

# **Arts Advisory Board**

## **Agenda**

**Thursday, December 21, 2023**  
**Louisville Public Library – Second Floor Board Room**  
**951 Spruce Street**  
**Noon**

*Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.*

- You can call in to (719) 359-4580  
Webinar ID #847 8880 5269
- You can log in via your computer. Please visit the City's website here to link to the meeting: [www.louisvilleco.gov/lcc](http://www.louisvilleco.gov/lcc).

*The Council will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at*

1. **Call to order**
2. **Roll call**
3. **Approval of the December 2023 agenda**
4. **Approval of November 2023 minutes**
5. **Public Comments**
6. **Chair Report (JR)**
7. **Informational Item – 2024 Art Grant Process**
  - **Attachment – 2024 Art Grant Application**
    - i. **Grant Cycle – March 1, 2024 to July 31, 2025**
    - ii. **Application Open – December 18, 2023 - February 2, 2024 at 5:00 PM**

---

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office at 303 335-4536 or MeredythM@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574.

**iii. \$2000 x 5 awards**

**8. Discussion Item – 2024 Summer Concerts in the Park Series**

- **Headliners for 2024**
  - i. The Fretliners – 6/13/2024 (approved)**
  - ii. Los Cheesies – 6/20/2024 (approved)**
  - iii. Greg Schochet and Little America – 6/27/2024 (approved)**
  - iv. Groove-n-Motion – 7/11/2024 (approved)**
  - v. Petty Nicks Experience – 7/18/2024 (approved)**
- **Sound for 2024 – Need bids**
  - i. Dan 3<sup>rd</sup> Harmonics**
  - ii. Open Stage Denver**
- **Food Trucks for 2024**

**9. Information/Discussion Item – Programming for September-December 2023**

- **Committed Programming**
  - i. Danny Shafer – 12-10-2023 \$499**
    - 1. 27 people attended**
    - 2. 75 people RSVPed – How do we increase attendance?**

**10. Discussion Item – Event Programming for 2024**

- **Dates at Center For The Arts – See Attachment**

**11. Adjourn**

# **Art Advisory Board**

## **Agenda**

**Thursday, November 16, 2023**

**Louisville Public Library – First Floor Meeting Room**

**951 Spruce Street**

**6:30 PM**

*Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.*

- You can call in to (719) 359-4580  
Webinar ID #847 8880 5269
- You can log in via your computer. Please visit the City's website here to link to the meeting:  
[www.louisvilleco.gov/lcc](http://www.louisvilleco.gov/lcc).

*The Council will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at [ESchmitt@LouisvilleCO.gov](mailto:ESchmitt@LouisvilleCO.gov).*

1. **Call to order- 6:32pm**
2. **Roll call- Sarah Staunton, JR Ketelsen, Erica Schmitt, Beth McLennan, Monai Myles (EDI program Manager), Deborah Fahey (City Council Member), Members of the Public: Leah Franks and Josh Halpert**
3. **Approval of the November 2023 agenda- JR makes a motion to move Monai to the beginning of the meeting, and that the community resilience sculpture topic can be stricken from the agenda- Beth makes a motions to approve changes, JR seconds, no dissents, approved.**
4. **Approval of October 2023 minutes- JR move, Sarah seconds, no dissents, approved.**
5. **Public Comments-**
  - **Josh Halpert- Cultural Caravan (3 min)**
    - i. He had a phone convo with JR about what JR thought could be better with the partnership between the Cultural Caravan and the Arts Board. Made clear that The Arts Board is important to the CC, expressed that he is open to feedback and looks forward to continuing working together.

**6. Monai- EDI Program Manager- Introduces herself, goes over what the role EDI can play in the boards and commissions. JR proposes that we have her come back next year for new members to hear her speak. Goes over 4 items of how she hoped we can incorporate EDI into the board's artists and events: artists and their story, audience, work represented and impact.**

### **7. Informational Item – 2023 Budget Update (Erica)**

- 2023 funds spent- included as attachment
- 2023 funds committed- included as attachment
- 2023 remaining budget- included as attachment

### **8. City Liaison Report (Erica)**

- Peggy Norris- Adult Service and Material Management Supervisor at the Louisville library. Introduces herself and goes over a bit about how the library does pair well with the Arts Board does and how some of it might even overlap (a positive thing). A complimentary effort and ability to partner are looked forward to for 2024. Some events have been hosted outside the library ex: 4 adult programs hosted at the

Superior Recreation Center. She mentions Kristen Bodine with the library Youth Services has worked with them as well but for younger age groups. JR suggests that we work together more in 2024 and that she come back next year to talk with the new members of the board.

- Deputy City Manager Samma Fox - Introduces herself and works with Jeff Durban the City Manager and offers any help that the Arts Board might need that she can be of service for.

#### 9. Chair Report (JR) (see attached)

#### 10. Discussion/Action Item – Collaboration with FLASH

- Leah Franks presentation- she is representing a new non-profit in Louisville and is the former LCC Chair and member for 5 years. She believes FLASH can be a supplement to things that we already have happening in Louisville. Goes over the history of the old LCC non-profit and how it was separated from the LCC board officially a few years back. Leah reinstated the non-profit and it is now renamed FLASH. Her goal is to have a collaboration with the Arts Board. Current goal is to get a multi-site mural project working with private businesses. She is requesting 5k of the extra programming budget for FLASH.
- Beth recused herself from this portion of the meeting because she is on the FLASH board.
- Vote on funding request: Discussions around whether the private space that the mural is on would benefit is the main point of discussion. It is also discussed as whether or not FLASH has any proposed artists or locations established. A motion is made by JR to deny the request, seconded by Sarah with the request that Leah comes back to make another request since it is part of the mission of the Arts Board to collaborate with other arts groups, nonprofits and boards. No dissents, request is denied.

#### 11. Discussion / Action Item – 2023 Public Art Grant

- 2024 Public Art Grant funds. Can we use 2024 funds to assist with 2023 project?
  - i. This is a complicated situation, and has to be looked into more, but probably not.
- 2023 Call for proposal was vague about sculpture location
- 2023 budget was for \$25K and award was \$22K
- Request \$3000 from 2024 Public Art budget to help defray unexpected costs of sculpture substructure.
- JR makes a motion to cover the remaining cost attributed to the sculpture. Beth seconds, no dissents, approved.

#### 12. Informational Item – 2023 Art Grants Update (Erica)

- Celebrate EDU is the only program that is still outstanding. This is being delayed because of personal issues the grant recipient is dealing with. They have until July 31st 2024 to complete this Art Grant.

#### 13. Informational/Action Item – 2024 Art Grant Process

- Attachment – 2024 Art Grant Application (see web link)
  - i. Grant Cycle – March 1, 2024 to July 31, 2025
  - ii. Application Open – December 18, 2023 - February 2, 2024 at 5:00 PM
  - iii. \$2000 x 5 awards
  - iv. Published on the City [Website](#) (2023 Art Grant)

1. Excel Budget download is corrupt. Need to fix.
- Web Proposal Form
    - i. Project Budget
      1. *All proposals must be accompanied by a complete project budget. Please...*
        - a. *Did this update happen? - this will be updated for the new form.*
    - ii. Propose we add a save progress feature?
      1. Cannot happen. Can we ask the city web expert?
        - a. Still not a possibility, unfortunately.
  - Scoring process we will use the same scoring process as last year.
    - i. All members agree that this is a good decision and went smoothly last year.

#### 14. Discussion Item/Action Item – 2024 Summer Concerts in the Park Series

- Plans for 2024
  - i. The Fretliners – 6/13/2024 (approved)
  - ii. Los Cheesies – 6/20/2024 (approved)
  - iii. Greg Schochet and Little America – 6/27/2024 (approved)
  - iv. Groove-n-Motion – 7/11/2024 (approved)
  - v. Petty Nicks Experience – Agreed to \$1800; Vote- Sarah makes motion to approve and JR seconds, no dissents, approved.
- Sound for 2024 – We will need bids. - Beth has decided that she will work on this.
  - i. Dan 3<sup>rd</sup> Harmonics
  - ii. Open Stage Denver
  - iii. JR asks that we discuss the possibility for food truck vouchers for the performers in the December 2023 meeting.

#### 15. Information/Discussion Item – Programming for September-December 2023

- Committed Programming
  - i. Danny Shafer – 12-10-2023 \$499 - Arts Center
- Proposed Programming
  - i. Suggestions?
  - ii. Anything under \$500 we don't need to vote for?
- Ideas for the rest of 2023
- For 2024?
  - i. Singing Seniors for 2024? Perhaps have them as their own event? Maybe we work with the Library on this as well.
  - ii. Louisville is a Bee (pollinators) City- perhaps Arts Board can work with the Sustainability Division for a partnership event.

#### 16. Action Item – Should we meet in December? December 21, 2023

-Beth makes a motion that we have a short meeting in December that is focused as much as possible on programming on December 21st. JR adds on that perhaps noon on the 21st in the Upper Library boardrooms, Sarah seconds, no dissents, approved.

#### 17. Discussion items for next meeting

- Art Grant scoring process
- Put Leah's request for next year's attendance on the proposal for 2024 attendees
- Add Monai to the list of return guests for 2024 to speak to the new board

- **Who do we want to collaborate with? Other boards? City Council member?**
- **Onboarding new members**
- **Summer Concerts in the Park- who needs to be there? Staggered schedule perhaps? JR to prepare this before the January meeting.**

**18. Adjourn- at 8:42pm- JR motions to adjourn, Beth seconds, no dissents, approved.**

## **December 2023 Staff Report**

Erica K. Schmitt, Arts and Events Program Manager

It is with mixed emotions that I am signing off as the City of Louisville's Arts and Events Program Manager. I am thankful for the board members, staff, volunteers, artists, performers, and members of the community that I had the opportunity to work with. It has truly been a memorable two and a half years.

### **Arts Board – Update on Board Members:**

The Arts Board received enough applications to fill all seven seats in 2024. Board members should be announced in late December.

You are welcome to look through all board applications to learn more about the motivation, ideas, and experience new members might bring to the Arts Board. The applications are available at:

<https://www.louisvilleco.gov/home/showpublisheddocument/40360/638358216651170000>

### **Budget Update:**

The City committed to fully funding Arts Grants, Public Art, and events for 2024. The budget remains the same as 2023, at \$70,000 for these items.