

Annual Louisville Labor Day Parade Safety Guidelines

These guidelines follow the recommendations of the National Traffic Safety Board.

General Guidelines

- Candy/giveaways must be passed out by having people walk up to the crowd. Nothing may be thrown.
- Children may not walk beside a float or motorized unit.

Vehicle Driver Guidelines

- Driver shall have a valid driver's license and be able to safely operate the vehicle.
- Driving under the influence of alcohol, drugs or intoxicants is prohibited.
- Vehicles should travel no faster than 5mph and minimize abrupt starts and stops.
- Float drivers must have clear visibility to the front and sides of the float.

Spotter Guidelines

- Floats must have 2 adult spotters walking alongside their float.
- Spotters must walk alongside vehicle and notify their drivers in case of an emergency.
- Spotters should focus on safety, not distributing candy/giveaways.

Float Rider Guidelines

- Riders must stay on the float for the duration of the parade and may not dismount until the float is parked in the unloading area.
- In order to prevent falling beneath the float or between the tow vehicle and the float, riders may not sit on rear edge of tow vehicle or front edge of float.
- Riders must be able to quickly communicate with spotters and the driver in case of emergency.

Float Guidelines

- Floats/parade entries will be limited to 12' in height, 9' in width and 35-40' in length (including trailer/truck).
- Adequate primary and secondary connection (e.g. tow bar + chain) shall connect the towing vehicle and float.
- Connections shall comply with applicable laws and standards and be appropriate for the anticipated load of the float and riders.
- Hand holds, safety rails and barriers are encouraged for the safety of float riders.

Animal Guidelines

- Participants must immediately clean up animal waste in the line-up area and along the parade route.
- Manure bags are recommended for horses. Or, the group must have someone at the back of the entry picking up all manure off the road both during the parade and in the line-up area.

Annual Louisville Labor Day Parade Participant FAQ

Thank you for your interest in participating in Louisville's Annual Labor Day Parade! We are excited to have you be a part of this annual Louisville community celebration. The City may limit the number of parade depending on demand. Get your application in soon as entries will be accepted on first come, first serve basis. Late or day-of entries will not be accepted.

Judging

All parade entries will be considered for the top awards including: Most Outstanding, Most Unique and Best Expression of Parade Theme.

Awards will be given for the top entries in each category. On your entry form, please select the category that best describes your parade entry to be considered for an award.

Performances

You have the option to perform in front of the judge's stand as part of your parade entry.

Performances are limited to a maximum of 1 ½ minutes. If you are requesting the parade DJ to play your music, please provide music on a flash drive by **Monday, August 21**. Flash drive may be mailed or dropped off at Louisville City Hall, 749 Main St, Louisville CO 80027.

Candy/Confetti/Giveaways

Any confetti, streamers or other materials used in the parade must be biodegradable.

For the safety of all children, candy must be handed out by participants walking alongside the crowd, not thrown from floats. This is to prevent children running in front of floats to collect candy in the street.

Parade Registration

All entries are asked to turn in your parade registration by **Monday, August 21**. This allows time to determine the parade line-up order and to prepare a script for the announcer. "Day-of" entries will not be accepted.

Parade Day Schedule

Monday, September 4

8:30 AM: Check-in and line-up

10 AM: Parade

Parade runs south down Main Street from E. Lafayette St. to Elm St (.5 miles).

Volunteer Information

Volunteers are crucial to making the Labor Day Parade and Fall Festival a success! Volunteers are especially needed to serve as parade marshals along the parade route. If you are interested in volunteering, please contact Erica Schmitt at eschmitt@louisvilleco.gov or 303-335-4581.

Deadlines and Important Dates

August 21: Parade Registration Deadline

August 28: Parade order and line-up locations assigned and emailed to participants.

September 4: Labor Day Parade