

# City Council Agenda

## Special Meeting - Budget Retreat

Tuesday, July 18, 2023 Library Meeting Room 951 Spruce Street 6:00 PM

Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- You may call in to +1 408 638 0968 or 833 548 0282 (Toll Free),
   Webinar ID #876 9127 0986.
- You may log in via your computer. Please visit the City's website here to link to the meeting: <u>www.louisvilleco.gov/council</u>

The Council will accommodate public comments during the meeting. Anyone may also email comments to the Council prior to the meeting at <a href="Council@LouisvilleCO.gov">Council@LouisvilleCO.gov</a>.

- 1. CALL TO ORDER
- 2. BUDGET RETREAT: DISCUSSION/DIRECTION 2023-2024 BIENNIAL BUDGET SUPPLEMENTAL YEAR
  - A. 2023-2024 BIENNIAL BUDGET DEVELOPMENT PROCESS AND FINANCIAL POLICIES, SUPPLEMENTAL YEAR
  - B. 2022 YEAR-IN-REVIEW
  - C. REVENUE ASSUMPTIONS & EXPENDITURE TARGETS
  - D. 2023-2028 CAPITAL IMPROVEMENTS PLAN (CIP)

If you wish to speak at the City Council meeting in person, please fill out a sign-up card and present it to the City Clerk at the meeting; if you are attending remotely, please use the "raise hand" icon to show you wish to speak in public comments.

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office (303.335.4536 or 303.335.4574) or ClerksOffice@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión del Consejo, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574 o email ClerksOffice@LouisvilleCO.gov.

**Citizen Information** 

## E. 2023-2028 FUND FORECASTS

- Staff Presentation
- Public Comments (Please limit to 3 minutes each)
- Council Questions, Comments, Direction

#### 3. ADJOURN



## CITY COUNCIL COMMUNICATION AGENDA ITEM 2A

SUBJECT: 2023-2024 BIENNIAL BUDGET DEVELOPMENT - YEAR 2

DATE: JULY 18, 2023

PRESENTED BY: JEFF DURBIN, CITY MANAGER

RYDER BAILEY, CPA, FINANCE DIRECTOR

#### **BUDGET DEVELOPMENT PROCESS KICK OFF**

The purpose of this agenda item is to kick off the 2<sup>nd</sup> year of the 2023-2024 biennial budget development process. This process aims to be similar to those we have used in the previous year supplemental budget developments.

The formulation of the annual operating budget, including the publication of the budget document, is one of the most important financial activities that the City of Louisville undertakes each year. The budget process provides a comprehensive plan to deliver efficient services to residents and stakeholders of the City in a manner that aligns resources with the policies, goals, mission, and vision of the City

Below is a high-level summary the budget calendar. It provides high level overview of the planning that goes into the budget process and the interrelationship between the carryforward budget amendment, the 2023-2028 Capital Improvements Plan, and the Supplemental Year to the 2023-2024 Biennial Operating & Capital Budget.

The capital budget request process is designed as a completely separate process from the operational budget request process. The capital budget request process occurs first, followed by the operational budget request process.

The following is a high-level summary of the current budget development process.

#### **BUDGET CALENDAR**

March - April	Departments prepare requests for 2023 carry-forward budget amendment, including requests for new projects/funding and justification narratives.
March - May	Departments compile updated key performance indicators.
May - June	Departments are asked to review the CIP 6 Year Plan, which includes previously requested capital projects for 2023 through 2028.

SUBJECT: 2024 BUDGET DEVELOPMENT PROCESS

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June - July City Manager reviews all requests for capital projects and

develops a preliminary Six-Year Capital Improvements Plan.

June - July Departments prepare six-year revenue estimates, requests

for new positions/FTEs, and requests for operating budgets

Today City Council Budget Retreat to discuss budget process and

to review preliminary recommendations from the City

Manager on the Capital Improvements Program.

September 5th City Manager's Recommended Budget is presented to City

Council

September City Council may hold a study session(s), if necessary.

October 17th Budget Public Hearing

November 6th City Council is presented with Resolutions to Adopt the

Budget, Appropriate Funds, and Levy Taxes

#### FINANCIAL POLICIES

The City's Financial Policies are posted on the Finance Department's webpage, linked here, they are reviewed annually by the Finance Committee, they were last amended by City Council on December 21, 2021.

The current set of financial policies include an Introduction Section and the following eight Policy Sections:

- 1. General Policies
- Reserve Policies
- 3. Debt Policies
- 4. Revenue Policies
- 5. Operating Budget Policies
- 6. Investment Policies
- 7. Capital Asset Management Policies
- 8. Accounting, Auditing, and Financial Reporting Policies

SUBJECT: 2024 BUDGET DEVELOPMENT PROCESS

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#### **BUDGET GUIDELINES**

The Finance Department facilitates budget development, in coordination with the City Manager's Office. Department Heads are asked to submit operational and capital project requests with the following budget guidelines in mind:

- The City is developing the second year of the 2023-2024 biennial budget process, and therefore minimal, if any, modifications are anticipated to Department previously projected 2024 budgets.
- Budget prioritization is given towards functions and programs we are currently performing over adding new services/programs/amenities.
- One-time funding, if available, should fund one-time expenditures, not on-going expenditures. While our legal requirement is a balanced budget, our goal it as a structurally balanced budget, where annual recurring revenue will be projected to equal or exceed annual recurring expenditures for each fund.
- Directors are expected to review all of their operations, programs and projects and to identify any potential cost savings.
- Line-item adjustments should be based on analysis and projections, not simple percentage increases.
- Any new staffing requests should include detailed and specific information defining the need for the position(s).
- Given existing and potential fiscal challenges, the community's expectation for a high level of service delivery, and the significant level of capital project expenditures within the 6 Year CIP Program, we expect the budget development process to generate challenging conversations and difficult decisions.

#### FISCAL ISSUES WITH SIGNIFICANT IMPACTS TO 2024 BUDGET DEVELOPMENT

- The Marshall Fire continues to have a significant impact to our current and future fiscal position, with emphasis on mitigation and increased resiliency.
- Property Tax Revenue and Assessed Value Discussion City General Obligation Mill Levy.
- O/S and Park Sales Tax / Ballot Measure (Pass/Fail) and New Accounting Treatment.
- General Trend of Expenses outpacing Revenues.



## CITY COUNCIL COMMUNICATION AGENDA ITEM 2B

SUBJECT: 2022 YEAR-IN-REVIEW

DATE: JULY 18, 2023

PRESENTED BY: JEFF DURBIN, CITY MANAGER

RYDER BAILEY, CPA, FINANCE DIRECTOR

#### **SUMMARY**

As part of the 2023 budget development process, staff reviews Prior Year revenue to expenditure budget to actual variances, and calculates the beginning fund balance for 2023.

The purpose of this agenda item is to briefly review the variances between the 2022 budgeted and the 2022 actual amounts for the City's main operating funds. The following table summarizes and compares these amounts for the General Fund.

Table 1: Beginning and Ending Fund Balances of Major City Funds

		2022 Beg Fund Balance (Working Capital) -	2022 Ending Fund Balance (Working Capital) -	
Fund	Fund Title	Audited	Audited	Variance
101	General Fund	12,485,969	15,567,998	3,082,029
201	Open Space & Parks Fund	3,828,521	1,678,855	(2,149,666)
207	Historic Preservation Fund	2,978,748	3,340,021	361,273
208	Recreation Center Fund	2,136,703	3,214,781	1,078,078
301	Capital Projects Fund	7,815,210	11,178,327	3,363,117
501-503	Consolidated Utility Fund	27,184,833	31,559,066	4,374,233
520	Golf Course Fund	535,966	588,706	52,740

<sup>\*-</sup> Note – Working Capital (Current Assets Less Current Liabilities is used for Utility and Golf funds)

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## City of Louisville, Colorado General Fund 2022 Projections & 2022 Audited Actuals

	Final Budget	Actual	Variance	_
Beginning Fund Balance		12,485,969		•
Plus: Revenue	25,991,300	25,870,882	(120,418)	
Plus: Transfers-In [1]	5,409,580	5,416,659	7,079	
Less: Expenditures	(30,068,930)	(22,573,004)	7,495,926	[2
Less: Transfers-Out [3]	(6,020,880)	(6,016,186)	4,694	
Ending Fund Balance		15,567,998		-
Percent of Annual Op Exp	٦	54%		

- [1] Transfers from ARPA (One Time), PEG Fee Fund and Historic Preservation Fund
- [2] Variance Driven by 2022 Budget Amendment for Debris Removal
- [3] Transfers to Open Space & Parks Fund, Cemetery Fund, and Recreation Fund

The first column (Final Budget) summarizes the General Fund budgeted revenue and expenditures. The second column (Actual) summarizes the final actual audited amounts. The final column calculates a positive or negative variance between the actual amounts and the Final budget.

For the General Fund, the 2022 ending fund balance of \$15,567,998. The 2022 ending fund balance is 54% of 2022 annual operating expenditures (as defined in the latest Financial Policies), which is well above the 25% target as defined in the latest Financial Policies.

The following tables present the same actual-versus-final budget analysis for the City's other main operating funds, including the:

- Open Space & Parks Fund;
- Historic Preservation Fund:
- Capital Projects Fund;

- Consolidated Utility Fund; and
- Golf Course Fund.

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## City of Louisville, Colorado Open Space & Parks Fund 2022 Projections & 2022 Audited Actuals

	2022						
	Final Budget	Actual	Variance				
Beginning Fund Balance		3,828,521					
Plus: Revenue	3,877,090	2,928,617	(948,473)				
Plus: Transfers-In [1]	920,300	1,076,666	156,366				
Less: Expenditures	(7,517,170)	(6,154,949)	1,362,221				
Ending Fund Balance		1,678,855					
Percent of Annual Op Exp	=	46%					

[1] Transfers from General Fund and Impact Fee Fund

# City of Louisville, Colorado Historic Preservation Fund 2022 Projections & 2022 Audited Actuals

	Final Budget	Actual	Variance
Beginning Fund Balance		2,978,748	
Plus: Revenue	926,970	917,816	(9,154)
Less: Expenditures	(639,240)	(371,981)	267,259
Less: Transfers-Out [1]	(164,980)	(184,562)	(19,582)
Ending Fund Balance		3,340,021	

[1] Transfers to the General Fund

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## City of Louisville, Colorado Recreation Fund 2022 Projections & 2022 Audited Actuals

	2022					
	Final Budget	Actual	Variance			
Beginning Fund Balance		2,136,703				
Plus: Revenue	3,594,490	4,288,358	693,868			
Plus: Transfers-In [1]	1,258,280	1,258,280	-			
Less: Expenditures	(4,495,300)	(4,468,560)	26,740			
Ending Fund Balance		3,214,781				
Percent of Annual Op Exp	=	72%				

[1] Transfers from General Fund and Capital Projects Fund

# City of Louisville, Colorado Capital Projects Fund 2022 Projections & 2022 Audited Actuals

	2022							
	Final Budget	Actual	Variance					
Beginning Fund Balance	7,815,210	7,815,210						
Plus: Revenue	9,835,530	8,788,092	(1,047,438)					
Plus: Transfers-In [1]	3,194,410	3,316,881	122,471					
Less: Expenditures	(15,676,160)	(8,605,999)	7,070,161 [2]					
Less: Transfers-Out	(135,860)	(135,860)	-					
Ending Fund Balance		11,178,327						

- [1] Transfers from General (One-Time) and Impact Fee Fund
- [2] Timing of Capital Projects, majority of variance Carry-Forward to next FY

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## City of Louisville, Colorado Consolidated Utility Fund 2022 Projections & 2022 Audited Actuals

	2022				
	Final Budget	Actual	Variance		
Beginning Working Capital		27,184,833			
Plus: Revenue	13,209,410	20,476,438	7,267,028		
Less: Expenditures	(24,184,830)	(15,972,822)	8,212,008		
Ending Working Capital		31,559,066			

# City of Louisville, Colorado Golf Course Fund 2022 Projections & 2022 Audited Actuals

	Final Budget	Actual	Variance
Beginning Working Capital		535,966	
Plus: Revenue	2,303,420	2,555,316	251,896
Less: Expenditures	(2,511,600)	(2,518,698)	(7,098)
Ending Working Capital		588,706	
Percent of Annual Op Exp		23%	



## CITY COUNCIL COMMUNICATION AGENDA ITEM 2C

SUBJECT: REVENUE ASSUMPTIONS & EXPENDITURE TARGETS

DATE: JULY 18, 2023

PRESENTED BY: JEFF DURBIN, CITY MANAGER

RYDER BAILEY, CPA FINANCE DIRECTOR

#### **SUMMARY**

A critical step in developing the Second Year of the 2023-2024 Citywide Budget, the Capital Improvements Plan, and the Long-Term Financial Plan is to update the revenue and expenditure estimates for the most recent complete year actuals (2022), the projections for 2023/24 budget years, and to establish longer term revenue assumptions and expenditure targets for 2025 through 2028.

In the Second Year of the Biannual budget, much of the Year 2 budgetary information will be leveraged as a starting point for the development and adoption of the 2024 Citywide budget. In the coming months, Fiscal Staff and Departmental Staff will collaboratively refine 2024 Projections, for Revenues, Salaries and Benefits, Services and Supplies, and Capital expenditures.

#### **Revenue Estimates and Assumptions**

Staff has updated revenue estimates to actuals for the Prior Year 2022, revised when appropriate projections for 2023, while leaving 2024-2028 unchanged since last budget development. The Finance Department prepared most the projections for general revenue sources, such as sales taxes, use taxes, intergovernmental revenue, etc. As the Budget Development process progresses, Departments will be asked to review and update projections for all revenue sources that they collect, assess, or are thought to have the best information to make the projections. For example, projections for building-related revenue are based on forecasts from the Planning & Building Safety Department. Projections for Recreation Center Fees and Golf Course Fees are based on forecasts from the Parks & Recreation Department. projections will be updated as needed during the budget process.

The following table from the Long-Term Financial Planning Model summarizes revenue assumption for major revenue sources through 2028.

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#### City of Louisville, Colorado Summary of Revenue Assumptions for Major Revenue Sources Year-Over-Year Percent of Change 2020 - 2028

				Perce	nt of Ch	ange			
Revenue Category	2020	2021	2022	2023	2024	2025	2026	2027	2028
Regional Consumer Price Index	2.0%	3.5%	7.7%	5.1%	3.5%	3.3%	3.0%	3.0%	3.0%
Average Rate of Return	1.4%	0.4%	-0.7%	1.6%	2.3%	2.8%	3.0%	3.3%	3.5%
Taxes:									
Sales Tax	-8.4%	16.3%	9.1%	10.3%	5.0%	3.5%	3.5%	3.5%	3.5%
Property Tax	7.5%	1.1%	7.3%	-4.7%	7.6%	2.9%	5.0%	2.4%	3.5%
Use Tax - Consumer	-16.4%	28.0%	27.0%	15.1%	7.0%	5.0%	5.0%	5.0%	5.0%
Use Tax - Auto	-12.5%	19.0%	5.1%	-11.4%	5.0%	3.5%	3.5%	3.5%	3.5%
Use Tax - Building Materials	-18.4%	43.3%	54.8%	-54.1%	21.1%	0.9%	-5.0%	6.3%	-1.5%
Franchise Taxes	-4.1%	12.4%	6.0%	-9.0%	2.8%	2.5%	1.5%	1.5%	1.5%
Lodging Tax	-59.9%	48.3%	16.0%	13.2%	12.5%	10.0%	7.5%	5.0%	5.0%
Licenses & Permits:									
Sales & Use Tax Licenses	1.0%	4.7%	-78.9%	0.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Construction Permits	-15.3%	47.0%	119.9%	-54.8%	-18.5%	-0.4%	-3.1%	-35.0%	-1.5%
Minor Building-Related Permits	-52.2%	-14.2%	64.0%	-48.5%	3.0%	3.0%	3.0%	3.0%	3.0%
Intergovernmental Revenue:									
Highway Users Tax	-25.6%	19.9%	-7.2%	0.5%	1.0%	1.0%	1.0%	1.0%	1.0%
State Lottery	-13.3%	15.5%	7.1%	-1.9%	3.5%	3.0%	3.0%	2.0%	2.0%
Marijuana Tax	27.3%	26.5%	-1.0%	10.0%	7.5%	5.0%	5.0%	5.0%	5.0%
IGA - Superior Library	7.8%	-0.9%	14.4%	-6.0%	7.5%	3.0%	5.0%	2.5%	3.5%
Charges for Services:									
Water User Fees	20.6%	-8.0%	-3.0%	0.0%	4.0%	0.5%	1.0%	0.0%	0.2%
Water Tap Fees	-24.7%		-35.7%		-18.7%		-30.0%	16.9%	-6.6%
Wastewater User Fees	10.4%		-10.6%	5.5%	17.0%	8.4%	6.2%	4.0%	4.0%
Wastewater Tap Fees			-14.4%		-30.0%			27.4%	-9.8%
Storm Water User Fees	7.2%	3.8%	-6.3%	2.1%		12.3%	13.1%	12.0%	12.1%
Solid Waste User Fees	-3.1%	-5.8%	5.6%	5.9%	6.2%	3.5%	3.5%	3.5%	3.5%
Recreation Center Fees	-58.4%	85.9%	25.3%	4.5%	2.9%	2.8%	2.7%	2.7%	2.8%
Golf Course User Fees	20.0%	19.4%	3.3%	5.9%	0.1%	2.2%	0.2%	2.3%	0.2%
Developer Impact Fees			83.6%		-14.2%				-10.3%
Fines & Forfeitures:									
Court Fines	-33.6%	-19.1%	-23.4%	-5.0%	-2.5%	0.0%	0.0%	0.0%	0.0%

SUBJECT: REVENUE ASSUMPTIONS & EXPENDITURE TARGETS

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#### **Expenditure Budgets and Targets**

Departments previously submitted their operational budget requests for the 2023-2024 biennium in mid-2022. Year 2 of the Biannual budget will be the starting point for Departmental budget creation. Staff will revisit all previously requested budgetary amounts, along with updating projections for wages and benefits.

The following table contains a summary of significant expenditure categories., The term *targets* is used for expenditures, rather than the term *assumptions*, to denote that, in most cases, the City has more control over its expenditure disbursements than its revenue receipts.

City of Louisville, Colorado Summary of Expenditure Actuals, Estimates, and Targets for Major Expenditure Categories Year-Over-Year Percent of Change									
Te le		2020 - 2		Cilaliye					
	Percent of Change								
Expenditure Category	2020	2021	2022	2023	2024	2025	2026	2027	2028
Regional Consumer Price Index	1.95%	3.54%	7.70%	5.10%	3.50%	3.25%	3.00%	3.00%	3.00%
Calarias 8 Managa									
Salaries & Wages:	2.20/	4.007	0.00/	2.00/	40.40/	4.00/	4.00/	4.00/	4.00/
Regular Wages Variable & Seasonal Wages	2.2% -32.9%	4.6% 34.0%	9.6%	3.0% 22.1%	12.4%	4.0% 3.9%	4.0% 3.9%	4.0% 3.9%	4.0% 3.9%
Overtime									
Overtime	2.0%	-4.3%	33.0%	-22.3%	5.0%	2.5%	2.5%	2.5%	2.5%
Employee Benefits:									
Employee Insurance	3.2%	0.0%	6.4%	27.7%	8.8%	7.5%	7.5%	7.5%	7.5%
FICA Expense	-2.8%	7.7%	12.5%	9.8%	4.5%	11.1%	3.9%	4.0%	4.0%
Retirement Contribution	2.0%	5.6%	28.3%	23.9%	5.1%	3.2%	3.9%	4.0%	4.0%
All Employee Compensation	-1.1%	5.7%	12.5%	15.3%	5.4%	4.6%	4.3%	4.3%	4.3%
Supplies:									
Chemicals	-4.9%	3.5%			7.6%	3.5%	3.5%	3.0%	3.0%
Vehicle Maintenance Supplies	-9.5%	9.4%			3.1%	3.5%	3.5%	3.0%	3.0%
Street Supplies		-17.6%			0.0%		3.5%	3.0%	3.0%
Uniforms & Clothing	9.3%	-7.8%			-0.6%	3.5%	3.5%	3.0%	3.0%
Library Books & Media	-22.5%	0.6%			0.1%	3.5%	3.5%	3.0%	3.0%
•									
All Supplies	-4.2%	-2.8%	90.0%	-17.4%	2.1%	3.3%	3.3%	3.0%	3.0%
Purchased/Contracted Services:									
	4.00/	40.20/			47.20/	4 40/	E 40/	4.00/	4.70/
Professional Services Utilities	-4.9% 6.9%	10.2% 1.8%			-17.3% 0.0%	1.1% 3.5%	5.4% 3.5%	4.6% 3.5%	4.7% 3.5%
Solid Waste Hauling	-7.0%	3.9%			6.4%	3.5% 4.0%	3.5% 4.0%	3.5% 4.0%	4.0%
Parts, Repairs, & Maintenance	-18.2%	17.5%			-21.8%			15.5%	-7.2%
Legal Services	-0.5%	9.5%			0.5%	5.0%	5.0%	5.0%	5.0%
Insurance Premiums & Deductibles	34.3%	12.6%			14.6%	7.0%	7.0%	7.0%	7.0%
Boulder Dispatch Services	1.5%	12.6%			10.0%	3.5%	3.5%	3.5%	3.5%
bounder dispatch Services	1.576	12.0%			10.0%	3.5%	3.3%	3.3%	3.576
All Purchased/Contracted Services	8.7%	0.6%	28.6%	17.5%	-5.7%	2.5%	3.1%	5.3%	2.9%
	2						2111		

SUBJECT: REVENUE ASSUMPTIONS & EXPENDITURE TARGETS

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Please note that all preceding revenue estimates/assumptions and expenditure budgets/targets are simply a place to start in developing the 2023-2024 Biennial Supplemental Budget, the Capital Improvements Plan, and the Long-Term Financial Plan.

All assumptions and targets will be revised continuously over the next few months as the City Manager reviews the budget requests and as staff receives updated information.



## CITY COUNCIL COMMUNICATION AGENDA ITEM \_2D\_

SUBJECT: 2023-2028 CAPITAL IMPROVEMENTS PLAN

DATE: JULY 18, 2023

PRESENTED BY: JEFF DURBIN, CITY MANAGER

RYDER BAILEY, CPA, FINANCE DIRECTOR

#### **SUMMARY**

The attached 2023-2028 Capital Improvements Plan (C-I-P) was adopted by the Council in November of 2022. Although the C-I-P is presented as a separate document, it is an integral part of the overall biennial budget process. Based on Council discussion and direction at the Budget Retreat, the City Manager will include a final C-I-P recommendation with the 2023-2024 Recommended Biennial Budget in September.

#### **Process & Scope**

In May, the Finance Department asked departments to review the Adopted 2023-2028 Capital Improvements Plan (C-I-P) and their respective C-I-P projects.

Departments reviewed capital project requests for 2023 through 2028 for the following funds:

- Open Space & Parks
- Conservation Trust Lottery
- Cemetery
- Recreation
- Capital Projects
- Water Utility

- Wastewater Utility
- Storm Water Utility
- Golf Course
- Technology Management
- Fleet Management

The 2023-24 Adopted Budget contains a C-I-P totaling approximately \$116 million over the six-year period.

#### **Adopted CIP Plan**

#### **ALL FUNDS**

ALL FUNDS										
	2022	2023	2024	2025	2026	2027	2028	6-Year		
Fund Description	Estimate	Planned	Planned	Planned	Planned	Planned	Planned	Totals		
Open Space & Parks Fund	3,854,320	410,400	861,900	504,900	345,000	280,000	314,000	2,716,200		
Conservation Trust - Lottery Fund	160,000	400,000	300,000	240,000	550,000	300,000	300,000	2,090,000		
Cemetery Fund	14,250	10,000	10,000	10,000	10,000	10,000	10,000	60,000		
PEG Fee Fund		25,000	25,000	25,000	25,000	25,000	25,000	150,000		
Historic Preservation Fund	206,370	-	-	-	-	-	-	-		
Recreation Fund	107,000	1,086,800	1,061,500	216,000	176,600	162,000	162,000	2,864,900		
Capital Projects Fund	14,850,730	15,926,760	14,360,390	9,771,900	9,890,130	7,091,650	6,830,860	63,871,690		
Recreation Center Construction Fund	93,500	-	-	-	-	-	-	-		
Water Utility Fund	8,116,300	6,463,400	14,152,500	3,848,000	2,457,000	2,197,000	2,592,000	31,709,900		
Wastewater Utility Fund	1,692,360	4,841,060	735,500	632,500	460,000	520,000	520,000	7,709,060		
Storm Water Utility Fund	2,130,900	136,000	315,000	257,000	192,000	198,000	220,000	1,318,000		
Golf Course Fund		770,180	41,250	39,000	-	-	-	850,430		
Technology Management Fund	75,000	105,000	75,000	75,000	75,000	75,000	75,000	480,000		
Fleet Management Fund	535,550	570,000	264,750	473,680	396,650	399,620	404,080	2,508,780		
Total for All Funds	31,836,280	30,744,600	32,202,790	16,092,980	14,577,380	11,258,270	11,452,940	116,328,960		

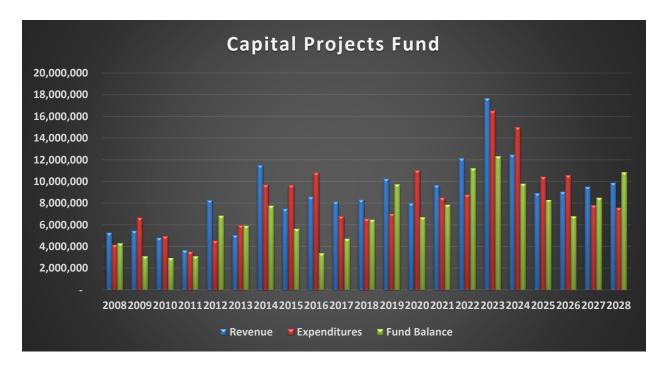
SUBJECT: 2023-2028 CAPITAL IMPROVEMENTS PLAN

DATE: JULY 18, 2023 PAGE 2 OF 3

#### **Funding and Long-Term Forecasts**

Other than the Utility Funds, the Capital Projects Fund provides the majority of funding for the C-I-P. Capital requests have been incorporated into the City's Long-Term Financial Model to determine if there is adequate funding from revenue and reserves. The following chart includes the 2023-24 Adopted CIP Projects, compares those with the revenue projections, and calculates an estimated ending fund balance.

#### Long Term Model – Adopted CIP Program



Large fluctuations in revenue, expenditures and fund balances within capital project funds are typical. The City does not have a formal reserve policy for its Capital Projects Fund. However, the City has historically attempted to maintain enough reserves to mitigate current and future risks (revenue shortfalls, unanticipated expenditures, etc.). The projected fund balance at the end of 2028 is approximately \$10.8 million. Staff believes this level is adequate to mitigate potential risks.

#### **Document Structure**

Attached is a summary of the Adopted Six-Year Capital Improvements Plan for 2023 through 2028. The full CIP Plan can be found on the City website, link, where further detail, including each individual capital project worksheets.

1. A summary of the Adopted Six-Year Capital Improvements Plan for 2023 through 2028, each project and a separate line, and subtotaled by fund; and

SUBJECT: 2023-2028 CAPITAL IMPROVEMENTS PLAN

DATE: JULY 18, 2023 PAGE 3 OF 3

2. A copy of each "off cycle" recently submitted C-I-P Project Request Form as submitted by the requesting departments.

#### **ATTACHMENTS:**

- 1. Six-Year Capital Improvements Plan 2023 2028, Summary of Adopted Projects,
- 2. "Off-Cycle" newly submitted C-I-P Project Request Forms

## 2D - Attachment 1

#### City of Louisville, Colorado Six-Year Capital Improvement Plan For the Years 2023 Through 2028

**Open Space & Parks Fund** 

Request	Project		2022	2023	2024	2025	2026	2027	2028	6-Year
No.	Account	Project Description	Estimate	Planned	Planned	Planned	Planned	Planned	Planned	Totals
	201511-630071	Parks and Open Space Signs	40,000	-	=	-	=	-	-	-
	201511-630101	Irrig Replacements & Improvs (%)	25,000	-	-	-	=	=	-	
	201511-640001	Machinery & Equipment (%)	60,000	-	-	-	=	=	-	
	201511-630157	Park Site Furnishing Replacements	25,000	-	-	-	=	=	-	
	201511-630162	Community Park Irrigation Replacement	859,400	-	-	-	-	-	-	-
	201511-630166	Playground Replacement	388,190	-	-	-	-	-	-	-
	201511-640142	Wood Chipper (%)	42,500	-	-	-	-	-	-	-
	201522-630155	Russian Olive Removal and Tree Planting	10,000	-	-	-	-	-	-	-
	201522-640001	Machinery & Equipment (%)	12,960	-	-	-	-	-	-	-
	201524-660279	Soft Surface Trail Management Plan	637,820	-	-	-	-	-	-	-
	201528-660277	104th Empire Trail & Shoulder Improvement	1,753,450	-	-	-	-	-	-	-
1	201522-640001	Open Space Equipment		40,000	-	-	-	-	-	40,000
2		Soft Surface Trail Maintenance		-	-	220,000	250,000	177,000	206,000	853,000
3	201522-660081	Open Space & Trail Improvements	1	40,000	-	41,500	18,000	43,000	48,000	190,500
4	(Operations)	PROST Master Plan Update	1	-	300,000	-	-	-	-	300,000
5	201750-540900	Prairie Dog Relocation	1	42,500	-	-	-	-	-	42,500
6	201511-640001	Parks Equipment Replacement (60%)	1	60,000	60,000	60,000	60,000	60,000	60,000	360,000
7	201511-660292	Public Landscape Improvements (70%)	1	39,900	39,900	39,900	-	-	-	119,700
8	201511-640000	Additions to Fleet - Parks (60%)	- 1	48,000	-	-	-	-	-	48,000
9	201511-630101	Parks Irrigation Upgrades/Site Improvements (50%)		140,000	345,000	137,500	-	-	-	622,500
10	(Operations)	Interpretive Education Displays		-	12,000	6,000	17,000	-	-	35,000
11	201524-660300	Emergency and Maintenance Access		-	105,000	-	-	-	-	105,000
	201522	2 Total Open Space & Parks Fund	3,854,320	410,400	861,900	504,900	345,000	280,000	314,000	2,716,200
			-	-	-	-	-	-	-	

#### **Conservation Trust - Lottery Fund**

Request	Project		2022	2023	2024	2025	2026	2027	2028	6-Year
No.	Account	Project Description	Estimate	Planned	Planned	Planned	Planned	Planned	Planned	Totals
	202511-630048	Playgrounds (%)	145,000	=	=	-	=.	-	-	-
	202511-660015	Open Space & Parks Signs (%)	15,000	-	-	-	-	-	-	
12	202511-630048	Playground Replacement (40%)	1	400,000	200,000	200,000	200,000	200,000	200,000	1,400,000
13	202511-660015	Open Space & Parks Signs	1	-	100,000	-	-	100,000	100,000	300,000
14		Fishing Pond Improvements		-	-	40,000	350,000	-	=	390,000
		Total Conservation Trust - Lottery Fund	160,000	400,000	300,000	240,000	550,000	300,000	300,000	2,090,000
				-		-	-	-		

#### **Cemetery Fund**

Reque	st Project		2022	2023	2024	2025	2026	2027	2028	6-Year
No.	Account	Project Description	Estimate	Planned	Planned	Planned	Planned	Planned	Planned	Totals
	204799-640001	Machinery & Equipment (%)	10,000	=	=	=.	=	=	=	-
	204799-640142	Wood Chipper (%)	4,250	=	=	-	-	=	-	
6	204799-640001	Parks Equipment Replacement (10%)		10,000	10,000	10,000	10,000	10,000	10,000	60,000
		Total Cemetery Fund	14,250	10,000	10,000	10,000	10,000	10,000	10,000	60,000
			-	_	_	_	_			

#### **PEG Fee Fund**

Request	Project		2022	2023	2024	2025	2026	2027	2028	6-Year
No.	Account	Project Description	Estimate	Planned	Planned	Planned	Planned	Planned	Planned	Totals
	205120-600008	PEG Capital	-	25,000	25,000	25,000	25,000	25,000	25,000	150,000
		Total PEG Fee Fund		25,000	25,000	25,000	25,000	25,000	25,000	150,000

#### **Historic Preservation Fund**

Request	Project		2022	2023	2024	2025	2026	2027	2028	6-Year
No.	Account	Project Description	Estimate	Planned	Planned	Planned	Planned	Planned	Planned	Totals
	207542-620109	Miners' Cabins Relocation	145,520	-	-	-	-	-	-	-
	207542-620113	Historical Museum Structural Work (%)	60,850	-	-	=	=	=	-	
		Total Historic Preservation Fund	206,370	-	-	-	-	-	-	<u> </u>
								_		

#### **Recreation Fund**

			IXCCICE	illon i unu						
Request	Project		2022	2023	2024	2025	2026	2027	2028	6-Year
No.	Account	Project Description	Estimate	Planned	Planned	Planned	Planned	Planned	Planned	Totals
	208535-620128	Aquatics Amenity Updates	12,000	-	-	-	-	-	=	-
	208535-640144	Pump Replacements	15,000	-	-	-	-	-	=	
	208538-640001	Parks Equipment Replacement (%)	10,000	-	-	-	-	-	=	
	208539-620135	Imperial/Hecla Room Divider		-	-	-	-	-	-	-
	208539-640123	Rec Center Equipment Replacement	70,000	-	-	-	-	-	-	-
15	208539-620141	Pool Area Double Doors		13,200	-	-	-	-	-	13,200
16	208539-620142	Locker Room Upgrades		11,000	-	-	-	-	-	11,000
17	208539-640143	Radio System for Staff		7,700	-	-	-	-	-	7,700
18	208539-640156	Cameras		36,300	-	-	-	-	-	36,300
19	208539-620143	Roof Replacement		700,000	-	-	-	-	-	700,000
20	208539-640123	Fitness Equipment Replacement		75,000	100,000	125,000	152,000	152,000	152,000	756,000
21	208723-522500	TV Replacement	1	6,600	-	-	6,600	-	-	13,200
22	208728-522500	Piano Replacement	1	7,000	-	-	-	-	-	7,000
23	208535-640154	Memory Pool Heaters	1	60,000	-	-	-	-	-	60,000
24	208535-640144	Pool Pump Replacements	1	15,000	15,000	15,000	-	-	-	45,000
25	208535-640139	Pool Vacuums	1	15,000	-	-	-	-	-	15,000
26	208535-620139	Miracote Deck	1	40,000	-	-	-	-	-	40,000
27	208535-620140	Chlorine Enclosure	1	22,000	-	-	-	-	-	22,000
28	208535-640155	Memory Square Pool Filters	1	37,000	-	-	-	-	-	37,000
29	208731-522500	Outside Brooks Concrete		6,000	-	-	-	-	-	6,000
30	208539-640157	Rec Center HVAC Replacement		25,000	720,000	-	-	-	-	745,000
6	208538-640001	Parks Equipment Replacement (10%)		10,000	10,000	10,000	10,000	10,000	10,000	60,000
31	208539-630170	Track Remediation		-	210,000	-	-	-	-	210,000
32	(Operations)	Rectangle Table Replacement	-	-	6,500	-	-	-	-	6,500
33		Deck Furniture - Recreation Center		-	-	27,000	-	-	-	27,000
34		Deck Furniture - Memory Square		-	-	39,000	-	-	-	39,000
35	(Operations)	Lifeguard Chairs		-	-	-	8,000	-	-	8,000
		Total Recreation Fund	107,000	1,086,800	1,061,500	216,000	176,600	162,000	162,000	2,864,900
			_	_	_	_	_	_	_	

**Capital Projects Fund** 

				ojecis runi						
Request	Project		2022	2023	2024	2025	2026	2027	2028	6-Year
No.	Account	Project Description	Estimate	Planned	Planned	Planned	Planned	Planned	Planned	Totals
	301103-620133	Building Energy Efficiency	558,960	-	-	-	-	-	-	-
	301103-660025	Decorative Streetlight LED Conversion	120,000	-	-	-	-	-	=	-
	301103-640030	Electric Vehicle Charging Station	22,420	-	-	-	-	-	-	-
	301161-640000	Motor Vehicle/Road Equipment	35,000	-	-	-	-	-	-	-
	301173-650103	City-Wide Security Additions	34,060	-	-	_	-	-	-	-
	301173-650104	City-Wide WiFi Refresh	38,000	-	-	-	=	-	-	-
	301173-660258	Middle Mile Fiber	75,000	-	-	-	=	-	-	-
	301191-620134	City Hall Elevator Modernization	135,000	-	-	-	-	-	-	-
	301191-650110	City Hall Mass Notification System	65,000	_	-	-	-	-	=	-
	301211-620116	Police Dept Basement Restrooms & Lockers	598,330	_	-	-	-	-	=	_
	301211-640145	Taser Replacements	64,160	_	_	_	_	_	_	_
	301211-650105	Additional Features for BRAZO System	11,000	_	_	_	_	_	_	_
	301211-650106	Bi-Directional 700-800 Amplifier	187,000	_	_	_	_	_	_	_
	301211-650107	Communication Equipment for EOC	29,500	_	_	_	_	_	_	_
	301211-650113	In-Car Video System	99,940	_	_	_	_	_	-	-
	301216-620111	Court Security Project	22,700	_	_	_	_	_	-	_
	301219-620120	Police Dept Electrical Work	32,630	_	_	_	_	_	_	_
	301219-620131	Police Carport with Solar	262,430	_	_	_	_	_	_	_
	301311-660202	Railroad Quiet Zones	1,517,970	_	_	_	_	_	_	_
	301312-660012	Pavement Booster Program	5,780,760	_			_	_	_	
	301312-660022	Concrete Replacement	96,000	-	-	_	_	-	-	-
	301312-660222	SH42 Short Intersection Construction	90,000	-	-	-	-	-	=	-
			10 660	-	-	-	-	-	-	-
	301312-660256	Downtown Ornamental Light Replacement	18,660	-	-	-	-	-	-	-
	301312-660278	SBR Pedestrian Improvements	1,888,100	-	-	-	-	-	-	-
	301312-660280	Street Lighting Safety Upgrades	89,710	-	-	-	-	-	-	-
	301312-660288	Future 42 Study	398,330	-	-	-	-	-	-	-
	301312-660291	Guardrail Replacement (Fire)	123,000	-	-	-	-	-	-	-
	301313-660103	Median Improvements	300,000	-	-	-	-	-	-	-
	301313-660254	Utility Undergrounding	1,111,200	-	=	-	-	=	=	-
	301314-640001	Machinery & Equipment (%)	20,550	-	-	-	-	-	-	-
	301511-630048	Playground Replacement (%)	30,000	-	-	-	-	-	-	-
	301511-640001	Parks Equipment Replacement (%)	20,000	-	-	-	-	-	-	-
	301511-640142	Wood Chipper (%)	38,250	-	-	-	-	-	-	-
	301524-630158	Fence Replacement - 1501 Empire	320,000	=	-	=	=	-	-	-
	301524-660290	Open Space/Trail Improvements	150,000	=	=	-	-	=	=	-
	301537-620132	Golf Maintenance Facility Improvements	200,000	-	-	-	-	-	-	-
	301537-630161	Driving Range Improvements (Fire)	38,020	-	-	-	-	-	-	-
	301537-640001	Machinery & Equipment	20,550	-	-	-	-	-	-	-
	301537-670000	Water Rights Acquisition	120,000	-	-	-	-	-	-	-
	301551-620138	Library Children's Activity Room	31,600	-	=	-	-	-	=	=
	301551-630164	Library Plaza Improvements	122,500	=	-	-	-	-	-	-
	301552-620113	Historical Museum Structural Work (%)	24,400	-	=	-	-	-	=	-
	301651-630137	Downtown Patio Program Expansion	- 1	-	-	-	-	-	-	-
36	301103-660293	Downtown Streetlight Conversion	- 1	480,000	-	-	_	-	-	480,000
37	301103-640030	Electric Vehicle Charging Stations		48,400	26,400	_	_	-	-	74,800
38		Middle Mile Fiber Enhancements		-	54,000	54,000	54,000	54,000	54,000	270,000
39	301173-650058	Replace Shoretel VOIP Phone System		125,000	-	-	-	-	-	125,000
40		Replace Networkiing Switches		-	100,000	-	-	-	-	100,000
41	301173-650099	Server Cluster Replacement		135,000		-	-	-	-	135,000
		•		-,						-,
			(cor	ntinued)						

**Capital Projects Fund (continued)** 

No.   Account   Project Description   Estimate   Planned   Planned   Planned   Planned   Planned   Planned   T	
42         301553-620145         Arts Center Fire Detection System         -         30,000         -         <	Year
43   301537-630168   Short Game Area Upgrade (50%)   -	otals
44       301537-640001       Rotary Blade Grinder       -       23,210       -	30,000
45	41,250
46       301313-660254       Utility Line Undergrounding       -       1,300,000       -	23,210
47 301312-660294 Pavement Crackseal - 200,000 210,000 220,500 231,530 243,100 255,260 48 301551-640158 Library Water Heater Replacement - 5,000 25,000	252,000
48       301551-640158       Library Water Heater Replacement       -       5,000       25,000       -	,300,000
49       301191-620144       City Services Roof Repairs       -       35,000       -	,360,390
50         301191-640001         Fleet Shop Jib Boom         -         30,000         -	30,000
51       301312-660022       Concrete Replacement       -       102,000       108,000       123,500       130,000       136,500       143,000         52       301312-660012       Annual Resurfacing Program       -       4,536,000       6,536,000       7,200,000       7,200,000       5,850,000       5,850,000       37         53       301312-660281       Traffic Signal Cabinent Replacement       -       85,000       85,000       85,000       85,000       85,000       - <td< td=""><td>35,000</td></td<>	35,000
52       301312-660012       Annual Resurfacing Program       -       4,536,000       6,536,000       7,200,000       7,200,000       5,850,000       5,850,000       37,200,000       37,200,000       5,850,000       5,850,000       37,200,000       5,850,000       85,000       85,000       85,000       85,000       85,000       85,000       85,000       85,000       85,000       -       <	30,000
53       301312-660281       Traffic Signal Cabinent Replacement       -       85,000       85,000       85,000       85,000       -	743,000
54     301311-630141     Downtown ADA Project     -     120,000     -     -     -     -     -     -       55     301313-630143     Median Landscape Renovations     -     680,000     680,000     680,000     -     -     -     -       12     301511-630048     Playground Replacement (60%)     -     600,000     300,000     300,000     300,000     300,000     300,000     300,000     300,000     200,000       6     301314-640001     Parks Equipment Replacement (20%)     -     20,000     20,000     20,000     20,000     20,000     20,000	,172,000
55       301313-630143       Median Landscape Renovations       -       680,000       680,000       -       -       -       -       2         12       301511-630048       Playground Replacement (60%)       -       600,000       300,000       300,000       300,000       300,000       300,000       300,000       20,000	425,000
12 301511-630048 Playground Replacement (60%) - 600,000 300,000 300,000 300,000 300,000 300,000 20,000 20,000 20,000 20,000 20,000 20,000	120,000
6 301314-640001 Parks Equipment Replacement (20%) - 20,000 20,000 20,000 20,000 20,000 20,000	,040,000
	,100,000
7 301511-660292 Public Landscape Improvements (30%) - 17,100 17,100	120,000
	51,300
8 301313-640000 Additions to Fleet - Parks (40%) - 32,000	32,000
56 301313-630140 Downtown Conduit & Paver Repair - 420,800 181,400 184,800 191,600 198,400 208,600	,385,600
57 301312-640001 Pavement Marking Grinder - 25,000	25,000
58 301312-640001 Wheel Saw Attachment (50%) - 14,000	14,000
59 301312-640001 Message Board Trailer (75%) - 23,250	23,250
60 301314-640001 Snow Plow Moldboard Replacement - 35,000	35,000
61 301511-630118 Tennis Court Renovations - 160,000 - 320,000	480,000
62 301312-660222 CO42 Corridor Enhancements - 5,000,000 3,000,000	,000,000
63 301103-630167 Municipal Electrification - 1,500,000 1,500,000	,000,000
64 301511-630101 Parks Irrigation Upgrades/Site Improvements (50%) - 140,000 345,000 137,500	622,500
65 301551-620036 Library Facilities Updates 241,240	241,240
66 301537-630169 Practice Putting Green Enlargement (50%) - 5,000 39,000	44,000
67 301537-630115 Cart Path Improvement & Repairs - 141,000 25,000 26,000	192,000
68 301537-660299 Coal Creek Lane Cul De Sac Paving - 175,000	175,000
69 301219-620147 Police/Court HVAC Replacement - 300,000	300,000
70 301219-620148 Police/Court Roof Replacement 274,000	274,000
71 Golf Cart Battery Replacement 78,000	78,000
72 City Hall HVAC Replacement 287,500	287,500
73 City Hall Roof Replacement 275,000	275,000
74 Library HVAC Replacement 450,000	450,000
75 Library Roof Replacement 700,000	700,000
76 Sprayer Replacement 49,520 -	49,520
77 Reel Grinder Replacement 83,660 -	83,660
78 Bedknife Grinder Replacement 46,470 -	46,470
	,871,690
301537-660299	,0. 1,000

#### **Recreation Center Construction Fund**

No. Account Project Description Estimate Planned Planned Planned	Planned	Planned	Planned	Totals
303120-620106 Rec Center Construction 93,500	=.	-	-	-
Total Recreation Center Construction Fund 93,500	-	-	-	-

**Water Utility Fund** 

				Julity Fund						
Request	Project		2022	2023	2024	2025	2026	2027	2028	6-Year
No.	Account	Project Description	Estimate	Planned	Planned	Planned	Planned	Planned	Planned	Totals
	501498-640000	Motor Vehicle/Road Equipment (%)	87,570	-	-	-	-	-	-	
	501498-640001	Machinery & Equipment (%)	61,800	-	-	-	-	-	-	
	501498-640045	Meters	56,050	-	-	-	-	-	=	
	501498-640148	Chemical Mixing Equipment Replacement	32,500	-	-	-	-	-	-	-
	501498-640152	HBWTP Generator Replacement	500,000	-	-	-	-	-	-	-
	501498-660122	Pump R and R		-	-	-	-	-	-	-
	501498-660124	Valve R and R	35,000	-	-	-	-	-	-	
	501498-660182	Water Line Replacement	902,600	-	-	-	-	-	-	-
	501498-660205	PRV Replacement	107,940	-	-	-	-	-	-	
	501498-660237	Water Tank Int Structure Maint	16,570	-	-	-	-	-	=	
	501499-620119	Utilities Electrical Assessment (%)	204,600	-	-	-	-	-	-	
	501499-630146	Marshall Lake Sediment Control	700,000	-	-	-	-	-	-	
	501499-640151	Flowcam	132,890	-	-	-	-	-	-	
	501499-660190	NCWCD-Windy Gap Firming Proj	675,000	-	-	-	-	-	-	
	501499-660212	SCWTP Recycle Pond Maintenance	2,500	-	-	-	-	-	-	
	501499-660236	SBR Ditch Lining	-	-	-	-	-	-	-	
	501499-660261	WTP Raw Water Study	36,180	-	-	-	-	-	-	
	501499-660275	NCWCD SWSP Transmission Capacity	1,736,470	-	-	-	-	-	-	
	501499-660283	Process Pipe Evaluation	80,000	-	-	-	-	-	-	
	501499-660284	Utility Master Plan (%)	242,060	-	-	-	-	-	-	
	501499-660289	Raw Water Infrastructure	1,000,000	-	-	-	-	-	-	-
	501499-670000	Water Rights Acquisition	1,506,570	-	-	-	-	-	=	-
79	501498-660182	Water Pipeliine Replacement		540,500	724,500	520,000	520,000	520,000	590,000	3,415,000
80	501498-620146	HVAC Replacement at NWTP	-	35,000	-	-	-	· =	-	35,000
81	501498-640158	Water Heater Replacement at NWTP	- 1	25,000	-	-	-	-	-	25,000
82	501462-540910	Reservoir Inundation Map Update		60,000	-	-	-	-	-	60,000
83	501498-640045	Meter Replacements		1,900,000	1,900,000	=	-	-	-	3,800,000
84	501499-660190	Windy Gap Firming Project		680,000	512,000	512,000	1,177,000	1,177,000	1,177,000	5,235,000
85	501498-660141	Filter Media Replacement	-	616,000	-	, <u>-</u>	-	-	-	616,000
86	501499-660295	SCWTP Residual Management	-	800,000	5,200,000	-	-	-	-	6,000,000
87	501498-640000	Vehicle Replacement		80,000	50,000	-	-	-	=	130,000
88	501499-670000	Water Rights Acquisition	-	1,250,000	250,000	500,000	500,000	500,000	500,000	3,500,000
89	501499-660236	SBR Ditch Lining	-	425,000	- -	-	-	-	325,000	750,000
90	501498-640001	Laboratory Refrigerator (67%)	-	30,150	-	-	-	-	-	30,150
58	501498-640001	Wheel Saw Attachment (50%)		14,000	_	-	-	-	-	14,000
59	501498-640001	Message Board Trailer (25%)	_	7,750	_	-	-	-	-	7,750
91	501499-620150	Harper Pump Station Improvements	_	-	200,000	1,930,000	_	_	-	2,130,000
92		Louisville Lateral Ditch Piping		-	3,016,000	-	-	-	-	3,016,000
93	501499-620149	SCWTP Administration Building	_	_	2,300,000	-	-	-	-	2,300,000
94		HBWTP Drying Beds Maintenance		_	_,000,000	221,000	_	_	-	221,000
95		High Zone Tank Security	_	_	-	60,000	-	-	-	60,000
116		Snow Plow Replacement (30%)	_	_	-	105,000	-	-	-	105,000
96		Instrumentation Replacement		_	_	-	260,000	_	-	260,000
		Total Water Utility Fund	8,116,300	6,463,400	14,152,500	3,848,000	2,457,000	2,197,000	2,592,000	31,709,900
			2, 0,000		, . 52,555	-,5,000	_, ,	_,,000	_,==,==	5 . , . 55,555

**Wastewater Utility Fund** 

Request	Project		2022	2023	2024	2025	2026	2027	2028	6-Year
No.	Account	Project Description	Estimate	Planned	Planned	Planned	Planned	Planned	Planned	Totals
	502498-660183	Sewer Utility Lines	928,180	-	-	-	-	=	=	-
	502499-620119	Utilities Electrical Assessment (%)	205,490	-	-	-	-	-	-	
	502499-640149	Secondary Process Probes	160,000	-	-	-	-	-	-	
	502499-660267	WWTP Aeration Basin & Reuse Mixers	73,690	-	-	-	-	-	-	
	502499-660284	Utility Master Plan (%)	125,000	-	-	-	-	-	-	
	502499-660285	WWTP Solids Handling Upgrades	200,000	-	-	-	-	=	-	
97	502499-660298	Fiber Optic Loop County Road/Redtail		54,210	-	-	-	=	-	54,210
98	502498-660296	CTC Lift Station Improvements		200,000	-	-	-	-	-	200,000
99	502499-660285	WWTP Solids Handling Upgrades		4,000,000	-	-	-	-	-	4,000,000
100	502498-660297	Sewer Pipeline Rehab/Replacement		460,000	540,500	632,500	460,000	520,000	520,000	3,133,000
101	502499-640001	WWTP Forklift		70,000	-	-	-	-	-	70,000
102	502499-640001	WWTP Pressure Washer	1	15,000	-	-	-	-	-	15,000
103	502498-640000	WWTP Vehicle & Equipment Replacements		27,000	65,000	-	-	=	=	92,000
90	502498-640001	Laboratory Refrigerator (33%)		14,850	-	-	-	-	-	14,850
104	502499-640159	Sewer Service Lateral Backflow Valves		-	130,000	-	-	-	-	130,000
		Total Wastewater Utility Fund	1,692,360	4,841,060	735,500	632,500	460,000	520,000	520,000	7,709,060

#### **Storm Water Utility Fund**

Req	uest	Project		2022	2023	2024	2025	2026	2027	2028	6-Year
N	lo.	Account	Project Description	Estimate	Planned	Planned	Planned	Planned	Planned	Planned	Totals
		503499-630096	Detention Pond Maintenance	515,270	=	=	=.	=	=.	-	-
		503499-630150	Drainageway "A-1" Garfield/Cottonwood	1,150,490	-	=	-	-	-	-	
		503499-640001	Machinery & Equipment	26,500	-	=	-	-	-	-	
		503499-660287	Storm Water Quality Master Plan Capital	438,640	-	=	-	-	-	-	
10	05	503499-660096	Storm Sewer Maintenance	- 1	136,000	165,000	187,000	192,000	198,000	220,000	1,098,000
10	06	503499-660273	Storm Water Master Plan	- 1	-	150,000	-	-	-	-	150,000
11	16		Snow Plow Replacement (30%)		=	=	70,000	=	-	-	70,000
			Total Storm Water Utility Fund	2,130,900	136,000	315,000	257,000	192,000	198,000	220,000	1,318,000

#### **Golf Course Fund**

d Totals	Planned	DI .					2022		Project	Request
	1 Iullicu	Planned	Planned	Planned	Planned	Planned	Estimate	Project Description	Account	No.
- 41,250	-	-	-	-	36,250	5,000	-	Short Game Area Upgrade (50%)	520799-630168	43
- 16,000	-	-	-	-	-	16,000	-	Robotic Range Mower	520799-640001	107
- 749,180	-	-	-	-	-	749,180	-	Golf Course Equipment Replacement	520799-640001	108
- 44,000	-	-	-	39,000	5,000	-	-	Practice Putting Green Enlargement (50%)	520799-630169	66
- 850,430	-	-	-	39,000	41,250	770,180	-	Total Golf Course Fund		
		- - -	- - -		-,	749,180	- - - -	Golf Course Equipment Replacement Practice Putting Green Enlargement (50%)	520799-640001	108

#### **Technology Management Fund**

Request	Project		2022	2023	2024	2025	2026	2027	2028	6-Year
No.	Account	Project Description	Estimate	Planned	Planned	Planned	Planned	Planned	Planned	Totals
109	602120-650015	Computer-Hardware	75,000	75,000	75,000	75,000	75,000	75,000	75,000	450,000
110	602120-650115	-650115 Public Works Electronic Review Conversion		30,000	=	=	=	=	-	30,000
		Total Technology Management Fund	75,000	105,000	75,000	75,000	75,000	75,000	75,000	480,000

**Fleet Management Fund** 

Request	Project		2022	2023	2024	2025	2026	2027	2028	6-Year
No.	Account	Project Description	Estimate	Planned	Planned	Planned	Planned	Planned	Planned	Totals
	603211-640000	Motor Vehicle/Road Equipment	150,450	-	=	=	=	-	=	-
	603511-640000	Motor Vehicle/Road Equipment	385,100	-	-	-	-	-	=	-
111	603120-640000	Vehicle Replacement - Police		225,000	165,000	181,500	199,650	219,620	241,580	1,232,350
112	603120-640000	Vehicle Replacement - Facilities		160,000	-	-	-	-	=	160,000
113	603120-640000	Vehicle Replacement - Parks & Open Space		140,000	99,750	77,180	92,000	180,000	162,500	751,430
114	603120-640000	Vehicle Replacement - Fleet Repair Truck		45,000	-	-	-	-	=	45,000
115		Vehicle Replacement - Sign Truck	- 1	-	-	40,000	-	-	-	40,000
116		Vehicle Replacement - Snow Plow (50%)		-	-	175,000	-	-	=	175,000
117		Vehicle Replacement - Senior Van		-	=	=	105,000	-	=	105,000
		Total Fleet Management Fund	535,550	570,000	264,750	473,680	396,650	399,620	404,080	2,508,780
				_	_	_	_	_	_	

#### **All Funds**

	2022	2023	2024	2025	2026	2027	2028	6-Year
Fund Description	Estimate	Planned	Planned	Planned	Planned	Planned	Planned	Totals
Open Space & Parks Fund	3,854,320	410,400	861,900	504,900	345,000	280,000	314,000	2,716,200
Conservation Trust - Lottery Fund	160,000	400,000	300,000	240,000	550,000	300,000	300,000	2,090,000
Cemetery Fund	14,250	10,000	10,000	10,000	10,000	10,000	10,000	60,000
PEG Fee Fund	1	25,000	25,000	25,000	25,000	25,000	25,000	150,000
Historic Preservation Fund	206,370	-	-	=	=	=	-	-
Recreation Fund	107,000	1,086,800	1,061,500	216,000	176,600	162,000	162,000	2,864,900
Capital Projects Fund	14,850,730	15,926,760	14,360,390	9,771,900	9,890,130	7,091,650	6,830,860	63,871,690
Recreation Center Construction Fund	93,500	-	-	-	-	-	-	
Water Utility Fund	8,116,300	6,463,400	14,152,500	3,848,000	2,457,000	2,197,000	2,592,000	31,709,900
Wastewater Utility Fund	1,692,360	4,841,060	735,500	632,500	460,000	520,000	520,000	7,709,060
Storm Water Utility Fund	2,130,900	136,000	315,000	257,000	192,000	198,000	220,000	1,318,000
Golf Course Fund	1	770,180	41,250	39,000	-	-	-	850,430
Technology Management Fund	75,000	105,000	75,000	75,000	75,000	75,000	75,000	480,000
Fleet Management Fund	535,550	570,000	264,750	473,680	396,650	399,620	404,080	2,508,780
Total for All Funds	31,836,280	30,744,600	32,202,790	16,092,980	14,577,380	11,258,270	11,452,940	116,328,960
								_

## 2D - Attachment 261x-Year (2023-2028) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

	Identification and	d Funding Source		
Project Name: Generators for Critical	Facilities	Submitted By: Administration	Version:	7/12/2023
Program(s):	Sub-Program(s):	Funding Source(s):		Percent
Administration & Support Services	Facilities Maintenance	Capital Projects Fund		100%
				100%

	Estimated Cash Flow Schedule										
Equipment or	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Six-Year				
Project Costs	2023	2024	2025	2026	2027	2028	Total				
Land Acquisition	-	-	-	-	-	-	-				
Design & Engineering	-	-	-	-	-	-	-				
Other Prof Services	-	-	-	-	-	-	-				
Construction	-	4,900,556	-	-	-	-	4,900,556				
Other Equip/Project Costs		-		-	-	-	-				
Capital Equipment Purch	-	-	-	-	-	-	-				
Contingency		-		-	-	_	-				
Total Costs (Gross)		4,900,556	-	-	-	-	4,900,556				
Grants or Other											
Off-Setting Revenue	-	3,675,417	-	-	-	-	3,675,417				
Impact to Annual											
Maint/Operating Costs	-	5,000	5,000	5,000	5,000	5,000	25,000				

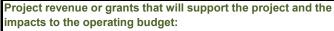
#### **Description and Justification**

#### Description & Proposed Funding:

#### **Equipment/Project Description:**

The Recreation Center does not have a generator currently. The existing generator at the South Water Treatment Plant only runs on natural gas for limited time. The existing generator at the Police/Court Building can only run for a limited time and should be upgraded, as well.

Adding generators or replacing/upgrading existing generators at critical facilities will allow the City to maintain core services like water treatment/delivery, public safety operations and sheltering if faced with another disaster or emergency in the future. Additionally, installing battery backup will prevent any disruption to services while generators are conditioning during an incident. This solution will address problems across multiple sectors (community, economic, health and social, infrastructure and emergency management) to create maximum benefit.



The City has applied for funding through FEMA's Hazard Grant Mitigation Program, which will cover approx. 75% of the total project cost with the City covering the remaining 25%. A portion of the City's match may be covered through in-kind contributions and other disaster funding.

Reference to Plan being implemented (i.e., Master Plan): Boulder Hazard Mitigation Plan



#### Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The goals of the Administration & Support Services program includes ensuring a responsive, efficient and effective governance, administration and support by the City. The Facilities sub-program also identifies the objective of providing and managing facilities that maintain efficient and effective operations. Installing and upgrading generators at critical facilities is integral to maintaining core services and avoiding any disruption to water treatment/delivery, public safety, shelter, etc. in the event of a disaster or power outage.

Department Priority Ranking: High Request Number: (Figure Use)

### Six-Year (2023-2028) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and	Funding Source		
adcast/AV Upgrade	Submitted By: Administration	Version:	7/11/2023
Sub-Program(s):	Funding Source(s):		Percent
City Clerk & Public Record	s Capital Projects Fund		100%
· -			100%
	adcast/AV Upgrade Sub-Program(s):	Sub-Program(s): Funding Source(s):	Sub-Program(s):  Sub-Program(s):  Sub-Program(s):  Sub-Program(s):  Sub-Program(s):  Sub-Program(s):  Sub-Program(s):  Sub-Program(s):

Estimated Cash Flow Schedule									
Equipment or Project Costs	Year 1 2023	Year 2 2024	Year 3 2025	Year 4 2026	Year 5 2027	Year 6 2028	Six-Year Total		
Land Acquisition Design & Engineering Other Prof Services Construction Other Equip/Project Costs Capital Equipment Purch	- - -	- - - - 175,000		-		- - - -	- - - - - 175,000		
Contingency Total Costs ( <mark>Gross</mark> )	-	- 175,000	-	-	-	-	- 175,000		
Grants or Other Off-Setting Revenue	-	-	-	-	-	_	-		
Impact to Annual Maint/Operating Costs	_	-	-	-	-	_	-		

#### **Description and Justification**

# LOUISVILLE CITY COUNCIL June 6th, 2

**Description & Proposed Funding:** 

**Equipment/Project Description:** 

Upgrade/replacement of the broadcast and av system in Council Chambers.

Project revenue or grants that will support the project and the impacts to the operating budget:

Reference to Plan being implemented (i.e., Master Plan): Narrative ...

#### Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Much of the equipment used to broadcast/streat meetings is coming to end of life. To continue to broadcast and stream City Council and Planning Commission meeetings without interruptions in service the equipment should be replaced in 2024.

Department Priority Ranking: Request Number: (Finance Use)