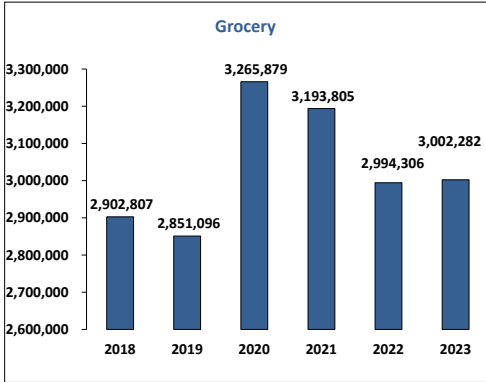
	2018	% Var	2019	% Var	2020	% Var	2021	% Var	2022	% Var	2023	% Var	% of Total
Merchandise	1,773,240	21.4%	1,734,261	-2.2%	2,074,722	19.6%	2,611,091	25.9%	2,775,520	6.3%	3,292,605	18.6%	17.5%
Food/Beverage	2,476,108	12.1%	2,555,644	3.2%	1,944,433	-23.9%	2,569,035	32.1%	2,689,309	4.7%	3,050,835	13.4%	16.2%
Grocery	2,902,807	3.9%	2,851,096	-1.8%	3,265,879	14.5%	3,193,805	-2.2%	2,994,306	-6.2%	3,002,282	0.3%	16.0%
Bldg Matl's.	1,777,750	11.2%	1,891,788	6.4%	2,222,217	17.5%	2,451,099	10.3%	2,466,589	0.6%	2,410,812	-2.3%	12.8%
Services	1,291,023	5.5%	1,322,427	2.4%	1,027,190	-22.3%	1,285,209	25.1%	1,658,727	29.1%	1,884,589	13.6%	10.0%
Comm/Util.	1,333,761	-3.3%	1,748,203	31.1%	1,433,599	-18.0%	1,377,416	-3.9%	1,642,983	19.3%	1,615,876	-1.6%	8.6%
Manufacturing	615,057	-8.4%	840,465	36.6%	448,208	-46.7%	785,073	75.2%	1,087,398	38.5%	1,155,873	6.3%	6.1%
Wholesale	306,525	21.6%	290,398	-5.3%	330,879	13.9%	469,917	42.0%	578,412	23.1%	686,606	18.7%	3.6%
Fin./Lease	428,624	24.2%	428,202	-0.1%	383,507	-10.4%	399,970	4.3%	757,167	89.3%	600,067	-20.7%	3.2%
Furniture	289,459	16.1%	303,700	4.9%	326,081	7.4%	393,882	20.8%	481,481	22.2%	530,794	10.2%	2.8%
Apparel	101,392	4.0%	118,682	17.1%	114,791	-3.3%	161,226	40.5%	187,177	16.1%	276,397	47.7%	1.5%
Automotive	74,193	16.2%	68,386	-7.8%	72,941	6.7%	86,834	19.0%	148,094	70.5%	180,425	21.8%	1.0%
Agriculture	57,848	5.4%	55,268	-4.5%	55,890	1.1%	92,698	65.9%	100,467	8.4%	133,372	32.8%	0.7%
	13,427,787	8.3%	14,208,520	5.8%	13,700,338	-3.6%	15,877,254	15.9%	17,567,631	10.6%	18,820,534	7.1%	





**CITY OF LOUISVILLE**  
**Revenue History by Industry (Jan. - November 2023)**

	2018	% Var	2019	% Var	2020	% Var	2021	% Var	2022	% Var	2023	% Var	% of Total
Merchandise	1,773,240	21.4%	1,734,261	-2.2%	2,074,722	19.6%	2,611,091	25.9%	2,775,520	6.3%	3,292,605	18.6%	17.5%
Food/Beverage	2,476,108	12.1%	2,555,644	3.2%	1,944,433	-23.9%	2,569,035	32.1%	2,689,309	4.7%	3,050,835	13.4%	16.2%
All Other	1,444,474	4.0%	1,676,899	16.1%	1,348,790	-19.6%	1,989,630	47.5%	2,583,030	29.8%	2,963,467	14.7%	15.7%
Grocery	2,902,807	3.9%	2,851,096	-1.8%	3,265,879	14.5%	3,193,805	-2.2%	2,994,306	-6.2%	3,002,282	0.3%	16.0%
Bldg Materials	1,777,750	11.2%	1,891,788	6.4%	2,222,217	17.5%	2,451,099	10.3%	2,466,589	0.6%	2,410,812	-2.3%	12.8%
Services	1,719,647	9.6%	1,750,628	1.8%	1,410,697	-19.4%	1,685,179	19.5%	2,415,895	43.4%	2,484,656	2.8%	13.2%
Comm/Util.	1,333,761	-3.3%	1,748,203	31.1%	1,433,599	-18.0%	1,377,416	-3.9%	1,642,983	19.3%	1,615,876	-1.6%	8.6%
	13,427,787	8.3%	14,208,520	5.8%	13,700,338	-3.6%	15,877,254	15.9%	17,567,631	10.6%	18,820,534	7.1%	



## 2024 Adopted Finance Committee Work Plan

### Major Work Initiatives for 2024

- 2025/26 Budget Development
- Open Space and Parks Tax Measure Impacts / Budget Amendment
- Re-Implementation of Audit Program
- Financial Impact of Marshall Fire
- Update Citywide Purchasing Policy
- Finance Committee will review (at minimum) all budget amendments, CIP requests, operating budgets, and utility rates before they go to Council.

### Quarterly Reports

#### Material exceptions to be discussed at monthly FiCom meetings

- Enterprise Dashboards: Recreation, Golf, Utilities
- Cash and Investment Reports
- Utility Updates: Finances, Acquisitions, Rates, Marshall Fire impacts, Windy Gap/Chimney Hollow, Other

<b>First Quarter</b>	<b>Second Quarter</b>
<p><b>Jan 18 - 4:00PM – 6:00PM</b></p> <ul style="list-style-type: none"> <li>• 2025/26 Preliminary Budget Calendar and Process</li> <li>• Property, Casualty and Liability Insurance Update</li> <li>• Review of Water Issues</li> <li>• Utility Rate Presentation and Discussion</li> <li>• Monthly Revenue &amp; Sales Tax Reports</li> <li>• Open Space and Parks Tax Measure Impact Update</li> </ul>	<p><b>April 18 - 4:00PM – 6:00PM</b></p> <ul style="list-style-type: none"> <li>• 2023 EOY Revenues, Expenditures &amp; Changes in Fund Balances (Cash Basis)</li> <li>• 2023 Year End CIP Report</li> <li>• Rollovers/Carry-Overs/1st Budget Amendment</li> <li>• Review of Fiscal/Reserve Policies</li> <li>• Monthly Revenue &amp; Sales Tax Report</li> </ul>
<p><b>Feb 15 - 4:00PM – 6:00PM</b></p> <ul style="list-style-type: none"> <li>• Sales Tax: 2023 Year End Reports</li> <li>• Write-off of Accounts Receivables</li> <li>• Review of Land Use Development Fiscal Model</li> </ul>	<p><b>May 16 - 4:00PM – 6:00PM</b></p> <ul style="list-style-type: none"> <li>• First Quarter Financial Reports</li> <li>• First Quarter Revenues &amp; Sales Tax Reports and Bag Tax Update</li> </ul>
<p><b>March 21 - 4:00PM – 6:00PM</b></p> <ul style="list-style-type: none"> <li>• Bag Tax Funded Programming update</li> <li>• Bag Tax 2023 Year End Report</li> <li>• 2023 Year End Cash and Investments</li> <li>• Chandler Investment Presentation - Economy &amp; Investments</li> <li>• Monthly Revenue &amp; Sales Tax Reports</li> </ul>	<p><b>June 20 - 4:00PM – 6:00PM</b></p> <ul style="list-style-type: none"> <li>• Rec Cen Renewal &amp; Replacement Calculation</li> <li>• Monthly Revenue &amp; Sales Tax Report</li> </ul>

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office at 303 335-4536 or MeredythM@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574.

<b>Third Quarter</b>	<b>Fourth Quarter</b>
<p><b>July 18 - 4:00PM – 6:00PM</b></p> <ul style="list-style-type: none"> <li>• Annual External Auditor's Report</li> <li>• Enterprise Dashboard Updates</li> <li>• Monthly Revenue &amp; Sales Tax Report</li> </ul>	<p><b>October 17 - 4:00PM – 6:00PM</b></p> <ul style="list-style-type: none"> <li>• Preliminary Assessed Valuation</li> <li>• Chandler Investment Presentation - Economy &amp; Investments</li> <li>• Review of 2025/26 Non-Profit Grants Application Criteria</li> <li>• Monthly Revenue &amp; Sales Tax Reports</li> </ul>
<p><b>August 15 - 4:00PM – 6:00PM</b></p> <ul style="list-style-type: none"> <li>• Mid-Year Financial Report</li> <li>• Mid-Year CIP Report</li> <li>• Quarterly Revenue &amp; Sales Tax Reports and Mid-Year Bag Tax Report</li> <li>• Review of 2025 Revenue Estimates</li> <li>• Budget Discussion of known major 2025 Expenditure drivers: salaries, benefits; Materials CPI</li> </ul>	<p><b>November 21 - 4:00PM – 6:00PM</b></p> <ul style="list-style-type: none"> <li>• Quarterly Financial Reports</li> <li>• Quarterly CIP Reports</li> <li>• Third Quarter Revenues &amp; Sales Tax Reports and Bag Tax Update</li> <li>• Review/Award of 2025/26 Non-Profit Grants Applications</li> <li>• Preliminary 2025 Work Program Discussion</li> </ul>
<p><b>September 19 - 4:00PM – 6:00PM</b></p> <ul style="list-style-type: none"> <li>• Budget Update</li> <li>• Monthly Revenue &amp; Monthly Sales Tax Reports</li> </ul>	<p><b>December 19 - 4:00PM – 6:00PM</b></p> <ul style="list-style-type: none"> <li>• Final 2025 Work Program Approved</li> <li>• Final Assessed Valuation</li> <li>• Monthly Revenue &amp; Monthly Sales Tax Report</li> </ul>