

# ***Sustainability Advisory Board***

## ***Agenda***

**December 7, 2023**  
**Louisville City Hall, City Council Chambers**  
**749 Main Street**  
**6:00 PM**

*Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.*

- You can call in to +1 408 638 0968 or 833 548 0282 (Toll Free)  
Meeting ID #829 8194 5389  
Meeting Password # 741017
- You can log in via your computer. Please visit the City's website here to link to the meeting: [www.louisvilleco.gov/sustainabilityboard](http://www.louisvilleco.gov/sustainabilityboard).

*The Board will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at [KBetzold@LouisvilleCO.gov](mailto:KBetzold@LouisvilleCO.gov).*

- I. Call to Order
  - Tiffany is December secretary.
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Comments on Items Not on the Agenda – 10 minutes
  - 3 minutes per comment
- VI. Discussion Item: Sustainability Collaboration with Lafayette and Superior Advisory Boards/Committees – 90 minutes

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Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office at 303.335-4536 or [MeredythM@LouisvilleCO.gov](mailto:MeredythM@LouisvilleCO.gov). A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574.

- Introductions
- 2023 Municipal Sustainability Collaboration
- 2023 Advisory Board/Committee Overview
- Potential 2024 Alignment

VII. Administrative Tasks

VIII. Discussion Items for Next Meeting

IX. Adjourn

# ***Sustainability Advisory Board***

## ***Meeting Minutes***

**November 23, 2023**

**Louisville Public Library, Second Floor Board Room**

**951 Spruce Street**

**6:30 PM**

**Call to Order** – Todd Budin, LSAB Chair called the meeting to order at 6:35 pm.

**Roll Call** was taken and the following members were present:

Board Members Present: Tiffany Boyd, Todd Budin, Josh Cooperman,  
John Cowley, Dan Mellish, Megan Ottesen

Board Members Absent: None

Staff Members Present: Kayla Betzold, Hannah Miller

### **Approval of Agenda** –

Josh moved to approve the agenda; Tiffany seconded the motion. The agenda was approved by all members.

### **Approval of Meeting Minutes** –

Josh moved to approve the meeting minutes; Tiffany seconded the motion. The meeting minutes were approved by all members.

### **Public Comments** –

RJ Harrington: R.J. shared that the national climate assessment was re-released and more broadly shows “no end in sight” to rising greenhouse gas emissions.

<https://nca2014.globalchange.gov/highlights>

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#### ***City of Louisville***

*City Manager's Office*    749 Main Street    Louisville CO 80027  
303.335.4534 (phone)    [www.LouisvilleCO.gov](http://www.LouisvilleCO.gov)

**Staff Update –**

Kayla reported that the City received \$2,500,000 from DOLA to decarbonize the Louisville Recreation Center. She also shared that there will not be a December LSAB meeting, but rather LSAB will attend a collaborative meeting with neighboring communities, Superior and Lafayette. Josh asked staff to investigate any new procedures required by City Council and wondered if the board would still be able to draft memos or if the staff liaison would be required to draft them in 2024.

**Discussion Item – LSAB 2024 Work Plan Ideas**

Kayla shared that the Sustainability Division’s work plan aligns with City Council’s work plan. The Division will be working on an e-bike share pilot program that focuses on moving employees between City facilities during the workday. The e-bike pilot and upgrading City kitchens to reusable items are the results of a municipal sustainability survey.

The Division’s 2024 work plan consists of Community and Internal Decarbonization Plan implementation, supporting commercial sustainability programs, including the Sustainability Grant to fund any sustainability concept presented by a business. The City is partnering with Resource Central on the Lawn Replacement Program.

Kayla reported that City Council will review LSAB’s 2024 work plan in February 2024. Next, Kayla shared that LSAB members had submitted ideas to be considered for the 2024 work plan. The members that had submitted ideas would present their ideas to the full board. Each person had 10 minutes to present their idea.

John Cowley went first and presented two ideas.

John’s first idea was monitoring and overseeing the implementation of the Internal Decarbonization Plan. LSAB could provide oversight on plan/s and

ensure steps are being taken to achieve goals. He said there should be monthly reporting on decarbonization projects to hold project managers accountable. John presented graphics showcasing the emissions related to commercial and residential electricity usage and the relationship to solar electric production and noted that this amount is minuscule. Essentially, he asked, how can LSAB hold project managers and stakeholders accountable for delays and achievements related to sustainability efforts?

Then, John presented his second idea – Promote the implementation of the Community Decarb Plan. John said he would like the board to promote low-interest financing for projects, as this is in the plan but not publicized. Part of promotion consists of paying for advertising and more frequent press releases of sustainability wins.

Josh Cooperman was the second board member to present his idea for the 2024 LSAB work plan. He shared his idea to create an easy to understand, residential sustainability education campaign. Josh would like to create a succinct yet thorough document to be distributed to residents detailing how to reduce one's carbon footprint. He would also like to focus on education and outreach and make it easy for residents to learn about decarbonization and resources. For example, a dedicated mailer from the city with this information could be a focus point in 2024.

From Josh's idea, John Cowley mentioned open houses to advertise.

*Public Comment*

Deb Fahey: MPT Fahey agreed with the proposals. She stated that rebates have been offered to Marshall Fire victims. She suggested using that as an example of how to get info out to the public. In regards to communications, neighborhood meetings (led by captains) were effective, along with newsletters. MPT Fahey

also stated that LRC is considering rebates for remodeling structures and there may be potential for partnership.

RJ Harrington: RJ referenced Kayla's presentation, on the second slide regarding e-bike pilot, Teddy Wilkensen from Breckenridge, led a successful e-bike share program. He stated there will be at least three updates to City Council regarding the progress of the Internal Decarbonization Plan, as it is on City Council's agenda three times. Then, RJ mentioned the platform Engage Louisville for updates to the public, he stated that Engage Louisville is difficult – updates are not current and lacking. RJ stated that Eco-Cycle has leaders in the community, like neighborhood captains that could be useful for outreach. Regarding open houses, he said that solar tours used to take place. RJ stated more public meetings and transparency are needed. Lastly, regional collaboration, County and State have discussed circular economic benefits, using local entities. He recommends the City consider the circular economic benefit when making decisions.

### *LSAB Discussion*

To start, Kayla stated, LSAB's ideas align with their focus and with the Council Work Plan and they build into the Sustainability Division's plans nicely. Regarding the progress of the Internal Decarbonization Plan, Kayla is working closely with the Facilities Manager and Colorado Energy Office on implementation. Currently, the City is focused on logistics/grant funding. Todd asked, is there a schedule/checklist that we can follow to track milestones? Kayla stated it would be helpful if LSAB had a mechanism to engage in the project. The board's proactive communication (memos) have been impactful. Council has given feedback that it's valuable and that monthly feedback is optimal, as part of staff updates or sub-categories. Providing positive feedback is key too!

Tiffany stated, we are in a climate emergency. She supports declaring a state of emergency. This would spark an expansion of the division, more resources.

Could engage with GO Electric Colorado to get broader reach. We need to do more than put out fliers. Josh agrees on declaring a climate emergency. He said that in 5 years, we won't have a choice. Todd stated the State will mandate many policies so better to prepare for it and get ahead of it.

In summation, Todd stated, that we all want a schedule for the Internal Decarbonization Plan and hold the City accountable. Via Kayla's updates the board can track progress and draft memos if necessary/appropriate. Kayla will share more info about workshops, and publicity about the Decarb plan coming in the new year, after the December stakeholder meeting.

Tiffany stated that the Climate Solutions group will be walking in the Parade of Lights, with QR codes to track interest.

Josh asked to nail down in the first 2 months what are the best strategies for LSAB to pursue. Dan added that the City should include Economic Vitality in messaging.

John stated, City has objectives to "adopt internal policies that establish climate action as a top priority" John likes the neighborhood captain idea. John likes benchmarks.

### **Sub-Committee and Board Member Updates –**

None

### **Administrative Tasks –**

Staff to write next Spotlight, due November 15

Reminder: December Meeting Canceled – Collaboration with Lafayette and Superior on Thursday, December 7 from 6:00 – 7:30 p.m. at Louisville City Hall, Council Chambers

**Discussion Items for Next Meeting –**

The Board did not discuss future agenda items.

**Adjourn –**

Tiffany moved to adjourn the meeting and Josh seconded the motion. The meeting was adjourned at 8:10 p.m.



## Memorandum

**To: Louisville Sustainability Advisory Board**  
**From: Kayla Betzold, Sustainability Manager**  
**Date: December 7, 2023**  
**Re: Staff Updates**

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### *Projects and Programs*

- The Green Business Program Recognition event will be held on Thursday, December 14 from 8:00 – 9:00 a.m. at the Lafayette Public Library. This event is open to all businesses and to the public.
- The Northern Water landscape templates will be unveiled at an open house event on Monday, December 11 from 5:30 – 7:30 p.m. at the Louisville Recreation & Senior Center. These firewise/waterwise templates can be used by residents rebuilding from the Marshall Fire or for any new development on the Front Range.
- The new bag tax programs are launching in January 2024 and are open to all businesses that have remitted bag tax. The \$1,000 zero waste grant has been expanded to a more broad sustainability grant and can be used for any commercial sustainability project, including decarbonization.
- The new EE/electrification rebates are available on the [EnergySmart website](#). Find more detailed information about eligible measures [here](#).
  - These rebates are highlighted in the Winter Community Update, November e-newsletter and November utility bill insert.
  - Louisville will be adding electric panel upgrade rebates to the current list of rebates in January 2024.
- The renewable energy portfolio is published and available on the City's Sustainability [Energy sub-page](#).
  - This portfolio will be included in the Winter Community Update.
  - Windsource has been rolled into the new Renewable Connect Flex program is open for enrollment. Program costs have decreased from .015/kWh to .01/kWh. Customers can enroll in RC Flex using [this form](#) and emailing it to [renewableconnectco@xcelenergy.com](mailto:renewableconnectco@xcelenergy.com). Subscribing in this program will increase Louisville's percentage of renewable energy (unlike solar gardens). The renewable energy portfolio is being updated to reflect this change.



**City of  
Louisville**  
City Manager's Office

*Council Work Plan Items*

- The City's Comprehensive Plan project has begun. Stay up to date with the project [here](#).

*LSAB*

- January meeting – welcome new LSAB members, finalize 2024 LSAB work plan
- January event – the City's Downtown Vision project will host a stakeholder engagement workshop in late January, LSAB members are invited to join, learn more about the project and provide input. More information to come.

# Sustainability Collaboration

Superior Advisory Committee on Environmental Sustainability, Louisville  
Sustainability Advisory Board, Lafayette Sustainability and Resilience Committee

December 6, 2023

# Meeting Agenda

- ▶ Introductions - 20 minutes
- ▶ 2023 Municipal Sustainability Collaboration - 10 minutes
- ▶ 2023 Advisory Board/Committee Overview - 30 minutes
- ▶ Potential 2024 Alignment - 30 minutes

# Introductions

- ▶ Name
- ▶ Length of time serving on advisory committee/board
- ▶ Share with the group: A skill you bring to the group OR a sustainability-related area of interest

# 2023 Municipal Sustainability Collaboration

- ▶ Monthly Sustainability Manager meetings
- ▶ Events - Ecotoberfest, Electrify Your Ride, Sustainability Film Series
- ▶ Joint messaging campaigns - compost contamination
- ▶ Regional groups - Front Range Beneficial Electrification Network (FRBEN), BC Transportation Electrification, Resource Conservation Advisory Board (RCAB), Energy Code Cohort
- ▶ Shared resources - templates, research, RFPs
- ▶ Solar United Neighbors (SUN) co-op
- ▶ Green Business Program (Lafayette & Louisville)
- ▶ E-Bike Rebate Pilot Program (Lafayette & Louisville)
- ▶ Professional development (conferences, webinars)

# 2023 Board Overview - Louisville

## Accomplishments

- ▶ Lawn mower rebates - Spring Cleaning Event
- ▶ Residential EE/electrification rebates - EnergySmart
- ▶ Internal Decarbonization Plan
- ▶ Community Decarbonization Plan
- ▶ Events?

## Challenges

- ▶ Dark Skies Ordinance
- ▶ E-bike rebates
- ▶ Finding volunteers for events
- ▶ Events?

# 2023 Committee Overview - Lafayette

## Accomplishments

- ▶ HOA focus group - water conservation
- ▶ Climate Action Plan support
- ▶ TASP assistance on recycling ordinance
- ▶ GHG inventory support
- ▶ Compost contamination education
- ▶ IRA, local, regional and state rebates/incentives simplification for residents
- ▶ Support of R.Cup at events

## Challenges

- ▶ Finding volunteers for events
- ▶ New Committee in 2024



# 2023 Committee Overview - Superior

## Accomplishments

- ▶ Beneficial Electrification Plan
- ▶ New resident programming including lawn removal and Green Star Schools
- ▶ Water conservation as a policy priority and cross-departmental focus
- ▶ New community classes & events; new sustainability offering at events
- ▶ Advocated for increase in sustainability budget and staffing
- ▶ Sustainability support for rebuilds

## Challenges

- ▶ Marshall Fire recovery
  - ▶ Capital funding cuts
- ▶ Volunteering and staffing events

# Potential 2024 Alignment

Staff will listen to feedback & follow up with boards in January meetings

- ▶ How can the boards assist with increasing volunteer recruitment in 2024?
- ▶ What are your ideas about how to increase community engagement and awareness of sustainability programs?
- ▶ How do we measure success with outreach and engagement?