



Pre-Filing Conference Application (Optional)

Date: _____

Applicant Name: _____

Telephone: _____ Email: _____

Relationship to Owner: _____

Property Address: _____, Louisville, CO 80027

Property Legal Description: (Lot Number, Block Number and Subdivision Name)

Owner Information (if different than applicant):

Name: _____

Address: _____

Telephone: _____ Email: _____

The purpose of a **Pre-Filing Conference** is to allow the owner and/or applicant an opportunity to discuss with the Historic Preservation Commission (Commission) any historic significance of a site or building prior to commencing with a project. In particular, the Commission may give input on what the Commission determines to be the historic elements or features and significant facades of a site.

Any owner/applicant of a building which is over fifty (50) years and who intends to pursue any building or development activity that may require a building or demolition permit may request a pre-filing conference with the Commission to discuss the historic nature, status and features of the property. Such conference shall occur at a regular meeting of the Commission and is intended to provide an opportunity for information exchange and dialogue between the Commission and the owner/applicant concerning the historic nature, status and features of the property and the City's program, goals and objectives relating to historic preservation. Public comment shall be allowed as part of such conference. No action shall be taken by the Commission as part of this conference, nor shall the Commission, owner/applicant or any interested party be bound by any discussion or comments during the conference. The conference shall not be a part of or in lieu of any required demolition review.