

Parks & Public Landscaping Advisory Board Agenda

**November 1, 2023
Library Meeting Room
951 Spruce Street
6:30 PM**

Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- You can call in to **+1 408 638 0968 or 833 548 0282 (Toll Free)**, Webinar ID # 885 1622 9475
- You can log in via your computer. Please visit the City's website here to link to the meeting: www.louisvilleco.gov/pplab

The Board will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at AMcneal@LouisvilleCO.gov.

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Comments on Items Not on the Agenda
- VI. Communications- Ginger Cross
- VII. Work Planning 2024
- VIII. Staff Updates
 - Medians

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office at 303 335-4536 or MeredythM@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574.

- Playgrounds

IX. Board Updates

X. Discussion Items for Next Meeting

XI. Adjourn

Parks & Public Landscaping Advisory Board

Agenda

October 4, 2023

Library Meeting Room

951 Spruce Street

6:30 PM

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- I. Call to Order**
Meeting Called to order by Ellen Toon at 6:34 PM
- II. Roll Call**

Board Members Present:

Ellen Toon, Chair
Cynthia Corne
Shannon Mihaly
Patricia Rogers
John Webb

Board Members Absent:

Laurie Hanford, Vice-chair
Signe Buck

Staff Members present:

Abby McNeal

Guests:

Ellie Redding (Louisville - Monarch High School)
Evie Martens (Louisville - Monarch High School)

III. Approval of Agenda

Moved X Seconded X Passed X

IV. Approval of Minutes

Moved X Seconded X Passed X

- Change “Mihaley” to “Mihaly”. Great minutes!

V. Public Comments on Items Not on the Agenda

- Note to attending students that they can make comments here.

VI. Staff Updates

- Finished resurfacing project at rec center tennis courts; playable by this weekend

RAB meeting

- Abby presented at RAB Sept meeting; wanted idea of tennis court reno update, median update
- Wanted to revise joint sub-committee to address future courts (tennis and pickle ball) to discuss overlapping items
- Cynthia and Shannon to represent PPLAB at these joint meetings
- Discuss what their priorities are and see how we can align with our priorities or how PPLAB can provide input

Priority overlaps with other groups (RAB, OSAB)

- Dog Park, multi-purpose fields, pickle ball courts - Items not on Parks work plan but can be integrated into Cottonwood master plan
- Some questions/comments about pickle ball as a priority:
 - Tennis court resurfacing is a capital improvement request - can we combine with pickle ball overlay?
 - How much area is needed for pickle ball (what are ideal space requirements)? Nothing less than 100 ft. but closer to 500+ft due to noise (further away, better).
 - Cricket field behind rec center - can we do anything with this space?
 - How are they measuring the increase demand for pickle ball? Is there more of a demand for indoor pickle ball?
 - What's the difference in maintenance between pickle ball court and turf? Abby can look into and bring those figures?
 - There are pickle ball courts on inline skate park area but are often not used - don't want to necessarily add resources that aren't needed
 - Abby has some ideas that may be good spaces for courts
 - Do we have any other spaces that aren't residential where pickle ball could go?
 - Abby can provide footprint sizes for pickle ball, multi-use fields, etc.
- Meditation areas being discussed for incorporation within parks up for renovation (Sunflower)

- Discussion might end up being: Could we (PPLAB) collectively support X initiative to bring forward for budget request?

Re-evaluating PAR course (exercise station) from 1975

- 18 stations
- Which items tagged for restoration
- What is being used and what should be repurposed/moved?
- Keep ones that are high engagement, can we do upgrades?
- Hammer Run to Pine street

Board Applications and appreciation

- John and Laurie - terms both up at end of year
- Open house for advisory boards
- Drinks and snacks to November meeting from City for appreciation for being on advisory board

Playgrounds

- Survey for Enclave and Sunflower is public through October 15th
- Joe Carnival / Meadows - formal bid based on estimates that were shared; by November - what can we afford, etc.
- Seed/turf testing - Meadows area may lend itself to some turf testing area; for how we look into fire hardening / sustainability
 - There is some storm water management on North end of park
 - Some Frisbee disc golf
 - Rewards are year 3+ and beyond for some of these more sustainable plants
 - Bryce's team re-doing northern 42 underpass garden

Medians

- Via appia - 99% complete

- McCaslin - should wrap up 2nd-3rd week of October
- Will know by end of Nov if we need to carry anything forward to 2024
- Grass will only be mowed as needed - 2x per year; picked grasses that wouldn't need much maintenance, may need to mow for density
- Submitted GOCO grant
 - Won't know until December about matching funds

Developing survey for scope in master plan

- Will come to PPLAB via email so we can give input by end of month
- Advisory boards to respond to survey
- Mid to end of Oct

VII. Design Concepts Playground overview

Discussed in Board updates

VIII. Board Updates

Bee City - John

- **Booth space for Ecotober** - southernmost loop near dog park
 - Will have 10 x 10 pop-up and will have 1' x 6' banner (\$50)
 - Have some volunteers (2-6PM) on Saturday afternoon
 - Talk about bees, how to plant with native plants
 - Form for collecting email, resource for native plants and water-wise gardening for pollinators, bee city flier
 - Signs for folks who want to reg. gardens
 - Talk about art in school programs
 - Bought colored pipe cleaners to make bees out of popsicle sticks
 - Will also have some posters that were donated
- Patricia has done work with schools and in the midst of promoting art in schools

- Pollinator garden projects in elementary schools - contacting schools
- How to deal with pests and weed control - walk on Davidson Mesa to look at weed control strategies for open space
 - would like to integrate Louisville city's pages
- Walked through arboretum; turf in arboretum is not really turf.
 - Long-term can we create a prairie landscape / more natural restoration of area?
 - Lots of missing tree signs. Look at adding into budget for future years?
 - Also add into budget: Xeric/native plants and perhaps some bee houses?
- Glyphosate use
 - Golf course DOES use Round-up (glyphosate) - can we deal with weeds in the fairway another way? Damaging to pollinators, soil biota, etc.
 - Parks has not used any pesticides since 2020; using organic fertilizers in some spaces but very cognizant of what is being used
 - Balancing pest management vs. planting more pollinator-friendly plants
 - Can reduce weed population with proper management
- Dark sky lightning ordinance did not pass
 - Downtown business community concern with retrofitting parking lot which could be costly
 - No provision of residential light trespass
 - Street lights are not under control of Louisville (under Xcel); still glare at street level and still trespass on residential properties
 - We are surrounded by areas that don't have restrictions
 - Next steps: public education for now; perhaps follow on statewide level
 - Westcliff, CO went dark sky in 2015
 - Killing bugs at night with these lights

- How could you roll dark sky education into pollinator / bee city discussion?
- Ceres society came out with a video showing reduction of insects on the planet (in part, lighting for night-flying insects)

Arboretum - Ellen

- Arboretum has been a work in progress - city did plant new trees on arbor day to replace those lost in fire
- Replacement plaques - constant battle to replace signs
- 10-12 reservations this summer for arboretum
- Fairy house walk going on now
- Xeric demo garden there years ago - had drip irrigation but design of raised berms collected weed seed with wind and no staff to maintain; ripped out when pergola area redone

Weed management

- Goats under contract for Open Space
- Today was last day for cattle on Davidson Mesa
- Goats on unirrigated park property for fire mitigation - there are some potential spaces (cricket pitch, power line trail)
- Grant for support of maintaining buffer zones
- Looking into weighing mowing vs. grazing in Open Space and Parks

Other comments

- New piece of sidewalk on regal near centennial park and poop sign was removed; isn't one in Centennial Park and it does need to be used
- City Calendar being shown in Rec Center - helpful to see but was outdated

IX. Discussion Items for Next Meeting

- Visual draft of intersections with other committees - board update
- Work plan - can start to discuss; waiting for City Council to advise on aligning with their process

- Fire hardening - may have impact on park scapes; wildfire risk mitigation assessment on October 17th and will see what parks can pull out from that (buffer zone varies and will be an impact) - or discuss in December?
- Joe Carnival and Meadows park update
- Updated communications plan
- (Bee City budget for 2024)

X. Adjourn

Moved X Seconded X Passed X

Parks & Public Landscaping Advisory Board

Bee City USA Subcommittee

Agenda

November 1, 2023
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- II.** Roll Call
- III.** Approval of Agenda
- IV.** Approval of Minutes

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V. Public Comments on Items Not on the Agenda

VI. 2023 Work Plan Discussion and Review

Ecotober Wrap up

Meetings with Marshall Fire Families

Pollinator-Friendly Planting Initiative

Speaker program

Library and Colorado Native Plant Society plant exchange in the Spring

Local School Program, Pollinator Art Contest

Seed Paper making project, with BoCo Parks and Open Space, November

VII. Budget and Funding Options

VIII. Discussion Items for Next Meeting

IX. Adjournment

Migrating Monarch from a local garden!



Parks & Public Landscaping Advisory Board Bee City USA Subcommittee Meeting Minutes

October 4, 2023

**Louisville Library Board Room
951 Spruce Street
5:30 PM**

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The Subcommittee will accommodate public comments during the meeting. Anyone may also email comments to the Subcommittee prior to the meeting at AMcneal@LouisvilleCO.gov.

- I. Call to Order
Chair John Webb called the meeting to Order at 5:35 PM

- II. Roll Call

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City of Louisville

*Parks Division 749 Main Street Louisville, CO 80027
303.335.4774 (phone) www.LouisvilleCO.gov*

John Webb, PPLAB, Chair, Present
Signe Buck, PPLAB, Absent
Josh Cooperman, SAB, Present
Susan McEachern, OSAB, Present
Jean Morgan, Community, Absent
Helen Moshak, OSAB, Present
Patricia Rogers, Absent
Amy Yarger, Butterfly Pavilion, Absent
Abby McNeal, Staff Rep, Absent

III. Approval of Agenda

Moved: Susan Seconded: Josh Agenda Approved

IV. Approval of Minutes

Moved: Susan Seconded: Josh Minutes Approved

V. Public Comments on Items Not on the Agenda

John suggested that Bee City Members could use reminders of tasks volunteered for/assigned, which would include action items from minutes being forwarded to Committee members. Bee City committee Members present agreed. John will keep track of action items and forward reminders to Subcommittee Members.

Bee City will have a booth at Ecotober Festival this weekend. Susan and Patricia have volunteered to sit in or help with setup of booth. John has assembled Booth materials and will pick up Bee City Banner at FastSigns in Broomfield this Friday. Set up begins at noon on Saturday. Have been assemb.es

Susan communicating with BoCo Naturalist, regarding possible presentation about Pollinator habitat, possible for April. Could Library host this?

VI. Staff Report

No staff report

VII. 2023 Work Plan Discussion and Review

Mosquito and Insect “Pest” Control vs. Pollinator Protection

John has downloaded some information from CSU and Louisville City website

Pollinator-Friendly Planting Initiative

Could we encourage reduction of pesticides and some native plantings at the Coal Creek Golf Course?

Speaker program

So far, Amy has been in touch with Mikela Trove (spelling?) for a presentation in January. Amy is available for a February time slot. Susan is in touch with a speaker from the Northern Water Board for March. A tentative April presentation on Dark Sky could also mention night-flying insects. Need confirmation form Library of meeting room availability (John to follow up).

Louisville Re-planting for Pollinators

Susan noted that Northern Water District is offering landscaping plans for rebuilding homes

Colorado Native Plant Society Plant Exchange in the spring

June probably best for timing of planting. John will contact the Blooming Seniors Garden Club in Louisville to promote the plant exchange. Other resources may be available in Louisville from local gardeners. We will need some additional outreach/promotion for this (Louisville Community Newsletter, access to social media?).

Local School Program, Pollinator Art Contest

Patricia contacts in progress, Josh to continue with contacts at Louisville Elementary

Seed Paper making project

Project with BoCo Parks and Open Space, tentatively scheduled for October, moving to November 11 or 18th. Mandy at Louisville Rec Ctr suggested that Rec Center may be better than a Library venue. Other possible locations considered are BoCo bldg. in Lafayette, or Open/Space Parks meeting room, a third possibility could be to partner with friends of Coal Creek. Participation is limited by availability of paper making frames and accessibility, figuring on 12 people max.

VIII. Budget and Funding Options

Potential expenses could include speaker honorariums (\$100 to \$200/ speaker, with possibly 10 speakers!), Bee City stickers, Pollinator Art Contest awards and give away participant awards, \$200 to \$300, depending on participation and how many “awards” we would like to grant. Needs a bit more discussion with Patricia.

IX. Louisville Dark Sky Ordinance, report from City Council Meeting

Dark Sky lighting ordinance failed at Council Meeting this past Wednesday. Council Vote was 3-3, with one abstention. Louisville Library will offer Dark Shy community education program, probably in April. Progress may require State-wide legislation or co-operation with XCEL.

X. Discussion Items for Next Meeting

Speaker program dates and speaker confirmation, Art Contest award strategy, Bee City Meeting with Louisville Residents interested in Re-Planting for Pollinators, Ecotober wrap-up

XI. Adjournment

Motion to adjourn: Susan Seconded: Josh Meeting Adjourned at 6:25 pm



Parks, Recreation, and Open Space Communications update- Ginger Cross

Moving into 2024, communications will continue to support and champion the parks division's efforts in providing top-notch recreational spaces and services to our community. I work closely with Abby and Bryon, and our director to ensure that the public is well-informed about various initiatives, including Capital Improvement Projects (CIP), like Meadows and Joe Carnival Park. I also keep the community updated on everyday activities such as mowing and waste collection, promoting a clean and safe environment for all.

This year parks communications included the new surfacing at Community Dog Park, new fencing, tree pruning, mowing, becoming a Bee City Affiliate, medians, and the removal of tree on 88th street.

To enhance our outreach, the City is in the process of transitioning to a new email platform, which will streamline the dissemination of segmented information, ensuring that residents receive updates tailored to their interests. Additionally, we actively use other communication platforms, such as our website and social media to engage with the public, making it easier for everyone to stay connected and informed about the latest developments in our city's parks and recreational services.

Month	Golf	Recreation & Senior Center	Open Space	Parks/Trails	Other Projects	City Publications
January	Monthly e-news & Social Media 2023 Website updates	Monthly e-news & Social Media New Years Day Pass Sale (1/1) New Years Fitness Event (1/1) Talk with the Teachers (1/5) Immune Support (1/10) Indian Recipe (1/12) Friday Family Fitness (1/12) Preschool Registration (1/20) Middle School Snatch Night (1/27)	Council Sales Tax Ballot (1/24)			Spring Community Update (March-May) PROS Articles Content Due Tuesday, January 24
February	Monthly e-news & Social Media Print 2023 Membership Brochure Promote Registration for 2023 Jr Programs Promote Beginner League Time to renew GHIN Job Fair (2/15)	Monthly e-news & Social Media Buddy Challenge (2/1-2/29) Job Fair (2/15) Daycamp Registration (2/15) Summer Catalog Begins (2/10) Sweetheart Dance (2/11) Right Way to Lose Weight (2/14) Glow Pool Party (2/25) Hiring Campaign/Job of the Week	Fire Mitigation Open House (2/6) Job Fair (2/15)	Bee City Designation Job Fair (2/15) Parks Management Plan	YAB Meeting (2/2) Set Up Engage Louisville Submissions (by 2/21) YAB Update to Council (2/21)	Spring Community Update (March-May) Community Calendar To Printer: Monday, February 6 Mailed: Wednesday, February 22
March	Monthly e-news & Social Media Memberships Drive for all passes and monthly payment Leagues- CCWGA Spring Meeting (3/6) CCMGA Begins (3/26) Dynamic Pricing Education Promote Drive, Chip, Putt Promote Couples League Toptracer Press Release	Monthly e-news & Social Media Spring Break Camps March Madness Lap Challenge Storywalk (3/14) Hiring	Coyote Run Trail Resurfacing Composte Update We Love Open Space Campaign Education Program Theme Sticker Project Sales Tax Task Force Starts	Composte Update Spring Cleaning - Aerification/Field Preparation Parks Website Refresh Sales Tax Task Force Starts	YAB Meeting (3/2) Announce Pet Mayor & Submissions Open (3/3) Pet Mayor Submissions Close (3/31)	
April	Monthly e-news & Social Media Member Appreciation (??) Opp 36 Begins (??) Stokers Begin (??) Aerification (4/10-4/12) Callaway Demo Day (4/28) Jr. Drive, Chip, Putt Job Fair (4/5) Promote Toptracer	Monthly e-news & Social Media Hydration Challenge Job Fair (4/5) Catalog to Print (4/6) Summer Registration Begins (4/19 & 4/21) Fishing Frenzy (4/21) Senior Services Open House (4/10)	Job Fair (4/5) Open Space Stargazers (4/16) Fishing Frenzy (4/21) Earth Day Volunteer Event (4/22) Volunteer Weed Pull (4/27) Grazing (goat & Cattle)/Neighbor Outreach Dark Sky Program/Dark Sky Week Raptor Monitoring 104th Street Trail Opening (??) Adopt Volunteer Push	Arbor Day - Event Arbor Day - Tree City Job Fair (4/5) Earth Day Median Renovation Project Comms	Pet Mayor Voting Opens (4/4) YAB Meeting (4/6) Pet Mayor Voting Closes (4/18)	Summer Community (June/July/August) PROS Articles Content Due Tuesday, April 25
May	Monthly e-news & Social Media Callaway Demo Day (/) PGA Jr League begins (5/5) Mothers Day Special (5/14) Promote Junior Pass Jr. Drive, Chip, Putt (5/1)	Monthly e-news & Social Media Youth Pass Sale Mother's Day Special (Su 5/8) Memory Square Opens (5/26) Memorial Day Facility OPEN (5/29) Touch a Truck (6/3) Older American Month Proclamation Older American Month Event (5/24) Blooming Seniors Plant Sale (5/20)	Noxious Weed ID (5/20) Bird Walk Plein Air Painting (5/21) Wildland Fire Hazard & Risk Assessment Open House (5/24)	Pollinator Gardens Flower installation at downtown dining Flower bed renovation at City Hall	YAB Meeting (5/4) Pet Mayor Winner Announced	Summer Community (June/July/August) To Printer: Friday, May 5 Mailed: Tuesday, May 23
June	Monthly e-news & Social Media Mizuno Demo Day (?) Callaway Demo Day (Sa 6/3) Fathers Day (6/15) PGA Summer Camps Begin Callaway Demo Day - (?) Educate on Pace of Play	Monthly e-news & Social Media Fathers Day Special (6/18) 60+ Summer Picnic (7/7)	Mowstrip Contracted Mowing Bike to Work Day (w/ Sustainability) (6/28) National trails Day Vol Event (6/22) City Council Wildland Fire Hazard and Risk Assessment Mitigation findings Plein Air (6/25) 4th of July Fire Hazard Boulder County Youth Corps	First round of public Input meetings for four parks (Enclave, Joe Carnival, Meadows, Sunflower)		
July	Monthly e-news & Social Media Fourth of July Lv Chamber Open-(7/14) National Parks and Recreation Association (NPRA) Month "Where Communities Grow" ("Adventures with Lou" Project)	Monthly e-news & Social Media National Parks and Recreation Association (NPRA) Month "Where Communities Grow" ("Adventures with Lou" Project) Facility CLOSED (7/4) 60+ Ice Cream Social (7/20) 60+ Summer Picnic (7/7)	National Parks and Recreation Association (NPRA) Month "Where Communities Grow" ("Adventures with Lou" Project) Wayfinding (?) Prairie Dog Relocation Wayfinding (?) Pulling for Louisville Weed Pull Wildflower Hike Pocket Prairie Tour	National Parks and Recreation Association (NPRA) Month "Where Communities Grow" ("Adventures with Lou" Project)		Fall Community (Sept/Oct/Nov) PROS Articles Content Due Friday, July 28

August	Monthly e-news & Social Media	Monthly e-news Maintenance Week (Sa 8/12-F 8/18) Fall Registration Membership Campaign -----	Saturn by Starlight Plein Air Painting Pulling for Louisville Weed Pull Event DOLA Volunteer Poop Pick Up			Fall Community (Sept/Oct/Nov) To Printer: Monday, August 7 Mailed: Wednesday, August 23
September	Monthly e-news & Social Media Community Food Share ? Determine Free Gifts for 2023 Memberships Fall Aerification (9/5-9/7)	Monthly e-news ----- Falls Prevention Month National Senior Center Month	Grazing Plein Air	Park/Playground Construction (TBD)	September 4 – Inauguration of Pet Mayor at the Labor Day Pet Parade	
October	Monthly e-news & Social Media Promote Sponsorships Create 2023 Membership Marketing Materials	Monthly e-news Customer Appreciation Week (??) Blood Drive ----- Senior Wellness Fair (F ??)	Contracted Mowstrip Mowing Spooktacular Plein Air Astronomy Program			Winter Community Update (Dec/Jan/Feb) PROS Articles Content Due Tuesday, October 24
November	Monthly e-news & Social Media EOY Membership Sale Campaign Begins (F 11-24)	Monthly e-news & Social Media Fitness Challenge ----- Thanksgiving Feast	OS Sales Tax Voting Scatts & Tracks Plein Air exhibition Astronomy			Winter Community Update (Dec/Jan/Feb) To Printer: Friday, November 3 Mailed: Monday, November 20
December	Monthly e-news & Social Media Push Membership purchase/renewal	Monthly e-news & Social Media Pass Sale ----- Tree of Warmth Winter Celebration				

2024 PPLAB Work Plan

November 1, 2023

Priority	Program Area	PPLAB Recommendations
	Playground projects- Joe Carnival, Meadows, Enclave, Sunflower	Review and support design process for playground projects- Joe Carnival, Meadows, Enclave, and Sunflower
	Bee City USA	Education outreach, renewal application
	Parks and Open Space Sale use Tax	Sales use tax collaborate with OSAB work planning
	Parks Master Plan support	Master planning input
	Parks Signage	Prioritize park sign replacement and upgrades

Requests are in no order of priority and will adjust to align with City Council Work plan.