

# ***Recreation Advisory Board***

## ***Agenda***

**Monday, September 25, 2023**  
**Recreation Center**  
**900 West Via Appia**  
**6:30 PM**

*Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.*

- *You can call in to 1-719-359-4580 or 1-833-548-0276(Toll Free) Webinar ID #886 7577 1709*
- *You can log in via your computer. Please visit the City's website here to link to the meeting: [www.louisvilleco.gov/rab](http://www.louisvilleco.gov/rab)*

*The Board will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at [KathyM@LouisvilleCO.gov](mailto:KathyM@LouisvilleCO.gov).*

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
5. Public Comments on Items Not on the Agenda
6. Staff Updates
  - Parks maintenance project updates-Abby
  - Golf Course update-David B
  - Recreation & Senior Services update-Kathy

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Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office at 303 335-4536 or [MeredythM@LouisvilleCO.gov](mailto:MeredythM@LouisvilleCO.gov). A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574.

7. Board Updates
  - Outdoor Recreation Bond Initiative-Discussion
8. Discussion of items for next meeting
9. Adjourn

# ***Recreation Advisory Board***

## ***Meeting Minutes***

**August 28, 2023  
Recreation Center  
900 West Via Appia  
6:30 PM**

**Call to Order** – Chairperson Norgard called the meeting to order at 6:33.

**Roll Call** was taken and the following members were present:

Board Members Present: Angie Layton, Gene Kutscher, Lisa Norgard, Mary O'Brien, Michele Van Pelt

Board Members Absent: Dick Friedson

Staff Members Present: Adam Blackmore, Kathy Martin, Jed Udall

City Council Member Present: Deb Fahey

Public Members Present: Alisa Millette, Marsha Thinner, Jessica Levy, Deborah Richford, Jeanie Balch, Chris Balch, Karen Corff, Bob Corff, Debbie Senior, Kate Clary, Wendy Bohling, Tom Deetz, Anne Deetz

**Approval of Agenda** – The agenda was approved by all members.

Motion: Michele Van Pelt  
Second: Gene Kutscher

**Approval of Meeting Minutes** – The minutes from the July 24 meeting were approved as written.

Motion: Lisa Norgard  
Second: Michele Van Pelt

### **Public Comments on Items Not on the Agenda**

Kate Clary reported that the pickleball nets in the Rec Center gym need an upgrade. One player had to sew a net. She recommended sturdier nets, like those used at the Lafayette Rec Center. Kathy Martin asked Kate to provide information about the preferred type of net.

Debbie Senior said that there are many different levels of experience in the pickleball community, and some inexperienced players don't know how to put up the nets, Nets on rollers are great, but if they are not an alternative, the Rec Center should provide nets that work better and are easier to use. She spoke about pickleball players' passion for the sport and their sense of community. Louisville is lacking a dedicated outdoor pickleball facility, so players are forced to go outside the City to play outdoors.

Wendy Bohling stated that outdoor pickleball is an excellent way to meet people. The current location for outdoor pickleball, the skating rink, has a cement surface that is physically hard on players. Louisville needs an outdoor pickleball facility that matches the level of other amenities in town.

Alisa Millette said that there are ways to mitigate the noise concerns related to pickleball. Pads can be placed around the court that block noise. She concurred that the concrete surface of the skating rink creates physical problems for players. Her doctor told her that she should not play there.

Jeannie Balch and Chris Balch said that they play league pickleball. They travel to Arvada or Lafayette to play league pickleball. They spoke of the potential economic benefits of a dedicated outdoor pickleball facility that could host league matches or tournaments, as players would go out to local restaurants and visit local stores. They have played league matches at a facility with four courts and staggered matches, but 6 courts would be better, and 12 courts would be ideal.

Deborah Richford talked about the sense of community that pickleball engenders. It's a great way to meet people and make friends.

Marsha Thinnes said that Louisville has 11 dedicated outdoor tennis courts and 0 pickleball courts. Pickleball is a great way to connect with people. Louisville needs dedicated outdoor pickleball courts.

Karen Corff said that the sense of community among pickleball players is amazing. Pickleball is a sport for all ages.

Jessica Levy said that an outdoor facility with 12 courts would be ideal. The six courts at Superior fill up quickly. If a player wants to join a league, it is very difficult because the leagues fill up quickly.

Tom and Anne Deetz moved here about a year ago. They took pickleball lessons at the Rec Center and made great friends. When they want to play outside, they have to go to Lafayette, Erie, or Superior. It's frustrating that there aren't outdoor courts in Louisville.

The group of pickleball players said that they would like to know how their community can help to move the addition of outdoor pickleball courts forward. When courts are approved and built, they should be constructed well with the right surface and in the correct direction.

## **Staff Updates**

### Q2 Dashboards

#### Golf Course

- Jed Udall reported that the Q2 report looks great, with totals running ahead across the board. This is true, even though the course was down on playable days due to weather. Although the course is \$250,000 ahead, that number will come down in the fall.
- Top Tracer is not doing as well as expected. There were some hiccups with the technology and connectivity in the beginning, but those problems have been resolved. Jed said that there will be another promotion, with additional outreach and education.
- An RFP for the grill will go out for next year. Adam Blackmore reported that an in-house Food and Beverage option will be considered only if there is not a good response to the RFP.

#### Rec Center

- Kathy reported that the Q2 Dashboard shows more visits YTD. Membership revenue has improved from last year, although the Rec Center is not yet back to pre-pandemic levels. She said that the Rec Center has provided \$40,000 in free fire passes. The largest capital outlay was the roof repair. The City has not yet received payment from insurance for that fire-related expense. She will add resident/non-resident numbers in future reports.
- Gene asked about the availability of the Turf Gym, and Kathy said that Summer Day Camp is based there. The turf gym is generally available on weekends and evenings, if not rented for birthday parties.
- Kathy will report about the General Fund Transfers of the sales tax revenue next month. That money is designated for the Rec Center, and RAB members would like confirmation that the Rec Center receives it.

### 2024 Fees

#### Rec Center Fees

- Kathy reported that the fiscal policy of the City recommends raising rates by 5% annually. Kathy checked with other local rec centers to see if they will be raising fees and to compare fees. Boulder and Lafayette are not planning to raise fees. Erie will raise fees, but hasn't raised them in 7 years. Louisville fees are currently comparable to other

facilities in the area. If Louisville were to raise fees, the Rec Center would become the most expensive in the area. Kathy recommends that the Rec Center keep fees the same, except for raising fees for athletic field rentals by the 5% policy rate.

- To respond to a question about Superior residents being considered non-residents even though they are in the same zip code, Kathy explained that major funding for the Rec Center comes from Louisville property and sales taxes. Louisville has an intergovernmental agreement with Superior for library usage, but not for recreation. There has been no talk between the two cities of working out a deal for use of the Rec Center.

#### Golf fees

Jed reported that the Golf Course will match the fiscal policy of a 5% increase.

Adam Blackmore reported that City Council will talk about finances and the Work Plan in upcoming meetings. There will be an Open House for information about Advisory Boards and Commissions on October 26.

### **Board Updates**

#### Outdoor Recreation Bond Initiative Discussion

Michele van Pelt proposed the idea of a bond initiative for Outdoor Recreation Amenities. The bond could provide funds for outdoor pickleball courts, a new clubhouse at the Golf Course, soccer fields, and other outdoor amenities, as prioritized by the community. The RAB has promoted these projects, as well as maintenance of current facilities, for a number of years. Board members would like to make progress towards achieving these goals. The City would need to hire a consultant to manage the steps related to a bond proposal.

Adam Blackmore recommended starting this process by getting RAB goals on the Council's Work Plan and on the list of CIPs. He added that changes should be implemented through a comprehensive master plan process. This is not a fast process, but it could start next year. He recommended direct and clear memos to City Council. RAB could have an authorized representative present information at a City Council meeting. The City is currently focused on the Parks and Open Space Bond Issue that will be on the ballot this fall.

Deb Fahey explained that City Council has had to deal with many unexpected issues. These include several years of pandemic impact followed by the Marshall Fire and the related recovery.

Gene answered a question regarding the possible addition of pickleball lines on the tennis courts. The courts at Centennial Park and Pirates Park are used for league tennis. The USTA league rules prohibit pickleball lines on courts that are used for league tennis. The local USTA tennis league, Centennial Valley Tennis Association, is a group that organizes league play without the expense of joining a private club.

In response to a question about the possible location of pickleball courts, Kathy Martin explained that the Louisville Sports Complex near Highway 42 is shared with Lafayette. Only specific uses are allowed. Louisville may have some potential programming rights, but that would have to be worked out.

### CIP Requests

Lisa Norgard said that the golf course needs to have some type of shelter on the front five. This is a safety concern in the event of lightning or hail.

Mary O'Brien said a net should be installed at Miner's Field that will prevent foul balls from hitting cars on Highway 42. This is another safety concern.

**Motion: Add a shelter space on the front five of the Golf Course and a safety net at Miner's Field to the RAB list of CIP requests.**

Moved: Lisa Norgard

Second: Gene Kutscher

The motion was approved unanimously.

Michele and Lisa will work together to prepare information for City Council before the September 12 deadline. They will send information to the members of the board for feedback and consensus.

### Discussion Items for Next Meeting

#### Staff Updates

Park update, maintenance update – Abby if available

Rec Center General Fund Transfers – Kathy

Golf Course Update

Outdoor Rec Amenities

Board Updates

**Adjourn** – The meeting was adjourned at 8:15.

Motion: Lisa Norgard

Second: Gene Kutscher

**Recreation Advisory Board**

Minutes

August 28, 2023

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# Memorandum

To: Louisville City Council  
 From: Recreation and Golf Advisory Board  
 Date: November 29, 2022  
 Re: 2023 City Council Work Plan

The Recreation and Golf Board's recommendations to City Council come with much thought to enhance our community amenities, to safeguard our city assets, support a healthy mind, body and a healthy community. The recommendations align with the City strategic plan. There has been much collaboration and work done to establish this input to give to city council and the board appreciates this opportunity to give input. The RAB board met as a whole to discuss goals, individual board members gave input, an Outdoor Recreation Amenities subcommittee was formed in conjunction with the Parks and Public Landscape board and input was solicited from the Youth Advisory Board. We are dedicated to the success of each of our recommendations and look forward to working with staff to achieve these goals as recommended. These recommendations also have the support and approval of the Outdoor Recreation Amenities subcommittee.

<b>Outdoor Recreation</b>	<b>RAB/PPLAB Recommendations</b>
<p><b>Tennis Courts</b></p> <p>Support Council priorities to allocate operating funds for ongoing maintenance and repairs for our tennis courts.</p>	<p><b>Centennial Courts –</b></p> <ul style="list-style-type: none"> <li>• Resurface the two east courts and add new wind/sunscreen.</li> <li>• Consider adding a fifth tennis court adjacent to the existing court. This will enhance the ability to have more league play in our community.</li> <li>• Identify land space for building a bathroom facility at the Centennial courts.</li> </ul> <p><b>Mission Green Court –</b></p> <ul style="list-style-type: none"> <li>• Resurface court.</li> <li>• Consider this court a multi-court for pickleball and tennis.</li> </ul>
<p><b>Pickleball Courts</b></p> <p>Expedite the need for a pickleball facility and support the master planning and identification of a location and funding for outdoor recreation amenities.</p>	<p>Address the community interest in this growing sport.</p> <ul style="list-style-type: none"> <li>• Consider the land between the Rec Center and police department as a location to build an outdoor pickleball facility.</li> <li>• Add pickleball lines on the Community Park basketball court.</li> <li>• Assess current usage for community park.</li> </ul>

	<ul style="list-style-type: none"> <li>• Possibly repurpose the outdoor inline skate park for a pickle ball facility.</li> </ul>
<p><b>Coal Creek Golf Course</b></p> <p>Continue with the process and work that has been completed with the feasibility study and evaluate funding options for moving forward with the recommended improvements.</p>	<p>Continue to support the need for a new club house.</p> <ul style="list-style-type: none"> <li>• Consider building a new clubhouse as the current one is in disrepair.</li> <li>• Build bathroom facility for the front nine. A location was identified in the flood rebuild between holes two and four.</li> <li>• Implement a practice facility at the course along with a simulator and Top Tracer Range Enhancement.</li> <li>• Consider parking lot improvement in conjunction with a possible new clubhouse building.</li> <li>• Add a shelter on the front five holes for golfer safety.</li> </ul>
<p><b>Soccer/Multi-Purpose Fields</b></p> <p>Support master planning to identify land and allocation for the purpose of soccer and multi-purpose fields in the city.</p>	<p>Consider addressing a long time need of our community.</p> <ul style="list-style-type: none"> <li>• Identify land for the purpose of soccer and multi-purpose fields.</li> <li>• Consider building a facility to meet these needs.</li> </ul>
<p><b>Sports Complex</b></p> <p>Continue to work in conjunction with our partners for the parking lot improvements and funding.</p>	<p>Address the need for a new parking lot at this City facility.</p> <ul style="list-style-type: none"> <li>• Consider improvements to the Sports Complex parking lot.</li> </ul>
<p><b>Maintenance Projects</b></p> <p>Continue support of operational budget funds for maintenance.</p>	<p><b>Centennial Tennis Courts</b> – Repair fencing surrounding the courts.  <b>Pirate Park Tennis Courts</b> – Regular maintenance is needed.  <b>Community Park</b> – Update basketball back boards to a higher quality regulation size and provide new nets.  <b>Miners Field</b> – Install a safety net to prevent foul balls from hitting cars on HWY 42.</p>

*Requests are in no order of priority.*