

**Reimbursement Spreadsheet for Historic Structure Assessment Grants, Preservation and Restoration Grants, and New Construction Grants**

**Landmark Address:** 1 Main Street  
**Landmark Date:** 1/1/1900  
**Grant request deadline:** 1/1/1903  
**Reimbursement deadline:** 1/1/1905  
**Total of Eligible Grants:** \$60,000

**Grant Authorization: Resolution 1, Series 1900**

Line Item	Total Project Costs	Date Requested	Receipt & Proof of Payment Label	Line item in Exhibit A?	Staff Only	
					Amounts match receipts?	Proof of payment provided?
Foundation shoring	\$20,000	6/1/1900	#1	yes	yes	yes
Foundation shoring	\$1,000	6/1/1900	#2	yes	yes	yes
Porch restoration	\$5,000	6/1/1900	#3	yes	yes	yes
Drainage	\$1,000	6/1/1900	#3	yes	yes	yes
Code work	\$12,000	12/1/1900	#4	yes	yes	yes

**Total Project Cost:** \$39,000  
**Total Requested:** \$19,500  
**Total Grant Remaining:** \$20,500

Staff Only	
Date Reimbursed	Amount Requested
6/2/1900	27,000
12/2/1900	\$12,000

Example of what a label would look like on your receipt/invoice and proof of payment.

**Invoice**

From: \_\_\_\_\_

To: \_\_\_\_\_

**#4**

Invoice #: \_\_\_\_\_

Subtotal: \_\_\_\_\_

Tax Rate: \_\_\_\_\_ Tax: \_\_\_\_\_

Payment Terms: \_\_\_\_\_ **Total Amount Due:** \_\_\_\_\_

Description	Hours	Rate/ Hour	Total

Terms and Conditions: \_\_\_\_\_

Send Payment to: \_\_\_\_\_

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