

Documents Required for Permit Application

MINOR PERMIT

Type of Project	Type of Permit: Online Submittal	Documents Required
Accessory Structure <ul style="list-style-type: none"> - Garage (Detached) - Shed (w/ livable space) - Studio 	Minor Permit: Accessory Structure	<ul style="list-style-type: none"> ▪ Building Plans (stamped may be required depending on scope of work) ▪ Site Plan
Carport	Minor Permit: Patio/Shaded Cover, Porch, or Carport	<ul style="list-style-type: none"> ▪ Building Plans (stamped) (stamped may be required depending on scope of work) ▪ Site Plan
Deck (Covered / Uncovered)	Minor Permit: Deck or Pergola	<ul style="list-style-type: none"> ▪ Building Plans (stamped) ▪ Site Plan
Demolition – Residential / Commercial	Minor Permit: Demolition – Interior Only Minor Permit: Demolition – Exterior or Whole Structure	(Interior Only) <ul style="list-style-type: none"> ▪ Building Plans (Exterior) <ul style="list-style-type: none"> ▪ Building Plans ▪ Site Plan (Whole Structure) <ul style="list-style-type: none"> ▪ Building Plans ▪ Site Plan ▪ Copy of the Department of Public Health & Environment permit (State permit)
Door – Size Change or New Opening	Minor Permit: New Window/Door	<ul style="list-style-type: none"> ▪ Building Plans (stamped may be required depending on scope of work)
Fence	Minor Permit: Fence	<ul style="list-style-type: none"> ▪ Building Plans ▪ Site Plan
Pool (Above Ground / Underground)	Minor Permit: Accessory Structure	<ul style="list-style-type: none"> ▪ Building Plans (stamped may be required depending on scope of work) ▪ Site Plan

Porch or Covered Patio	Minor Permit: Patio/Shaded Cover, Porch, or Carport	<ul style="list-style-type: none"> ▪ Building Plans (stamped may be required depending on scope of work) ▪ Site Plan
Re-Roof	Minor Permit: Re-Roof	<ul style="list-style-type: none"> ▪ Manufactured Specs
Retaining Wall	Minor Permit: Retaining Wall	<ul style="list-style-type: none"> ▪ Building Plans
Re-Siding	Minor Permit: Re-Siding	<ul style="list-style-type: none"> ▪ Manufactured Specs
Shed	Minor Permit: Accessory Structure	<ul style="list-style-type: none"> ▪ Building Plans (stamped may be required depending on scope of work) ▪ Site Plan
Sign (Permanent)	Minor Permit: Sign	<ul style="list-style-type: none"> ▪ Building Plans ▪ Site Plan
Studio	Minor Permit: Accessory Structure	<ul style="list-style-type: none"> ▪ Building Plans (stamped may be required depending on scope of work) ▪ Site Plan