Navigating the Rebuilding Process:

HOW TO GET A PERMIT

1 Prepare for a Building Permit

Coordinate with design professionals, builders, and contractors.

1A

Review Zoning
Standards
for Your
Neighborhood
Click Here

Review
Building Codes
Click Here

Review Permit

Requirements

1D

All steps 1 A- 1 D Must Be Completed Before Continuing

Apply for a Permit

Under City Review Review process can take 2-3 weeks. Learn More

Pre-Construction Meeting <u>Learn More</u>

4

Not Approved Revise and Resubmit Learn More

Permit Submittal Requirements

- Architectural drawings
- Scaled site plan with dimensions to property lines and setbacks
- Height calculations
- Grading and Drainage plan
- Engineered stamped structural drawings
- Soils report
- Manual J & D
- Electrical drawings
- Mine Hazard Information, see this map and activate the Mine Hazards and Mine Area layers or see this map for more specific scope of undermined areas
- Fire Sprinkler drawings, if electing to add
- Improvement Survey Plat or Land Survey Plat See our Survey Requirements sheet for more information
- Water/sewer tap calculation
- Fixture count form

Learn More

View Complete Residential Permit Checklist



Construction & Inspections

CERTIFICATE OF OCCUPANCY

QUESTIONS?

Click here to make an appointment

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