



# Festival Liquor Permit Application

This application must be submitted to the City of Louisville **60 days in advance of the event**. Applications received with less than 60 day notice may incur a late fee. Applications received with less than 30 day notice may be denied.

This permit is only available for the following license types:

- Beer and Wine
- Distillery Pub
- Hotel and Restaurant
- Manufacturer's (beer, wine or spirits)
- Tavern
- Wholesaler
- Brew Pub
- Limited Wineries
- Vintner's Restaurant

<input type="checkbox"/> State Initial Application - \$25.00 Annual Fee			<input type="checkbox"/> City of Louisville Application Fee – \$150.00		
<input type="checkbox"/> Subsequent Festival Application (9 total allowed per 12 month period, per participating licensee)					
<input type="checkbox"/> Attach a copy of premises use authorization letter or lease (if applicable)					
<input type="checkbox"/> Attach a diagram of the proposed premises					
<input type="checkbox"/> Attach a copy of Premises Control Plan outlining how the premises will be controlled to ensure compliance with liquor code provisions including restricting sales to minors and intoxicated persons and ensuring that the festival participants cannot leave the premises with open containers or alcohol beverages. (See attached guidelines)					
During this festival alcohol will only be sold by the participating alcohol beverage holders (check all that apply)					
<input type="checkbox"/> In open containers for on-premises consumption			<input type="checkbox"/> In sealed containers for off-premises consumption		
Applicant Information					
Legal Business Name					
Trade Name or D/B/A Name					
License Number		License Type		Sales Tax Number	
Business Phone Number		Email Address			
Premises Address					
City		State		Zip Code	
Mailing Address					
City		State		Zip Code	
Festival Location					
Festival Dates (Limit 3 days)					
Date		Date		Date	
Hours From:                      To:		Hours From:                      To:		Hours From:                      To:	

**List of Participating Businesses (Attach a separate sheet if needed)**

Name		
License Number	License Type	
Responsible Person		Phone Number
Name		
License Number	License Type	
Responsible Person		Phone Number
Name		
License Number	License Type	
Responsible Person		Phone Number
Name		
License Number	License Type	
Responsible Person		Phone Number

**The applicant attests that the following statements are true:**

- The applicant and festival participants have, or will obtain prior to the festival, City of Louisville sales tax accounts.
- There are no previous histories of liquor violations in the past 5 years by the applicant or festival participants for level three violations, as defined by 1 C.C.R. 203-2 Reg. 47-603 D.
- No open alcohol containers will be allowed to be removed from the premises by consumers.
- The person purchasing the alcohol will be properly I.D. checked, easily identifiable (bracelet, stamp, etc.), over the age of 21 years and will not be intoxicated or a habitual drunkard.
- During festival hours at least sandwiches and light snacks will be available on premises.
- One properly trained server/seller (i.e. T.I.P.S.) will be identified and present at all times during the festival
- Applicant acknowledges that fines can be up to \$1000 per event, in aggregate if no one entity is found in violation of liquor laws or rules.

**Oath of Applicant**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also know that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code and Colorado Liquor Rules which affect my license or permit.

Authorized Signature

Title

Date

**Report & Approval of City Licensing Authority**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44 C.R.S and Liquor Rules. **Therefore this application is approved.**

Local Licensing Authority For

**City of Louisville**

Date

Signature

Title

Date

These guidelines are provided as a reference to help assist applicants in providing a control plan for alcohol beverage festival applicants and participants alike.

**NOTE:** Each item of the control plan shall be given in a detailed description of the process.

**Boundary** of requested premises: Describe and list the details of the boundary and how you will control the requested premises. Acceptable control features include barricades, temporary fencing, stanchions or rope to mark the area.

**Proper Signage:** These include minor warning signs “No Alcohol Beverage Past This Point” and “No Outside Alcohol Beverage Allowed Past This Point”. Sign of signage required as listed in C.R.S. 44-3-901(10)(a)(II)(A)

**Ingress and Egress:** Describe the control of participants arriving and leaving the festival, including procedures for making sure open containers of alcohol are not removed from the premises.

**Hours of Operation:** Detail the hours of operation for the premises and what action will be taken to close down alcohol sales prior to closing.

**On-Premises Security/ID:** List the security group or company that will be provided for the event and the number of security personnel. Describe in detail the I.D. check process, the process for identifying legal drinking age customers from minors (i.e. wrist bracelets, stamps or marks on hands, etc.). Identify at least one properly trained server/seller (i.e. T.I.P.S.), who will be **on site** throughout the duration of the festival. Proof of training will be required.

**Amplified Sound:** Detail if there will be amplified sound or live music at the event. *Additional permits and fees may be required.*