

Open Space Advisory Board

Agenda

December 13, 2023
Library 1st Floor Meeting Room
951 Spruce Street
7:00 PM

Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- *Call in to: +1 346 248 7799 or +1 408 638 0968 or 877 853 5247 (Toll Free)
Webinar ID: 883 3175 6380 or*
- *You can log in via your computer. Please visit the City's website here to link to the meeting: www.louisvilleco.gov/osab*

The board will accommodate public comments during the meeting. Anyone may also email comments to the board prior to the meeting at EmberB@LouisvilleCO.gov

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
5. Public Comments on Items Not on the Agenda
6. 7:05 pm Informational Item: Staff Updates, Presented by Ember Brignull, Open Space Superintendent and Adam Blackmore, Director of Parks, Recreation, and Open Space (10 Minutes)

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office at 303 335-4536 or MeredythM@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574.

7. 7:15 pm Discussion Item: Board Updates (15 Minutes)
 - OSAB Applicants for 2024
 - Property Letter
 - Board/Council Communication and Refinement to Process
 - Sales Tax Update
 - Recognition of Outgoing Members
8. 7:30 pm Discussion Item: OSAB/City Council Property Acquisition Process. Presented by, David Blankinship OSAB Chair (30 Minutes)
9. 8:00 pm Discussion Item: Finalize 2023 OSAB Accomplishments. Presented by David Blankinship, OSAB Chair (20 Minutes)
10. 8:20 pm Discussion Item: Develop OSAB Recommendations for Open Space Budget Priorities. Presented by David Blankinship, OSAB Chair (30 Minutes).
11. 8:50 pm Discussion Item: Board Officer Positions for 2024. Presented by David Blankinship, OSAB Chair (10 Minutes).
12. 9:00 pm Discussion Item: Items for January 10th, 2024 Meeting
 - a. Officer Elections
 - b. 2024 Open Space Education Plan
 - c. Draft 2024 OSAB Work Plan For City Council Review
 - d. City Wide Comp Plan
13. Adjourn

Open Space Advisory Board Meeting Minutes

Wednesday November 8, 2023, 7:00pm
Louisville Public Library, 1st Floor Meeting Room
951 Spruce Street

1. Call to Order

David called the meeting to order at 7:00 pm.

2. Roll Call

OSAB Members Present: David Blankinship, Laura Scott Denton, Susan McEachern, Helen Moshak, Jojo Follmar, and Michiko Christiansen; Charles Danforth arrived late.

OSAB Board Members Absent: Jessamine Fitzpatrick

Staff Members Present: Ember Brignull, Nathaniel Goeckner

3. Approval of Agenda

Susan moved to approve the agenda as written. Jojo seconded the motion. The motion passed unanimously.

4. Approval of Previous Meeting's Minutes

Jojo moved to approve the OSAB meeting minutes from October, 2023, without edits. Michiko seconded the motion. The motion passed unanimously.

5. Public Comments on Items Not on the Agenda

-none-

6. Informational Item: Staff Update provided by Ember Brignull, Open Space Superintendent.

Ember pointed out a few highlights from the Staff Updates Memo on pages 7-9 in the November Meeting Packet.

Staff presented the Wildfire Hazard and Risk Assessment to City Council and got good, positive feedback from Council and the public. Staff members also shared this report with a local grasslands group interested in regional grassland management issues and received positive feedback. The grasslands group was particularly impressed by how much mitigation and new initiatives Louisville Open Space staff was able to achieve in 2023.

David asked for a staff update about the South Boulder Rd. property at Heritage St. that OSAB wrote a memo about in August. Ember didn't have an update to provide.

Susan went to the CU Water Quality Educational Event at the Dutch Creek Open Space and said it was really well run, informative, and professional.

7. Board Updates

- **Board/Council Communication and Refinement to Process**—City Council has been trying to address some of the concerns it has heard about how they communicate with City Boards and Commissions. OSAB and other board members were recently emailed a communication from Council called “A Resolution Approving Board and Commission Rules of Procedure” approved by Council on November 6th. David shared a few of his observations and concerns about the document with the board. His first observation was that he had been expecting to see more language about accessibility and how boards and commissions do and should function with people who need accommodations. David also noted that Council is recommending that chairs and vice chairs rotate every year. OSAB has previously discussed that topic and generally agreed that rotating the chair every 2-3 years seemed ideal, rather than starting over every year with a new chair. David pointed out language in the document stating that Council wants the staff liaison to create memos and control all communication between Council and the board. David wasn't sure what that meant in terms of who is supposed to actually write memos for the board. Helen was concerned that the staff liaison was being asked to write communication on behalf of the board, saying that the board should be allowed to speak for itself. Ember said that Meredyth from the City Manager's office has verbally confirmed to her that the staff liaison can communicate memos that OSAB writes itself. David said he would have liked to see some language about how memos from boards can be put into the official record during Council discussions. Sometimes OSAB has wondered whether its memos are getting discussed or documented. Michiko echoed David's concern about the lack of discussion about board and commission accessibility issues in this document, and wondered how she could advocate for a change. She said a recent influx of people on boards with accessibility concerns makes this a prime time for this discussion. David was surprised that the process of writing this document didn't involve seeking the boards' input. Susan was surprised that the request for annual meetings between the boards and Council wasn't included in this document.
- **Update to quasi-judicial Process for OSAB & PPLAB**—David reported that the City has decided that OSAB will no longer be included in quasi-judicial reviews. He doesn't know how this will impact the property development reviews that OSAB is asked to do. Helen said that she thought this was probably a good thing, as the board should be advisory in nature. She hoped that this decision would allow board members to do some of things they were told they could no longer do, like talking to the public, going to public open houses, etc.
- **Sales Tax Update**—Helen reported that the Open Space and Parks Sales Tax Update ballot measure (2C) passed with 69% support, which is the highest margin that it has ever received. Susan complemented the campaign group on what a great job they did on public outreach. Helen mentioned that Council recently passed a budget without knowing whether the tax would pass, so the budget will immediately need to be amended. She added that the language of the tax will require a new approach to the division of funding and accounting between the Parks and Open Space budgets and that she and the campaign group will be meeting with staff and Council about implementing it. The City Manager has agreed to an open

process about this. Michiko asked about the recently-passed Boulder County sales tax ballot measure to fund their open space. Helen said that their open space budget is separate from Louisville's but that those funds sometimes are used to buy and manage properties and projects jointly with Louisville and other cities. Helen recommended that in a few years there should be a ballot measure recommending to eliminate the sunset on the Open Space and Parks sales tax, the way Lafayette did.

- There will be a meeting between OSAB and City Council on February 13th. The evening will be shared with three other boards, so each board will get about 30 minutes with Council. David thought this didn't seem like enough time. Helen said that these meetings used to involve two boards on a night, not four.
- David attended a South Boulder Rd. transportation corridor steering meeting studying multi-modes of transportation, safety, etc. The planning is for 2040-2050. They meet every other month. This committee is under the auspices of DRCOG.
- The board discussed the cover letter for the acquisition memo. Laura will finish it. She hadn't realized people wanted the longer document.
- Susan shared that there was a pine marten in her yard this afternoon.

8. Discussion Item: 2023 Open Space Regenerative Cattle Grazing. Presented by Andy Breiter and Emily Gallagher of Grama Grass and Livestock, LLC.

Mr. Breiter and Ms. Gallagher reported on the three cattle grazes they did on the City of Louisville open space during 2023, two on Davidson Mesa and one on North Open Space. The goal is to build ecosystem resiliency and to reduce fire fuel load. They try to mimic the action of native bison by frequently moving the cattle through an area, followed by long periods of rest and recovery for the grass and soil. Mr. Breiter emphasized that this sort of active management requires being responsive to the weather conditions. For example, in May there was so much rainfall that the cattle were pugging the soil, which is undesirable, so they moved the cows around twice a day to minimize this impact. They monitored their impact with photo points and soil sampling using PLFA soil diversity surveys. The soil sampling revealed a lack of soil organism diversity: the soils were heavily bacterial-dominant. He shared pictures from the grazes and shared some of the highlights. He shared images showing fuel reduction in the grass, saying that the goal is to create a landscape with heterogeneous grass length. Staff and Grama Grass did an education event for the City this season, when they herded the cattle across Davidson Mesa.

Mr. Breiter recommended a higher grazing density in the spring for next year to stimulate grass cover diversity. Susan asked how grazing would help foster diversity on North Open Space, which is mostly a smooth brome monoculture. Mr. Breiter replied that there is probably a good native seed bed under all that cover, but that smooth brome is a very fierce competitor, so this transition would take time; grazing can help open up places for other grasses to get established, but it is no magic bullet. He emphasized that there is a certain amount of trial and error in the process. He thanked City staff and KCM Photography, a private citizen who took pictures and shared them. Helen asked if the grazing contract had been renewed. Ember replied that the contract needed the sales tax to pass, but now they would be able to consider renewal. Ember emphasized that this grazing effort is trying to both reduce fuel load and foster shortgrass prairie

remediation. Helen thought this presentation would make a good education program for the public and Ember agreed.

9. Discussion Item: 2023 Open Space Goat Grazing. Presented by Kaiti Singley, Goat Green, LLC.

Ms. Singley introduced her company, Goat Green. They use goats for a variety of land management goals. They spend a lot of time on public education. Goats have a lot of positive impacts on soil beyond simply cropping vegetation. Goats are good at removing fire loads and grazing in places machinery can't reach. They are browsers and prefer leaves over grass. This year they grazed at North Open Space in the spring and fall. She shared some before and after pictures. During the fall they also grazed the goats into city ditches. The largest predator of their goats is off-leash dogs and she was happy to report that there were no dog conflicts on Louisville Open Space this year. Susan asked if the goats could over-graze grass. Ms. Singley replied that they only stay on the graze for 8 days, so overgrazing wasn't likely. Charles asked about the feedback from the neighbors, and she replied that the feedback was all very positive.

10. Discussion Item: Overview of 2023 Fire Mitigation Efforts and Program Refinement for 2024. Presented by Nathaniel Goeckner, Natural Resource Supervisor.

Nathaniel is the new Natural Resource Supervisor for the City of Louisville. He used this time to introduce himself and present an ArcGIS "storymap" that is on the Open Space webpage and will be on a County-wide database, detailing City's the wildfire mitigation work. It maps mowing and grazing and is searchable by addresses, so citizens can see what work is being done locally. This document is live and will be constantly updated. Nathaniel has a background in wildland fires and forest restoration. He commented that there has already been a lot of remediation being done in Louisville, like trail and perimeter mowing. The goal of perimeter mowing is to drop the flame-length of a fire and to allow firefighters access. Fire can never be fully excluded from a landscape, but mitigation can make it easier to control.

Helen observed that social trails are appearing in mowed sections on open space, and she is very worried about their impact. Helen suggested that these materials state that mowed areas are not to be used as dog off-leash areas and trails. Ember thought that could be part of the education during 2024 and suggested that OSAB could advise on messaging.

Nathaniel shared a summary analysis of the grazing and mowing totals and timing for the 2023 season. Total acres mitigated: 412. Total miles mitigated: 187.6. Nathaniel thought this was a remarkably high total for a staff of 7 people. He pointed out that native shortgrass prairie is shorter and gives more open ground and doesn't all cure at the same time. All these things make it more fire resistant and resilient. The noxious weed management Open Space is currently doing to fight cheatgrass and Japanese brome is also helpful to reduce fire.

Laura asked how much advertisement for the storymap there had been. Ember said that it is on the Open Space webpage, but they will push it out more after they have received some feedback about it.

Charles thought it was important to emphasize to the public that these efforts will help but cannot wholly prevent wildland fires. Nathaniel agreed and emphasized how hard this can be to communicate. He thought remediation as wildfire remediation is a powerful message.

Helen asked about volunteers and citizen science as a resource for remediation efforts. Nathaniel said that he is working with some citizen groups to help track remediation. Susan said that the value of this work isn't just about the quality of the data, but citizen engagement too.

Nathaniel shared a fire risk map from the state that showed a heat map of fire risk using lidar modeling. It showed that the largest risk areas are actually not on Louisville Open Space, and in fact the risk to the open space is larger than the risk from open space at Davidson Mesa. Staff have been discussing including the risk map as a layer on the public-facing storymap. Charles thought the risk map required a lot of explanation and would provoke a lot of questions. Helen agreed, saying that the risk models rate shared facilities, like the water treatment plant, over privately-owned properties like homes, which might cause controversy. Michiko agreed that this would cause confusion, and might be difficult to explain clearly. Nathaniel shared the Colorado Wildfire Risk View to show how vegetation types feed the model. As the board inspected the data, they decided it was pretty complicated to understand. Ember summarized that the board seemed to be saying that staff should stick to the current storymap rather than including it in the risk maps.

Ember announced that the city got a County grant that will help mitigate some of the grazing and mowing costs from the City contracts.

David asked about the next steps. Ember said that staff wants to set 2024 objectives and grazing plans and they would update OSAB around March. They'd like help with messaging for this from OSAB. Susan and others suggested that they'd be happy to help.

11. Discussion Item for the December 13, 2023 Meeting:

- PROST Master Plan Survey Review—OSAB, PPLAB, and RAB have received this emailed survey. Board members have three more weeks to fill out the survey, which is due on Nov. 26th.
- Discuss Board Officer Positions for 2024—review the board positions.
- Finalize Updates for 2023 OSAB Goals
- Draft 2024 OSAB Work Plan for City Council Review

12. Adjourn

The meeting adjourned at 9:22 pm.

MEMORANDUM

To: Open Space Advisory Board
From: Open Space Division
Date: December 13, 2023
Re: Information Item 6: Staff Updates

General:

1. Board and Commission interviews will occur on December 11-12th, 2023
2. Council will approve board appointments on December 19th, 2023
3. City Council is tentatively scheduled to meet with OSAB, PPLAB, and the Revitalization Commission with a Special Meeting on February 13th, 2024, at 6:00pm
4. Open Space staff is engaged in the Core Team for the Boulder County Community Wildfire Protection Plan planning efforts.
5. During the December meeting staff will collect OSAB volunteer hours for 2023.

Natural Resources:

1. The prairie dog contractor has completed management on select Open Space properties. Staff is excited to share that over 200 prairie dogs have been successfully relocated from a select area of Davidson Mesa Open Space to a receiving site in Pueblo, Colorado. This relocation effort was in partnership with the U.S. Fish & Wildlife Service, Colorado Parks and Wildlife, and the U.S. Army Chemical Depot to help re-establish a large prairie dog colony and reintroduce Black-Footed Ferrets in prairie ecosystems.
2. Staff has completed Russian olive removal on Hecla Lake, Warembourg, and Bullhead Gulch Open Spaces.
3. The herbicide contractor is scheduled to treat Japanese brome and cheat grass on Davidson Mesa in December.
4. Raptor monitoring results: Staff and volunteers monitored 17 raptor nests including great horned owls, red-tailed hawks, American kestrels, Swainson's hawks, and Cooper's hawks. Twelve nests were occupied, and 23 young were visually observed with 21 chicks fledged or assumed fledged. Two chicks and one nest failed. Volunteers contributed 96.25 hours to monitoring efforts.

Maintenance & Trails:

1. The Aquarius Parking Lot Resurfacing project is scheduled to start on Wednesday, December 6th, 2023 and is planned for completion by Friday, December 22nd, 2023. Contractors will be excavating and disposing of one to two inches of the existing materials. They will then regrade will installing three inches of new materials. Following that, they

will fine grade and compact the aggregate materials to create a smooth properly draining surface. Staff and the contactor agreed to complete this project in two parts to allow the public to access and use the parking lot. The parking lot will have closures signage on the active construction site side for safety.

2. Staff has continued repairing any remaining or newly identified trail damages. Staff will be completing repairs at Warembourg and a small repair at Coyote Run in the upcoming weeks.
3. The Harper Lake restroom vault was emptied on December 4th, 2023.

Resource Protection:

1. Due to an increase in construction-related encroachments, Rangers have met with Building, Code Enforcement, and the Police Department to create a more streamlined and standardized process for handling these violations and the restoration of the damage caused by them.
2. Ranger White-Patarino is on leave. The Rangers have been at half strength for November and will continue to be for the month of December.
3. The Davidson Mesa Dog Off-Leash Area was closed due to muddy conditions on November 29th. Closures will become more frequent as the snow accumulates and subsequently melts.

Education/Volunteer:

1. Staff is compiling all volunteer hours for 2023.

Education Events Upcoming:

1. Thursday, December 14th, 2023 from 8:30 to 10:30 AM, Christmas Bird Counts. North Open Space.

Education Events Past:

1. Sunday, December 10th, 2023, from 4:30 to 7:00 PM, Open Space Stargazers: Jupiter, Saturn, and the Geminids. Aquarius Open Space.

OPEN SPACE ADVISORY BOARD – 2023 Goals

Updated December 5, 2023

Goal Area:

ACQUISITIONS

Lead Person:

Laura Denton and Michiko Christiansen

1. Advise and advocate for trails and land acquisition.			
Specific Actions:	Who	When (Q#)	Status
1. Review “Opportunities for Preserving Open Space and Improving Connectivity” document	OSAB	Q1	- Completed in January 2023 meeting
2. Provide feedback on and update “Opportunities for Preserving Open Space and Improving Connectivity”, as necessary. (Previously expected every 3 years.)	OSAB	Q1	- Completed in January 2023 meeting
3. Visit sites of potential land acquisitions and create list of property recommendations to be sent to Council	OSAB	Q3	site visits done.
4. Vote on Annual Trails and Property Request for Boulder County Parks and Open Space (due annually).	OSAB, City Council	Q4	- ongoing
2. Serve as a resource to City Council in assessing properties for Open Space land acquisition and trail connectivity potential.			
Specific Actions:	Who	When (Q#)	Status
1. Provide input on properties available for sale when requested (e.g., Mayhoffer).	OSAB	As requested	- ongoing
2. Provide input on PUD and other City approvals when requested (e.g., Redtail Ridge).	OSAB	As requested	- ongoing

Discussion Item 9: Finalize 2023 OSAB Accomplishments

Goal Area:	TRAILS	Lead Person:	Charles Danforth
1. Ensure ongoing Trails-related items receive more attention and time from OSAB.			
Specific Actions:	Who	When (Q#)	Status
1. Determine priorities for Trails Tiger Team work, being mindful to avoid overlap with Wayfinding Tiger Team work. Actions <u>could</u> include: <ol style="list-style-type: none"> a. Review trails part of City of Louisville Transportation Master Plan (TMP) to identify gaps (e.g., single track / dirt trail designation and how to address social trails) and set trail priorities (e.g., update on specific topics, update to entire plan, update trail acquisition priorities, or creation of trails master plan). b. Review trails evaluation document and update / implement if useful. 	Tiger Team	TBD	-
2. Work with staff (including the new project manager) to establish top 3-5 priorities for trail work in the next 5 years. Identify potential sources of funding for implementation (if needed) and plan for advocacy to obtain funding.	Tiger Team	TBD	- Having a wish list of trail priorities (whether from TMP or elsewhere) will make future discussions easier. (e.g. Overlook Underpass).
2. Support ongoing Open Space Division work related to trails.			
Specific Actions:	Who	When (Q#)	Status
1. Develop equitable and responsive method to assess individual social trails when they are impacted by ongoing OS work (e.g., the Hecla Lake connection social trail which was impacted by the 2022 pipeline work).	Tiger Team	TBD	- Formalize process for handling one-off citizen requests for new or re-routed trails
2. Comment and advise on the social trail pilot project, as requested by Staff.	OSAB	As needed	- Addressing social trails is not a high priority item for staff right now, so the timeline for the remaining work on the social trail project is TBD
3. Work to protect current OS trail network user experience (e.g., changes in trail surface type).	OSAB	2023	-
4. Respond to Staff requests for feedback on trail design (e.g., Davidson Mesa trail resurfacing phasing, 104th Street trail, Highway 42 planning).	OSAB	Ongoing	- Monitoring potential \$600K project to pave Coal Creek Trail between Dillon and 36. OSAB sent a memo to council in October 2022 and we are following council and public works activity to see whether our input was factored in.
3. Ensure coordinated approach to trail connectivity in Louisville and with surrounding areas.			
Specific Actions:	Who	When (Q#)	Status
1. Advocate for trails connectivity to facilitate community access and commuting, particularly with respect to implementation of the TMP.	TBD	TBD	- Next steps TBD pending further discussion and evaluation of social trails

Discussion Item 9: Finalize 2023 OSAB Accomplishments

2. Identify easement needs to support trails connectivity both within Louisville and with adjacent communities.	TBD	TBD	<ul style="list-style-type: none">- Plan to discuss and pursue opportunities as they arise- Identified potential alignments for overlook underpass trail at the December meeting- Should evaluate naming options for the overlook underpass trail before getting too far
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Discussion Item 9: Finalize 2023 OSAB Accomplishments

Goal Area:	WAYFINDING	Lead Person:	Helen Moshak
1. Partner with Staff to deliver on the 2021 Wayfinding CIP - Wayfinding Project Phase I (Powerline Trail)			
Specific Actions:	Who Tiger Team = Helen & Laura	When (Q#)	Status
1. Partner with Staff and consultant to finalize designs and specifications for 2021-22 CIP and Wayfinding Phase I.	Tiger Team	Finalize in February 2023	- In review now (Jan), iterating with the designer.
2. Partner with Staff to develop and scope installation plan for Phase I.	Tiger Team	February/March 2023	- PowerLine Trail notes are in final review, working on Goodhue Ditch notes in early stages. Regular updates to OSAB.
3. Development of communication plan and strong communication channels to ensure regular updates to and input from OSAB, OSAB Trails Tiger Team, other boards, citizens and council on Wayfinding project.	Tiger Team	March	- Once Phase 1 is finalized, I will develop a communication plan.
4. Advocate for budget resources for plans for Phase 2. a. Presentations and communication with Parks & Recreation & Open Space Director, City Manager and City Council. b. Outreach to Community.	Tiger Team and OSAB	Summer 2023	- Once RFP for Phase 1 is awarded, budget and planning for Phase 2. Monthly progress reports provided to OSAB. - Presentations developed and delivered. - Emails and phone calls.
5. Provide feedback and recommendations on Phase I as requested by Tiger Team and Staff. Support and participate in Phase I communications plan, as requested.	OSAB	Summer 2023	- Planning for soliciting, reviewing and responding to feedback.
2. Partner with City Council and Staff to develop and fund Wayfinding Phase 2 CIP to replace damaged and decrepit property systems system-wide and fabricate and install wayfinding throughout the entire system by 2025.			
Specific Actions:	Who	When (Q#)	Status
1. Partner with staff to develop Damaged Property Sign Replacement and Wayfinding Phase 2 Project Plan based on Phase 1 design, pricing, and community feedback.	Tiger Team	Summer/Fall 2023	- Future
2. Schedule study sessions or regular communication with Council provide updates on Project 1 progress and development of Phase 2 Project plan, funding requirements, and timeline.	Tiger Team	Summer/Fall 2023	- Future
3. Engage with the community and boards on Phase 2 progress and feedback.	Tiger Team	Fall 2023	- Future

Discussion Item 9: Finalize 2023 OSAB Accomplishments

4. Provide feedback and recommendations on Phase 2 as requested by Tiger Team and Staff. Support and participate in Phase 2 communications plan and study sessions, as requested.	OSAB	As needed	- Future
3. Advocate for Wayfinding Standards and network goals for all projects and development plans.			
Specific Actions:	Who	When (Q#)	Status
1. Advocate for and require Wayfinding goals and specifications at all GDP and PUD reviews.	OSAB	During all GDP and PUD	
2. Require Wayfinding as a essential element of all trail design and construction	OSAB	During all trail reviews and planning	
3. Advocate for and incorporate Wayfinding standards and requirement in the new Open Space and Trails Master Plans	OSAB	During plan development - TBD	
4. In meetings with advisory boards of regional partners advocate for consistent and cohesive wayfinding designs and practices throughout the region.	OSAB	TBD	

Discussion Item 9: Finalize 2023 OSAB Accomplishments

Goal Area:	EDUCATION & OUTREACH	Lead Person:	Jojo Follmar
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1. Support education programs.			
Specific Actions:	Who	When (Q#)	Status
1. Advise on Open Space Staff Education Programming proposal list.	OSAB	TBD	-
2. Advise on advertising and marketing materials as requested by Open Space Staff	OSAB	TBD	-
3. Continue to advocate for cross-promotion with other departments	OSAB	Ongoing	
4. Review upcoming and previously held educational programming in monthly packet Staff Updates.	OSAB	Ongoing	- Completed monthly
5. Look at BVSD school outreach	OSAB	TBD	-
2. Support community outreach.			
Specific Actions:	Who	When (Q#)	Status
1. Board members volunteer at City Open Space events. Examples include: Shrub Planting at Harper and Warembourg (April), Pulling for Louisville (April-Sept), National Trails Day (June), DOLA Poop Cleanup (Aug & Nov), Spooktacular (Oct), etc.	OSAB	Ongoing	- Opportunities are listed in OSAB staff updates. Staff makes requests as needed.
2. Continue to advocate for increased engagement with the senior community in Louisville via work with the Senior Center and Balfour	OSAB	Ongoing	- Rangers are collaborating with the Recreation Senior Center to add programming.
3. Review and brainstorm staff volunteer coordination efforts as a meeting discussion item.	Tiger Team or OSAB	TBD	-
3. Support ongoing development of Staff Resource Protection activities.			
1. Work with staff to come up with a long-term policy for fort building and nature play on open space lands. Coordinate with OSAB's Code and enforcement goals (see General Business items 5.1 and 5.2 below).	Tiger Team or OSAB	TBD	-
2. Consult and advise on educational signage materials, as needed.	OSAB	As needed	-

Discussion Item 9: Finalize 2023 OSAB Accomplishments

Goal Area:	SALES TAX RENEWAL	Lead Person:	Jessamine Fitzpatrick
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1. Support city's efforts to determine scope of and ballot language for the parks and open space sales tax extension

Specific Actions:	Who	When (Q#)	Status
1. Select Tiger Team to support Sales Tax effort and participate in City Council Sales Tax Taskforce.	OSAB	February	- Appointment at February OSAB meeting
2. Participate in the City Council Sales Tax Taskforce beginning in February with meetings estimated every two weeks. Possible work topics include: <ul style="list-style-type: none"> a. Partner with ballot measure subject matter experts to get input on measure / tax design, term, amount, feasibility, etc. b. Develop teamwork and shared goals among OSAB, PPLAB, Sustainability, & EDI reps. c. Conduct citizen surveys to educate and learn about community priorities. d. Research models and tax language options for advice to Council before June council actions putting measure on November 2023 ballot. e. Communicate with the public and Boards. 	Tiger Team	February - July	<ul style="list-style-type: none"> - Regular updates and check in with OSAB. - First Task Force meeting convening in February, with multiple follow up meetings - Measure referred to ballot in 3Q2023 and passed in 4Q2023.

Discussion Item 9: Finalize 2023 OSAB Accomplishments

Goal Area:	GENERAL BUSINESS	Lead Person:	David Blankinship
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1. Review and comment on Operations and CIP Open Space budgets.			
Specific Actions:	Who	When (Q#)	Status
1. Review and comment on budget proposals as requested by Staff. (Refer to MOST document for context on setting operational budget priorities.). Advise as needed regarding potential open space and trails usage for the Denver Broncos sale money.	OSAB	As needed	- TBD
2. Meet with Ember to set annual OSAB work plan	David	Q1	- TBD
2. Monitor and respond to City Council and Staff activity as pertains to Open Space issues.			
Specific Actions:	Who	When (Q#)	Status
1. Tiger Team to Support Marshall Fire Response Needs	Charles and Susan	Ongoing	- TBD
2. Establish communication between OSAB and City Council through means preferred by Mayor and Council	OSAB	Q2-Q3	- City Council has board and commission review, process changes, and legislative updates scheduled for March-July meetings. Will update the communication approach with Council per what comes out of these Council meetings.
3. Board members monitor other meetings and local / social media for Open Space news.	OSAB	Ongoing	- Any communication back to the public should be routed through Ember for potential posting to the city web site, email lists, or social media by department staff.
4. Provide input on Open Space implications for Zoning Approvals and Development Reviews, as requested by Staff.	OSAB	As needed	- TBD
3. Coordinate OSAB efforts with surrounding jurisdictions through at least one joint meeting per-year.			
Specific Actions:	Who	When (Q#)	Status
1. Plan joint meeting with open space representatives from a neighboring community (e.g., Broomfield, Superior, Lafayette, Boulder). OSAB to prioritize meeting topics (e.g., trails, Wayfinding) and identify meeting participants.	OSAB to set priorities; Staff to lead outreach	Q2	- Joint meeting with the Lafayette open space advisory committee would be next in the normal rotation. Let's meet with Superior with a potential focus on Marshall Fire recovery. Possibly in May.
4. Support ongoing development of the Ranger Program in service of Staff Resource Protection activities.			
Specific Actions:	Who	When (Q#)	Status
1. Work with Staff to update protocols for enforcement of Open Space Code items	OSAB	As requested by staff	- TBD
5. Ensure efficient and effective OSAB operation.			

Discussion Item 9: Finalize 2023 OSAB Accomplishments

Specific Actions:	Who	When (Q#)	Status
1. Evaluate proposed OSAB meeting procedures and update as needed to ensure effective meeting operations.	David	Q1-Q2	- Review Robert's Rules of Order and discuss other potential ways of making meetings as efficient as possible
2. Assemble key documents to provide orientation context for new OSAB members, including relevant Charter and ordinance provisions, meeting procedures, key Open Space policy and program documents (e.g., MOST, Wayfinding, off-leash dog materials, acquisition sheet) etc. Develop orientation plan for new 2023 Board member(s). Update board contact list.	David and Ember	Q1	- In process

Goal Area:	RESOURCE MANAGEMENT	Lead Person:	Susan McEachern
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1. Continue to look for solutions to Open Space dog issues.

Specific Actions:	Who	When (Q#)	Status
1. Help the City incorporate the Dog Park Siting Study into future plans through OSAB input on development approvals, new property Master Plan documents, conversations with PPLAB, etc. Refer to materials provided by OSAB in 2019 (Fiona & Mike).	OSAB, Susan to lead	Ongoing	- Susan and Patricia Rogers (PPLAB Tiger Team member) will present their recommendations at the February PPLAB and OSAB meetings for feedback. - Revise recommendations per board and staff input. - Submit to staff for inclusion in the 2024 Master Plan process.

2. Advocate for management and restoration projects.

Specific Actions:	Who	When (Q#)	Status
1. Support efforts for prescribed fire management, including during planning, coordination, and communication efforts.	OSAB	ongoing	- Provide input as needed
2. Comment and advise on weed control issues on Open Space, as requested by Staff. Request updates on past initiatives (e.g., Cheatgrass work) if not otherwise provided by Staff.	OSAB	Q2	- Finalize with Catherine Jepson revised outreach and communication materials for increasing volunteer participation in open space weed control. - Follow up with staff about the status of waiving background checks for open space volunteers.
3. Participate in review of management and planning work, as requested by Staff (e.g., prairie dog management / relocations; Pocket Prairies / Pollinator Gardens Ongoing Project; Xeric	OSAB	As needed	- Invite new senior naturalist to an upcoming meeting (Q1 or Q2) to hear his vision for

Discussion Item 9: Finalize 2023 OSAB Accomplishments

Landscaping; Cottonwood, Lake Park, Church Property; Nature Play).			Pocket Prairies and other naturalist initiatives.
4. Participate in Bee City Initiative	OSAB	ongoing	<ul style="list-style-type: none"> - Susan and Helen have volunteered to be on the committee exploring the Bee City Initiative. Awaiting the Bee City USA organization’s finalization of Louisville’s application to launch the committee. - OSAB and staff could be helpful to the Bee City USA project by adding input on educational programming.

Discussion Item 10: Develop OSAB Recommendations Open Space Budget Priorities

DRAFT Open Space Budget Priorities PLANNING WORKSHEET DRAFT	
OPERATIONAL SUBPROGRAMS	OBJECTIVES & ACTIVITIES
MAINTENANCE & MANAGEMENT SUBPROGRAM	<p>OBJECTIVE: Manage the City's Open Space properties in a manner consistent with good stewardship and sound ecological principles that benefits citizens of Louisville by promoting native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.</p> <p>EXAMPLES: Weed control, wildlife management, bird surveys, grazing, fire mitigation, vegetation surveys, amenity maintenance (vault restroom, parking lots, benches, kiosks, etc.), trail corridor mowing, etc.</p> <p>Increase the following activities:</p> <p>Decrease the following activities:</p> <p>Staffing Recommendations:</p> <p>Proposed new activities:</p>
EDUCATION & OUTREACH SUBPROGRAM	<p>OBJECTIVE: To inform and educate residents and visitors about the City's diverse Open Space properties and the many benefits associated with these lands. To involve residents and visitors in activities that encourage understanding and stewardship of these lands.</p> <p>EXAMPLES: Ranger Booths, Ranger Campaigns, education programs for children/teens/adults, property walks, collaboration with school system, music/art programs, Poo Crew, volunteer weed pulls, volunteer raptor monitoring, adopt volunteers, support requests for volunteer opportunities, etc.</p> <p>Increase the following activities:</p> <p>Decrease the following activities:</p> <p>Staffing recommendations:</p> <p>Proposed new activities:</p>
TRAIL MAINTENANCE SUBPROGRAM	<p>OBJECTIVE: Maintain all trails to a satisfactory level to encourage recreation and to enable safe walking, running and bike riding around Louisville.</p> <p>EXAMPLE: Resurfacing trails, fixing low spots, addressing safety issues, seeding trail edge, improving drainage, etc.</p> <p>Increase the following activities:</p> <p>Decrease the following activities:</p> <p>Proposed new activities:</p>
NEW TRAILS SUBPROGRAM	<p>OBJECTIVE: Construct the highest priority new trails and trail connections to enhance the trail system in a manner consistent with City Council adopted plans. Typically the trail work itself is not funded out of this operational account but rather out of the Capital Improvement Program.</p> <p>EXAMPLE: Trail Planning, Trail Policy, Trails Open House, Collaborate with the County on Regional Trails, identify local neighborhood access points, etc.</p> <p>Increase the following activities:</p> <p>Decrease the following activities:</p> <p>Staffing Recommendations:</p> <p>Proposed new activities:</p>
ACQUISITION SUBPROGRAM	<p>OBJECTIVE: Maintain an up to date list of high-priority candidate parcels for acquisition.</p> <p>Increase the following activities:</p> <p>Decrease the following activities:</p> <p>Staffing recommendations:</p> <p>Proposed new activities:</p>
CAPITAL IMPROVEMENT PROJECTS 2025-2031	
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