

## The City Offers More Payment Options through Our Online Portal in Partnership with Point & Pay

### What you need to know:

If you have not previously used the Business/Tax Manager Portal, you will need to contact us for a temporary password.

Visit our website at <http://www.louisvilleco.gov/> and go to the “Doing Business” menu. Click on “Sales Tax & Licensing Division” and then on “Manage My Business/Tax Account” located on the left-hand side menu. ***You must use and complete the City of Louisville online Sales/Use Tax Return form.***

You will now be able to pay your City of Louisville Sales & Use Tax **by credit card (Visa, MasterCard, Discover, and American Express) or electronic check**. There is no limit on the payment amount, but please note that Point & Pay applies a processing fee for each transaction. There is a flat fee rate of \$2.00 per eCheck (electronic check), or 2.5% with a \$2.00 minimum for credit/debit cards.

If you have questions, please contact the City’s Tax Department via email at [salestax@louisvilleco.gov](mailto:salestax@louisvilleco.gov), or by phone at (303) 335-4524, (303) 335-4570, or (303) 335-4514, between the hours of 8:00 a.m. to 5:00 p.m.

### With the new online portal, you can now:

- File a tax return
- Renew a tax license
- View prior tax return and payment history
- Update business contact information