



# City of Louisville

## Community Development

### Policy and Procedure Statement

---

**FROM:** Chad Root, CBO

**SUBJECT:** Conditional At-Risk Permission Requests

**DATE:** December 14, 2017

---

**Purpose:** The Department of Building Safety will issue conditional at risk permission to prep the site for work that is going to be permitted. The approval of the conditional at risk request must be approved by the Building Official or their representative. A request must be given in writing with a signature of the requester on the scope of work that will fall under the conditional at risk permission permit. The purpose of this policy is to give direction to staff and contractors. The reason on giving a conditional at risk permission to prepare the site for future inspections under the permit that has been applied for is to work with owners and the contracting community to expedite the construction process while plans are under review. This is outside the scope of most building departments. The City of Louisville Department of Building and Safety is willing to look outside the box and work with the contracting community to insure that construction projects are built to code and built in a timely fashion minimizing unwarranted delays.

**Policy:** Conditional at risk requests are provisional will be granted only by the Building Official or their designee and are contingent on a submitted Building Permit Application. Conditional at risk request can be denied for any reason by the Building Official or their designee granting a request does not mean there will be a future issuance of a permit or approval of

plans, specifications and computations shall not be a permit for, or an approval of, any violation to any of the provisions of the Building Code, Fire Code or any of the City's Ordinances. Permits presuming to give authority to violate or cancel the provisions of these Codes and Ordinances of the City of Louisville Colorado shall not be valid. Conditional at risk requests Approvals are subject to field inspection only after the permit is approved and is subject to field inspection by the field inspectors or the Building Official.

Conditional at risk shall be removed if the permit application is denied for any reason. The owner, contractor, architect and engineer take full responsibility for the risk of beginning this work without a permit and are responsible for any required corrections once the work is inspected after a permit has been issued and there is a full understanding that if the permit is denied all work must cease and desist.