

City Council
SPECIAL MEETING
Agenda

Tuesday, August 9, 2016
Louisville Public Library Meeting Room, 1st Floor
951 Spruce Street
7:00 PM

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. DISCUSSION/DIRECTION - CITY MANAGER'S PROPOSED 2017-2021 CAPITAL PROJECTS FUND PROJECTS

- Staff Presentation
 - i. Review proposed schedule and approach for Budget meetings
 - ii. Summarize revised recommended Capital Projects Fund 2017-2021 CIP
- Council Questions and Comments
- Public Comments (Please limit to three minutes each)
- Council Questions & Comments
- Action

4. BOARDS AND COMMISSIONS TERMS LIMITS AND ABSENCES

- Staff Presentation
- Council Questions and Comments
- Public Comments (Please limit to three minutes each)
- Council Questions & Comments
- Action

5. COUNCIL COMMENTS, COMMITTEE REPORTS, AND IDENTIFICATION OF FUTURE AGENDA ITEMS

6. ADJOURNMENT

Citizen Information

If you wish to speak at the City Council meeting, please fill out a sign-up card and present it to the City Clerk.

Persons with disabilities planning to attend the meeting who need sign language interpretation, assisted listening systems, Braille, taped material, or special transportation, should contact the City Manager's Office at 303 335-4533. A forty-eight-hour notice is requested.

SUBJECT: BUDGET SCHEDULE AND 2017-2021 REVISED CAPITAL IMPROVEMENTS PLAN (CIP): CAPITAL PROJECTS FUND

DATE: AUGUST 9, 2016

**PRESENTED BY: MALCOLM FLEMING, CITY MANAGER
KEVIN WATSON, FINANCE DIRECTOR
HEATHER BALSER, DEPUTY CITY MANAGER**

SUMMARY:

Staff will first review the proposed schedule and approach for the remaining budget meetings this year to ensure the schedule and approach are what Council desires.

Next staff will review the revised 2017-2021 CIP for projects funded from the Capital Projects Fund. On June 9th Council reviewed and made numerous comments on the City Manager's recommended CIP. The minutes from that meeting are attached. Based on those comments staff has revised the recommended CIP and wants to confirm the updated CIP reflects Council's interests. To facilitate review, during this meeting staff will focus on the 80 projects for which Departments requested funding from the Capital Projects Fund. Then on August 30, staff will focus on the roughly 80 remaining capital projects Departments requested funding from all other Funds.

The attached CIP information includes:

- A summary table of staff's recommendations for projects that would be funded from the Capital Projects Fund. This table lists all Department requests with amounts highlighted in red indicating the City Manager's proposed reduction to the Department's request for that year, and amounts highlighted in green indicating the City Manager's proposed increase in funding compared to the Department's request for that year.
- Detailed CIP project sheets that include a description of each project; the Department's justification for the request; the amount, timing and source of funding; and other information. Note: to reduce staff time associated with revisions to the timing and/or fund source for each project, staff has not changed the numbers on those project sheets where the City Manager's recommendation differs from the Department's original request. Staff has highlighted those sheets. Based on Council's direction during this meeting those project sheets will be updated with the final numbers and incorporated into the City Manager's recommended 2017-2018 budget.

SUBJECT: BUDGET SCHEDULE AND 2017-2021 REVISED CAPITAL IMPROVEMENTS PLAN (CIP): CAPITAL PROJECTS FUND

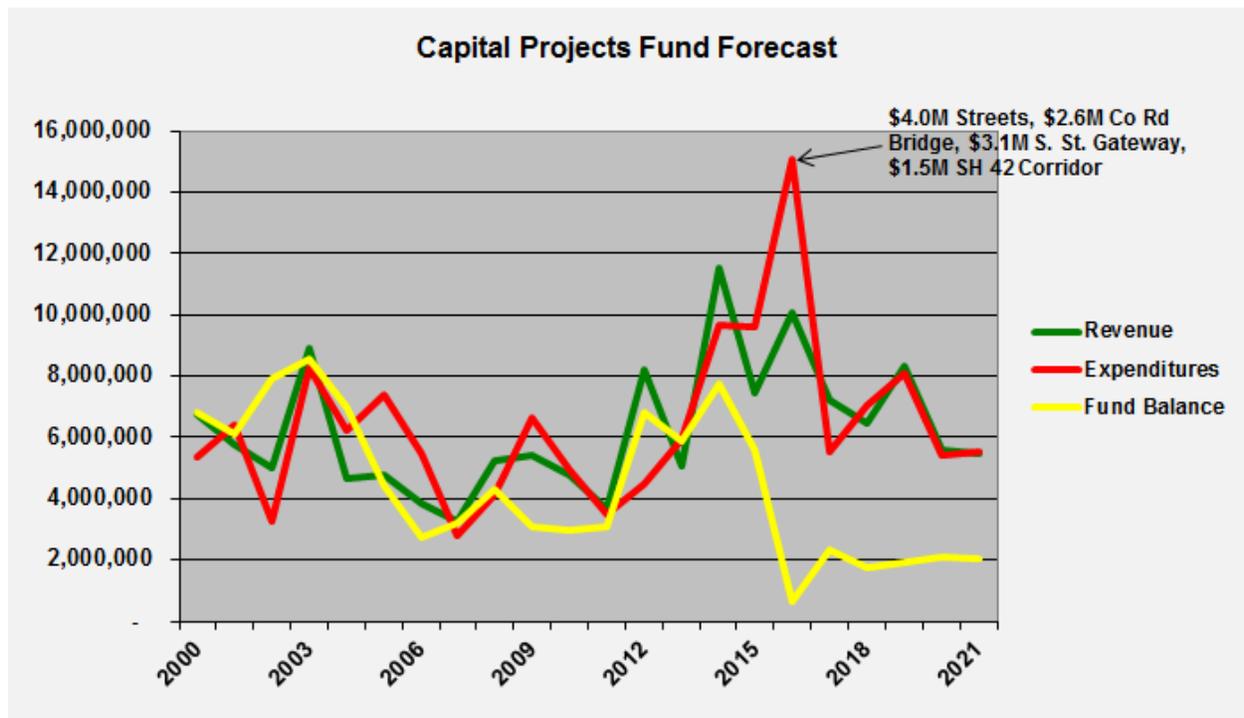
DATE: AUGUST 9, 2016

FISCAL IMPACT:

Total funding from the Capital Projects Fund for all programs for the 5-year 2017-2021 Capital Improvements Plan is \$28,707,820 and is composed of the following amounts for each year:

2017	2018	2019	2020	2021	Total
\$4,937,030	\$6,497,790	\$7,551,500	\$4,825,000	\$4,921,500	\$28,707,820

Based on the recommended CIP, staff forecasts the Capital Projects Fund would, after projects are completed this year, regain and maintain minimum reserves of roughly \$2 million. The current forecast is shown below.

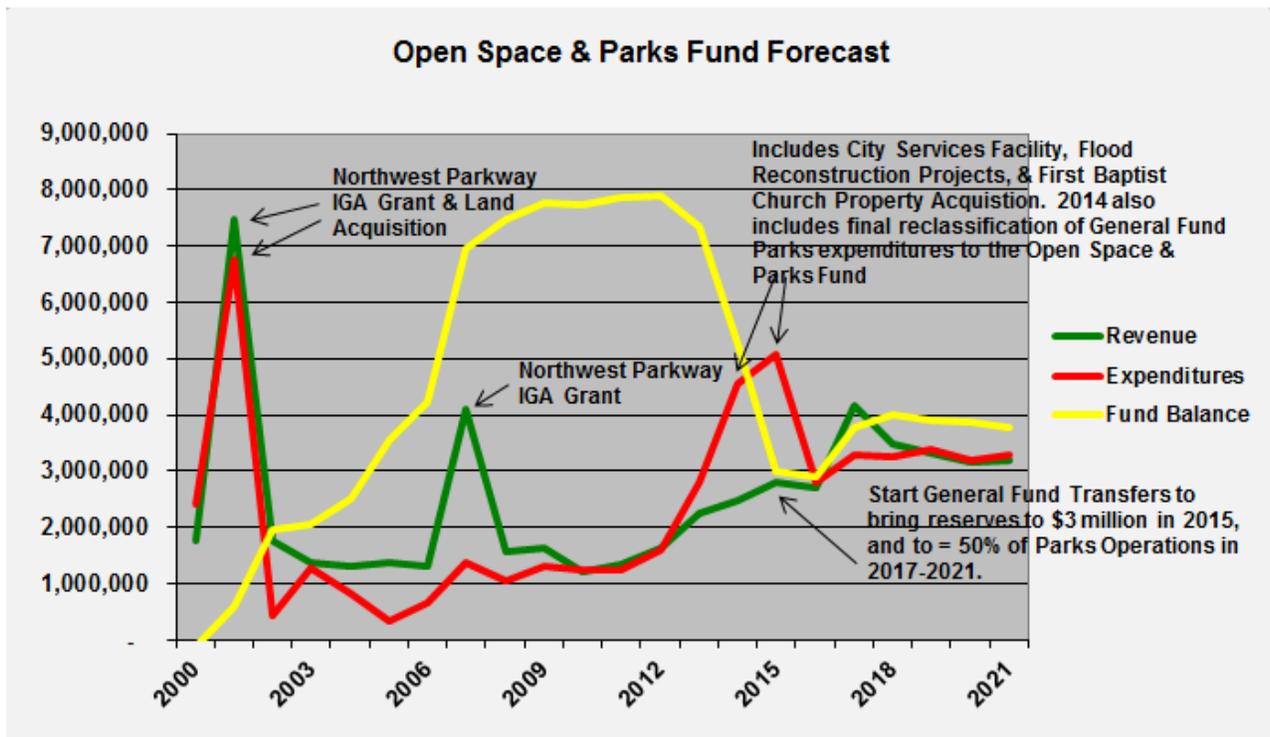
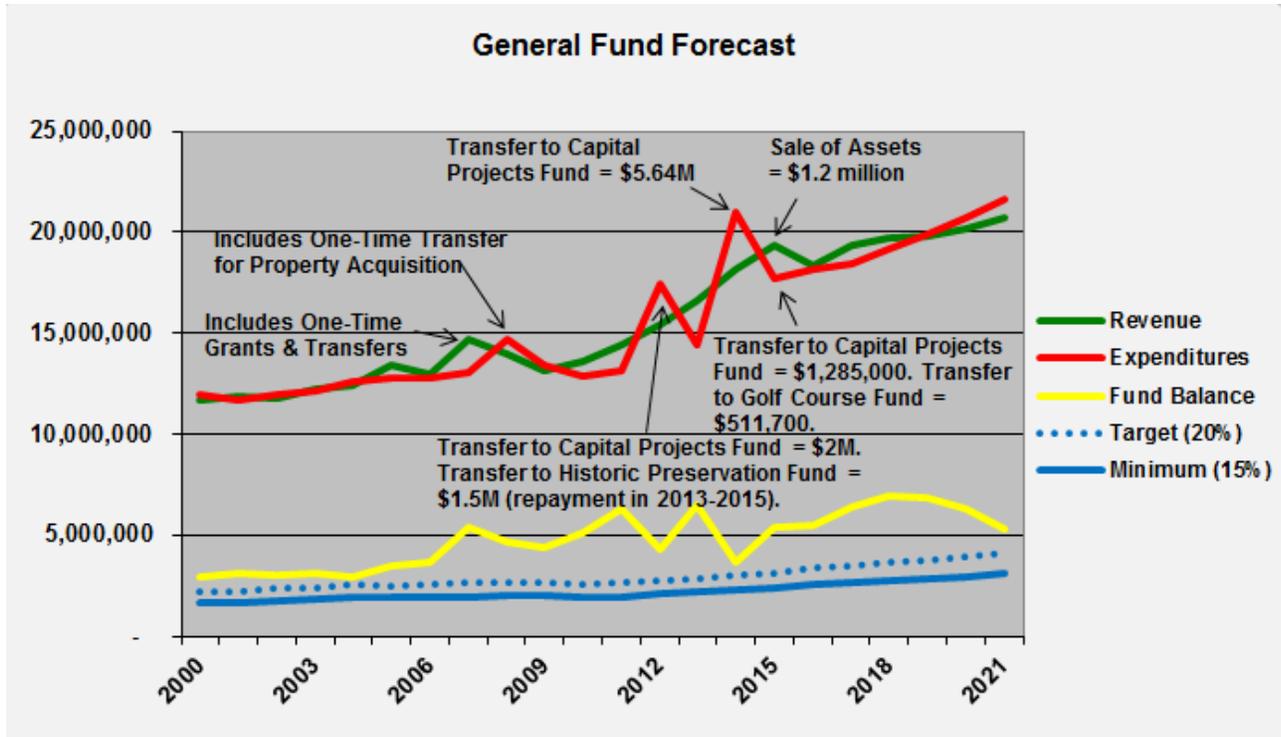


The current forecasts for the General Fund and the Open Space and Parks Fund are shown on the following page.

SUBJECT: BUDGET SCHEDULE AND 2017-2021 REVISED CAPITAL IMPROVEMENTS PLAN (CIP): CAPITAL PROJECTS FUND

DATE: AUGUST 9, 2016

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SUBJECT: BUDGET SCHEDULE AND 2017-2021 REVISED CAPITAL IMPROVEMENTS PLAN (CIP): CAPITAL PROJECTS FUND

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DATE: AUGUST 9, 2016

RECOMMENDATION:

Discuss and provide direction on (1) the proposed budget schedule and approach, and (2) the proposed projects in the Capital Projects Fund 2017-2021 Capital Improvements Plan (CIP).

ATTACHMENTS:

1. Proposed Budget Schedule
2. June 7, 2016 Budget Meeting minutes
3. Summary Table of Capital Projects Fund 2017 – 2021 Recommended CIP
4. Detailed project descriptions

Proposed Budget Schedule

Meeting Date	Action	Funds	Programs
August 9: Special Meeting	Confirm CIP Decisions	Capital Projects Fund	All
August 30: Special Meeting	Confirm CIP Decisions	Open Space & Parks Fund & All Other Funds	Parks, Open Space and Trails, Recreation
September 6: Regular Meeting	Review Police Department Master Plan	General Fund	Public Safety and Justice
September 16: Water Committee (and additional meetings as necessary)	Reviews proposed Utility Fund Budgets	Water, Wastewater, Stormwater, Combined Utility and Solid Waste	Utilities
September 20: Regular Meeting	City Manager presents Recommended Budget	All	All
September 27: Special Meeting	Council review and direction	General and Capital Projects	Transportation, Public Safety and Justice
October 4: Special Meeting	Council review and direction	General, Capital Projects, and Utilities	Cultural Services, Community Design, Economic Prosperity, Utilities, Administration & Support Services
October 11: Regular Meeting	Council review and direction	Open Space and Parks, Conservation Trust Lottery, Capital Projects and General	Parks, Open Space & Trails, and Recreation
October 18: Regular Meeting	Public Hearing and final Council direction	All	All
November 1: Regular Meeting	Council approves resolutions to adopt the budget, appropriate funds, and set the mill levy	All	All

Organization of materials, content and procedural approach:

Staff:

- Recommendations should reflect goals and objectives for each Sub-Program
- List proposals in priority order
- Identify source of funding & offsetting revenue (fees, grants, contributions, Impact Fees, etc.)
- Other?

Council:

- Review past decisions at the beginning of each meeting
- Consider proposals in priority order
- Summarize direction/decisions at the end of each meeting
- Other?

**City Council
Budget Meeting
Minutes**

**June 7, 2016
Louisville Public Library, Meeting Room
951 Spruce Street
4:00 pm**

CALL TO ORDER – Mayor Muckle called the meeting to order at 4:30 p m.

The following members were present:

City Council: *Mayor Robert Muckle, Mayor Pro Tem Jeff Lipton; City Council members Jay Keany, Chris Leh, Susan Loo, Dennis Maloney and Ashley Stolzmann*

Absent: *None*

Staff Present: *Malcolm Fleming, City Manager
Heather Balsler, Deputy City Manager
Beth Barrett, Library and Museum Services Director
Dave Hayes, Police Chief
Kathleen Hix, Human Resources Director
Kurt Kowar, Public Works Director
Chris Neves, Information Technology Director
Joe Stevens, Parks and Recreation Director
Kevin Watson, Finance Director
Rob Zuccaro, Planning and Building Safety Director
Kathy Martin, Recreation Superintendent
Bridget Bacon, Museum Coordinator
Meredyth Muth, Public Relations Manager*

APPROVAL OF THE CONSENT AGENDA

Mayor Muckle called for changes to the consent agenda and hearing none, moved to approve the consent agenda, seconded by Councilmember Maloney. All in favor.

- A. Approval of Bills**
- B. Approval of Minutes – May 10, 2016**
- C. Approval of Summer Meeting Schedule**

BUDGET RETREAT: DISCUSSION/DIRECTION - 2017-2021 CAPITAL IMPROVEMENT PLAN AND RELATED ISSUES

City Manager Fleming stated there are four agenda items for discussion in this meeting:

- Revenue assumptions, expenditure targets and major fund financial forecasts. Fleming asked for Council's input on these assumptions, if they are justified or overly conservative or optimistic
- 2017-2021 Capital Improvements Plan (CIP). Fleming asked for direction on this list of projects and if it is the right mix of projects and cuts.
- Potential Contributing Projects for 2017-2018
Fleming asked for prioritization of the projects on the list.
- Budget Calendar

Revenue Assumptions, Expenditure Targets and Major Fund Financial Forecasts for 2017

City Manager Fleming reviewed the revenue assumptions noting there is a significant anticipated decline in building revenue and associated water tap fees based on a decline in building permits knowing what has been approved and is in the queue to build. Sales tax is estimated to grow at 3½% on average. The assumption of a property tax decline is the library bond issue being paid off. He stated these assumptions are based on historical information.

Mayor Pro Tem Lipton asked if there is a corresponding reduction in expenses for the years there is a decline in the assumed revenue. City Manager Fleming stated there is for 2017-18 and it would be done as we budget for those specific out years.

Mayor Pro Tem Lipton asked if the Historic Preservation Fund Tax (HPF) is not renewed, how would it affect the budget. City Manager Fleming stated that the program would be cut back significantly. Councilmember Keany asked if the HPF is not renewed would there be staff reductions. City Manager Fleming stated it would be a possibility.

City Manager Fleming noted that even though the tax revenue is increasing compared to earlier years, the buying power of that money is less than it was in 2000 based on inflation

City Manager Fleming stated the reductions in the building revenues is a significant impact on the general fund. Based on all of the assumptions, for current years we are living within our means, but in the out years projections show we would not be able to sustain current spending levels.

For the expenditure target City Manager Fleming stated there is more ability to control the numbers based on how we budget each year. He noted there is an assumption of a 4% increase for salaries and it includes increased costs for insurance. This assumption is based on historical averages. This assumption also includes no new positions.

Mayor Pro Tem Lipton noted expenditures are greater than revenue growth in the long run. Director Watson noted this is very much a guess and we can't guarantee the numbers, but we can budget accordingly in those years.

Mayor Muckle asked if there are raises for the lowest paid employees would that be in the temporary salaries category. Human Resources Director Hix said yes, but it would impact equity across the organization and would require a larger policy conversation

Councilmember Leh asked how the new changes from the Department of Labor regarding overtime pay will affect the City. Director Hix stated it will affect 5-10 employees.

Councilmember Leh asked if assuming no new positions is realistic with service needs. City Manager Fleming stated it is probably not, but those are the financial constraints that will affect how we plan for future projects and service levels.

Councilmember Keany asked for an explanation at a later date of how many full time employees (FTE) have been added since 2010, it seems very high. We can't keep adding employees if there is no additional revenue.

Mayor Muckle noted the Council needs a full discussion of a "living wage" and what it would cost the City to increase wages of the lowest paid employees. He would like more information on that before the discussion of operational budget Councilmember Loo stated she didn't think that would be possible for the 2017-18 budget. City Manager Fleming agreed that such a large change in compensation policy couldn't be evaluated, discussed, agreed upon and implemented prior to the end of this budget cycle.

City Manager Fleming noted workload in 2016 is much higher than previous years and staff is highly stressed with construction, the IAN project, filling positions, budget changes, and much more. Staff is stretched very thin and that affects everything else.

Councilmember Keany stated he doesn't want the discussion of raises to lower paid employees to be put off until the 2019-2020 budget, he would like to see it for the 2017-2018 budget. Councilmember Loo noted there is not enough time to do that for the next

budget cycle. Councilmember Keany would like a discussion of some smaller raises but not something like raising everyone to a minimum of \$15/hour.

Councilmember Loo stated the Council can't have a substantive discussion of this in this budget cycle. There is not time or resources to do it well in this short amount of time. Councilmember Keany stated he simply wants a discussion of if it is possible to pay the lowest paid employees a small amount more, not a discussion of bringing every employee to a minimum of \$15/hour.

Councilmember Leh agreed there is no way to have a comprehensive discussion of changes to the lowest wage levels in the time left in this budget cycle. Councilmember Stolzmann would like this discussion to be a priority for Council.

Mayor Pro Tem Lipton stated he is in favor of doing some modest changes for 2017 as a way to move it forward. Mayor Muckle agreed. City Manager Fleming stated staff would work on some suggestions for Council to consider.

City Manager Fleming noted the assumptions presented at this meeting keep the general fund above the 20% fund balance goal.

City Manager Fleming said capital requests for 2017 were well above the amount available and he did not fund many requested projects so as to keep the reserve balance above the 20% goal. For the Open Space and Utility Funds reserves are good.

Mayor Pro Tem Lipton asked about the Open Space Fund noting it seems with continuing transfers from the General Fund to the Open Space Fund the Open Space fund balance keeps growing so why not decrease transfers from the General Fund. City Manager Fleming noted this transfer is consistent with the current direction from the City Council to keep roughly \$3 million in this reserve fund to be available for property acquisition.

Councilmember Keany stated he would like to see more of the reserve in the Open Space fund be used to pay for CIP projects.

Capital Improvement Plan

City Manager Fleming went through the CIP numbers noting he received many more requests from departments than could be funded.

Regarding paving, City Manager Fleming stated that throughout the five-year plan he is recommending fully funding the paving project, but he is recommending some of the funding be put in out years and retain the \$2 million reserve.

Mayor Pro Tem Lipton asked for paving to be discussed first as it will drive much of the rest of the CIP discussion. He asked for another \$1 million dollars to be put towards paving in 2018.

Councilmember Stolzmann asked for the \$2.5 million for the pavement booster that was removed in 2018 should be put back in with cuts elsewhere. City Manager Fleming stated that could be done but it would remove most all of the general government capital items.

Councilmember Loo asked for information on how the impact fees are spent and if they are dedicated to certain programs. Director Watson stated yes, they are dedicated and they have to be spent on growth-related projects. If not spent in six years, the funds have to be refunded. Councilmember Loo stated she wanted to be certain we are spending the impact fees to the greatest extent allowable. Councilmember Keany asked if in future presentations items that are paid for by impact fees be easily identifiable

Councilmember Loo asked that CIP projects associated with grant funds be clearly identified on the CIP sheet. She added the maintenance costs for some projects aren't clear. Director Watson noted the grant funds are only listed on the line items if a grant is assured. If the funding is possible but is not already approved, that amount is not included.

Councilmember Maloney stated the city survey results showed street maintenance is clearly the most important thing citizens are asking for and should be prioritized over other things.

City Manager Fleming asked that as the group goes through projects they should be clear what should be cut or pushed back, particularly if they want \$2.5 million moved to paving.

Mayor Muckle stated his belief that while residents want paving, it does not mean they want everything else cut. It should be a high priority, but doesn't have to be done at the expense of everything else

Mayor Pro Tem Lipton stated he thought quiet zones could be moved to 2019 to help fund paving. Deputy City Manager Balsler noted most of the cost of that is grant funded, the City's portion is about \$300,000, not enough to fund paving. Mayor Pro Tem Lipton asked if Burlington Northern will actually be available to do this in 2018. Deputy City Manager Balsler said this is a best guess

Councilmember Loo stated she would like all of the wayfinding removed. It is a great deal of money and it is not a good use. City Manager Fleming stated based on the previous budget discussion; he tried to remove wayfinding from most every request and tried to put focus on the trail connections.

Councilmember Keany stated he thought some of the smaller wayfinding should be left in and the parks signs that need to be replaced should also be left in.

Director Stevens noted the wayfinding requests were driven by the Open Space Advisory Board (OSAB). For OSAB this is their main priority for funding. Mayor Pro Tem Lipton stated OSAB put together their priorities at the request of the City Council but they will understand it has to be balanced with everything else.

Councilmember Loo would like the bird nest camera removed. Councilmember Leh agreed

Councilmember Loo would like the Kaylix Avenue extension removed as the City doesn't own the property. City Manager Fleming noted that land acquisition would come when the property is developed; this CIP is for design of the street that would be negotiated as a part of the development process

Mayor Pro Tem Lipton suggested asking staff to make reductions to meet a target and also to reduce transfers to the Open Space Fund with that funding moved to the CIP. He suggested giving staff a target rather than going through each project.

City Manager Fleming stated staff can come back with a new version of the CIP with the additional \$2.5 million put towards paving in 2018 but it will require many cuts.

Councilmember Loo stated staff should remove all "quality of life" projects and put that money towards paving. Councilmember Leh noted the citizen survey results show quality of life is the 2nd highest rated item behind paving so it is still very important.

Councilmember Loo stated the museum expansion came in last on the priority list on the survey and all money towards that project should be removed. Mayor Pro Tem Lipton stated it is for design work and is needed for fund raising and should be left in.

Mayor Pro Tem Lipton stated he doesn't want to cut all quality of life projects but would like to see those projects moved further out. Councilmember Maloney would like items moved to out years to allow for paving in 2018.

Councilmember Keany asked if the paving booster program could be smoothed out over additional years.

Mayor Muckle asked for public comments

John Leary stated the format of the documents is not transparent enough for residents to understand.

Paula Elrod, on behalf of the Historical Commission and the History Foundation, asked for the Council to approve \$49,000 for design of a new Museum building to enlarge and improve the museum complex.

Councilmember Leh stated the Council needs to find a better way to review budget information. He stated the Council needs to give clear direction/information to staff. Councilmember Stolzmann stated her hope that program budgeting will solve some of this problem.

Councilmember Maloney agreed with Mayor Pro Tem Lipton's earlier comment that Council should direct staff to come back with suggested cuts to offset increases in paving rather than the Council reviewing each item individually.

Councilmember Loo noted if the Council is basing decisions on the survey results, they the Council also need to recognize those items that did not get support in the survey, for example the museum came in at the very bottom of the priority list. She added there are other ways to address the museum issues than a new building.

Councilmember Loo suggested giving City Manager Fleming the ability to make cuts to offset paving, but she didn't think the conversation so far has given him enough information to know what the Council really wants. She asked City Manager Fleming if he had enough information at this point to do that. He stated he hasn't heard a great deal of consensus, but he can come up with some options for the Council to consider at the August 9 meeting.

Councilmember Loo would like the issues at the Davidson Mesa parking lot to be addressed and doesn't see anything in the CIP. She would like to see that added. City Manager Fleming stated he would add it to 2017. Mayor Pro Tem Lipton asked if it could be done in 2016. Public Works Director Kowar said maybe if the opportunity presents itself.

Councilmember Loo asked about the CTC road connection which currently is not included. She would like it added back in as the CTC area will see more and more competition for businesses from neighboring municipalities and this road connection is a benefit to CTC and traffic connections. It would make the City a good team player with the metro district.

Mayor Pro Tem Lipton stated the CTC should pay for the road. Mayor Muckle stated he hoped the metro district and other partners might pay the majority of the road costs and the City could fund a smaller portion of what wasn't paid for by other sources.

Councilmember Loo stated times have changed and the City needs to pay for this road to keep the CTC as a competitive area for businesses. Mayor Pro Tem Lipton disagreed saying the metro district can afford to build it themselves.

Mayor Muckle asked if the Council would like to see a smoothing of the paving or if they want the entire \$2.5 million added back in to 2018 with cuts to offset that cost. He stated he supported smoothing it and adding some back in 2018 but not the entire \$2.5 million.

Councilmember Stolzmann stated it depends on what overall condition the Council wants the streets to be. City Manager Fleming noted that as presented the 5-year plan will get every street above a 35 OCI which was the number the Council previously agreed upon.

Mayor Pro Tem Lipton supported a smoothing across the 5 years. He stated he would like to see about \$1.5 million added back in 2018. He stated he doesn't want to go back on the commitment to making street maintenance a priority. He suggested staff remove non-essential items to pay for it.

City Manager Fleming asked for clarification whether the Council wants \$1.5 million or \$2.5 million in 2018 for the pavement booster program. Councilmember Keany suggested moving \$1.5 million from 2021 to 2018. There was consensus to have staff bring back a proposal to add an estimated \$1.5 - \$2 million for paving in 2018 along with coordinated cuts.

Mayor Pro Tem Lipton noted there are a lot of projects that aren't even in the 5-year plan. There simply is not enough funding to go around and we have to accept those limitations.

Councilmember Loo noted she didn't want public safety items cut. She doesn't want to see quality of life projects included at the expense of public safety projects. Regarding public works, she added there are many consultant costs included in the CIP and she would like to see more details about what they are for. She thought water acquisition should be done whenever water rights are available, not wait until out years.

Mayor Pro Tem Lipton stated public safety is important but it needs to be looked at as critically as anything else and we need to see the Police Master Plan to understand what is really needed.

The following suggestions were made for each fund:

Open Space

- Councilmember Stolzmann would like open space zoning moved to earlier years as the zoning is required by the Charter. She wants to see a real commitment to getting this done. She suggested removing the bird camera and new truck to pay for it. Councilmember Loo, Mayor Muckle and Councilmember Leh agreed there is a need to make a good faith effort on this.
- Mayor Pro Tem Lipton stated we should revisit the transfer from the General Fund to the Open Space fund to see if it is warranted for next

year as the fund balance there is relatively high. Councilmember Loo agreed. Councilmember Stolzmann didn't see a need to revisit that conversation. Mayor Muckle agreed with Councilmember Stolzmann. Councilmember Maloney asked if the fund is already over the target fund balance by \$1 million why there is a need for such a big transfer. Councilmember Leh agreed with Councilmember Maloney. Councilmember Keany also agreed. There was majority consensus to review the transfer.

Conservation Trust Lottery Fund

- Councilmember Stolzmann would prefer projects not be split between funds so it is less confusing.
- Mayor Muckle stated he would like to see a modest amount of money included for some wayfinding. Mayor Pro Tem Lipton and Councilmember Keany agreed.
- Councilmember Loo would like more details about what the original wayfinding program is and to know what exactly is proposed for way finding and what is proposed for trails in the "wayfinding and trails" category

Historic Preservation

- Councilmember Loo asked why the interpretive signs are so big. She doesn't like the design of the signs and doesn't think it is a good use of money.

Capital Projects

- Mayor Pro Tem Lipton asked that the library projects be spread out over a longer time period rather than all in the early years.
- Mayor Pro Tem Lipton asked what the Bike Boulevard is. Mayor Muckle stated it would connect Walnut Park to the South Street underpass. Councilmember Stolzmann agreed it should be removed. Councilmember Keany agreed it should be removed.
- Councilmember Loo would like the Arts Center lighting removed. Councilmember Stolzmann stated it might be paid by the bond to improve the Memory Square building. Mayor Muckle stated it is a safety issue and should be included.
- Councilmember Loo wants the Arts Center sign removed or the price reduced.
- Councilmember Stolzmann would rather see the sculpture garden put back in and not the Arts Center sign.
- Councilmember Loo would like the Police Department basement restrooms put back in at a time when it makes sense.

Public Works

- Councilmember Stolzmann would like more information on what is in the Highway 42 plan and what the costs are. Deputy City Manager Balsler noted it includes the Highway 42 underpass and the Hecla Drive traffic signal. Some of the improvements will be paid by Boulder County. Councilmember Stolzmann asked if the underpass could be paid by the Open Space Fund as it connects two open space parcels.
- Councilmember Leh would like the median renovations put back in Councilmember Stolzmann and Councilmember Loo agreed. Councilmember Loo stated the Parks board is supportive of median improvements

City Manager Fleming stated that if there is a desire for \$1.5 moved to 2018 for paving, this is a high price item and cannot stay in and keep the \$2 million reserve. Councilmember Leh is willing to trade off some paving for median projects.

Mayor Pro Tem Lipton stated we need a better idea of what exactly is needed for medians and how much it will cost. Councilmember Maloney agreed we need a more detailed plan. Mayor Muckle agreed a plan is needed, but is ok with not putting the money in 2017. Mayor Pro Tem Lipton noted if this is a new item on the work plan for staff we need to take something else off. Consensus was there is a need for better understanding what is needed for medians, what it might cost, and how soon it can be addressed.

Parks

- Councilmember Loo would like to see the Parks board complete a Parks Maintenance Plan to better understand what the long-term issues are for the parks and also perhaps include the medians in that plan.

Potential Contributing Projects for 2017/2018

City Manager Fleming asked all Councilmembers to look at the subprogram projects and prioritize what is important. He stated cost and details for each one would come once the items are prioritized.

Councilmember Loo stated it was hard to prioritize the projects without additional information on what each one entails and how much it might cost. Councilmember Stolzmann stated her belief this will become easier as the program budgeting develops

Mayor Pro Tem Lipton stated his priority now is to allow staff to focus on getting the enterprise system in place before we ask staff to focus entirely on the program budget. Members agreed

Councilmember Stolzmann would like to see goals for each subprogram before prioritizing the projects. City Manager Fleming stated that is what the Finance Committee is working on.

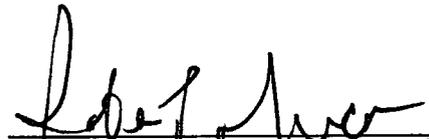
The Mayor was comfortable with having the Finance Committee continue their work as it would be more efficient than the Council doing it. There was consensus to let the Finance Committee keep working on the goals for the subprograms which will inform the contributing projects and bring that updated list back to the full Council at a later date.

Budget Calendar

City Manager Fleming highlighted the budget calendar and asked everyone to make sure they can attend all of the budget meetings and to let staff know if anyone cannot make any of the dates.

ADJOURN

The meeting adjourned at 9:27 PM.


Robert P. Muckle, Mayor


Meredyth Muth, City Clerk



City of Louisville
Five-Year Capital Improvement Program
For the Years 2017 Through 2021
Capital Projects Fund

Detail Page	Project Description	2016 Budget	2016 Estimate	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	5-Year Totals
	General Government:								
1	Police Dept Furniture, Fixtures, Equipment	19,850	19,850	-	-	-	-	-	-
2	LTE D-Block Radio Program	23,250	23,250	15,000	15,000	15,000	15,000	15,000	75,000
3	Handheld Portable Radio Replacement	12,000	12,000	-	-	-	-	-	-
4	Enterprise Resource Planning System (77.5%)	348,750	348,750	46,500	-	-	-	-	46,500
5	Exterior Lighting - Arts Center	-	-	15,500	-	-	-	-	15,500
6	Arts Center Signage	-	-	11,000	-	-	-	-	11,000
7	Steinbaugh Pavilion Improvements	-	-	10,500	-	-	30,000	-	40,500
8	Community Park - Sculpture Walkway	-	-	-	-	-	30,000	30,000	60,000
9	Parking Structure Feasibility Study (Gross Cost Less URD)	-	-	40,000	-	-	-	-	40,000
10	IT Security Audit	-	-	-	-	-	-	-	-
11	IT Room UPS Upgrade	-	-	8,000	-	-	-	-	8,000
12	Comprise/SAM Server Upgrade	-	-	10,000	-	-	-	-	10,000
13	Historical Museum Campus (98%)	-	-	49,000	-	-	-	-	49,000
16	Library Book Bike	-	-	-	-	-	-	-	-
17	Library Building Automation	-	-	100,000	-	-	-	-	100,000
18	Card Access for Library Doors	-	-	33,000	-	-	-	-	33,000
19	Digitize Louisville Times	-	-	87,800	-	-	-	-	87,800
20	Early Literacy Center	-	-	10,000	-	-	-	-	10,000
21	Repaint Historical Museum Exterior Signage	-	-	-	-	-	-	-	-
22	Jacoe Store heating and cooling system	-	-	25,000	-	-	-	-	-
23	Makerspace Improvements	-	-	15,000	-	-	-	-	15,000
24	Replacement of Library Meeting Room Tables	-	-	-	-	-	-	-	-
25	Replacement of Library Staff Task Charis	-	-	-	-	-	-	-	-
26	Library Tween Space	-	-	2,500	5,000	-	-	-	7,500
27	Bike Boulevard	-	-	-	-	-	-	-	-
28	City-Wide Wayfinding	-	-	-	-	-	-	-	-
29	Austin Niehoff House Rehabilitation (40%)	-	-	30,000	30,000	20,000	-	-	80,000
30	Handheld 700-800 Portable Radios	-	-	45,730	-	-	-	-	45,730
31	Police Department Restrooms and Lockers	-	-	-	-	-	91,000	-	91,000
32	FM Radio Stations	-	-	15,000	-	-	-	-	15,000
33	Police Less-Lethal Shotguns	-	-	-	-	-	-	-	-
34	Police Shotguns	-	-	-	-	-	-	-	-
35	Hazardous Waste Storage Container	-	-	5,000	-	-	-	-	5,000
36	Smart Phones for Police Officers	-	-	-	-	-	-	-	-
37	Police/Courts Records Management System	-	-	300,000	-	-	-	-	300,000
38	Downtown Banners	-	-	-	-	-	-	-	-
39	BCHA Affordable Housing Assistance	-	-	-	486,120	-	-	-	486,120
40	CTC Road Connection (Net Cost)	-	-	-	-	-	-	-	-
41	Interior Painting - Police & Courts Facility	-	-	-	-	-	-	-	-
42	Library Carpet Replacement	-	-	-	-	-	-	160,000	160,000
43	Police & Court Carpet Replacement	-	-	-	-	-	-	54,000	54,000
44	City Hall Carpet Replacement	-	-	-	-	-	-	80,000	80,000
	Impact Fee Eligible								
	Moved to Operations Budget								
	Total Capital Projects - General Government	823,070	826,170	874,530	536,120	35,000	166,000	339,000	1,925,650

**City of Louisville
Five-Year Capital Improvement Program
For the Years 2017 Through 2021
Capital Projects Fund (continued)**

Detail Page	Project Description	2016 Budget	2016 Estimate	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	5-Year Totals
	Public Works:								
45	Concrete Replacement	29,860	29,860	75,000	75,000	75,000	75,000	75,000	375,000
46	Street Reconstruction Program	2,965,000	2,965,000	2,200,000	2,000,000	2,000,000	2,000,000	2,000,000	10,200,000
47	Pavement Booster Program	1,080,930	1,080,930	1,300,000	1,500,000	2,000,000	2,000,000	1,500,000	8,300,000
48	BNSF RR Underpass/N Drainage (37%)	51,000	51,000	-	166,500	333,000	-	-	499,500
49	SH42 Corridor Improvements	1,500,000	1,500,000	-	40,000	1,900,000	-	-	1,940,000
	SH42 Corridor Improvements Anticipated Grants					988,750			
50	Railroad Quiet Zones	120,000	-	282,500	1,662,670	-	-	-	1,945,170
	Railroad Quiet Zones Anticipated Grants			240,125	1,413,271				
51	Contract Striping w/ Epoxy Paint	70,000	70,000	-	75,000	-	75,000	-	150,000
52	Traffic Signals	53,000	53,000	-	-	-	-	-	-
53	Mill & Skidsteer Trailer	-	9,000	-	-	-	-	-	-
54	Pedestrian Safety Enhancements	-	-	-	-	-	-	-	-
55	Downtown Clay/Concrete Paver	-	-	110,000	125,000	130,000	60,000	-	425,000
56	New Street Lights	-	-	-	-	-	-	-	-
57	Traffic Signal Illuminated Street Signs	-	-	-	-	-	-	-	-
58	Traffic Signal Painting	-	-	-	-	-	-	-	-
59	Street Light Pole Painting	-	-	-	-	-	-	-	-
60	CTC Traffic Signal Improvements	-	-	-	-	-	-	-	-
61	Kaylix Avenue Extension North	-	-	-	50,000	300,000	-	-	350,000
62	Kaylix Avenue Extension South	-	-	-	50,000	400,000	-	-	450,000
63	Traffic Monitoring Cameras	-	-	-	-	-	-	-	-
64	Lee Street Drainage Improvements (Move to Storm Fund)	-	-	-	-	-	-	-	-
	1. \$300,000 for SH 42 Underpass & \$92,500 for RR Underpass funded from Open Space & Parks Fund								
	Moved to Operations Budget								
	Impact Fee Eligible								
	Total Capital Projects - Public Works	13,363,910	13,251,470	3,967,500	5,744,170	7,138,000	4,210,000	3,575,000	24,634,670
			9,000						

**City of Louisville
Five-Year Capital Improvement Program
For the Years 2017 Through 2021
Capital Projects Fund (continued)**

Detail Page	Project Description	2016 Budget	2016 Estimate	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	5-Year Totals
	Parks & Recreation:								
65	Recreation Equipment	114,000	114,000	70,000	70,000	70,000	140,000	70,000	420,000
66	Circuit Weight Replacement	-	-	-	-	-	70,000	-	70,000
67	Rec Center - Dri Deck	10,000	10,000	-	10,000	-	10,000	-	20,000
68	Rec Center - Copier Replacement	-	-	10,000	-	-	-	-	10,000
69	Rec Center - RecTrack Software Upgrade	-	-	15,000	-	-	-	-	15,000
70	Rec Center Expansion	-	-	-	-	-	-	-	-
71	Harper Lake Fencing Improvements	-	-	-	-	-	-	-	-
73	Rec Center - Pool Concrete Resurface	-	-	-	-	-	-	-	-
74	Rec Center - Table Replacement	-	-	-	-	-	-	-	-
75	Median Renovations	-	-	-	137,500	137,500	137,500	137,500	550,000
76	Tennis Court Renovation (75%)	-	-	-	-	171,000	85,500	-	256,500
77	Community Parks Sprayground Renovation	-	-	-	-	-	-	50,000	50,000
78	Park Irrigation Upgrades	-	-	-	-	-	-	750,000	750,000
79	Rec Center - Pool Table	-	-	-	-	-	6,000	-	6,000
80	City Hall/White House Plaza	-	-	-	-	-	-	-	-
	Moved to Operations Budget								
	Impact Fee Eligible								
	Total Capital Projects - Parks & Recreation	301,290	301,580	95,000	217,500	378,500	449,000	1,007,500	2,147,500
	Total Capital Projects Fund - All Programs	14,488,270	14,379,220	4,937,030	6,497,790	7,551,500	4,825,000	4,921,500	28,707,820

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:			Priority: 8
Project Name: Long Term Evolution D-Block Program	Submitted By: Police	Version: 4/14/2016	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:							
Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	15,000	15,000	15,000	15,000	15,000	75,000	-
Total Equip/Project Costs	15,000	15,000	15,000	15,000	15,000	75,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:	Description & Proposed Funding:
	<p>Equipment/Project Description: Purchase and installation of the L.T.E. D-Block Program and related VHF radio equipment. This is a data/voice network, which will provide priority to emergency responders.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: N/A</p>

Justification:

Why is this equipment or project needed?
This system is necessary in keeping in line with voice and data technology, with the advantage of obtaining transmission priority over non-public safety users in an emergency.

How does this project promote Program Goals?
This program ensures priority over other non-public safety users, thereby allowing police officers to be more effective and efficient.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
Allows officers be more efficient and effective in providing overall service to the community and increasing community satisfaction.

What is the return on investment or cost/benefit for this project?
Officer and community safety and citizen satisfaction.

What alternatives to this project have been considered?
Grants.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 2

Project Name: ERP Project **Submitted By:** Information Technology **Version:** 4/14/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	77.50%
Administration & Support Services	Information Technology	Water Utility Fund	11.25%
Administration & Support Services	Information Technology	Wastewater Utility Fund	11.25%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	60,000	-	-	-	-	60,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	60,000	-	-	-	-	60,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Continued capital funding for Tyler MUNIS and EnerGov implementation, including conversion and implementations costs, staff augmentation and backfill needs, as well as related system hardware and 3rd party systems. Project estimated completion for utility billing is mid 2017.

Cost allocation methodology for projects with more than one funding source:

Defined by City Finance to distribute the cost equally across system stakeholders.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

N/A

Justification:

Why is this equipment or project needed?

To support the ongoing project to automate process and increase data access and integrity.

How does this project promote Program Goals?

Ensures effective and efficient administration.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Provides a high satisfaction level and promotes efficiency and effectiveness of business/process workflows.

What is the return on investment or cost/benefit for this project?

Measured in productivity, quality of data reporting and effectiveness of systems.

What alternatives to this project have been considered?

N/A

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Project Name: <u>Exterior Lighting-Art Center</u>			Submitted By: <u>Administration</u>			Priority: <u>1</u>	
Version: <u>1</u>							
Program(s):	Sub-Program(s):	Funding Source(s):	Percent				
<u>Cultural Services</u>	<u>Cultural Arts & Special Events</u>	<u>Capital Projects Fund</u>	<u>100%</u>				
			100%				

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	1,000	-	-	-	-	1,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	2,500	-	-	-	-	2,500	-
Capital Equipment	12,000	-	-	-	-	12,000	-
Total Equip/Project Costs	15,500	-	-	-	-	15,500	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: The exterior of the Louisville Center for the Arts poses a safety hazard due to low visibility of the Art Center and pool house, with minimal lighting of the ADA ramp, front doors, staircase and walking paths. There are extensive dark areas surrounding the facility. Added lighting will illuminate the entrances to the facility, making it safer, easier for patrons to find the facility & will create a welcoming, dynamic environment for patrons.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: N/A</p>
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Justification:

Why is this equipment or project needed?
There are two primary reasons, the first being safety for the visitors/patrons; the secondly, greater visibility/recognition of the Center for the Arts.

How does this project promote Program Goals?
Safety is always a primary consideration. Greater visibility of the facility will also make the facility easier for visitors and patrons to find.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
Increased in visitor satisfaction with the facility; potential for greater attendance and use of the facility.

What is the return on investment or cost/benefit for this project?
Safety considerations cannot be underestimated. Poles would also allow for power to Fall Festival vendors/holiday lights/park users.

What alternatives to this project have been considered?
Unknown alternatives.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Project Name: <u>Art Center Signage</u>		Submitted By: <u>Administration</u>	Priority: <u>2</u>
		Version: <u>1</u>	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Cultural Services</u>	<u>Cultural Arts & Special Events</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	1,000	-	-	-	-	1,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	10,000	-	-	-	-	10,000	-
Total Equip/Project Costs	11,000	-	-	-	-	11,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:
The current sign for the Louisville Center for the Arts is dated, and creates little visibility and provides little (if any) wayfinding. Visibility of the Center can be greatly increased by installing a lighted, more contemporary sign, possibly combining signage and promotion of upcoming events (with current kiosk).

Cost allocation methodology for projects with more than one funding source:
N/A

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:
N/A

Justification:

Why is this equipment or project needed?
Dated, ineffectual signage presently on-site does not enhance the facility nor program offerings.

How does this project promote Program Goals?
Increased visibility and promotion of activities - increased revenue for presenters.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
Increased visibility - increased revenue for presenters.

What is the return on investment or cost/benefit for this project?
Demonstrates strong support for community art organizations and facility user needs.

What alternatives to this project have been considered?
Increased web presence, increased poster distribution on-going. Unfortunately, patrons still have hard time finding facility.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Project Name: <u>Steinbaugh Pavilion Improvements</u>			Submitted By: <u>Administration</u>		Priority: <u>3</u>
Version: <u>1</u>					
Program(s):	Sub-Program(s):	Funding Source(s):	Percent		
<u>Cultural Services</u>	<u>Cultural Arts & Special Events</u>	<u>Capital Projects Fund</u>	<u>100%</u>		
			<u>100%</u>		

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-		-	-	-	-	-
Design & Engineering	1,500		-	-	-	1,500	-
Other Prof Services	4,000		-	-	-	4,000	-
Construction	5,000		-	-	-	5,000	-
Other	-		-	-	-	-	-
Capital Equipment			-	30,000	-	30,000	-
Total Equip/Project Costs	10,500		-	30,000	-	40,500	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

As home to the Street Faire, the Pavilion serves as a prominent City facility that is heavily impacted by the public. Ongoing maintenance is needed. (2017) Concrete repair/replacement; Repair/replacement of existing wooden fence/gate; General improvements of stage area, storage area and shelter. (2020) Roof replacement (2,400/sf @ \$12.50).

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

N/A

Justification:

Why is this equipment or project needed?

Site improvements needed to ensure public safety, security of site and mitigation of wear on facility by heavy use/impact on facility.

How does this project promote Program Goals?

Public safety is always the primary concern, protection and preservation of this valuable City asset.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

As a highly visible, heavily-used, revenue-generating facility, maintenance improvements are necessary.

What is the return on investment or cost/benefit for this project?

Continued revenue from users and public rentals; mitigation of safety hazards

What alternatives to this project have been considered?

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Project Name: <u>Community Park--Sculpture Walkway</u>			Submitted By: <u>Administration</u>	Priority: <u>4</u>
			Version: <u>1</u>	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent	
<u>Cultural Services</u>	<u>Cultural Arts & Special Events</u>	<u>Capital Projects Fund</u>	<u>100%</u>	
			<u>100%</u>	

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	30,000	30,000	-	-	-	60,000	-
Total Equip/Project Costs	30,000	30,000	-	-	-	60,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description: Completing this sculpture walk is a top goal of the Cultural Council (LCC). Project began in 2003, with creation of 4 sculpture pads in circular walk. One sculpture is on-site. An independent consultant hired by the LCC in 2013, rec. installing sculpture and/or additional public artwork in highly visible public locations (downtown, along major roadways and entryways into the City) and in Community Park (near the Dog Park).

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

N/A

Justification:

Why is this equipment or project needed?

Public art enhances the aesthetics, community engagement and economic development of communities.

How does this project promote Program Goals?

Completion of this project (2003) fosters a unique encounter with art, engages community dialogue & provides ops for art installs.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Execution of the Cultural Arts Master Plan concepts for public art installations; LCC goal

What is the return on investment or cost/benefit for this project?

Public interest and quality of life

What alternatives to this project have been considered?

Placement of public artwork in other areas of the community a possibility.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority:

Project Name: Downtown Parking Structure Feasibility Study **Submitted By:** Economic Development **Version:** 5/14/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Economic Prosperity</u>	<u>Business Retention & Development</u>	<u>Capital Projects Fund</u>	50%
<u>Economic Prosperity</u>	<u>Urban Renewal</u>	<u>Capital Projects Fund</u>	50%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	80,000	-	-	-	-	80,000	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	80,000	-	-	-	-	80,000	-
Grant(s) or Other Project Revenue	40,000	-	-	-	-	40,000	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Funding to perform a feasibility study of locating, financing, constructing and maintaining a downtown parking structure. Have a parking consultant seek community input and analyze locations for such a structure, conceptual drawings, construction estimates, revenue estimates, maintenance costs, ownership structures/partnership feasibility.

Cost allocation methodology for projects with more than one funding source:

The proposed funding is 50% City and 50% from the Louisville Revitalization Commission. The LRC is charged with encouraging redevelopment in the Urban Renewal Area and having additional parking supply in downtown removes barriers to development.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

A parking structure, if constructed, will generate new revenue for the City. Results of the study will help estimate the projected revenue. The study will also estimate maintenance costs which would become ongoing operational budget expenditures.

Justification:

Why is this equipment or project needed?

Downtown Louisville is experiencing parking limitations both for on-street and off-street spaces. As the popularity and interest expands for

How does this project promote Program Goals?

Downtown parking supply is putting stress on retailers, restaurateurs, employers, and property owners as residents and visitors are having trouble

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Downtown properties may be able to facilitate additional job growth

What is the return on investment or cost/benefit for this project?

This study is intended to identify return on investment and cost/benefit metrics for a parking structure

What alternatives to this project have been considered?

continued surface parking expansions

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 4

Project Name: IT Security Audit **Submitted By:** Information Technology **Version:** 3/31/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Administration & Support Services</u>	<u>Information Technology</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	20,000	-	-	-	-	20,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	20,000	-	-	-	-	20,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:
IT Strategic Initiative "O" calls for a security audit to be performed in 2016. Since the ERP system will not be fully implemented until the end of 2016, IT is proposing that the security audit takes place in 2017. The City does handle PCI compliant data and is required to keep this data safe and secure.

Cost allocation methodology for projects with more than one funding source:
N/A.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:
IT is pursuing grants to offset costs of this audit. There may be discounts and/or grants that can be realized through organizations like CGAIT, SIPA, CIMA or DHS.

Justification:

Why is this equipment or project needed?

This IT Security Audit project is needed to ensure that the City is operating securely and within the boundaries of electronic best practice.

How does this project promote Program Goals?

Provides effective and efficient governance, administration and support.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Ensures that the City is electronically compliant and working within the boundaries of IT best practice.

What is the return on investment or cost/benefit for this project?

Benefit of this project is to ensure that the City is not exposed or liable to fines or lawsuits associated with the breach of data systems.

What alternatives to this project have been considered?

Peer review by a respected and compliant partner.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 5

Project Name: IT Room Uninterruptable Power Supply Upgrade **Submitted By:** Information Technology **Version:** 4/14/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Administration & Support Services</u>	<u>Information Technology</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	8,000	-	-	-	-	8,000	-
Total Equip/Project Costs	8,000	-	-	-	-	8,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Replacement of City Hall IT Server Room Uninterruptable Power Supplies (UPS). These units provide battery power and surge suppression during power outages and prior to the City Hall building generator engaging.

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

N/A

Justification:

Why is this equipment or project needed?

Current City Hall server room TrippLite units are end-of-life.

How does this project promote Program Goals?

Maintains current systems at supportable levels. Ensures responsiveness of systems and effective and efficient governance of resources.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Provides a high satisfaction level and promotes efficiency and effectiveness of business/process workflows.

What is the return on investment or cost/benefit for this project?

Benefit is protection of current assets from power failure.

What alternatives to this project have been considered?

N/A

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: **High**

Project Name: Comprise/SAM Server Upgrade **Submitted By:** Library & Museum **Version:** 3/31/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Cultural Services</u>	<u>Library Services</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	2,500	-	-	-	-	2,500	-
Capital Equipment	7,500	-	-	-	-	7,500	-
Total Equip/Project Costs	10,000	-	-	-	-	10,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:
Upgrade hardware and software, including four-year support, for the Library's Comprise-SAM revenue server which supports the Library Patron access controls.

Cost allocation methodology for projects with more than one funding source:
N/A.

Project revenue or grants, if any, will support the project and the impacts to the operating budget:
N/A.

Justification:

Why is this equipment or project needed?
Current Comprise server was put in place in 2012 and is due for a refresh in 2017. System is currently out of support and end-of-life.

How does this project promote Program Goals?
Maintains current Library service levels for Patrons.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
Maintains level of service.

What is the return on investment or cost/benefit for this project?
Comprise is the Patron access control and acts as a revenue control system for Patrons.

What alternatives to this project have been considered?
N/A.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: High

Project Name: Historical Museum Campus: Design/Construction

Submitted By: Library & Museum

Version: 3/31/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Cultural Services	Museum Services	Capital Projects Fund	98%
		Historic Preservation Fund	2%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	50,000	-	177,000	3,173,000	-	3,400,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	50,000	-	177,000	3,173,000	-	3,400,000	-
Grant(s) or Other Project Revenue	-	-	-	2,173,000	-	2,173,000	-
Impact to Annual Maint/Operating Costs	-	-	-	91,000	91,000	182,000	-

Description and Justification:



Description & Proposed Funding:

Description & Proposed Funding:
 Based on the Historical Museum's Needs Assessment done in 11/2014, this project reorients and repurposes the current four-building campus to encompass a City Visitor Center, expanded exhibit and community space, and appropriate storage for Museum artifacts and documents. Anticipate using a combination of GF, HPF, grant money (DOLA, State Historical Fund, etc.), and fundraising proceeds to accomplish.

Cost allocation methodology for projects with more than one funding source:
 Design:
 Capital projects \$227,000
 Construction:
 Capital Projects Fund--\$1,000,000
 HPF--\$80,000
 Grants--\$1,300,000 (rounded)
 Fundraising--\$800,000

Justification:

Why is this equipment or project needed?
 Provides safe storage for irreplaceable historical materials. Introduces visitors to City at South St. Gateway entrance to Main St.

How does this project promote Program Goals?
 Provides facilities and activities that inform, engage and inspire members of the community and visitors alike. Preserves community heritage.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
 Increases visitorship to Museum through augmented exhibit and community space. Introduces visitors to current-day and past Louisville.

What is the return on investment or cost/benefit for this project?
 Anchor for downtown business district. Residents have increased access to historic materials and programming; enhanced community space.

What alternatives to this project have been considered?
 Stage project, with Visitor Center and storage building as Phase I. Redevelopment of existing buildings to increase exhibit space to follow.



Memo

To: Malcolm Fleming, City Manager
From: Beth Barrett, Director of Library and Museum Services
Date: July 5, 2016
Re: Capital request addendum: Louisville Historical Museum and off-site storage

As part of the capital improvements budgeting process, Museum staff explored the issues involved in placing Museum-owned items in off-site storage to ameliorate the current shortage of storage space. We reviewed area companies that offer secure, climate-controlled storage for cost, distance, accessibility, and security of materials.

The Needs Assessment done in Dec. 2014 by Metcalfe and Associates estimated that about 1,200 square feet is needed for storage of documents, photos, clothing and irregularly-shaped items like furniture. Museum Coordinator Bridget Bacon estimates that she would likely access stored items three times weekly as part of research for questions from the public and for internal use to support ongoing research, display planning, and program planning.

Here are some basics for three of the public storage sites considered:

Empire Storage (Louisville):

- Annual cost for ten climate-controlled units is estimated at \$25,800. The largest climate-controlled unit they offer is 120 sf. Renter provides locks.

Guardian Storage (Superior)

- Annual cost for ten climate-controlled units (each is also 120 sf) is estimated to be \$36,600. Temperatures in climate-controlled units can vary from 50 to 80 degrees. This fluctuation is not conducive to proper care of Museum items.

Iron Mountain (Thornton)

- Annual base cost is estimated at \$3,600-\$7,300, with additional costs for each request to access files (estimated at 3 times per week), billing, utilities and other handling fees. Browsing is not possible: a staff member would request the box needed 24 hr. in advance and review contents on site in a situation similar to the one banks use for safe deposit box renters. Items are not necessarily stored together and may be distributed throughout the facility, depending on space availability. The nearest Iron Mountain facility is approximately twenty miles away in Thornton. Travel and reviewing time would have a serious impact on Museum staffing.

Staff also explored the possibility of storage in the new City Ops building. Public Works Director Kurt Kowar explained that all portions of that facility are in use as planned; there is no extra storage space appropriate for fragile Museum holdings available.

Something to keep in mind: the 2004 Conservation Assessment Program Report done by Denver Art Museum Conservator Carl Patterson did not criticize the storage conditions in the Jordinelli House. The problems the

Report noted had to do with the lack of adequate access and storage space for items housed at Jordinelli. None of the public storage options above would plausibly offer an improvement in storage conditions over the current solution, and could possibly threaten items placed there, since fire protection in the public storage facilities comes in the form of sprinkler systems that, if used, would damage paper documents, artifacts, and photos.

A survey of museums in Colorado and Wyoming yielded no responses to a query about public storage facilities used by their institutions.

Other factors to consider when deciding the advisability of using off-site storage for Museum collections:

- Materials would not be readily available for drop-in visitors and researchers. As one museum curator wrote in an article on the subject, "Items placed in off-site storage become a line on a spreadsheet."
- Potential donors may be less likely to give family heirlooms if they feel their donations will be stored elsewhere and not be readily accessible. Past donors may also be unhappy with that solution.
- Considerable staff time would be needed to organize and track the contents of items held elsewhere so that they could be found when needed.

The current storage conditions for Museum items housed in the Jordinelli House are adequate, but crowded. Given the logistical and cost implications of using public storage for Museum collections, staff has concluded that moving collections off site is not advisable.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: **Med**

Project Name: <u>Library Bookbike</u>		Submitted By: <u>Library & Museum</u>		Version: _____	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent		
<u>Cultural Services</u>	<u>Library Services</u>	<u>Capital Projects Fund</u>	100%		
			100%		

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	7,000	-	-	-	-	7,000	-
Total Equip/Project Costs	7,000	-	-	-	-	7,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	50	100	50	100	300	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:
 Custom bicycle built on a pedi-cab frame with built-in carriage to hold library materials. Used for outreach to community events such as First Friday Art Walks, Taste of Louisville, and Superior Morgul bike race. Equipped with sun umbrella, Wi-Fi hotspot software, USB electrical outlets, battery for recharging, pedal assist for hills.

Cost allocation methodology for projects with more than one funding source:
 This project expands the Library's reach beyond building walls and increases our capacity to reach non-Library users. Qualifies for Impact Fees.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:
 N/A

Justification:

Why is this equipment or project needed?
 Expands capacity by providing outreach at community events and schools.

How does this project promote Program Goals?
 Informs and engages residents who are unfamiliar with library services.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
 Improves participation by residents. Increases access to library services and materials.

What is the return on investment or cost/benefit for this project?
 Encourages Library use in an unconventional and fun way, especially for those who may not have visited before.

What alternatives to this project have been considered?
 Library Board has considered a hand-pulled children's wagon to take to community events, but concluded that was of limited usefulness.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:			Priority: Medium
Project Name: <u>Library Building Automation</u>		Submitted By: <u>Library & Museum</u>	Version: _____
Program(s): <u>Cultural Services</u>	Sub-Program(s): <u>Library Services</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule:							
Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	100,000	-	-	-	-	100,000	-
Total Equip/Project Costs	100,000	-	-	-	-	100,000	-
Grant(s) or Other Project Revenue	15,000	-	-	-	-	15,000	-
Impact to Annual Maint/Operating Costs	(7,000)	(7,350)	(7,718)	(8,103)	(8,509)	(38,679)	8,509

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Install a new building automation system in the Library. The new system will be compatible with existing systems in other buildings. The system is accessed via the web and can be monitored and/or adjusted from virtually any computer with appropriate access.

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

Currently eligible for an Xcel Energy Custom Efficiency Energy rebate. Future rebates are subject to change. Energy savings should be in the range of 10-20%.

Justification:

Why is this equipment or project needed?

Current building control system is obsolete. New system allows precise HVAC control, scheduling and monitoring to assure optimum performance.

How does this project promote Program Goals?

Reduces energy consumption, improves building comfort and supports sustainability goals.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

The project will reduce energy costs, improve comfort levels.

What is the return on investment or cost/benefit for this project?

The system will save energy and is currently eligible for Xcel Energy Efficiency rebates. The project ROI will depend on the future cost of energy.

What alternatives to this project have been considered?

Continue with the existing system. Ultimately the trade off with replacement is improved energy efficiency, comfort & lower maintenance costs.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: **Low**

Project Name: Card Access for Library Doors

Submitted By: Library & Museum

Version: 4/15/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Cultural Services</u>	<u>Library Services</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	33,000	-	-	-	-	33,000	-
Total Equip/Project Costs	33,000	-	-	-	-	33,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Replace battery-operated keypad access on Library doors with card/badge reader equipment to match other City facilities.

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, will support the project and the impacts to the operating budget:

N/A

Justification:

Why is this equipment or project needed?

Eliminates need to physically re-code keypad with every staff hire/departure. Improves security. Permits one-time access for mtg rm users.

How does this project promote Program Goals?

Accessing building easier for non-Library, City staff members, as well as for those with meeting room reservations who need one-time access.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Improves access and security for the Library in general and the meeting room in particular.

What is the return on investment or cost/benefit for this project?

Improves efficiency for HR and IT. Badges provide better control for building security.

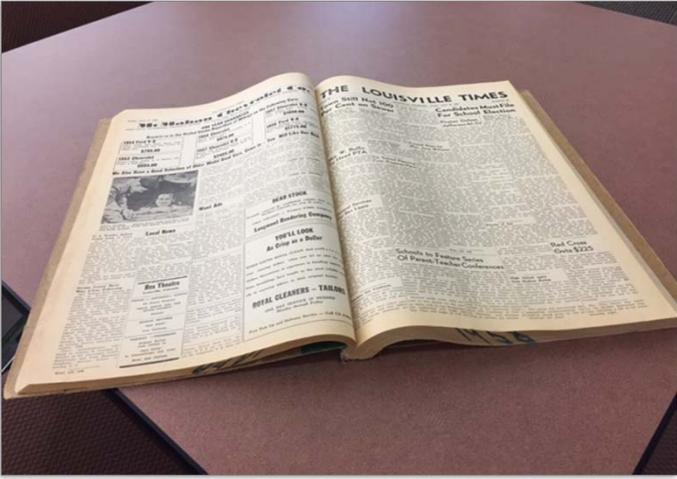
What alternatives to this project have been considered?

Leave with current keypad access.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:			Priority: High
Project Name: <u>Digitize Louisville Times, 1942-2007</u>		Submitted By: <u>Library & Museum</u>	Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Cultural Services</u>	<u>Library Services</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:							
Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	87,800	-	-	-	-	87,800	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	87,800	-	-	-	-	87,800	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:	Description & Proposed Funding:
	<p>Equipment/Project Description:</p> <p>The Library now holds the only known hard copy of <i>The Louisville Times</i> from 1942-2007. This project would digitize the images and make them available to residents and researchers 24/7. Digitization also allows keyword searching, a vast improvement over browsing print volumes. Early years are especially vulnerable to deterioration, since they are bound in cardboard and held together with duct tape.</p> <p>Cost allocation methodology for projects with more than one funding source:</p> <p>This project greatly expands access to the sole remaining run of Louisville's newspaper. Digitizing to be done through the Colorado Digitized Newspaper Project, a division of the Colorado State Library, for a price below commercial rates. The project is eligible for Library Impact fees.</p> <p>Project revenue or grants, if any, will support the project and the impacts to the operating budget:</p> <p>The project could qualify for \$5,000 grants from SIPA and/or the Colorado Historic Records Board.</p>

Justification:

Why is this equipment or project needed?
Preserves a fragile and irreplaceable resource for Louisville history.

How does this project promote Program Goals?
Preserves community heritage.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
Greatly improves public access to a primary source of Louisville's history.

What is the return on investment or cost/benefit for this project?
Residents and researchers have keyword search capabilities 24/7 for 65 years of Louisville's history.

What alternatives to this project have been considered?
Researchers may use the physical volumes under close supervision at the library, although at elevated risk to the fragile newsprint.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: **Med**

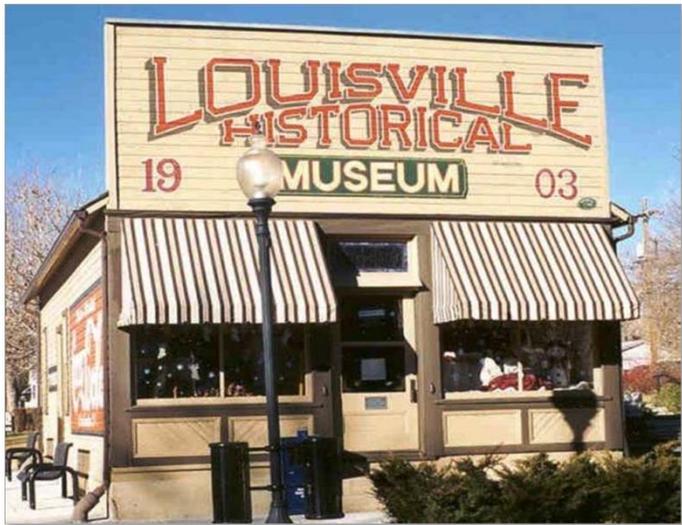
Project Name: Repaint Historical Museum exterior signage **Submitted By:** Library & Museum **Version:** _____

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Cultural Services</u>	<u>Museum Services</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	5,000	-	-	-	-	5,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	5,000	-	-	-	-	5,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	400	400	800	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

The iconic CocaCola and 'Louisville Historical Museum' signs on the south and east sides of the Jacoe Store are peeling and need to be repainted.

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

N/A

Justification:

Why is this equipment or project needed?

These signs are the most recognizable visual elements residents associate with the Historical Museum.

How does this project promote Program Goals?

The signs contributes to the preservation of Louisville's heritage.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Preserves readily-recognized feature of the Historical Museum.

What is the return on investment or cost/benefit for this project?

More cost effective to repair now than after further deterioration. Repainting signals that the City values its heritage and facilities.

What alternatives to this project have been considered?

Postpone the repainting.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: High

Project Name: Jacoe Store heating and cooling system **Submitted By:** Library & Museum **Version:** _____

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Cultural Services</u>	<u>Museum Services</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	25,000	-	-	-	-	25,000	-
Total Equip/Project Costs	25,000	-	-	-	-	25,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Replace the heating and cooling unit for the Jacoe Store. The unit is 25 years old and is showing signs of heat exchanger degradation, which will eventually release toxic gases into the occupied space. The unit will be replaced by a unit that is far more energy efficient and reliable.

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

The replacement unit will save costs for both gas and electricity. Xcel Energy rebates are currently available for energy efficient replacements, but the offer could change over time.

Justification:

Why is this equipment or project needed?

Normal life cycle replacment, energy efficiency, safety. Added humidity control stabilizes Museum contents.

How does this project promote Program Goals?

Lessens risk of temperature variation and negative effect on historical documents and artifacts, should the HVAC fail. Humidity control.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Closures due to HVAC failure decreased, which could negatively effect Museum collections and reduce public access.

What is the return on investment or cost/benefit for this project?

The replacement unit will reduce energy costs. ROI has not been calculated and will vary depending on the initial costs and energy efficiency.

What alternatives to this project have been considered?

Unit is at the end of its expected life. When the heat exchanger fails, replacement will be required.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: **High**

Project Name: Makerspace improvements **Submitted By:** Library & Museum **Version:** _____

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Cultural Services</u>	<u>Museum Services</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	15,000	-	-	-	-	15,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	15,000	-	-	-	-	15,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	400	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Rubber flooring and a projector with screen in the Library's Makerspace will allow for expanded class offerings. Some projects are not possible with a carpeted floor, and multiple instructors have asked for a projector. Both items were included as alternates when the Makerspace was built, but the cost exceeded our construction budget.

Cost allocation methodology for projects with more than one funding source:

This project expands our capacity to teach classes and offer instruction. Qualifies for Impact Fee funding.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

N/A

Justification:

Why is this equipment or project needed?

Improves safety, allows for easy clean up and information sharing.

How does this project promote Program Goals?

Provides an improved facility that allows activities to inform, engage and inspire residents.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Relevant & accessible materials. Provides residents an opportunity to learn new skills for free, using equipment they likely can't buy themselves.

What is the return on investment or cost/benefit for this project?

Flexible space, responsive to residents' needs.

What alternatives to this project have been considered?

Leave carpet in place. Cover floor with tarps for classes that could damage carpet. Ask instructors to use handouts.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: **High**

Project Name: Replacement of Library Meeting Room tables **Submitted By:** Library & Museum **Version:** _____

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Cultural Services</u>	<u>Library Services</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	12,000	-	-	-	-	12,000	-
Total Equip/Project Costs	12,000	-	-	-	-	12,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:

Description & Proposed Funding:

Equipment/Project Description:

Twenty-two lightweight meeting room tables will replace those purchased ten years ago. Tables will be on casters and will have tops that fold down for easy positioning and space maximization.

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

N/A



Justification:

Why is this equipment or project needed?

Tables are constantly dragged around, depending on room set-up. Table tops are splintering and separating from leg assembly; repair extensive.

How does this project promote Program Goals?

Tables are essential for community meetings and programs that inform, involve, and engage residents.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Safety for those setting up. Needed for community participation in meetings. Ease of set up for children's programs that draw crowds.

What is the return on investment or cost/benefit for this project?

Easier, less time-consuming room set-up, improved safety. Current tables are time-consuming to repair; repairs may not last.

What alternatives to this project have been considered?

Continue to use existing tables, although more will have to be discarded ~~43~~ unreparable.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:			Priority: High
Project Name: <u>Library Tween Space</u>		Submitted By: <u>Library & Museum</u>	Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Cultural Services</u>	<u>Library Services</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:							
Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	2,500	-	-	-	-	2,500	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	5,000	-	-	-	5,000	-
Total Equip/Project Costs	2,500	5,000	-	-	-	7,500	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

The Library has excellent services for teens and young children. Staff is now focused on providing similar offerings for upper-elementary children, who currently have no seating or work area. Located in the northwest corner of the Children's division, this space would feature student-sized furniture and be located near the books and other materials for their age group.

Cost allocation methodology for projects with more than one funding source:

This project expands our capacity to serve pre-teens. Eligible for Impact Fees.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

N/A

Justification:

Why is this equipment or project needed?

Creates a space for upper-elementary school children to gather, read and study. Simple programming can occur here as well.

How does this project promote Program Goals?

Provides facilities and services for nine- to twelve-year-olds.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Improves satisfaction and service to pre-teen library users. The Children's area is now primarily oriented toward our youngest users.

What is the return on investment or cost/benefit for this project?

Increased library use and service for pre-teens.

What alternatives to this project have been considered?

We could leave layout as it is now.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:			Priority:
Project Name: <u>Bike Boulevard</u>		Submitted By: <u>Planning & Building Safet</u>	Version: <u> </u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Planning & Engineering</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			<u>100%</u>

Estimated Cash Flow Schedule:							
Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	5,000	-	-	-	-	5,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	5,000	-	-	-	-	5,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	200	-	200	-

Description and Justification:	Description & Proposed Funding:
  	<p>Equipment/Project Description: A Bike Boulevard is a low-speed street with a shared on-street bicycle route which has been "optimized" for bicycle efficiency. They are intended to improve bicyclist comfort and/or safety. This proposed Walnut Street Bike Boulevard would prioritize bicycle movement by switching stop signs to favor Walnut Street traffic and placing unique signs and pavement markings.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: This project will require some regular maintenance. Staff anticipates a \$50 annual maintenance cost associated with this request.</p>

Justification:

Why is this equipment or project needed?
This connection was identified in the Downtown Parking and Pedestrian Action Plan and will connect to South St Gateway.

How does this project promote Program Goals?
Promotes multi-modal transportation network and additional connectivity to Downtown and South St Gateway

What impact will this project have on the Key Indicators for this Program or Sub-Program?
Narrative ...

What is the return on investment or cost/benefit for this project?
Will promote safety and reduce parking demand in Downtown without losing and parking spaces

What alternatives to this project have been considered?
Not installing the bike boulevard, installation of a separated bike facility 46

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source: **Priority:** 1

Project Name: City-wide Wayfinding **Submitted By:** Planning & Building Safet **Version:** _____

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Community Design</u>	<u>Community Design</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	45,000	45,000	45,000	45,000	45,000	225,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	45,000	45,000	45,000	45,000	45,000	225,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	200	400	600	800	1,000	3,000	1,000

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:
The City hired Arthouse Design to develop a wayfinding plan. This request is for construction of the signs to complete the plan. The signs will provide direction for visitors to various parts of town and create a welcoming image of the City.

Cost allocation methodology for projects with more than one funding source:
N/A

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:
Staff estimates \$1,000 per year in maintenance costs once all signs are installed.

Justification:

Why is this equipment or project needed?
The wayfinding program will encourage visits to the City by making it easier and more pleasant for visitors to navigate the City.

How does this project promote Program Goals?
Wayfinding makes for a friendlier, safer, and more convenient community

What impact will this project have on the Key Indicators for this Program or Sub-Program?
Narrative ...

What is the return on investment or cost/benefit for this project?
Identifying the boundaries of Louisville will note to residents and visitors they are in town. Directing movement through town will encourage visitors

What alternatives to this project have been considered?
Different wayfinding schemes have been evaluated over the years, including three different designs from Arthouse

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority:

Project Name: Austin Niehoff House

Submitted By: Planning & Building Safet

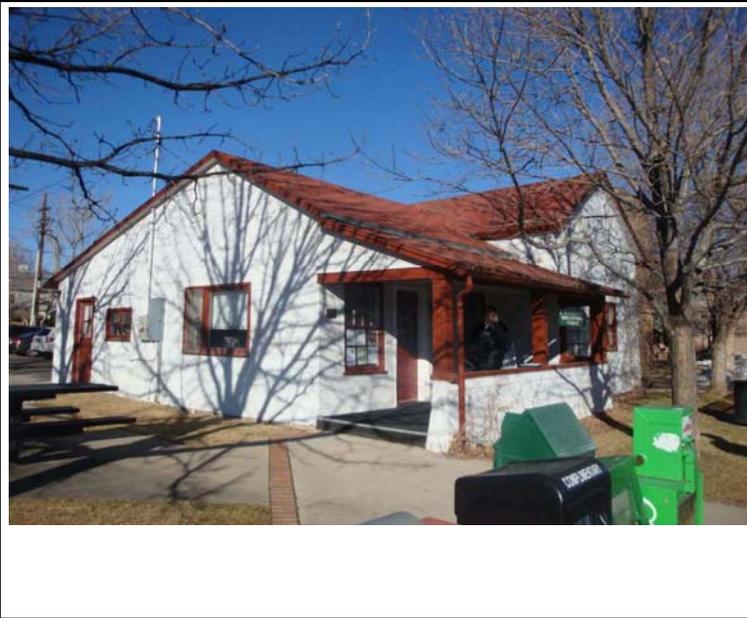
Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Community Design</u>	<u>Historic Preservation</u>	<u>Historic Preservation Fund</u>	60%
<u>Community Design</u>	<u>Historic Preservation</u>	<u>Capital Projects Fund</u>	40%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	75,000	75,000	50,000	-	-	200,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	75,000	75,000	50,000	-	-	200,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Rehabilitation of the Austin-Niehoff House, Louisville's oldest structure, as laid out in the Historic Structure Assessment completed in 2013. The proposed project includes stabilizing the foundation, restoring the wood siding, and other priorities for the preservation of the structure.

Cost allocation methodology for projects with more than one funding source:

The \$120,093 would be a grant from the HPF requiring approval from the Historic Preservation Commission. This takes into account \$30,815 in grants received. The \$79,907 is the match required for the HPF grant per Res. 2, Series 2012.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

The rehabilitation of the structure will make the building more energy efficient and reduce operating costs.

Justification:

Why is this equipment or project needed?

The Austin-Niehoff House requires the rehabilitation work for continued preservation of the structure.

How does this project promote Program Goals?

The restoration of the Austin-Niehoff House will be an example of "effective preservation of the City's historic structures".

What impact will this project have on the Key Indicators for this Program or Sub-Program?

What is the return on investment or cost/benefit for this project?

The project rehabilitates a historic structure on Main Street and allows the building to continue to serve the City.

What alternatives to this project have been considered?

The alternative is to let the building decline and lose the oldest structure in Louisville.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 4

Project Name: Handheld 700-800 Portable Radios **Submitted By:** Police **Version:** 4/15/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	45,730	-	-	-	-	45,730	-
Total Equip/Project Costs	45,730	-	-	-	-	45,730	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

The purchase of 700-800mhz handheld radios for police officers.

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

N/A

Justification:

Why is this equipment or project needed?

The department participates in joint efforts with surrounding first responder agencies. The Police Department is currently unable to communicate via radio with some of these surrounding agencies who are on the state 700-800 System. This radio will allow officers to communicate with these agencies, as well as provide them with a back-up radio. In the event of a widespread emergency/disaster, the Police Department would have the capability to communicate with all of our surrounding agencies.

How does this project promote Program Goals?

Police services provided during any type of joint effort or response to an emergency/disaster would allow the Police Department to be much more effective and efficient with the capability of coordinating with surrounding agencies, helping to ensure the safety of the community and fulfilling community expectations.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

These type of radios would allow for communication between first responder agencies, providing for coordination in response to a joint effort, emergency, or disaster.

What is the return on investment or cost/benefit for this project?

Officer and community safety and citizen satisfaction.

What alternatives to this project have been considered?

Grants.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:			Priority: <u>11</u>
Project Name: <u>Police Department Basement Restrooms and Lockers</u>		Submitted By: <u>Police</u>	Version: <u>5/17/2016</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Public Safety & Justice</u>	<u>Patrol & Investigations</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule:							
Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	5,500	-	-	-	-	5,500	-
Other Prof Services	-	-	-	-	-	-	-
Construction	85,500	-	-	-	-	85,500	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	91,000	-	-	-	-	91,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	1,000	1,000	1,000	1,000	4,000	-

Description and Justification:	
	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Design and construction of a men's/women's restroom and additional lockers in the basement of the Police/Courts facility. The basement in the Police/Courts building is only partially finished with a training classroom. There are currently no restroom facilities in the basement. Completion of this project will not only make the basement better suited as a training facility, but also as an Emergency Operations Center. The cost includes \$25,000 for an HVAC system in the basement. Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, will support the project and the impacts to the operating budget: N/A</p>

Justification:

Why is this equipment or project needed?
Restroom facilities are needed on the same floor as the training facility. The upstairs men's restroom/locker-room is at full capacity, and more lockers are needed. In the case of any type of disaster, the training facility could also be utilized as an Emergency Operations Center.

How does this project promote Program Goals?
Members of other public safety departments attend training hosted in this facility. In hosting these training sessions, the Police Department receives a variety of training they might otherwise not be allowed to attend, at little, or no expense, to the city.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
These improvements would allow the Police Department to provide proactive services to the Community in the incidence of a disaster, by having a central point of operation to manage the incident from, to help ensure community safety, and fulfill the expectations of the residents.

What is the return on investment or cost/benefit for this project?
Facility improvements would assure a wider interest in other City departments/outside agencies utilizing the facility to hold training classes.

What alternatives to this project have been considered?
Grants.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 12

Project Name: FM Radio Stations **Submitted By:** Police **Version:** 5/17/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	3,000	-	-	-	-	3,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	12,000	-	-	-	-	12,000	-
Total Equip/Project Costs	15,000	-	-	-	-	15,000	-
Grant(s) or Other Project Revenue	10,000	-	-	-	-	10,000	-
Impact to Annual Maint/Operating Costs	-	1,200	1,200	1,200	1,200	4,800	-

Description and Justification:

	Description & Proposed Funding:
	<p>Equipment/Project Description: Purchase and installation of equipment to provide public safety messages to the community through one of the City's two FM radio stations. In 2015, the City obtained two FM radio station licenses for public messaging for Community Events, local emergency notifications and other community safety updates.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: We anticipate \$10,000 in funding from the Louisville Fire Protection District, and \$5,000 from CIP Funds to complete this project.</p>

Justification:

Why is this equipment or project needed?

The Police Department is currently limited in the venues available to reach out to the community as a whole. This equipment would allow the Police Department to issue both local emergency notifications and public safety informational and educational messages to the community to keep them better informed.

How does this project promote Program Goals?

Timely emergency notifications to the community would help to ensure their safety. Police services would be more effective and efficient. With today's technology and unforeseen threats, the community would expect the department to provide such services.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

This equipment would allow the department to be proactive in providing updates to the Community, increasing community satisfaction.

What is the return on investment or cost/benefit for this project?

With the ability to be proactive and providing much needed information to the public, notifications would allow the community to be better prepared in the event of a local emergency, decreasing the need for first responder response and lessening the impact of the emergency; take precautions in preventing crime, again decreasing the need for police response, and the monetary impact of crime; and increase the community's knowledge of current events, increasing participation in community events and monetary benefit to the City.

What alternatives to this project have been considered?

Grants.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 5

Project Name: Police Less-Lethal Shotguns **Submitted By:** Police **Version:** 4/14/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	38,000	-	-	-	-	38,000	-
Total Equip/Project Costs	38,000	-	-	-	-	38,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	2,000	2,000	2,000	2,000	2,000	10,000	-

Description and Justification:

<p>(Map or Photo)</p>	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Less lethal shotguns for each patrol unit, to be secured in patrol vehicles.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: Additional training hours and ammunition expense.</p>
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Justification:

Why is this equipment or project needed?
Less-lethal shotguns provides officers with an alternative option to using deadly force.

How does this project promote Program Goals?
Less-lethal shotguns will provide additional safety to the Community and its police officers.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
Maintain a safe community, and provide officers with an alternative option to using deadly force.

What is the return on investment or cost/benefit for this project?
Officer and community safety.

What alternatives to this project have been considered?
Police less-lethal shotguns are part of contemporary policing, in providing officers with an alternative option to using deadly force.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 6

Project Name: Smart Phones for Police Officers **Submitted By:** Police **Version:** 5/14/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	5,000	-	-	-	-	5,000	-
Total Equip/Project Costs	5,000	-	-	-	-	5,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	10,500	10,500	10,500	10,500	10,500	52,500	-

Description and Justification:

	Description & Proposed Funding:
	<p>Equipment/Project Description: Smart Phones for each officer will allow the department to take advantage of available technology for law enforcement. Smart Phones would also provide greater accountability compared to existing phones, which do not have the capabilities of Smart Phones, and are not assigned to individual officers. If approved, the Department will adopt Policy addressing overall use, and replacement of phones.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: N/A</p>

Justification:

- Why is this equipment or project needed?**
Smart Phones would allow all officers to utilize a number of applications and crime fighting tools that they currently have no access to. As department-issued equipment, the department would have the ability to have contact with officers at all times.
- How does this project promote Program Goals?**
Use of the technology available through Smart Phones would make police services much more effective and efficient in ensuring the community's safety.
- What impact will this project have on the Key Indicators for this Program or Sub-Program?**
Smart Phone access would allow officers to share crime trend information, suspect/vehicle descriptions (including photos) with other agencies, thereby allowing officers to be more proactive in preventing crime and maintaining the low crime rate, and meeting the expectations of the community.
- What is the return on investment or cost/benefit for this project?**
Citizen satisfaction.
- What alternatives to this project have been considered?**
Grants and phone upgrade credit incentives.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 2

Project Name: Police/Courts Records Management System Replac **Submitted By:** Police **Version:** 4/13/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Public Safety & Justice</u>	<u>Patrol & Investigations</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	300,000	-	-	-	-	300,000	-
Total Equip/Project Costs	300,000	-	-	-	-	300,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	35,000	35,000	35,000	35,000	140,000	-

Description and Justification:

	Description & Proposed Funding:
	<p>Equipment/Project Description: Replacement of the Police NetRMS Records Management System. This includes replacement of the current software system, as well as a new system for Municipal Court. Included in this new system will be software/licenses to allow officers to write reports (crime and accident) from their patrol cars.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: N/A</p>

Justification:

Why is this equipment or project needed?

The current RMS system is antiquated, will no longer be supported by the vendor after 2017. Both Police and Courts require a system to meet contemporary Police Records and Court standards. Much needed crime trend and statistical information is not available through the current system, and must be obtained through the tedious and time consuming method of manually reading each report. Officers are currently required to return to the office to write police reports, taking them away from their patrol duties. The department is currently unable to share crime and suspect information with other departments online; and this system would provide for online sharing of information with other law enforcement agencies.

How does this project promote Program Goals?

A new RMS system would allow for officers to remain in their cars and out in the community, to complete their police reports. Crime trend information, informational searches, and statistical information would be readily available and accessible, both in police cars and in the office, making police services far more effective and efficient. City officials, City staff, and the community would be better informed of crime and police activity.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Both Patrol and Code Enforcement could utilize easily accessible statistical information in order to identify crime trends, high accident locations, locations of specific types of crime and chronic code violations, thereby providing them with information to form strategic plans in reducing crime and bringing code violators into compliance. A new RMS system would allow the Police Department be more proactive in their police services to the Community, and achieve higher satisfaction levels in the Community.

What is the return on investment or cost/benefit for this project?

The current system is very outdated, will be obsolete and unable to be maintained; and keeping such a system is not an option. The advantages of a new RMS system will far outweigh the initial cost over time.

What alternatives to this project have been considered?

Grants.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Project Name: <u>Downtown Banners</u>			Submitted By: <u>Administration</u>	Priority: <u>5</u>
			Version: <u>1</u>	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent	
<u>Cultural Services</u>	<u>Cultural Arts & Special Events</u>	<u>Capital Projects Fund</u>	<u>100%</u>	
			100%	

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	500	-	-	-	500	-
Other Prof Services	-	500	-	-	-	500	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	14,000	-	-	-	14,000	-
Total Equip/Project Costs	-	15,000	-	-	-	15,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Additional pole extensions added to street lights for seasonal and directional banners to create greater awareness of downtown buildings, events and programs, and assist with general wayfinding in the downtown corridor. Current users (Street Faire, Winter Skate, Farmer's Market, Lsvl Arts District (FFAW)) and new requests for banner poles. (25 banners @ \$500/pc; design \$500; misc \$500) Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: N/A</p>
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Justification:

Why is this equipment or project needed?
 Additional means for wayfinding in downtown needed for ease in locating facilities and the promotion of seasonal events.

How does this project promote Program Goals?
 Increased awareness of events and improved wayfinding downtown

What impact will this project have on the Key Indicators for this Program or Sub-Program?
 Reduction in public inquiries re: locations and improved reach of current promotional efforts

What is the return on investment or cost/benefit for this project?
 Public satisfaction

What alternatives to this project have been considered?
 Status quo

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority:

Project Name: BCHA Affordable Housing Assistance **Submitted By:** Economic Development **Version:** 4/14/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Community Design</u>	<u>Community Design</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	486,121	-	-	-	486,121	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	-	486,121	-	-	-	486,121	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

City Council approved a financial assistance agreement with Boulder County Housing Authority on April 7, 2015 to assist with the affordable housing project at 246 N. 96th Street. The Agreement outlines a financial contribution in budget year 2018

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, will support the project and the impacts to the operating budget:

There are no other identified grants or other revenue for this project. There are no ongoing operational or maintenance costs associated with this project.

Justification:

Why is this equipment or project needed?

This expenditure was approved in the financial assistance agreement approved April 7, 2015

How does this project promote Program Goals?

The Comprehensive Plan states affordable housing as a desire within the community

What impact will this project have on the Key Indicators for this Program or Sub-Program?

None

What is the return on investment or cost/benefit for this project?

None

What alternatives to this project have been considered?

None

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority:

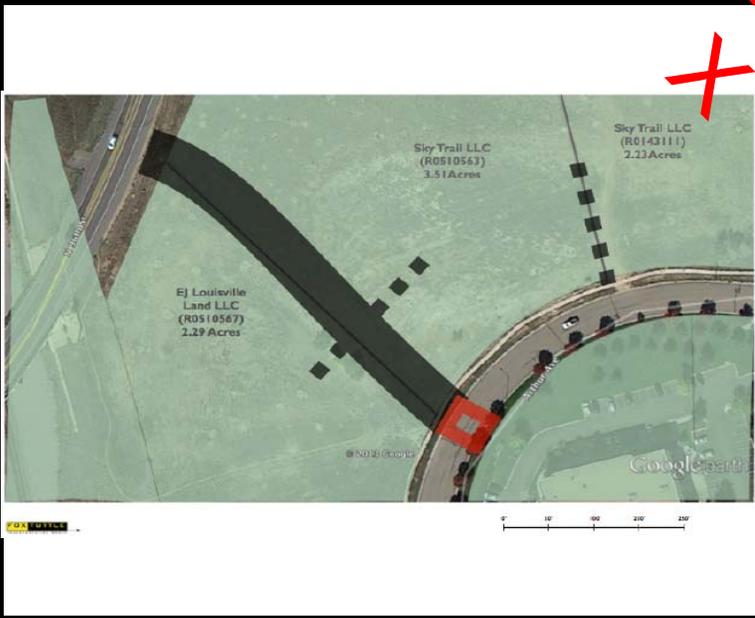
Project Name: New CTC Road Connection Construction **Submitted By:** Economic Development **Version:** 4/14/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Economic Prosperity</u>	<u>Business Retention & Development</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	63,000	-	-	-	-	63,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	1,370,000	-	-	-	1,370,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	63,000	1,370,000	-	-	-	1,433,000	-
Grant(s) or Other	-	-	-	-	-	-	-
Project Revenue	63,000	1,000,000	-	-	-	1,063,000	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:
The CTC Metrodistrict and Etkin Johnson Development Partners are requesting city assistance in constructing a new road connection to the Colorado Technology Center (CTC) from 96th Street.

Cost allocation methodology for projects with more than one funding source:

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:
The CTC Metrodistrict has funding within their current budget and an ability to allocate future revenues for construction, but an amount has not been determined. Property owners in the park have expressed interest to also contribute financially. City cooperation and cost

Justification:

Why is this equipment or project needed?
This connection will create another 'front door' for the business park, encourage RTD to install dedicated bus service to the growing business park,

How does this project promote Program Goals?
The project will encourage additional job growth and opportunity within the CTC.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
Narrative ...

What is the return on investment or cost/benefit for this project?
Unknown

What alternatives to this project have been considered?
Other road connections from 96th street to the CTC are infeasible due to BNSF railroad. RTD requires a direct connection for bus service

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 14

Project Name: Interior Painting of Police/Courts Facility **Submitted By:** Police **Version:** 4/12/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	39,500	-	-	-	39,500	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	-	39,500	-	-	-	39,500	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:

	Description & Proposed Funding:
	<p>Equipment/Project Description: Repainting of all interior painted surfaces in the Police/Court Facility.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: N/A</p>

Justification:

Why is this equipment or project needed?
The Police/Court building was completed in August of 2004, and has been occupied since then on a 24/7 basis. The painted surfaces in the building are suffering from the normal wear-and-tear of a ten-year-old commercial building.

How does this project promote Program Goals?
Fresh paint will provide refurbished work areas for staff to work in, and a more pleasant facility for members of the community to visit.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
Keeping City buildings in good condition is a community expectation.

What is the return on investment or cost/benefit for this project?
Citizen satisfaction. Keeping the facility well maintained will preserve it longer and delay a need for replacement.

What alternatives to this project have been considered?
None.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:			Priority: High
Project Name: <u>Library Carpet Replacement</u>		Submitted By: <u>Library & Museum</u>	Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Cultural Services</u>	<u>Library Services</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:							
Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	160,000	160,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	-	-	-	-	160,000	160,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:	Description & Proposed Funding:
	<p>Equipment/Project Description: Replace carpet throughout building. Estimate based on 24,500 sq. ft. at \$6.50/sq. ft.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: N/A</p>

Justification:

Why is this equipment or project needed?
In 2021 the facility will be approximately 15 years old, which is the outer limit for life of commercial carpeting.

How does this project promote Program Goals?
Carpet subject to fading, wear and dirt that no longer responds to cleaning. Carpet replacement is a normal part of building maintenance.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
New carpet improves public perception of the building's appearance and condition.

What is the return on investment or cost/benefit for this project?
New carpet improves aesthetics, contributes to better indoor air quality. It's increasingly hard to clean current carpet to restore good appearance.

What alternatives to this project have been considered?
Continue with existing carpet indefinitely. Replace carpet in phases (high, medium & low traffic areas).

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

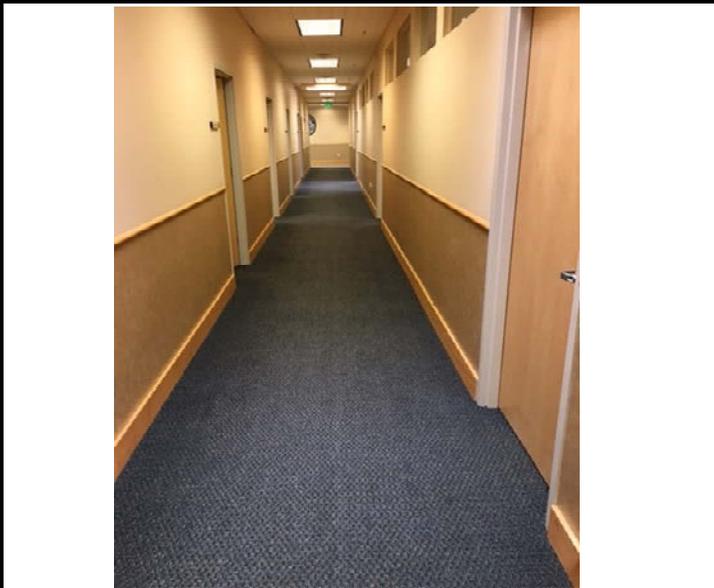
Priority: 13

Project Name: <u>Police & Court Carpet Replacement</u>		Submitted By: <u>Administration</u>		Version: _____	
Program(s): <u>Public Safety & Justice</u>	Sub-Program(s): <u>Facilities Maintenance</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent		
_____	_____	_____	_____		
_____	_____	_____	_____		
_____	_____	_____	_____		
_____	_____	_____	_____		
_____	_____	_____	0%		

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	54,000	54,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	-	-	-	-	54,000	54,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:
Replace the carpet in the Police/Court facility.

Cost allocation methodology for projects with more than one funding source:
The cost estimate is based on 9,000 sq. ft. at \$6/sq. ft.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:
N/A

Justification:

Why is this equipment or project needed?
For the proposed budget year, the facility's carpet will be approximately 15 years old. Commercial carpet replacement varies widely by building type and traffic. Typically, commercial carpet is replaced on a programmed cycle. Fifteen (15) years is considered the average replacement cycle for light traffic areas, and six (6) years is the average change interval for all commercial carpet. Municipal Court has a high volume of traffic. The Police Department operates 24/7, which increases the amount of traffic in the facility.

How does this project promote Program Goals?
Over time, carpet becomes unattractive due to dated patterns, fading, dirt and wear. Periodic carpet replacement is a normal part of building maintenance. Well-maintained City facilities is an expectation of the community, which would be met.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
New carpet would improve staff's and the public's perception and satisfaction of the building, Court and Police Department, and overall City government.

What is the return on investment or cost/benefit for this project?
New carpet will improve the aesthetics of the building, contribute to better indoor air quality, and provide a better impression to the community.

What alternatives to this project have been considered?
Continue with existing carpet indefinitely. Replace carpet in phases (high, medium & low traffic areas).

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority:

Project Name: City Hall Carpet Replacement

Submitted By: Administration

Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Administration & Support Services</u>	<u>Facilities Maintenance</u>	<u>Capital Projects Fund</u>	
			0%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	80,000	80,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	-	-	-	-	80,000	80,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Replace City Hall Carpet

Cost allocation methodology for projects with more than one funding source:

Estimate: based on 13,500 sq. ft. at \$6/sq. ft.

Project revenue or grants, if any, will support the project and the impacts to the operating budget:

Narrative ...

Justification:

Why is this equipment or project needed?

For the proposed budget year the facility is approximately 15 years old. Commercial carpet replacement varies widely by building type and traffic.

How does this project promote Program Goals?

Over time carpet becomes unattractive due to dated patterns, fading, dirt and wear. Periodic carpet replacement is a normal part of building

What impact will this project have on the Key Indicators for this Program or Sub-Program?

New carpet should improve staff and public perception of the building building condition.

What is the return on investment or cost/benefit for this project?

New carpet will improve the aesthetics of the building and may contribute to better indoor air quality.

What alternatives to this project have been considered?

Continue with existing carpet indefinitely. Replace carpet in phases (high, medium & low traffic areas).

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 3

Project Name: Concrete Replacement **Submitted By:** Public Works **Version:** 16 04 12

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Transportation Infrastructure Mainten	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	75,000	75,000	75,000	75,000	75,000	375,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	75,000	75,000	75,000	75,000	75,000	375,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

This project includes the removal and replacement of curb, gutter, walk, cross pans and ramps at intersection corners to provide safe pedestrian walks and repair street concrete that detrimentally impacts pavement life. Settlement, heave, cracks, spalled and ponding are typical distresses that staff evaluates to rank items for replacement.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Justification:

Why is this equipment or project needed?

Project will provide safe walks and reduce potential pavement failure caused by the infiltration of water into the pavement subgrade.

How does this project promote Program Goals?

Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

This project improves mobility of pedestrians and improves compliance with pavement OCI by decreasing drainage infiltration.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?

Use of special grouts is potentially less expensive however the longevity of the final product is questionable.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 1

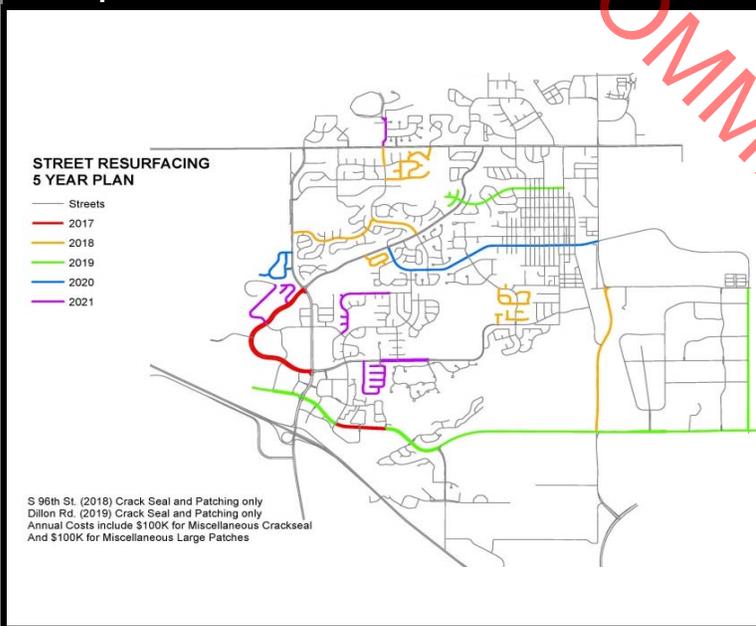
Project Name: Street Reconstruction **Submitted By:** Public Works **Version:** 16 04 12

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Transportation Infrastructure Maintene	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	2,200,000	2,000,000	1,850,000	1,950,000	2,000,000	10,000,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	2,200,000	2,000,000	1,850,000	1,950,000	2,000,000	10,000,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:
 The project includes replacement of curb, gutter, walk, as well as improving the surface condition of asphalt pavements by utilizing a variety of maintenance techniques. Streets that exhibit signs of minor surface failure are crack sealed, patched, leveled and resurfaced with an overlay or chipseal. Streets that exhibit severe signs of deterioration are reconstructed.

Cost allocation methodology for projects with more than one funding source:
 Project has only one funding source.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:
 No grants have been identified at this time that may be used to support the project.

Justification:

Why is this equipment or project needed?

This project is needed for maintenance of 200 lane miles of the city's pavement infrastructure.

How does this project promote Program Goals?

Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

This project supports compliance with the city's desired OCI level.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?

Pavement maintenance is essential. Appropriate maintenance methods are provided for each segment.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 1

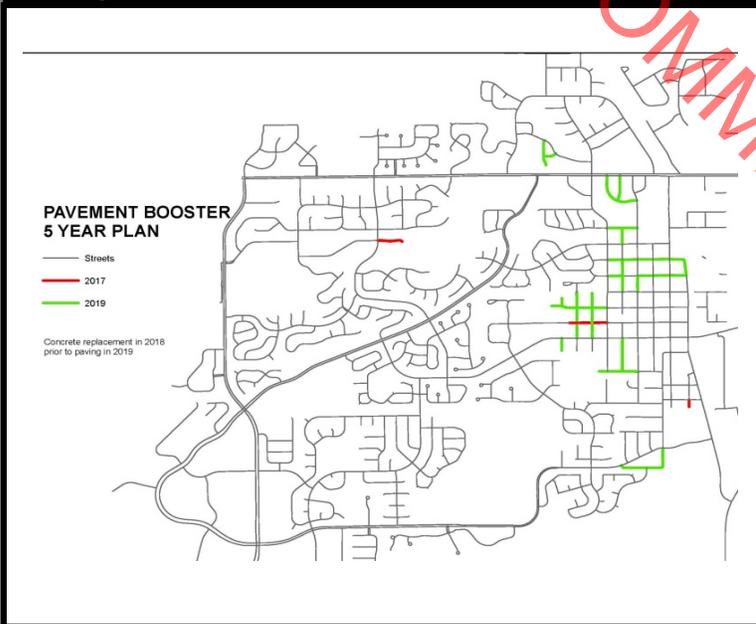
Project Name: Pavement Booster Program **Submitted By:** Public Works **Version:** 16 04 12

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Transportation Infrastructure Maintene	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	1,200,000	2,550,000	4,200,000	-	-	7,950,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	1,200,000	2,550,000	4,200,000	-	-	7,950,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

The project includes replacement of hazardous concrete as well as improving the surface condition of asphalt pavements by utilizing a variety of maintenance techniques on low OCI streets. Typical surface treatments include patching, leveling, chipseal, overlay and reconstruction.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Justification:

Why is this equipment or project needed?

Project will provide safe walks and reduce potential pavement failure caused by the infiltration of water into the pavement subgrade.

How does this project promote Program Goals?

Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

This project supports compliance with the city's desired OCI level.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?

Pavement maintenance is essential. Appropriate maintenance methods are provided for each segment.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 2

Project Name: BNSF Underpass **Submitted By:** Public Works **Version:** 16 04 12

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Storm Water	Storm Water Utility Fund	63%
Transportation	New Trails	Capital Projects Fund	37%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	50,000	-	-	-	-	50,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	900,000	-	-	900,000	-
Other	200,000	450,000	-	-	-	650,000	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	250,000	450,000	900,000	-	-	1,600,000	-
Grant(s) or Other Project Revenue	100,000	150,000	400,000	-	-	650,000	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	250

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Design is budgeted in 2016 at \$150K for the drainage improvements and ped underpass below the BNSF railroad west of Steel Ranch. The 2017-2019 budgets include \$1.4M for construction. This is a joint project with the City, Takoda Metro District, and UDFCD. Takoda contributed \$250K, \$100K of which, has been spent on prelim design in 2014.

Cost allocation methodology for projects with more than one funding source:

The funding breakdown for this project is as follows:

2016 - \$150K City
 2017- \$100K Urban Drainage, \$150K City
 2018-\$150K Urban Drainage, \$300K City
 2019-\$250K Urban Drainage, \$500K City, \$150K Takoda District

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

Staff will pursue grants from entities such as GOCO. The bridge is not expected to require significant maintenance over the next 20 years.

Justification:

Why is this equipment or project needed?

This underpass connects trails to the regional trail system and completes the upper reach of Bull Head Gulch per the outfall plan.

How does this project promote Program Goals?

The underpass will expand the pedestrian trail system while reducing the flood plane west of the railroad.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

This project improves accessibility and mobility for pedestrians and improves drainage.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?

The BNSF is requiring a bridge rather than a pedestrian/drainage box structure.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 3

Project Name: SH 42 Corridor Improvements **Submitted By:** Public Works **Version:** 16 04 12

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Planning & Engineering	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	40,000	-	600,000	-	640,000	2,400,000
Other Prof Services	-	-	-	-	-	-	-
Construction	300,000	1,500,000	400,000	-	3,000,000	5,200,000	12,200,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	300,000	1,540,000	400,000	600,000	3,000,000	5,840,000	14,600,000
Grant(s) or Other Project Revenue	-	768,750	220,000	-	1,500,000	2,488,750	6,100,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:

Description and Justification:	Description & Proposed Funding:
<p>1.SH 42 Underpass (Design and Const Mangement-2017, \$300K) (Const - 2018, \$1.5M, Potential County Contribution 50%,\$750K, City Contribution 50%, \$750K)</p> <p>2.Hecla Dr / SH 42 Traffic Signal (Design and Construction Management- 2018, \$40,000), (Construction - 2019, \$400,000) (Potential County Contribution: \$210,625, Developer Contribution: \$18,750 City Contribution: \$210,625)</p> <p>3.Pine St. to Short St. Geometric Improvements including traffic signal construction at Pine St. (Design and Construction Management - 2020, \$600K) (Construction - 2021, \$3M) (Potential County Contribution 50%, City Contribution 50%)</p> <p>4.Short St. to S. Boulder Rd. Geometric Improvements (Design and Construction Management- 2022+, \$800K) (Construction - 2022+, \$4.2M) (Potential County Contribution 50%, City Contribution 50%)</p> <p>5.S. Boulder Rd to Paschal Dr. Geometric Improvements (Design and Construction Management - 2022+, \$800K) (Construction - 2022+, \$4M)(Potential County Contribution 50%, City Contribution 50%)</p> <p>6. Lock St to Pine St. including Roundabout (Design and Construction Management- 2022+, \$800K) (Construction - 2022+, \$4M) (Potential County Contribution 50%, City Contribution 50%)</p>	<p>Equipment/Project Description: The requested funding is to design and construct segments of the 42 Gateway project. The projects will be a joint effort between the City, Boulder County, the Regional Transportation District and CDOT.</p> <p>Cost allocation methodology for projects with more than one funding source: See projects breakdown.</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: No grants have been identified at this time. However, the city will pursue grants. Traffic signal maintenance costs will cost approximately \$500 annually for each new signal.</p>

Justification:

Why is this equipment or project needed?

This project will accommodate 20 year traffic forecasts and resolve multi-modal deficiencies currently present along the corridor.

How does this project promote Program Goals?

The project will provide effective multi-modal transportation along SH 42.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

SH 42 projects will improve accessibility and mobility along the corridor.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?

A PEL was completed that also looked at a 5 lane roadway. The 5 lane alternative was more expensive and required ROW acquisition.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: _____

Project Name: Railroad Quiet Zones **Submitted By:** Public Works **Version:** 16 04 12

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Planning & Engineering</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	282,500	-	-	-	-	282,500	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	1,662,672	-	-	-	1,662,672	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	282,500	1,662,672	-	-	-	1,945,172	-
Grant(s) or Other Project Revenue	240,125	1,413,271	-	-	-	1,653,396	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

The requested funding is to establish a Railroad Quiet Zone from Baseline Road in Lafayette to Pine Street in Louisville. This includes improvements at 4 highway rail grade crossings including Baseline Rd. in Lafayette, South Boulder Road, Griffith St. and Pine St. in Louisville. This project is in coordination with Lafayette to include their quiet zone at Baseline in addition to the 3 quiet zones in Louisville.

Cost allocation methodology for projects with more than one funding source:

Total project costs of \$1,945,172, with 80% or \$1,556,138 in federal funds and 20% local match of \$389,034. Lafayette will pay 1/4 share of the local costs as applies to the 20% local match, and Louisville will pay 3/4 cost of the local match for DRCOG funding. Grant Revenue in 2017 of \$226,000, \$14,125 Lafayette match and \$42,375 Louisville Project revenue or grants, if any, will support the project and the impacts to the operating budget:

DRCOG funding is available for the 4 quiet zones in the amount of \$1,556,138. Grant funds and other revenues provided above include the DRCOG funding along with 1/4 of the 20% local match portion attributed to Lafayette.

Justification:

Why is this equipment or project needed?

Project will significantly reduce train noise within the City Limits which improves quality of life for residents.

How does this project promote Program Goals?

Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

This project will increase satisfaction levels of residents due to reduced train noise.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?

If the quiet zone is not created, train horn noise will remain.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 2

Project Name: Mill & Skidsteer Trailer **Submitted By:** Public Works **Version:** 3/28/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Transportation Infrastructure Mainten</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	9,000	-	-	-	-	9,000	-
Total Equip/Project Costs	9,000	-	-	-	-	9,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Trailer will be used to transport patching equipment to work areas around the city, will enable operations staff to mobilize equipment safely and efficiently.

Cost allocation methodology for projects with more than one funding source:

This equipment has only one funding source.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

No grants have been identified at this time that maybe used to support the project.

Justification:

Why is this equipment or project needed?

The equipment is needed for maintenance of cities pavement infrastructure.

How does this project promote Program Goals?

Maintaining the cities pavement infrastructure that is consistent with City Council's goal of addressing aging pavement infrastructure.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Narrative ...

What is the return on investment or cost/benefit for this project?

More efficient patching operations.

What alternatives to this project have been considered?

Driving equipment to and from job sites.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:			Priority: 6
Project Name: <u>Citywide Street Pedestrian Safety Enhancements</u>	Submitted By: <u>Public Works</u>	Version: <u>16 04 12</u>	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Planning & Engineering</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:							
Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	50,000	50,000	-	-	-	100,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	50,000	50,000	-	-	-	100,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:	Description & Proposed Funding:
	<p>Equipment/Project Description: The project includes the installation of safety improvements to address concerns such as speeding, crosswalk safety, and school zone safety. Staff will evaluate citizen concerns/complaints and create a prioritized list of improvements to 2016. Improvements could include signage, medians and traffic calming measures.</p> <p>Cost allocation methodology for projects with more than one funding source: Project has only one funding source.</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: No grants have been identified at this time that may be used to support the project.</p>

Justification:

Why is this equipment or project needed?
This project is needed to address safety concerns at pedestrian crossings.

How does this project promote Program Goals?
This project promotes the goal of creating a safe multi modal transportation system.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
This project should improve the safety level for pedestrians at key locations.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?
This project will look at various alternatives per location.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 4

Project Name: Downtown Clay/Concrete Paver **Submitted By:** Public Works **Version:** 16 04 12

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Transportation Infrastructure Maintene</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	110,000	125,000	130,000	60,000	-	425,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	110,000	125,000	130,000	60,000	-	425,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:
The project includes reset/replace settled/broken clay pavers or concrete pavers in Downtown. Pavers located on Main Street between South Street and Elm Street, on Pine Street between Lafarge Avenue and the BNSF tracks, on Spruce Street between Lafarge Avenue and Front Street and on Front Street between Pine Street and South Street.

Cost allocation methodology for projects with more than one funding source:
Project has only one funding source.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:
No grants have been identified at this time that may be used to support the project.

Justification:

Why is this equipment or project needed?

Project will improve pedestrian safety in the Downtown.

How does this project promote Program Goals?

This project improves public safety

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Project will improve safety of pedestrians using Downtown walk system by reducing potential trip hazards and associated liability.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?

Alternative - Remove clay and concrete pavers and install colored concrete which will change aesthetics of the Downtown street scape. Alternative

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:			Priority: 10
Project Name: <u>Traffic Signal Illuminated Street Signs</u>		Submitted By: <u>Public Works</u>	Version: <u>16 04 12</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Planning & Engineering</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:							
Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	55,000	55,000	55,000	55,000	55,000	275,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	55,000	55,000	55,000	55,000	55,000	275,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:	Description & Proposed Funding:
	<p>Equipment/Project Description: Illuminated street name signs are used as a measure to improve night road safety, appearance and convenience. McCaslin Blvd. currently has illuminated signs. This project would add illuminated signs to our other major arterials South Boulder Road and Dillon Rd.</p> <p>Cost allocation methodology for projects with more than one funding source: Project has only one funding source.</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: No grants have been identified at this time that may be used to support the project.</p>

Justification:

Why is this equipment or project needed?
This project will improve night time visibility of street signs at major intersections.

How does this project promote Program Goals?
This project meets the program goal of providing a safe, well maintained and effective transportation system.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
Sign visibility will improve driver satisfaction and potentially improve night time safety.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?
The standard street name signs could remain.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 5

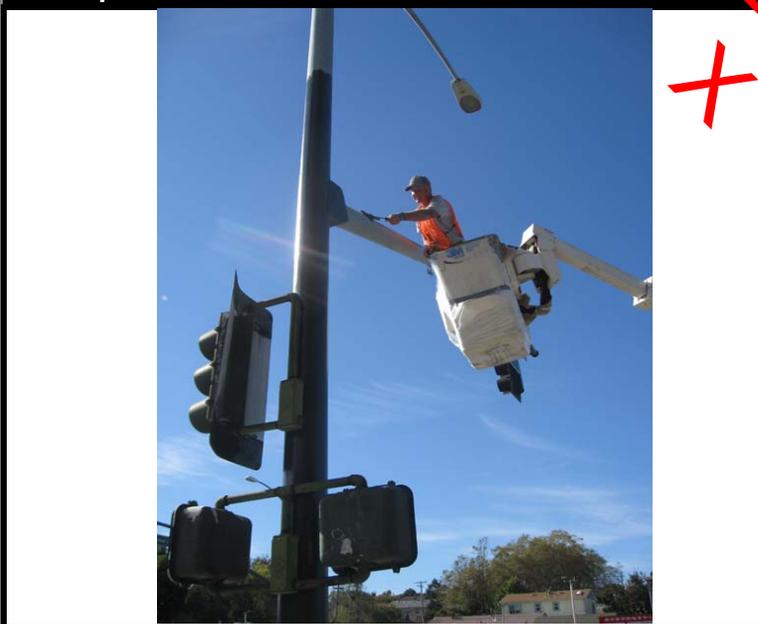
Project Name: Traffic Signal Painting **Submitted By:** Public Works **Version:** 16 04 12

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Transportation Infrastructure Maintene</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	55,000	55,000	55,000	55,000	55,000	275,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	55,000	55,000	55,000	55,000	55,000	275,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:
Cleaning and painting traffic signal poles and mast arms help prevent corrosion and improve appearance. This project would paint traffic signals along the McCaslin, South Boulder Road, and Dillon corridors.

Cost allocation methodology for projects with more than one funding source:
Project has only one funding source.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:
No grants have been identified at this time that may be used to support the project.

Justification:

Why is this equipment or project needed?

This project will improve night time visibility of street signs at major intersections.

How does this project promote Program Goals?

Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Signal painting will help maintain city assets and improve driver satisfaction due to the aesthetic value.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?

No alternatives have been considered.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 5

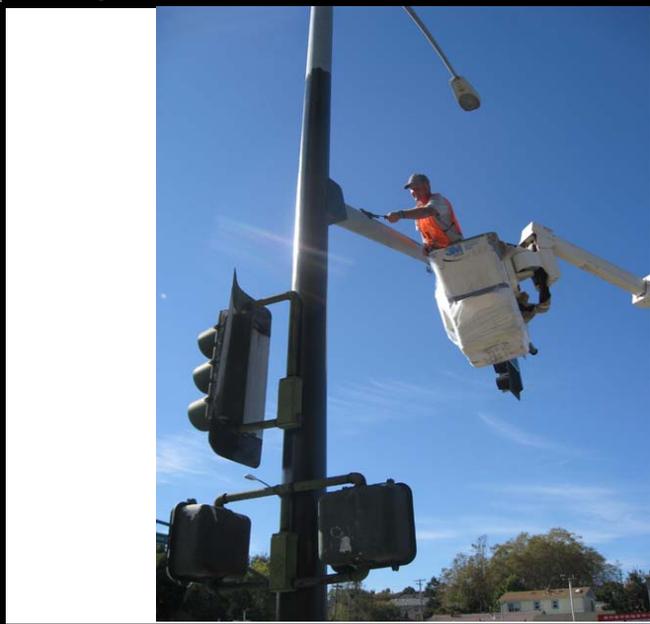
Project Name: Street Light Pole Painting **Submitted By:** Public Works **Version:** 16 04 12

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Transportation Infrastructure Maintene</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	90,000	90,000	90,000	90,000	90,000	450,000	450,000
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	90,000	90,000	90,000	90,000	90,000	450,000	450,000
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:
 Xcel Energy owns and maintains the street lights however the fund for electrical service does not include the cost of street light painting. Street light pole painting improves the life expectancy of the poles, combats rust deterioration and improves the aesthetics of the installation. There are approximately 500 - 200 watt steel standards and a mixture of 1200 - 100 watt fiberglass and steel street lights. Street

Cost allocation methodology for projects with more than one funding source:
 Project has only one funding source.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:
 No grants have been identified at this time that may be used to support the project.

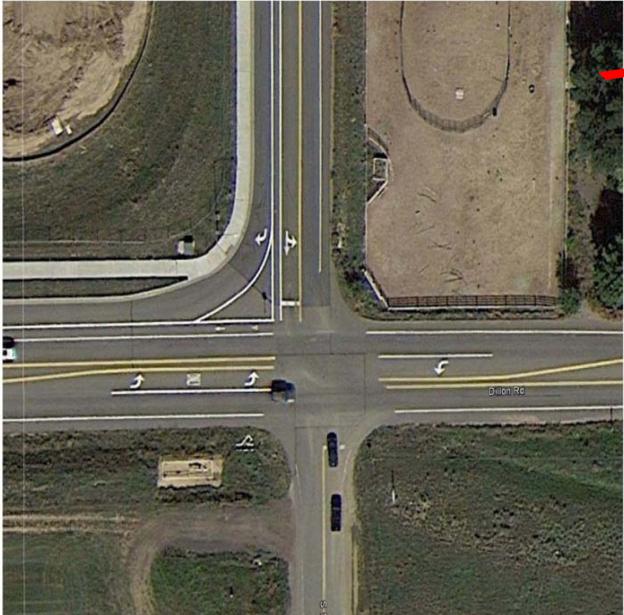
Justification:

- Why is this equipment or project needed?**
This project will improve the life span of the structure.
- How does this project promote Program Goals?**
Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.
- What impact will this project have on the Key Indicators for this Program or Sub-Program?**
Street light pole painting will help maintain the Xcel Energy asset and less expensive when compared to fixture replacement (replacement of the
- What is the return on investment or cost/benefit for this project?**
- What alternatives to this project have been considered?**
Do not paint the poles and replace when failure occurs.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:			Priority: 9
Project Name: <u>CTC Traffic Signal Improvements</u>	Submitted By: <u>Public Works</u>	Version: <u>16 04 12</u>	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Planning & Engineering</u>	<u>Capital Projects Fund</u>	
			0%

Estimated Cash Flow Schedule:							
Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	45,000	-	-	-	-	45,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	450,000	-	-	-	450,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	45,000	450,000	-	-	-	495,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:	Description & Proposed Funding:
	<p>Equipment/Project Description: Staff and the CTC board have reviewed potential signal locations at a new connector to 96th St. and the existing intersection at 104th and Dillon. The requested funding is to design and install a signal at the intersection of Dillon and 104th St. The CTC 96th connector may be a future project. This CIF does not include any traffic signals that only serve private developments within CTC.</p> <p>Cost allocation methodology for projects with more than one funding source: The cost of design and construction will be split 50/50 with CTC. Boulder County Open Space?</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: No grants have been identified at this time that may be used to support the project.</p>

Justification:

Why is this equipment or project needed?
Project will improve traffic operation into and out of CTC.

How does this project promote Program Goals?
The project promotes an effective and efficient transportation system.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
The project will increase access and mobility for CTC.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?
No other options have been considered.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 7

Project Name: Kaylix Ave Extension North **Submitted By:** Public Works **Version:** 16 04 12

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Planning & Engineering	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	50,000	-	-	-	50,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	300,000	-	-	300,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	-	50,000	300,000	-	-	350,000	-
Grant(s) or Other Project Revenue	-	30,477	-	-	-	30,477	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

The requested funding is to design and construct the extension of Kaylix Avenue from the Boulder County property north to Summit View Drive. Timing contingent upon Boulder County development and land acquisition.

Cost allocation methodology for projects with more than one funding source:

The developer contribution from the Lanterns is \$30,477.40.

Project revenue or grants, if any, will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project. Ongoing maintenance will include snow plowing and pavement maintenance.

Justification:

Why is this equipment or project needed?

Project allows the developments in Steel Ranch to bypass SH 42 and access SBR directly.

How does this project promote Program Goals?

The Kaylix Avenue Extension supports the city's goal of a safe and efficient multi modal transportation system.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Project will improve mobility through the Steel Ranch neighborhood.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?

No other alternatives have been considered.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 7

Project Name: Kaylix Ave Extension South **Submitted By:** Public Works **Version:** 16 04 12

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Planning & Engineering	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	50,000	-	-	-	50,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	400,000	-	-	400,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	-	50,000	400,000	-	-	450,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

The requested funding is to design and construct the extension of Kaylix Avenue from the Boulder County property south to South Boulder Road. Timing contingent upon Boulder County development and land acquisition.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project. Ongoing maintenance will include snow plowing and pavement maintenance.

Justification:

Why is this equipment or project needed?

Project allows the developments in Steel Ranch to bypass SH 42 and access SBR directly.

How does this project promote Program Goals?

The Kaylix Avenue Extension supports the city's goal of a safe and efficient multi modal transportation system.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Project will improve mobility through the Steel Ranch neighborhood.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?

No other options have been considered.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 8

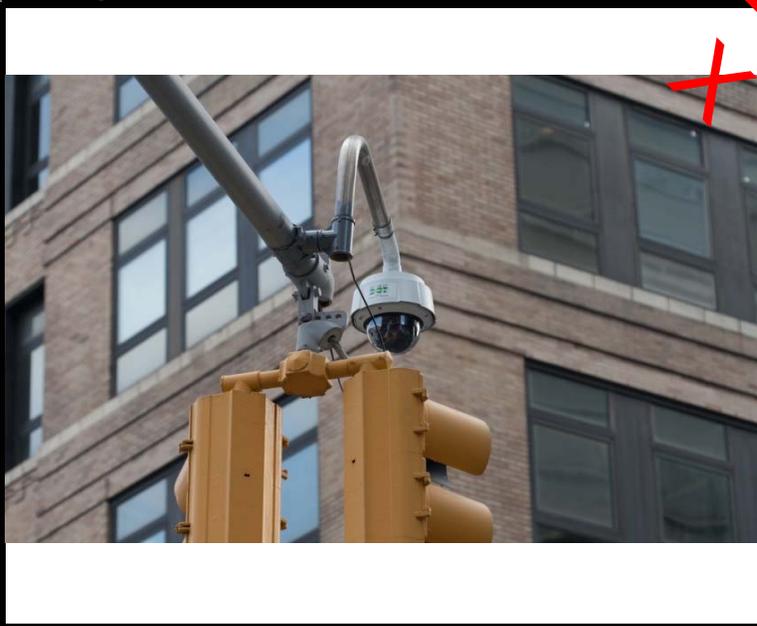
Project Name: Traffic Monitoring Cameras **Submitted By:** Public Works **Version:** 16 04 12

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Planning & Engineering</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	5,000	-	-	-	5,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	55,000	-	-	-	55,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	-	60,000	-	-	-	60,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

This project will install flow monitoring camera at six major intersections. Proposed locations include 96th/Dillon, SBR/McCaslin, SBR/SH 41, McCaslin/Dillon Dillon/88th and Campus/88th.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Justification:

Why is this equipment or project needed?

The project will allow Public Works and the Police Department to monitor accidents and traffic backups at major intersections.

How does this project promote Program Goals?

This project will allow Public Works and the Police Department to react faster to traffic issues.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

This project can improve safety and mobility by allowing staff to analyze traffic issues as they are happening.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?

No alternatives have been considered.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:			Priority: 3
Project Name: <u>Lee Street Drainage Improvements</u>	Submitted By: <u>Public Works</u>	Version: <u>04 12 16</u>	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Storm Water</u>	<u>Storm Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule:							
Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	8,000	8,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	80,000	80,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	-	-	-	-	88,000	88,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:	Description & Proposed Funding:
	<p>Equipment/Project Description: This project will install storm sewer in Lee Street near Miners Field. The storm water currently goes into Miners Field and discharges into an under size culvert under Highway 42. Costs include design and construction of a storm sewer from the low point in Lee Street south into the storm sewer in Spruce Street.</p> <p>Cost allocation methodology for projects with more than one funding source: Project has only one funding source (Storm Water Utility).</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: No grants have been identified at this time that may be used to support the project. Ongoing operational and maintenance will be completed by the operations division.</p>

Justification:

Why is this equipment or project needed?
This project will ensure drainage on Lee Street is installed before the replacement of the Street (Streets Program).

How does this project promote Program Goals?
Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
Project promotes effective conservation of resources and less maintenance of storm ditches through Miners Field.

What is the return on investment or cost/benefit for this project?

What alternatives to this project have been considered?
The master plan for the area included dual 30" storm across highway 42. The proposed Lee Street storm will be more cost effective.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 4

Project Name: Recreation Equipment Replacement **Submitted By:** Parks & Recreation **Version:** 4/15/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Recreation</u>	<u>Adult Activities</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	70,000	70,000	70,000	70,000	70,000	350,000	-
Total Equip/Project Costs	70,000	70,000	70,000	70,000	70,000	350,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

This budget will be used for the ongoing replacement of cardiovascular weight equipment and weight equipment throughout the recreation center. Keeping this equipment up to date is crucial to our facility operations and to keeping revenue streams strong.

Cost allocation methodology for projects with more than one funding source:

NA

Project revenue or grants, if any, will support the project and the impacts to the operating budget:

NA

Justification:

Why is this equipment or project needed?

The benefits of this project are to keep our equipment current while retaining our customers and allowing us to compete with other local fitness

How does this project promote Program Goals?

Provides a means for the public to be physically active as well as socially engaged.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Supports a revenue stream for the Center.

What is the return on investment or cost/benefit for this project?

This allows the Center to retain customers and compete with other local fitness centers.

What alternatives to this project have been considered?

Continue to pay of ongoing maintenance of equipment.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 23

Project Name: Circuit Weight Replacement **Submitted By:** Parks & Recreation **Version:** 4/15/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Recreation</u>	<u>Adult Activities</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	70,000	-	70,000	-
Total Equip/Project Costs	-	-	-	70,000	-	70,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

This would replace the current circuit weight equipment

Cost allocation methodology for projects with more than one funding source:

NA

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

NA

Justification:

Why is this equipment or project needed?

The current equipment was purchased in 2008. The technology and design of weight equipment is constantly changing and becoming better. This

How does this project promote Program Goals?

Provides youth and adults access to circuit weight equipment.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

This equipment is key to attracting guests to the center and contributes to our cost recovery.

What is the return on investment or cost/benefit for this project?

The lifespan for the equipment is approximately 8-10 years.

What alternatives to this project have been considered?

Keep the current equipment.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 38

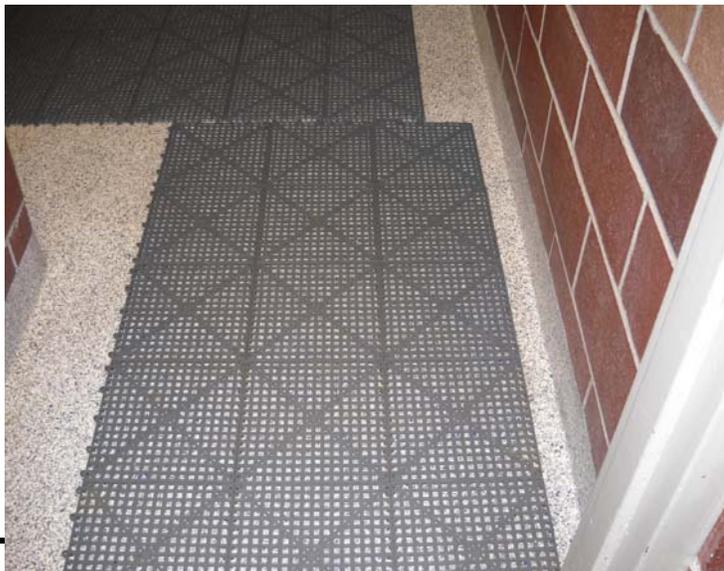
Project Name: Dri Dek **Submitted By:** Parks & Recreation **Version:** 4/15/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	10,000	-	10,000	-	20,000	-
Total Equip/Project Costs	-	10,000	-	10,000	-	20,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Replace the floor matting in the locker rooms at the Recreation/Senior Center.

Cost allocation methodology for projects with more than one funding source:

NA

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

NA

Justification:

Why is this equipment or project needed?

The matting needs to be replaced every other year to maintain a clean and safe environment for the guests of the recreation center. The locker room

How does this project promote Program Goals?

This provides a safe, clean and healthy locker room environment.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

A clean and safe locker room is one of the main reasons citizens come to Center and will help contribute to attracting and retaining guests as well as

What is the return on investment or cost/benefit for this project?

This matting needs to be replaced every other year.

What alternatives to this project have been considered?

If an expansion/remodel occurs the flooring will be replaced with a tile floor.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 6

Project Name: Recreation Center Copier Replacement **Submitted By:** Information Technology **Version:** 4/15/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Administration & Support Services</u>	<u>Information Technology</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	10,000	-	-	-	-	10,000	-
Total Equip/Project Costs	10,000	-	-	-	-	10,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	1,500	1,500	1,500	1,500	6,000	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Replacement for current end-of-life Color/BW Toshiba 5540C multifunction device (Printer//Copier/Fax)

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

N/A

Justification:

Why is this equipment or project needed?

The current Toshiba 5540C was purchased in 2011 and is end-of-life.

How does this project promote Program Goals?

Allows Recreation Center business office to perform basic administrative tasks.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Promotes efficiency and effectiveness of business/process workflows.

What is the return on investment or cost/benefit for this project?

More energy efficient and lower per page copying/printing costs.

What alternatives to this project have been considered?

N/A

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 3

Project Name: Recreation Center Rectrac Software upgrade **Submitted By:** Information Technology **Version:** 4/15/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Administration & Support Services</u>	<u>Information Technology</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	7,500	-	-	-	-	7,500	-
Capital Equipment	7,500	-	-	-	-	7,500	-
Total Equip/Project Costs	15,000	-	-	-	-	15,000	-
Grant(s) or Other Project Revenue	-	2,500	2,500	2,500	2,500	10,000	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:

<p>(Map or Photo)</p>	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Purchase of new server hardware and software to upgrade the Recreation Center's Rectrac software to the latest release.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: Rectrac Software allows for the Recreation Center to collect fees and process revenue.</p>
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Justification:

- Why is this equipment or project needed?**
To maintain Recreation Center operations.
- How does this project promote Program Goals?**
Allows Recreation Center business office to perform electronic administrative tasks.
- What impact will this project have on the Key Indicators for this Program or Sub-Program?**
Promotes efficiency and effectiveness of business/process workflows.
- What is the return on investment or cost/benefit for this project?**
Cost savings of maintaining membership electronically and enables revenue collection.
- What alternatives to this project have been considered?**
N/A

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 18

Project Name: Harper Lake Fence Replacement **Submitted By:** Parks & Recreation **Version:** 5/16/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	204,380	-	-	-	-	204,380	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	204,380	-	-	-	-	204,380	-
Grant(s) or Other Project Revenue	102,190	-	-	-	-	102,190	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:
The request for funding is for replacement of approximately 3,921 lineal feet of existing fence around Harper Lake in partnership with the Grove HOA on the south side of the lake and the Hilltop HOA on the north side of the Lake.

Cost allocation methodology for projects with more than one funding source:
Prepare an agreement with both HOA's which outlines an equal share of the cost to all entities and lists maintenance and replacement responsibilities going to the HOA's. The City's portion of the cost including contingency is shown. If fence replacement only occurs on the south side adjacent to the Grove HOA the City's share of the cost including contingency comes to \$47,772.

Grant opportunities can be explored

Justification: See attached page for further explanation

Why is this equipment or project needed?

The existing fence is owned by the City and is failing.

How does this project promote Program Goals?

The fencing also serves as a deterrent to encroachment and trespassing.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Identifying property boundary's helps to define maintenance responsibilities and maintenance practices.

What is the return on investment or cost/benefit for this project?

NA

What alternatives to this project have been considered?

The City could remove the fence; however, there is interest from the HOA's in keeping the fence.

Subject: Harper Lake Fence Replacement

The Harper Lake/Leon Wurl Wildlife Sanctuary fence borders residents and two homeowners associations. When the area was developed, the City paid for and constructed approximately 3,921 feet of California Chain Link Fence separating City property from the adjacent residential property owners.

The Grove HOA has requested that the City replace the fence and has agreed to pay 50% of the cost of replacement provided the City agrees to permit residents to have pedestrian gates in the fences so that they can have access to the open space. The Hilltop HOA has not approached the City regarding fence replacement.

There are a number of issues to work through, and as of this writing, City staff has asked the Open Space Advisory Board (OSAB) to consider and make a recommendation at the June 2016 meeting. Issues include:

- Is it appropriate for the City to permit individual property owners with direct access to open space and, in a defacto way, permitting social trails?
- What kind of precedence does this create for other residential property owners that border open space?
- After the fence and gates are installed, who will have maintenance and replacement responsibilities?
- Should there be a formal agreement reviewed and approved by City Council?
- Does the City approve and pay for the fence on a prorata basis with or without the gates?
- Do we need to address private gates in fences on other open space properties that also have access to open space?
- The lake or the open space does not need or require the fence and is simply removing the existing City-owned fence an acceptable alternative?
- What kind of precedence do we want to set or try to avoid?

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 40

Project Name: Pool Concrete Re-surface **Submitted By:** Parks & Recreation **Version:** 4/15/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	26,000	-	-	-	-	26,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	26,000	-	-	-	-	26,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

The pool deck requires periodic sealing and resurfacing to maintain a slip and water resistant surface.

Cost allocation methodology for projects with more than one funding source:

NA

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

NA

Justification:

Why is this equipment or project needed?

The pool deck requires periodic sealing and resurfacing to maintain a slip and water resistant surface. This is a public health and safety issue and

How does this project promote Program Goals?

Providing a clean and safe environment for citizens.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Allowing for access to a clean and safe pool and allows for programming and drop in usage.

What is the return on investment or cost/benefit for this project?

NA

What alternatives to this project have been considered?

NA

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 39

Project Name: Table Replacement **Submitted By:** Parks & Recreation **Version:** 4/15/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Recreation</u>	<u>Adult Activities</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	17,000	-	-	-	-	17,000	-
Total Equip/Project Costs	17,000	-	-	-	-	17,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: This would be to replace 26 rectangular tables used throughout the center and 12 conference room chairs.</p> <p>Cost allocation methodology for projects with more than one funding source: NA</p> <p>Project revenue or grants, if any, the will support the project and the impacts to the operating budget: NA</p>
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Justification:

Why is this equipment or project needed?
These tables are used on a daily basis to support all programs throughout the center as well as used by the City as a whole when needed. Because

How does this project promote Program Goals?
Allows the Recreation Division to continue to program for seniors, adults and youth and have equipment to support those programs.

What impact will this project have on the Key Indicators for this Program or Sub-Program?
Continuation of programs.

What is the return on investment or cost/benefit for this project?
Many programs cannot occur without tables available.

What alternatives to this project have been considered?
Replace at a later date.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 29

Project Name: Median Renovations **Submitted By:** Parks & Recreation **Version:** 4/15/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Streetscapes	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	12,500	12,500	12,500	12,500	50,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	125,000	125,000	125,000	125,000	500,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	-	137,500	137,500	137,500	137,500	550,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	750	750	750	2,250	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

The requested funding is for renovations to the medians around the City to re-establish consistency between medians and recognize efficiency improvements in irrigation. Renovations would also focus on redesign as necessary and improvements to landscape and hardscape components.

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, will support the project and the impacts to the operating budget:

N/A

Justification:

Why is this equipment or project needed?

Well maintained medians are highly visible and help the City with its branding efforts and also in building a strong identity.

How does this project promote Program Goals?

The proposed improvements will demonstrate that the City is committed to maintaining a high level of standards for rights-of-way areas.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Maintaining a consistent standard for the City's medians promotes a positive image and contributes to quality of life.

What is the return on investment or cost/benefit for this project?

Consistency in the City's medians promotes economic development.

What alternatives to this project have been considered?

Without funding, improvements will not occur and the lack of maintenance may reflect negatively on the City and Parks and Rec Dept.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 34

Project Name: Tennis Court Renovations **Submitted By:** Parks & Recreation **Version:** 4/15/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Youth Activities	Capital Projects Fund	25%
Recreation	Adult Activities	Capital Projects Fund	25%
Recreation	Senior Activities & Services	Capital Projects Fund	25%
Parks	Parks	Conservation Trust - Lottery Fund	25%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	28,000	-	14,000	-	42,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	200,000	-	100,000	-	300,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs		228,000		114,000		342,000	
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Remove and replace Centennial East Courts in 2018. Remove and replace Mission Green Tennis Court in 2020. PPLAB is generally in support of park improvements and renovations.

Cost allocation methodology for projects with more than one funding source:

Funding was allocated in similar fashion as in the 2015 CIP.

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

No additional revenue or grant opportunities to support. Projects will reduce operational maintenance needs.

Justification:

Why is this equipment or project needed?

Old courts. Fencing and asphalt material have become difficult to repair.

How does this project promote Program Goals?

Provides amenities that promote the physical and social well-being of residents and visitors.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

This project will support key indicators such as: maintaining facilities to established criteria.

What is the return on investment or cost/benefit for this project?

Benefit is pre-maintenance before safety issues arise.

What alternatives to this project have been considered?

Available option is to delay improvements which will lead to increased spending and possible exposure to safety issues.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 27

Project Name: Park Irrigation Upgrades **Submitted By:** Parks & Recreation **Version:** 4/15/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Parks</u>	<u>Parks</u>	<u>Capital Projects Fund</u>	95%
<u>Parks</u>	<u>Horticulture</u>	<u>Capital Projects Fund</u>	5%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	31,500	31,500	31,500	94,500	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	225,000	225,000	225,000	675,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	-	-	256,500	256,500	256,500	769,500	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Irrigation upgrades or system replacements are needed for parks such as: Cottonwood, Sundance Park, Cleo Mudrock Park, Centennial Park, etc. If funding supports, improvements in existing shrub bed layout/design could also occur. PPLAB is supportive of capital improvements in irrigation.

Cost allocation methodology for projects with more than one funding source:

One funding source recommended.

Project revenue or grants, if any, will support the project and the impacts to the operating budget:

The ongoing maintenance costs will decrease as well as water savings potential with increased efficiencies.

Justification:

Why is this equipment or project needed?

Irrigation systems have a life expectancy. As they age, maintenance costs increase. Newer systems are more efficient.

How does this project promote Program Goals?

This project promotes the goal of providing well-maintained parks and landscape areas.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

This project will support the key indicator of maintaining to established criteria.

What is the return on investment or cost/benefit for this project?

The benefits of this project are increased turf quality and more efficient irrigation system.

What alternatives to this project have been considered?

Continue to repair outdated systems.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 24

Project Name: Pool Table **Submitted By:** Parks & Recreation **Version:** 4/15/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Senior Activities & Services	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	6,000	-	6,000	-
Total Equip/Project Costs	-	-	-	6,000	-	6,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:

Replacement of one of the current pool tables that are located in the senior center lounge.

Cost allocation methodology for projects with more than one funding source:

NA

Project revenue or grants, if any, the will support the project and the impacts to the operating budget:

NA

Justification:

Why is this equipment or project needed?

Playing pool in the senior lounge is very popular every weekday. There is usually 8-12 gentlemen that play every afternoon as well as some couples

How does this project promote Program Goals?

Provides a social outlet for seniors.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Meets a goal of the Boulder County Age Well Master Plan.

What is the return on investment or cost/benefit for this project?

NA

What alternatives to this project have been considered?

Continue to refelt the existing table.

Five-Year Capital Improvement Program Request for Capital Equipment or Capital Project

Identification and Funding Source:

Priority: 36

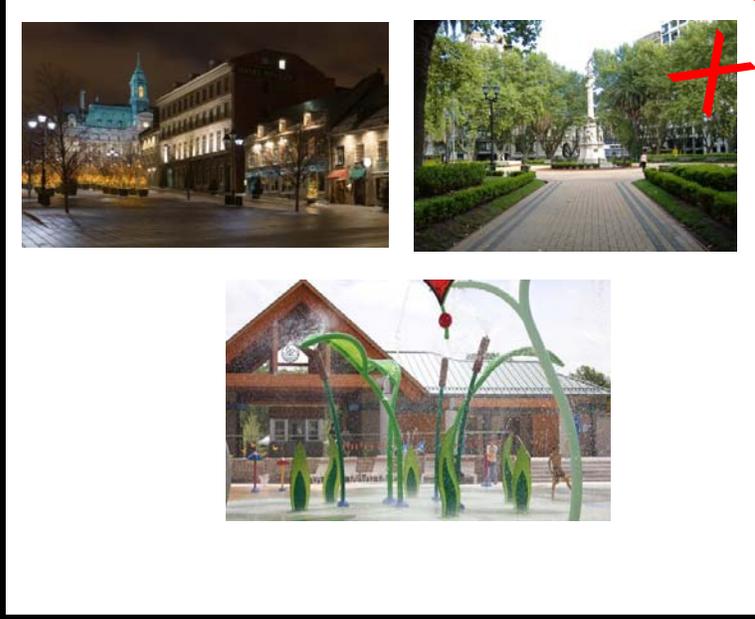
Project Name: City Hall / White House Plaza **Submitted By:** Parks & Recreation **Version:** 4/15/2016

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Parks</u>	<u>Parks</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule:

Equipment or Project Costs	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021	Five-Year Total	Beyond 5 Years
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	75,000	75,000	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	500,000	500,000	-
Other	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total Equip/Project Costs	-	-	-	-	575,000	575,000	-
Grant(s) or Other Project Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	1,250	1,250	-

Description and Justification:



Description & Proposed Funding:

Equipment/Project Description:
 The renovation includes the areas around City Hall, the White House and Asphalt areas between the two buildings. The intent is to create a meaningful and cohesive series of public spaces consisting of the following: Public plaza, public art locations, splash pad, site amenities, pedestrian circulation and landscaping.

Cost allocation methodology for projects with more than one funding source:
 N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
 GOCO and other grants may be available to help leverage funding

Justification:

Why is this equipment or project needed?

Improvements will strengthen and highlight the City's historic downtown and serve as the central landmark for the community.

How does this project promote Program Goals?

The project supports City Council's goals of providing a variety of healthy outdoor amenities for the community.

What impact will this project have on the Key Indicators for this Program or Sub-Program?

Continue accessing and addressing park and public space deficiencies.

What is the return on investment or cost/benefit for this project?

Providing a downtown location for community events to take place promotes economic development.

What alternatives to this project have been considered?

If not approved the need for a public plaza space in the downtown area per the City's Comp Plan will not be realized.

SUBJECT: BOARDS AND COMMISSIONS TERMS LIMITS AND ABSENCES

DATE: AUGUST 9, 2016

PRESENTED BY: MEREDYTH MUTH, CITY CLERK

SUMMARY:

BOARD MEMBER TERMS:

Currently there are no term limits for board or commission members. Members for all of the City's boards are initially appointed to a set term and may reapply to serve additional terms. It is at the discretion of the City Council whether or not to reappoint members. There is no requirement sitting members be reappointed and there are no term limits for members

Members may reapply to serve on a board for as many terms as they are willing. Reapplying members go through the same application process as new applicants, are reviewed against all applicants, and can be reappointed by the City Council. City Council may implement formal term limits if there is an interest in doing so.

BOARD MEMBER ABSENCES:

Most of the City's boards do not have a problem with significant absenteeism from meetings. However, on occasion, some boards have had an issue with one or two members who consistently miss meetings.

The City does not have an official way for a member to be excused from a meeting; however Resolution No. 16, Series 2009 does list "unexcused absence from more than 25 percent of regular meetings in any 12-month period" as one reason a member may be removed for cause.

The term "unexcused absence" in the Resolution is problematic in that there is no definition of "unexcused absence" and the City has not officially identified a way for a member to be "excused" from a meeting. Some boards do have an unofficial system for this. Generally if a board member tells the chair or the staff liaison that he/she will be absent in advance of the meeting it is considered "excused." Given that many board members travel extensively for work, this has been a good way for staff to know if they will have a quorum for meeting or if the meeting needs to be rescheduled. It is not however, official City policy.

REMOVING A MEMBER FROM A BOARD

Section 10-2(b) of the Home Rule Charter provides that during the term of office, a member of a board or commission may be removed only for cause. As defined by Resolution No. 16, Series 2009, cause shall include but not be limited to:

- A. Violation of city or state ethics laws;
- B. Conviction during the term of office of a felony or of any other crime involving moral turpitude;
- C. Unexcused absence from more than 25 percent of the regular meetings in any 12-month period;
- D. Neglect of duty or malfeasance in office;
- E. Knowing violation of any statute, ordinance, resolution, rule, policy or bylaw applicable to the board or commission;
- F. Knowing disclosure of confidential information, which is defined to mean information which is not available to the general public under applicable laws, ordinances and regulations, and which is obtained by reason of the board or commission member's position with the City;
- G. Failure to maintain the qualifications of a board or commission member for the board or commission on which the member serves;
- H. Behaving in a harassing, hostile, threatening or otherwise inappropriate manner, or unreasonably disrupting or interfering with the conduct of any meeting of a board or commission; or
- I. Other grounds constituting cause as established by law.

The procedure for removing a member of a City board or commission is as follows:

- A. Any person who believes that there is cause to remove a member of a City board or commission as provided in section 2 [items A-I] above shall present the evidence of such cause to the City Manager.
- B. The City Manager shall review the evidence presented and conduct additional investigations as the City Manager deems necessary. If the City Manager determines there is sufficient evidence supporting further action, the City Manager shall contact the board or commission member who is the subject of the allegation, outline the allegation against the member and provide the member with an opportunity to respond to the allegation. After considering all information received, the City Manager shall make a determination as to whether there may be grounds for removal or whether other action is warranted.
- C. If the City Manager determines there may be grounds for removal, the City Manager shall present a report to the City Council for its consideration and action. The member shall be provided a copy of the report and the time and place of the City Council's consideration of the matter, at which time the member may address the City Council regarding the report. Removal of a member shall require the affirmative vote of a majority of the entire City Council.

D. The City Manager may appoint a designee to perform the Manager's duties set forth in this Section.

A member may resign from a board or commission at any time by providing a resignation letter or email to the Mayor and staff liaison. A resignation is effective upon submission or such later date as stated in the resignation letter, without requirement for acceptance thereof.

Mid-year vacancies may be filled if there is an interested applicant or left vacant until the annual appointment process. The current procedure for mid-year vacancies is for the Mayor to interview an applicant by phone and, if agreeable, put the appointment on the consent agenda at a regular meeting. Mid-year appointments last until the end of the calendar year and appointees may apply for a full term during the annual appointment process.

During the reappointment process Councilmembers receive information for each board that includes how many years a member has served and how many absences each member had in the previous year. If Councilmembers would like additional information during the appointment process, please identify what that is so staff can provide it for the 2017 process.

FISCAL IMPACT:

None at this time.

RECOMMENDATION:

Discussion/Direction – If the Council would like to see any changes to the board and commission appointment process, please identify those now so staff can make the necessary changes in time for the 2017 process.

ATTACHMENTS:

1. List of Boards and Their Duties
2. Resolution No. 16, Series 2009

Boards and Commissions Descriptions & Job Duties

Board of Adjustment

A quasi-judicial board that hears and decides requests for variances from the City's zoning ordinances.

- Job Duties
 - Attends monthly meetings of the board
 - Hears and decides applications for variances from the Louisville Municipal Code
 - Hears and decides floodplain development permit requests for compatibility with the Louisville Municipal Code
 - Hears and decides requests to determine if a particular land use is allowed under the Louisville Municipal Code
 - Hears and decides appeals from administrative decisions of the Director of Planning and Building Safety
- Board Information
 - Seven (7) members, one is an alternate
 - Three-year terms
 - Staff liaison: Scott Robinson (ScottR@LouisvilleCO.gov, 303.335.4596)
 - Meets the third Wednesday of each month at City Hall, 749 Main Street, at 6:30 PM, only as needed

Building Code Board of Appeals

A quasi-judicial board that hears and decides appeals of orders, decisions, or determinations made by building officials relative to the application of the building code.

- Job Duties
 - Attends monthly meetings of the board
 - Reviews appeals to the Chief Building Officials determinations regarding building codes.
 - Reviews Building Codes and makes recommendations to the City Council for adoption
 - Reviews suggested changes to the Louisville Municipal Code and makes recommendations to the City Council for adoption
- Board Information
 - Six (6) members, one is an alternate
 - Members must be qualified by experience and training to understand matters pertaining to building construction
 - Three-year terms
 - Staff liaison: Ken Swanson (KenS@LouisvilleCO.gov, 303.335.4580)
 - Meets the third Thursday of each month at the City Hall, 749 Main Street, at 7:00 PM, only as needed

Cultural Council

Promotes arts and culture in Louisville. Programs cultural events, advocates for and supports artists, and advises City Council. By doing so the LCC engages our diverse social, cultural, and creative community.

- Job Duties
 - Attends monthly meetings of the board with additional subcommittee assignments as needed
 - Advises the City Council on arts and cultural related matters
 - Plans and executes various cultural events
 - Applies for grants and funding opportunities, as well as evaluates and awards grants to support the arts and other cultural activities

A working board with a time commitment of 7-12 hours per month
- Board Information
 - Ten (10) members
 - Three-year terms
 - Staff liaison: Suzanne Janssen (SuzanneJ@LouisvilleCO.gov, 303.335.4581)
 - Meets the third Thursday of each month at City Hall, 749 Main Street, at 6:30 PM

Golf Course Advisory Board

Advises the City Council on matters related to the Coal Creek Golf Course and its management.

- Job Duties
 - Attends monthly meetings of the board
 - Reviews and makes recommendations to the City Council regarding operations and capital improvements for the golf course
 - Makes recommendations regarding programs, activities and promotions regarding the golf course
 - Provides feedback to City Council and staff of what the community would like to see the City consider implementing at the golf course
 - Makes recommendations on ways Coal Creek might improve upon fiscal sustainability (revenues and expenses) while staying competitive within the golf course market
 - Periodically participates in the review of a master plan for the operation and maintenance of Coal Creek Golf Course as requested by City staff and City Council
- Board Information
 - Seven (7) members
 - Three-year terms
 - Staff liaison: Joe Stevens (JoeS@LouisvilleCO.gov, 303.335.4731)
 - Meets the third Monday of each month at the Library Meeting Room, 951 Spruce Street, at 6:30 PM

Historic Preservation Commission

A quasi-judicial board that makes recommendations to the City Council regarding historic landmarking of local properties and advises the City Council on preservation issues and spending of the Historic Preservation Fund.

- Job Duties
 - Attends monthly meetings of the board
 - Makes recommendations to City Council on landmarking of historic structures
 - Makes recommendations to City Council on the utilization of the Historic Preservation Fund
 - Advises City Council on incentives for historic preservation
 - Provides outreach and education on historic preservation issues
 - Makes decisions regarding alterations to and demolition of historic buildings
- Board Information
 - Seven (7) members (three must be preservation professionals, one must live in the Old Town Overlay District)
 - Three-year terms
 - Staff liaison: Lauren Trice (LaurenT@LouisvilleCO.gov, 303.335.4594)
 - Meets the third Monday of each month at City Hall, 749 Main Street, at 6:30 PM

Historical Commission

Advises the City Council on matters related to the Louisville Historical Museum and promotes public awareness of the history of Louisville with an emphasis on the coal mining era.

- Job Duties
 - Attends bi-monthly meetings of the board
 - Advises the City Council on matters relating to the development and use of the Louisville Historical Museum
 - Promotes public awareness of the history of Louisville and its surrounding community
 - Establishes criteria for the collection, preservation and display of historical artifacts, documents and structures by the Museum
 - Works with Museum staff on such issues as deciding which items to accept into the Museum's permanent collection and establishing the Museum mission statement and Master Plan
 - Works with directors of the Louisville History Foundation, a private fundraising organization, on issues of common interest
 - Serves as a sounding board for City departments and local organizations on matters relating to local history
- Board Information
 - Ten (10) members
 - Four-year terms
 - Staff liaison: Bridget Bacon (BridgetB@LouisvilleCO.gov, 303.665.9048)
 - Meets the first Wednesday of odd-numbered months at the Library Meeting Room, 951 Spruce Street, at 6:30 PM

Library Board of Trustees

The Louisville Public Library's mission is to inform, involve, and inspire the communities we serve. Advises the City Council on matters related to the library and library policy.

- Job Duties
 - Attends monthly meetings of the board
 - Serves as advisors in the review and development of policies for the Louisville Public Library
 - Develops, reviews, and updates the Library's Strategic Plan
 - Liaises with City Council on matters relating to the Library
 - Promotes use of the Library within the community
 - Develops and performs outreach activities (Little Libraries, Back-to-School nights, connecting with nonusers, etc.)
 - Collaborates as needed with the Louisville Library Foundation (promoting 'On The Same Page, Library Makerspace, etc.)
 - Has a Louisville Public Library card!
- Board Information
 - Seven (7) members, one representative appointed by Superior Board of Trustees
 - Five-year terms
 - Staff liaison: Beth Barrett (BethB@LouisvilleCO.gov, 303.335.4800)
 - Meets the second Thursday of odd-numbered months at the Library Meeting Room, 951 Spruce Street, at 6:30 PM

Local Licensing Authority

A quasi-judicial board that reviews applications for liquor licenses and retail and medical marijuana licenses and reviews alleged violations of local liquor and marijuana codes.

- Job Duties
 - Attends monthly meetings of the board
 - Reviews liquor and marijuana applications as well as other changes to licenses
 - Reviews Police Department reports for possible violations
 - Participates in hearings to determine if licensees should be sanctioned
- Board Information
 - Six (6) members, one is an alternate
 - Four-year terms
 - Staff liaison: Carol Hanson (CarolH@LouisvilleCO.gov, 303.335.4574)
 - Meets the fourth Monday of each month at City Hall, 749 Main Street, at 7:00 PM

Open Space Advisory Board

Advises City Council on the conservation, restoration, management, and acquisition of Open Space properties.

- Job Duties:
 - Attends monthly meetings of the board
 - Reviews and updates an inventory of City Open Space. This shall include existing Open Space as well as other undeveloped lands owned by the City that may be eligible for Open Space designation in the future
 - Provides recommendations for natural resource management, environmental education, and trails
 - Reviews and recommends revisions to the Open Space Master Plan as necessary
 - Provides comments to City Council and/or the Planning Commission on development proposals affecting Open Space and trails
 - Periodically reviews and make recommendations on Capital Improvement priorities
- Board Information
 - Eight (8) members
 - Three-year terms
 - Staff liaison: Ember Brignull (EmberB@LouisvilleCO.gov, 303.335.4729)
 - Meets the second Wednesday of each month at the Library Meeting Room, 951 Spruce Street, at 7:00 PM

Parks & Public Landscape Advisory Board

Advises the City Council City Council on matters of interest related to parks and public landscaping within the City of Louisville.

- Job Duties
 - Attends monthly meetings of the board
 - Provides recommendations for parks, programs, and facilities;
 - Reviews plans for parks and public landscapes maintenance, development, and redevelopment;
 - Makes recommendations on the capital and operating budget as it relates to parks and public landscape maintenance;
 - Advises the City on best practices related to parks and landscaping;
 - Promotes and educates the public regarding healthy horticultural and forestry practices in public and private landscapes;
 - Gives comments on city landscape master plans, landscape ordinances and other appropriate landscape documents;
 - Hears appeals of decisions of the city forester concerning licensing of arborists and removal of trees;
 - Maintain a list of small, medium, and large trees, bushes and shrubs to be planted as street trees or park trees and advises the City on the adoption of regulations for the care and planting of trees.
- Board Information
 - Seven (7) members
 - Three-year terms
 - Staff liaison: Dean Johnson (DeanJ@LouisvilleCO.gov, 303.335.4774)
 - Meets the first Thursday of each month at the City Services Center, 739 104th Street, at 7:00 PM

Planning Commission

A quasi-judicial board that evaluates land use proposals against municipal zoning regulations and makes recommendations to the City Council.

- Job Duties
 - Attends monthly meetings
 - Reviews land use applications, development applications, and annexation requests against zoning regulations
 - Suggests Municipal Code amendments to the City Council
 - Advises the City Council on long-range planning and items such as design standards and small area plans.
- Board Information
 - Seven (7) members
 - Two 2-year terms, two 4-year terms, three 6-year terms
 - Staff liaison: Troy Russ (TroyR@LouisvilleCO.gov, 303.335.4590)
 - Meets the second Thursday of each month at City Hall, 749 Main Street, at 6:30 PM

Revitalization Commission

Responsible for carrying out the Highway 42 Area Urban Renewal Plan adopted in 2006.

- Job Duties
 - Reviews and considers assistance for projects that address blight conditions within the Urban Renewal Area
 - Works to stimulate growth and reinvestment in the Urban Renewal Area and surrounding blocks and to reduce, eliminate and prevent the spread of blight in the Urban Renewal Area
- Board Information
 - Seven (7) members (one must live in urban renewal area, one from City Council)
 - Five-year terms
 - Staff liaison: Aaron DeJong (AaronD@LouisvilleCO.gov, 303.335.4531)
 - Meets the second Monday of each month at the Library Meeting Room, 951 Spruce Street, at 7:30 A

Sustainability Advisory Board

Promotes sustainability through energy efficiency, resource conservation, and localization to better the environment, social well-being, and economic vitality of the City. Advises City Council on approaches to conservation and sustainability.

- Job Duties
 - Attends monthly meetings
 - Advises the City Council and staff on sustainability programs
 - Establishes targets and indicators with baseline values to measure progress towards sustainability targets
 - Identifies roles, responsibilities and resources needed to implement sustainability programs
- Board Information
 - Seven (7) members
 - Four-year terms
 - Staff liaison: Dave Szabados (DaveS@LouisvilleCO.gov, 303.335.4601)
 - Meets the third Wednesday of each month at City Hall, 749 Main Street, at 6:30 PM

Youth Advisory Board

Advises City Council on issues affecting the youth of Louisville

- Job Duties
 - Attends monthly meetings October – May
 - Participates in the board selected monthly volunteer event, October – May
 - Makes recommendations to the City Council regarding issues related to Louisville youth.
- Board Information
 - Thirteen (13) members
 - Two-year terms
 - Staff liaison: Mandy Perera (MandyP@LouisvilleCO.gov, 303.335.4902)
 - Meets the first Thursday of each month during the school year at the Library Meeting Room, 951 Spruce Street, at 6:30 PM

City Council Committees

- **Business Retention & Development Committee**

Three (3) City Council members

One (1) appointee from each of the following:

- Planning Commission
- Revitalization Commission
- Chamber of Commerce
- Downtown Business Association
- Colorado Tech Center

Meets the first Monday of each month at the Library Meeting Room, 951 Spruce Street, at 8:00 AM

- **Finance Committee**

Three (3) City Council members

Meets the third Monday of each month at City Hall, 749 Main Street, at 7:30 AM

- **Water Committee**

Three (3) City Council members

Meets as needed

- **Legal Review Committee**

Three (3) City Council members

Meets as quarterly



**RESOLUTION NO. 16,
SERIES 2009**

**A RESOLUTION DEFINING CAUSE FOR PURPOSES OF SECTION 10-2(B) OF THE
LOUISVILLE HOME RULE CHARTER**

WHEREAS, Section 10-2(b) of the Louisville Home Rule Charter provides that during the term of office, a member of a board or commission established by or pursuant to Section 10-1 of the Charter shall be removed only for cause as defined by resolution; and

WHEREAS, said Section 10-2(b) was adopted after the establishment of a number of City boards and commissions; and

WHEREAS, while a number of ordinances, resolutions and/or bylaws of City boards and commissions set forth various reasons for which a member may be removed from office, City Council finds that it is necessary and appropriate to adopt a resolution defining cause for removal of board or commission members, as contemplated by Section 10-2(b) of the Charter;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
LOUISVILLE, COLORADO THAT:**

1. The City Council appreciates greatly the contributions made by City residents who volunteer their time to serve on the City's various boards and commissions. In order to help encourage citizens to volunteer and to promote an environment in which participation is productive and rewarding, the Council expects all board and commission members to work in a cooperative, constructive and civil manner.

2. To help maintain this environment, pursuant to Sections 10-2(a) and (b) of the Louisville Home Rule Charter, the City Council hereby establishes that, during the term of office, a member of a board or commission established by or pursuant to Section 10-1 of the Charter shall be removed only for cause. Cause shall include but not be limited to:
 - A. Violation of city or state ethics laws;
 - B. Conviction during the term of office of a felony or of any other crime involving moral turpitude;
 - C. Unexcused absence from more than 25 percent of the regular meetings in any 12-month period;
 - D. Neglect of duty or malfeasance in office;
 - E. Knowing violation of any statute, ordinance, resolution, rule, policy or bylaw applicable to the board or commission;
 - F. Knowing disclosure of confidential information, which is defined to mean information

which is not available to the general public under applicable laws, ordinances and regulations, and which is obtained by reason of the board or commission member's position with the City;

- G. Failure to maintain the qualifications of a board or commission member for the board or commission on which the member serves;
 - H. Behaving in a harassing, hostile, threatening or otherwise inappropriate manner, or unreasonably disrupting or interfering with the conduct of any meeting of a board or commission; or
 - I. Other grounds constituting cause as established by law.
3. The procedure for removal of a member of a City board or commission established by or pursuant to Section 10-1 of the Charter shall be as follows:
- A. Any person who believes that there is cause to remove a member of a City board or commission as provided in section 2 above shall present the evidence of such cause to the City Manager.
 - B. The City Manager shall review the evidence presented and conduct additional investigations as the City Manager deems necessary. If the City Manager determines there is sufficient evidence supporting further action, the City Manager shall contact the board or commission member who is the subject of the allegation, outline the allegation against the member and provide the member with an opportunity to respond to the allegation. After considering all information received, the City Manager shall make a determination as to whether there may be grounds for removal or whether other action is warranted.
 - C. If the City Manager determines there may be grounds for removal, the City Manager shall present a report to the City Council for its consideration and action. The member shall be provided a copy of the report and the time and place of the City Council's consideration of the matter, at which time the member may address the City Council regarding the report. Removal of a member shall require the affirmative vote of a majority of the entire City Council.
 - D. The City Manager may appoint a designee to perform the Manager's duties set forth in this Section.
4. A member may resign from a board or commission at any time by providing a written resignation letter to the Mayor or City Manager. A resignation is effective upon submission or such later date as stated in the resignation letter, without requirement for acceptance thereof.
5. In the event of any direct conflict between this resolution and any resolution, rule or bylaw heretofore adopted, the provisions of this resolution shall control.

PASSED AND ADOPTED this 5th day of May, 2009.



Nancy Varra
Nancy Varra, City Clerk

Charles L. Sisk
Charles L. Sisk, Mayor