

# ***Recreation Advisory Board***

## ***Agenda***

**Monday, November 27, 2023**  
**Recreation Center**  
**900 West Via Appia**  
**6:30 PM**

*Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.*

- You can call in to 1-719-359-4580 or 1-833-548-0276(Toll Free)  
Webinar ID #886 7577 1709
- You can log in via your computer. Please visit the City's website here to link to the meeting: [www.louisvilleco.gov/rab](http://www.louisvilleco.gov/rab)

*The Board will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at [KathyM@LouisvilleCO.gov](mailto:KathyM@LouisvilleCO.gov).*

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
5. Public Comments on Items Not on the Agenda
6. Staff Updates
  - Recreation & Senior Services update-Kathy
7. Board Updates
  - 2024 Work Plan
8. Discussion of items for next meeting
9. Adjourn

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Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office at 303 335-4536 or [MeredythM@LouisvilleCO.gov](mailto:MeredythM@LouisvilleCO.gov). A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574.

# ***Recreation Advisory Board***

## ***Meeting Minutes***

**October 23, 2023  
Recreation Center  
900 West Via Appia  
6:30 PM**

**Call to Order** – Chairperson Norgard called the meeting to order at 6:30.

**Roll Call** was taken and the following members were present:

Board Members Present: Angie Layton, Gene Kutscher, Lisa Norgard, Mary O'Brien, Michele Van Pelt

Board Members Absent: Dick Friedson

Staff Members Present: David Baril, Kathy Martin

City Council Member Present: none

Public Members Present: Nolan Donehoo, Max Selbold

**Approval of Agenda** – The agenda was approved by all members.

Motion: Michele Van Pelt

Second: Angie Layton

**Approval of Meeting Minutes** – The minutes from the September 25 meeting were approved as written.

Motion: Lisa Norgard

Second: Michele Van Pelt

**Public Comments on Items Not on the Agenda** – None

### **Staff Updates**

Golf Course Update and 2024 Fees – David Baril

#### Staffing

- David is in the process of interviewing the top candidates for the First Assistant Position. There were 24 initial applicants.

- There are 22 applicants for the Second Assistant position, but the window has not yet closed.
- HR drives the hiring process, and Adam Blackmore is participating in the process. David makes recommendations to HR and Adam.

#### Golf Pass and Fee Rates for 2024

- David presented the proposed pass and fee rates for 2024. He uses data from October through September to evaluate changes. The revenue per round number is used to determine whether passes and fees are covering the costs. 65% of players on the course pay daily fee rates.
- Range fees will increase, in large part to keep the grass in reasonable shape.
- Monarch students will receive a range card that they can use until it runs out.
- Top Tracer will be available to everyone, with another training and rollout.

Board members discussed the proposal. When prices are raised, players will expect the course to remain in good playing condition.

**Resolved:** RAB members support the pricing structure as presented.

Motion: Gene Kutscher

Second: Michele Van Pelt

The motion was approved unanimously.

Board members asked about the planned RFP for the Grill management. David did not have an update. He reported improvement with the beverage cart service. It is helpful that they can now take credit card payments.

#### Recreation and Senior Services Update – Kathy Martin

Kathy reminded board members of the November 6 deadline to complete the survey that she had emailed to board members. The survey response was requested by Amelia Brackett Hogstad, the Senior Planner for the City. The survey focuses on Louisville's future.

Board members had looked at the survey and had serious concerns about its validity and reliability. The survey asks respondents to predict outcomes and hypothetical impacts of the outcomes 20+ years into the future, with no data or information. RAB members stated that they don't know what City Council will do in the future; they don't even know who will be on the City Council next year. Board members said that they are frustrated that the City spends money on branding and on surveys of hypothetical futures. Kathy said that she would share our concerns with the City Planner.

The Boards and Commissions Open House will be on Thursday, 6:00 – 8:00 PM. Lisa will represent our board, and others are welcome to join her.

#### Programming updates

- The building will return to a pre-COVID 9:00 closure for the facility. The Pool will close at 8:00.
- There will be a Job Fair in February.
- Summer day camps will be held Monday through Thursday. Only 30 kids will be allowed to register in the first round. More may be added with sufficient staffing.
- The Rec Center will have special New Year's Day activities and sales.
- Three local pools are currently closed. The Rec Center is working to accommodate Lafayette programs and additional swimmers.
- Kathy shared the proofs for the winter brochure. She highlighted the variety of programs that are offered.
- The senior lunch program will return to a "dine in" program in January. Grab-n-go will be discontinued due to a lack of money.

RAB members expressed appreciation for the wide range of activities and programs provided by the Rec Center.

The Parks and Recreation Department is now involved in managing the downtown Ice Rink. The Downtown Business Association (DBA) paid money and made an agreement with the City, so that the rink will stay in operation. An RFP went out and a contractor was chosen. The City will own the site and the maintenance equipment. Angie Layton expressed a desire to have a lower cost for skating when a skater brings their own skates.

#### **Board Updates**

Discussion about an Outdoor Rec Bond will be delayed until after the election.

The Outdoor Rec Subcommittee has a new member from the Parks and Public Landscaping Advisory Board. Lisa and Abby McNeal will meet with the subcommittee, possibly in December. Gene and Lisa will meet this week to discuss next steps.

RAB members want to create momentum to move forward with the Golf Clubhouse replacement. A new net-zero clubhouse would be a perfect match for the sustainability goals of City Council. While contemplating a recreation bond issue, it will be important to balance different amenities that citizens want and the overall total that might make the numbers too large. Kathy will find out how much the new Loveland clubhouse cost to build.

**Discussion of Items for Next Meeting**

Staff Updates

Outdoor Rec Subcommittee Update

Recreation Department Update – Adam Blackmore

Age-Well Presentation

Board Updates

**Adjourn** – The meeting was adjourned at 8:02.

Motion: Lisa Norgard

Second: Gene Kutscher