



City Council Finance Committee Meeting Agenda

**Monday, September 14, 2015
City Hall – City Manager’s Office
749 Main Street
7:30 a.m.**

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of the Minutes from the August 17, 2015 Meeting (page 2)
- V. Public Comments on Items Not on the Agenda
- VI. Update of Fiscal Impact Model (page 7)
- VII. Update on Preliminary 2015 Assessed Valuation (page 29)
- VIII. Engagement Letter with Eide Bailly, LLC for Internal Control and Revenue Collection Process Review Services (page 30)
- IX. Purchasing Policy Discussion (page 35)
- X. Update on Golf Course Enterprise Fund (page 110)
- XI. Sales Tax Report for the Month Ended July 31, 2015 (page 113)
- XII. Financial Statements for the Month Ended August 31, 2015 (page 120)
- XIII. Capital Projects Review – Current Budget-to-Actual Variances (page 131)
- XIV. List of Bills Scheduled for Council Approval on September 15, 2015 (page 136)
- XV. Discussion Items for Next Meeting (Tentatively Scheduled for October 19, 2015)
- XVI. Adjourn

E-Mail Distribution List:

Robert Muckle	Malcolm Fleming
Jay Keany	Heather Balsler
Ashley Stolzmann	Kevin Watson
Hank Dalton	Penney Bolte
Susan Loo	Graham Clark
Jeff Lipton	Meredyth Muth
Christopher Leh	Rita Glova
	Dawn Burgess

City of Louisville, Colorado

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**City Council
Finance Committee
Meeting Minutes
Monday, August 17, 2015
City Hall, City Manager's Office
749 Main Street**

CALL TO ORDER

The meeting was called to order at 7:36 a.m.

ROLL CALL

The following were present:

City Council: Council Member Keany, and Council Member Stolzmann

Staff/Others Present: Malcolm Fleming, City Manager, Kevin Watson, Finance Director, Graham Clark, Senior Accountant, Penney Bolte, Tax Manager, Joe Stevens, Director of Parks and Recreation, and David Baril, Head Golf Professional

Absent: Mayor Muckle

APPROVAL OF THE AGENDA

The Committee approved the agenda as presented.

APPROVAL OF THE MINUTES FROM THE JULY 20, 2015 MEETING

The Committee approved the minutes from the July 20, 2015 meeting as presented.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

SUSPENSION OF RETAILER HELD HARMLESS SECTION OF THE LMC

Tax Manager, Penney Bolte reviewed for the Finance Committee a draft Council Communication and Resolution for the two-year extension of the hold-harmless suspension provision contained in the Louisville Municipal Code.

Manager Bolte stated that the provision pertains to the collection and remittance of sales tax, and the use by out-of-state retailers of the State of Colorado certified address database providers' data. The City has determined these databases have errors, specifically along the south McCaslin Blvd. and Dillon Road areas, resulting in Louisville sales taxes being remitted in error to the State of Colorado as Town of Superior revenue.

The communication and related documents can be located in the packet of the August 17, 2015 Finance Committee Meeting.

UPDATE ON GOLF COURSE ENTERPRISE FUND

Finance Director, Kevin Watson, Director of Parks and Recreation, Joe Stevens, and Head Golf Pro, David Baril, presented to the Finance Committee an update on the revenue, expenses, and trends for the golf course since its reopening in July 2015.

Finance Committee Member Stolzmann asked whether or not the golf course projections are on track for the year, and what data metrics are being used to measure the current usage and revenues, and to establish future goals. Director Stevens stated that, while the golf course is currently performing below the revenue forecasts, the golf courses expenses have also been lower than anticipated.

Director Stevens and Head Pro Baril both discussed with the Finance Committee that there have been many positive indicators and that they are very happy with the number of rounds being played and the driving range usage. Head Pro Baril stated that they have started sending emails with promotional offers, that he is looking for opportunities to build in additional rounds, and that he anticipates improved Pro Shop sales as they refine their merchandise base.

Director Stevens stated that they will need to work to develop per round fees for the long term, and discussed that the fixed pricing for the Peak and Summit passes has somewhat skewed the anticipated fees projected. Both Director Stevens and Pro Baril, stated that much work is still needed to market the golf course effectively, but that their main focus has been to ensure the condition of the course and to ramp up and train staff.

Finance Committee Member Stolzmann requested that Director Stevens and Head Golf Pro Baril develop trending reports using golf industry standards to present to the Finance Committee and City Council periodically. Member Stolzmann also asked if the revenue produced from the golf course POS system is being audited and tied to the G/L. Director Watson stated that this is not being done at present, but that the City's auditors, Eide Bailey, have been requested to present a proposal to review the revenue systems, reporting and practices of the Golf Course, the Recreation Center and the Library. This proposal will be presented as a separate engagement with the City.

Finance Committee Member Keany noted that the golf course should use a variety of social media, and stated that the Coal Creek Golf Course Facebook page had not been updated since July 28, 2015.

The communication can be located in the packet of the August 17, 2015 Finance Committee Meeting.

SALES TAX REPORTS FOR THE MONTH ENDED JUNE 30, 2015

Tax Manager Bolte presented the monthly and quarterly sales tax reports for the period ended June 30, 2015.

The reports and the corresponding narrative can be located in the packet of the August 17, 2015 Finance Committee Meeting.

FINANCIAL STATEMENTS FOR THE PERIOD ENDING JULY 31, 2015

Graham Clark, Senior Accountant presented to the Committee the financial statements for the months ending July 31, 2015.

Senior Accountant Clark highlighted for the Committee Members the lower than expected revenues for Water Utility Fund and for Tap Fees but stated that the variances to last year have decreased slightly. Also noted, was an increase in revenue in the Wastewater Utility Fund which can be directly related to the first month of the increased wastewater fees.

Finance Committee Member Keany asked if the expenditures noted in the General Fund for City Attorney, are solely expenses incurred with City Attorney, Sam Light's office, or whether other attorney expenses are included in the line item. Finance Director Watson stated that approximately 98% of the expenses were solely for services provided by the City Attorney. City Manager Fleming stated that there has been a City-wide increase in legal matters requiring the City Attorney's assistance.

Finance Committee Member Stolzmann asked when the City's property tax valuation would be received from Boulder County. Finance Director Watson stated the information should be provided by the end of August, and where possible, will be included in the upcoming budget discussions scheduled for September and October.

The reports and the corresponding narrative can be located in the packet of the August 17, 2015 Finance Committee Meeting.

CASH & INVESTMENTS AT JULY 31, 2015

The Finance Director presented to the Finance Committee a review of the City's current assets and stated that the investments in the Investment Pools sector would be increasing to cover expenses for the City Services building and other City projects.

The reports and the corresponding narrative can be located in the packet of the August 17, 2015 Finance Committee Meeting.

REVENUE PROJECTION DASHBOARD

Finance Director, Kevin Watson presented the latest dashboard to the Finance Committee. Director Watson stated that the revenue projections for Consumer Use Tax and Water User Fees have been reduced, and that small increases have been made to the projections for Auto Use Tax and Lodging tax.

City Manager Fleming asked the Finance Committee for clarification on the disposition of funds scheduled to be received by the City for the sale of the Lucky Pie property. The Finance Committee stated that the full Council had previously stated in a Council Meeting, that the sales proceeds should be placed in the General Fund.

The reports and the corresponding narrative can be located in the packet of the August 17, 2015 Finance Committee Meeting.

LIST OF BILLS SCHEDULED FOR COUNCIL APPROVAL ON AUGUST 18, 2015

The Finance Director provided the Finance Committee with a list of bills scheduled for Council approval at the August 18, 2015 regular Council meeting.

The list of bills can be located in the packet of the August 17, 2015 Finance Committee Meeting.

DISCUSSION ITEMS FOR THE NEXT MEETING & MEETING SCHEDULE

The next regular Finance Committee Meeting is scheduled for **Monday, September 14, 2015 at 7:30 a.m.** Discussion items currently scheduled for a future meeting are:

- Financial Statements for the Period Ended August 31, 2015.
- Sales Tax Reports for the Period Ended July 31, 2015.
- Cash & Investment Report as of August 31, 2015.
- List of Bills

ADJOURN

The meeting was adjourned at 9:00 a.m.

SUBJECT: CITY-WIDE MARGINAL COST FISCAL MODEL UPDATE

DATE: SEPTEMBER 14, 2015

PRESENTED BY: SCOTT ROBINSON, AICP, PLANNING AND BUILDING SAFETY DEPARTMENT

SUMMARY:

The City contracted TischlerBise, Inc. to create a new marginal cost fiscal impact model to replace the City's current average cost model. The fiscal model is used to estimate the fiscal impacts of proposed development. The fiscal model takes proposed development by land use type (retail, office, residential, etc.) and other inputs and computes projected tax and other revenues and projected operational and capital expenditures.

The proposed fiscal model will be used by City staff in three areas:

1. Estimating City-wide fiscal impacts associated with various land use scenarios developed as part of any Comprehensive Plan Update, or Small Area Planning process;
2. Evaluating the municipal fiscal impacts anticipated with various proposed individual land development applications;
3. Clarifying the City's levels of service during City Council goal setting, budgeting, and long-range staffing analysis.

The consultant has agreed to create two models, one marginal cost model for City-wide planning and budgeting, and one average cost hybrid model for evaluating individual development proposals. The two models use the same assumptions of capacity and levels of service. The City-wide model was presented at the June 29 Finance Committee meeting, during which Committee members asked to verify the inventory of City facilities. Staff is currently updating the counts of parks, recreation, and trails facilities, and the model will be updated accordingly soon.

The Committee also asked staff to test out the model with the development scenarios from the South Boulder Road Small Area Plan. Attached are inputs and outputs for the one, two, and three-story alternatives, as well as a "likely buildout" estimate from staff. The three-story alternative is equivalent to the full buildout under the current zoning. Staff has noticed a couple errors with costs being allocated to areas with no development and revenue being allocated to the Urban Renewal Authority for development outside the URA and we are working with TischlerBise to correct them.

Staff requests any additional questions or comments from the Committee that need to be addressed before the model is presented to the full Council for adoption.

SUBJECT: FISCAL MODEL UPDATE

DATE: SEPTEMBER 14, 2015

PAGE 2 OF 2

ATTACHMENT(S):

1. Model inputs and outputs

South Boulder Road 1-story alternative

SCENARIO 1: URBAN	
Taxable Sales Captured in City:	40%
In URA?:	Yes

RESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile			Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed
Residential Low Density	2.57 Persons Per Unit	33 Lin. Ft. Lot Width	26 Units	Percent Absorbed ▼	10 Units
Market Value:	\$600,000 Per Unit	6.76 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$300,000 Per Unit	\$132,000 HH Income	35% on Taxables Items		
Residential Medium Density	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	87 Units	Percent Absorbed ▼	50 Units
Market Value:	\$450,000 Per Unit	4.13 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$225,000 Per Unit	\$99,000 HH Income	35% on Taxables Items		
Residential High Density	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	0 Units	Percent Absorbed ▼	10 Units
Market Value:	\$350,000 Per Unit	4.68 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$175,000 Per Unit	\$77,000 HH Income	35% on Taxables Items		
BCHA Townhomes	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	12 Units
Market Value:	\$247,000 Per Unit	4.13 Vehicle Trips	50% Adj. Factor		0.00%
Construction Value	\$178,000 Per Unit	\$50,000 HH Income	38% on Taxables Items		
BCHA Apartments	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$226,000 Per Unit	2.44 Vehicle Trips	50% Adj. Factor		0.00%
Construction Value	\$163,000 Per Unit	\$46,000 HH Income	38% on Taxables Items		
Housing Unit Type 6	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 7	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 8	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		

TOTAL **113 Units**

NONRESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile			Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed
Retail <25k	78.33 Vehicle Trips	28% Adj. Factor	200,677 Sq. Ft.	Percent Absorbed ▼	47,000 Sq. Ft. 10.00%
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		
Employment Density:	3.33 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail 25-50k	61.46 Vehicle Trips	31% Adj. Factor	296,937 Sq. Ft.	Percent Absorbed ▼	75,000 Sq. Ft. 10.00%
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		
Employment Density:	2.86 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail >50k	48.22 Vehicle Trips	33% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		
Employment Density:	2.50 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Office <25k	13.00 Vehicle Trips	50% Adj. Factor	14,344 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		
Employment Density:	4.13 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office 25-50k	11.01 Vehicle Trips	50% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		
Employment Density:	3.88 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office >50k	9.32 Vehicle Trips	50% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		
Employment Density:	3.63 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
TOTAL			511,958 Sq. Ft.		



SCENARIO 2: SUBURBAN	
Taxable Sales Captured in Town:	40%
In URA?:	No

RESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile		Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed
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Residential Low Density	2.57 Persons Per Unit	48 Lin. Ft. Lot Width	68 Units	Percent Absorbed ▼	0 Units
Market Value:	\$600,000 Per Unit	9.52 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$300,000 Per Unit	\$132,000 HH Income	35% on Taxables Items		
Residential Medium Density	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	254 Units	Percent Absorbed ▼	0 Units
Market Value:	\$450,000 Per Unit	5.81 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$225,000 Per Unit	\$99,000 HH Income	35% on Taxables Items		
Residential High Density	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	0 Units	Percent Absorbed ▼	0 Units
Market Value:	\$350,000 Per Unit	6.59 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$175,000 Per Unit	\$77,000 HH Income	35% on Taxables Items		
BCHA Townhomes	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	121 Units	Percent Absorbed ▼	0 Units
Market Value:	\$247,000 Per Unit	5.81 Vehicle Trips	50% Adj. Factor		50.00%
Construction Value	\$178,000 Per Unit	\$50,000 HH Income	38% on Taxables Items		
BCHA Apartments	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	70 Units	Percent Absorbed ▼	0 Units
Market Value:	\$226,000 Per Unit	3.44 Vehicle Trips	50% Adj. Factor		50.00%
Construction Value	\$163,000 Per Unit	\$46,000 HH Income	38% on Taxables Items		
Housing Unit Type 6	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 7	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 8	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
TOTAL			513 Units		

NONRESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile		Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed	
Retail < 25k	110.32 Vehicle Trips	28% Adj. Factor	80,754 Sq. Ft.	Percent Absorbed ▼	
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		25,000 Sq. Ft.
					10.00%

Employment Density:	3.33 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail 25-50k	86.56 Vehicle Trips	31% Adj. Factor	54,315 Sq. Ft.	Percent Absorbed ▼	100,000 Sq. Ft.
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		10.00%
Employment Density:	2.86 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail >50k	67.91 Vehicle Trips	33% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	5,000 Sq. Ft.
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		10.00%
Employment Density:	2.50 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Office <25k	18.31 Vehicle Trips	50% Adj. Factor	263,619 Sq. Ft.	Percent Absorbed ▼	25,000 Sq. Ft.
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		10.00%
Employment Density:	4.13 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office 25-50k	15.50 Vehicle Trips	50% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft.
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		10.00%
Employment Density:	3.88 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office >50k	13.13 Vehicle Trips	50% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft.
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		10.00%
Employment Density:	3.63 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
TOTAL			398,688 Sq. Ft.		

South Boulder Road 1-story alternative

Cumulative Combined Funds Results (x\$1,000) - Scenario Comparisons (x\$1,000)

City of Louisville

Fiscal Impact Model

Revenue by Fund	SCENARIO					
	Urban	%	Suburban	%	Rural	%
General Fund	\$27,860	50%	\$10,857	41%	\$0	0%
Urban Revitalization District Fund	\$3,479	6%	\$3,748	14%	\$0	0%
Open Spaces & Parks Fund	\$5,819	10%	\$2,587	10%	\$0	0%
Lottery Fund	\$0	0%	\$0	0%	\$0	0%
Historic Preservation Fund	\$1,977	4%	\$910	3%	\$0	0%
Capital Projects Fund	\$16,301	29%	\$8,389	32%	\$0	0%
TOTAL REVENUE	\$55,436	100%	\$26,492	100%	\$0	0%
Expenditures by Fund						
General Fund	\$6,184	62%	\$9,511	57%	\$48	2%
Urban Revitalization District Fund	\$0	0%	\$0	0%	\$0	0%
Open Spaces & Parks Fund	\$2,558	25%	\$2,558	15%	\$2,558	98%
Lottery Fund	\$0	0%	\$0	0%	\$0	0%
Historic Preservation Fund	\$0	0%	\$0	0%	\$0	0%
Capital Projects Fund	\$1,293	13%	\$4,519	27%	\$0	0%
TOTAL EXPENDITURES	\$10,036	100%	\$16,588	100%	\$2,607	100%
NET FISCAL RESULT BY FUND						
General Fund	\$21,676		\$1,346		(\$48)	
Urban Revitalization District Fund	\$3,479		\$3,748		\$0	
Open Spaces & Parks Fund	\$3,261		\$29		(\$2,558)	
Lottery Fund	\$0		\$0		\$0	
Historic Preservation Fund	\$1,977		\$910		\$0	
Capital Projects Fund	\$15,008		\$3,870		\$0	
NET FISCAL IMPACT	\$45,401		\$9,903		(\$2,607)	

South Boulder Road 2-story alternatives

SCENARIO 1: URBAN	
Taxable Sales Captured in City:	40%
In URA?:	Yes

RESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile			Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed
Residential Low Density	2.57 Persons Per Unit	33 Lin. Ft. Lot Width	26 Units	Percent Absorbed ▼	10 Units
Market Value:	\$600,000 Per Unit	6.76 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$300,000 Per Unit	\$132,000 HH Income	35% on Taxables Items		
Residential Medium Density	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	51 Units	Percent Absorbed ▼	50 Units
Market Value:	\$450,000 Per Unit	4.13 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$225,000 Per Unit	\$99,000 HH Income	35% on Taxables Items		
Residential High Density	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	47 Units	Percent Absorbed ▼	10 Units
Market Value:	\$350,000 Per Unit	4.68 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$175,000 Per Unit	\$77,000 HH Income	35% on Taxables Items		
BCHA Townhomes	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	12 Units
Market Value:	\$247,000 Per Unit	4.13 Vehicle Trips	50% Adj. Factor		0.00%
Construction Value	\$178,000 Per Unit	\$50,000 HH Income	38% on Taxables Items		
BCHA Apartments	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$226,000 Per Unit	2.44 Vehicle Trips	50% Adj. Factor		0.00%
Construction Value	\$163,000 Per Unit	\$46,000 HH Income	38% on Taxables Items		
Housing Unit Type 6	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 7	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 8	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		

TOTAL

124 Units

NONRESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile			Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed
Retail <25k	78.33 Vehicle Trips	28% Adj. Factor	202,455 Sq. Ft.	Percent Absorbed ▼	47,000 Sq. Ft. 10.00%
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		
Employment Density:	3.33 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail 25-50k	61.46 Vehicle Trips	31% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	75,000 Sq. Ft. 10.00%
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		
Employment Density:	2.86 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail >50k	48.22 Vehicle Trips	33% Adj. Factor	199,266 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		
Employment Density:	2.50 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Office <25k	13.00 Vehicle Trips	50% Adj. Factor	189,636 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		
Employment Density:	4.13 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office 25-50k	11.01 Vehicle Trips	50% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		
Employment Density:	3.88 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office >50k	9.32 Vehicle Trips	50% Adj. Factor	199,266 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		
Employment Density:	3.63 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
TOTAL			790,623 Sq. Ft.		



SCENARIO 2: SUBURBAN	
Taxable Sales Captured in Town:	40%
In URA?:	No

RESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile		Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed
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Residential Low Density	2.57 Persons Per Unit	48 Lin. Ft. Lot Width	0 Units	Percent Absorbed ▼	0 Units
Market Value:	\$600,000 Per Unit	9.52 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$300,000 Per Unit	\$132,000 HH Income	35% on Taxables Items		
Residential Medium Density	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	256 Units	Percent Absorbed ▼	0 Units
Market Value:	\$450,000 Per Unit	5.81 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$225,000 Per Unit	\$99,000 HH Income	35% on Taxables Items		
Residential High Density	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	139 Units	Percent Absorbed ▼	0 Units
Market Value:	\$350,000 Per Unit	6.59 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$175,000 Per Unit	\$77,000 HH Income	35% on Taxables Items		
BCHA Townhomes	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	121 Units	Percent Absorbed ▼	0 Units
Market Value:	\$247,000 Per Unit	5.81 Vehicle Trips	50% Adj. Factor		50.00%
Construction Value	\$178,000 Per Unit	\$50,000 HH Income	38% on Taxables Items		
BCHA Apartments	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	70 Units	Percent Absorbed ▼	0 Units
Market Value:	\$226,000 Per Unit	3.44 Vehicle Trips	50% Adj. Factor		50.00%
Construction Value	\$163,000 Per Unit	\$46,000 HH Income	38% on Taxables Items		
Housing Unit Type 6	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 7	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 8	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
TOTAL			586 Units		

NONRESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile		Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed	
Retail < 25k	110.32 Vehicle Trips	28% Adj. Factor	105,802 Sq. Ft.	Percent Absorbed ▼	
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		25,000 Sq. Ft.
					10.00%

Employment Density:	3.33 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail 25-50k	86.56 Vehicle Trips	31% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	100,000 Sq. Ft.
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		10.00%
Employment Density:	2.86 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail >50k	67.91 Vehicle Trips	33% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	5,000 Sq. Ft.
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		10.00%
Employment Density:	2.50 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Office <25k	18.31 Vehicle Trips	50% Adj. Factor	296,732 Sq. Ft.	Percent Absorbed ▼	25,000 Sq. Ft.
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		10.00%
Employment Density:	4.13 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office 25-50k	15.50 Vehicle Trips	50% Adj. Factor	186,498 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft.
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		10.00%
Employment Density:	3.88 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office >50k	13.13 Vehicle Trips	50% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft.
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		10.00%
Employment Density:	3.63 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
TOTAL			589,032 Sq. Ft.		

South Boulder Road 2-story alternatives

Cumulative Combined Funds Results (x\$1,000) - Scenario Comparisons (x\$1,000)

City of Louisville

Fiscal Impact Model

Revenue by Fund	SCENARIO					
	Urban	%	Suburban	%	Rural	%
General Fund	\$22,483	47%	\$9,244	37%	\$0	0%
Urban Revitalization District Fund	\$5,027	10%	\$4,931	20%	\$0	0%
Open Spaces & Parks Fund	\$5,002	10%	\$2,457	10%	\$0	0%
Lottery Fund	\$0	0%	\$0	0%	\$0	0%
Historic Preservation Fund	\$1,727	4%	\$883	4%	\$0	0%
Capital Projects Fund	\$14,005	29%	\$7,656	30%	\$0	0%
TOTAL REVENUE	\$48,244	100%	\$25,171	100%	\$0	0%
Expenditures by Fund						
General Fund	\$7,654	67%	\$10,658	60%	\$48	2%
Urban Revitalization District Fund	\$0	0%	\$0	0%	\$0	0%
Open Spaces & Parks Fund	\$2,558	22%	\$2,558	14%	\$2,558	98%
Lottery Fund	\$0	0%	\$0	0%	\$0	0%
Historic Preservation Fund	\$0	0%	\$0	0%	\$0	0%
Capital Projects Fund	\$1,295	11%	\$4,667	26%	\$0	0%
TOTAL EXPENDITURES	\$11,507	100%	\$17,882	100%	\$2,607	100%
NET FISCAL RESULT BY FUND						
General Fund	\$14,829		(\$1,413)		(\$48)	
Urban Revitalization District Fund	\$5,027		\$4,931		\$0	
Open Spaces & Parks Fund	\$2,444		(\$101)		(\$2,558)	
Lottery Fund	\$0		\$0		\$0	
Historic Preservation Fund	\$1,727		\$883		\$0	
Capital Projects Fund	\$12,710		\$2,990		\$0	
NET FISCAL IMPACT	\$36,737		\$7,289		(\$2,607)	

South Boulder Road 3-story alternative

SCENARIO 1: URBAN	
Taxable Sales Captured in City:	40%
In URA?:	Yes

RESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile			Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed
Residential Low Density	2.57 Persons Per Unit	33 Lin. Ft. Lot Width	26 Units	Percent Absorbed ▼	10 Units
Market Value:	\$600,000 Per Unit	6.76 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$300,000 Per Unit	\$132,000 HH Income	35% on Taxables Items		
Residential Medium Density	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	190 Units	Percent Absorbed ▼	50 Units
Market Value:	\$450,000 Per Unit	4.13 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$225,000 Per Unit	\$99,000 HH Income	35% on Taxables Items		
Residential High Density	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	85 Units	Percent Absorbed ▼	10 Units
Market Value:	\$350,000 Per Unit	4.68 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$175,000 Per Unit	\$77,000 HH Income	35% on Taxables Items		
BCHA Townhomes	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	12 Units
Market Value:	\$247,000 Per Unit	4.13 Vehicle Trips	50% Adj. Factor		0.00%
Construction Value	\$178,000 Per Unit	\$50,000 HH Income	38% on Taxables Items		
BCHA Apartments	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$226,000 Per Unit	2.44 Vehicle Trips	50% Adj. Factor		0.00%
Construction Value	\$163,000 Per Unit	\$46,000 HH Income	38% on Taxables Items		
Housing Unit Type 6	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 7	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 8	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		

TOTAL

301 Units

NONRESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile			Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed
Retail <25k	78.33 Vehicle Trips	28% Adj. Factor	172,677 Sq. Ft.	Percent Absorbed ▼	47,000 Sq. Ft. 10.00%
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		
Employment Density:	3.33 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail 25-50k	61.46 Vehicle Trips	31% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	75,000 Sq. Ft. 10.00%
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		
Employment Density:	2.86 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail >50k	48.22 Vehicle Trips	33% Adj. Factor	239,119 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		
Employment Density:	2.50 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Office <25k	13.00 Vehicle Trips	50% Adj. Factor	107,070 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		
Employment Density:	4.13 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office 25-50k	11.01 Vehicle Trips	50% Adj. Factor	246,278 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		
Employment Density:	3.88 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office >50k	9.32 Vehicle Trips	50% Adj. Factor	478,237 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		
Employment Density:	3.63 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
TOTAL			1,243,381 Sq. Ft.		



SCENARIO 2: SUBURBAN	
Taxable Sales Captured in Town:	40%
In URA?:	No

RESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile		Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed
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Residential Low Density	2.57 Persons Per Unit	48 Lin. Ft. Lot Width	0 Units	Percent Absorbed ▼	0 Units
Market Value:	\$600,000 Per Unit	9.52 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$300,000 Per Unit	\$132,000 HH Income	35% on Taxables Items		
Residential Medium Density	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	193 Units	Percent Absorbed ▼	0 Units
Market Value:	\$450,000 Per Unit	5.81 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$225,000 Per Unit	\$99,000 HH Income	35% on Taxables Items		
Residential High Density	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	321 Units	Percent Absorbed ▼	0 Units
Market Value:	\$350,000 Per Unit	6.59 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$175,000 Per Unit	\$77,000 HH Income	35% on Taxables Items		
BCHA Townhomes	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	121 Units	Percent Absorbed ▼	0 Units
Market Value:	\$247,000 Per Unit	5.81 Vehicle Trips	50% Adj. Factor		50.00%
Construction Value	\$178,000 Per Unit	\$50,000 HH Income	38% on Taxables Items		
BCHA Apartments	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	70 Units	Percent Absorbed ▼	0 Units
Market Value:	\$226,000 Per Unit	3.44 Vehicle Trips	50% Adj. Factor		50.00%
Construction Value	\$163,000 Per Unit	\$46,000 HH Income	38% on Taxables Items		
Housing Unit Type 6	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 7	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 8	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
TOTAL			705 Units		

NONRESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile		Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed	
Retail < 25k	110.32 Vehicle Trips	28% Adj. Factor	92,223 Sq. Ft.	Percent Absorbed ▼	
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		25,000 Sq. Ft.
					10.00%

Employment Density:	3.33 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail 25-50k	86.56 Vehicle Trips	31% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	100,000 Sq. Ft.
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		10.00%
Employment Density:	2.86 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail >50k	67.91 Vehicle Trips	33% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	5,000 Sq. Ft.
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		10.00%
Employment Density:	2.50 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Office <25k	18.31 Vehicle Trips	50% Adj. Factor	201,695 Sq. Ft.	Percent Absorbed ▼	25,000 Sq. Ft.
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		10.00%
Employment Density:	4.13 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office 25-50k	15.50 Vehicle Trips	50% Adj. Factor	286,508 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft.
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		10.00%
Employment Density:	3.88 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office >50k	13.13 Vehicle Trips	50% Adj. Factor	198,950 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft.
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		10.00%
Employment Density:	3.63 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
TOTAL			779,376 Sq. Ft.		

South Boulder Road 3-story alternative

Cumulative Combined Funds Results (x\$1,000) - Scenario Comparisons (x\$1,000)

City of Louisville

Fiscal Impact Model

Revenue by Fund	SCENARIO					
	Urban	%	Suburban	%	Rural	%
General Fund	\$23,898	43%	\$9,165	34%	\$0	0%
Urban Revitalization District Fund	\$8,066	14%	\$6,167	23%	\$0	0%
Open Spaces & Parks Fund	\$5,728	10%	\$2,594	10%	\$0	0%
Lottery Fund	\$0	0%	\$0	0%	\$0	0%
Historic Preservation Fund	\$2,007	4%	\$946	4%	\$0	0%
Capital Projects Fund	\$16,402	29%	\$7,797	29%	\$0	0%
TOTAL REVENUE	\$56,102	100%	\$26,669	100%	\$0	0%
Expenditures by Fund						
General Fund	\$12,025	73%	\$13,171	63%	\$48	2%
Urban Revitalization District Fund	\$0	0%	\$0	0%	\$0	0%
Open Spaces & Parks Fund	\$2,558	16%	\$2,558	12%	\$2,558	98%
Lottery Fund	\$0	0%	\$0	0%	\$0	0%
Historic Preservation Fund	\$0	0%	\$0	0%	\$0	0%
Capital Projects Fund	\$1,838	11%	\$5,216	25%	\$0	0%
TOTAL EXPENDITURES	\$16,421	100%	\$20,946	100%	\$2,607	100%
NET FISCAL RESULT BY FUND						
General Fund	\$11,873		(\$4,006)		(\$48)	
Urban Revitalization District Fund	\$8,066		\$6,167		\$0	
Open Spaces & Parks Fund	\$3,170		\$36		(\$2,558)	
Lottery Fund	\$0		\$0		\$0	
Historic Preservation Fund	\$2,007		\$946		\$0	
Capital Projects Fund	\$14,565		\$2,581		\$0	
NET FISCAL IMPACT	\$39,681		\$5,723		(\$2,607)	

South Boulder Road probable buildout

SCENARIO 1: URBAN	
Taxable Sales Captured in City:	40%
In URA?:	Yes

RESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile			Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed
Residential Low Density	2.57 Persons Per Unit	33 Lin. Ft. Lot Width	26 Units	Percent Absorbed ▼	10 Units
Market Value:	\$600,000 Per Unit	6.76 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$300,000 Per Unit	\$132,000 HH Income	35% on Taxables Items		
Residential Medium Density	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	63 Units	Percent Absorbed ▼	50 Units
Market Value:	\$450,000 Per Unit	4.13 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$225,000 Per Unit	\$99,000 HH Income	35% on Taxables Items		
Residential High Density	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	125 Units	Percent Absorbed ▼	10 Units
Market Value:	\$350,000 Per Unit	4.68 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$175,000 Per Unit	\$77,000 HH Income	35% on Taxables Items		
BCHA Townhomes	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	12 Units
Market Value:	\$247,000 Per Unit	4.13 Vehicle Trips	50% Adj. Factor		0.00%
Construction Value	\$178,000 Per Unit	\$50,000 HH Income	38% on Taxables Items		
BCHA Apartments	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$226,000 Per Unit	2.44 Vehicle Trips	50% Adj. Factor		0.00%
Construction Value	\$163,000 Per Unit	\$46,000 HH Income	38% on Taxables Items		
Housing Unit Type 6	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 7	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 8	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	Annual Absorption ▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		

TOTAL

214 Units

NONRESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile			Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed
Retail <25k	78.33 Vehicle Trips	28% Adj. Factor	154,024 Sq. Ft.	Percent Absorbed ▼	47,000 Sq. Ft. 10.00%
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		
Employment Density:	3.33 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail 25-50k	61.46 Vehicle Trips	31% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	75,000 Sq. Ft. 10.00%
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		
Employment Density:	2.86 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail >50k	48.22 Vehicle Trips	33% Adj. Factor	224,288 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		
Employment Density:	2.50 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Office <25k	13.00 Vehicle Trips	50% Adj. Factor	189,716 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		
Employment Density:	4.13 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office 25-50k	11.01 Vehicle Trips	50% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		
Employment Density:	3.88 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office >50k	9.32 Vehicle Trips	50% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft. 10.00%
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		
Employment Density:	3.63 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
TOTAL			568,028 Sq. Ft.		



SCENARIO 2: SUBURBAN	
Taxable Sales Captured in Town:	40%
In URA?:	No

RESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile		Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed
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Residential Low Density	2.57 Persons Per Unit	48 Lin. Ft. Lot Width	0 Units	Percent Absorbed ▼	0 Units
Market Value:	\$600,000 Per Unit	9.52 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$300,000 Per Unit	\$132,000 HH Income	35% on Taxables Items		
Residential Medium Density	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	220 Units	Percent Absorbed ▼	0 Units
Market Value:	\$450,000 Per Unit	5.81 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$225,000 Per Unit	\$99,000 HH Income	35% on Taxables Items		
Residential High Density	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	385 Units	Percent Absorbed ▼	0 Units
Market Value:	\$350,000 Per Unit	6.59 Vehicle Trips	50% Adj. Factor		10.00%
Construction Value	\$175,000 Per Unit	\$77,000 HH Income	35% on Taxables Items		
BCHA Townhomes	1.26 Persons Per Unit	8 Lin. Ft. Lot Width	121 Units	Percent Absorbed ▼	0 Units
Market Value:	\$247,000 Per Unit	5.81 Vehicle Trips	50% Adj. Factor		50.00%
Construction Value	\$178,000 Per Unit	\$50,000 HH Income	38% on Taxables Items		
BCHA Apartments	1.38 Persons Per Unit	8 Lin. Ft. Lot Width	70 Units	Percent Absorbed ▼	0 Units
Market Value:	\$226,000 Per Unit	3.44 Vehicle Trips	50% Adj. Factor		50.00%
Construction Value	\$163,000 Per Unit	\$46,000 HH Income	38% on Taxables Items		
Housing Unit Type 6	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 7	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
Housing Unit Type 8	0.00 Persons Per Unit	0 Lin. Ft. Lot Width	0 Units	▼	0 Units
Market Value:	\$0 Per Unit	0.00 Vehicle Trips	0% Adj. Factor		0.00%
Construction Value	\$0 Per Unit	\$0 HH Income	0% on Taxables Items		
TOTAL			796 Units		

NONRESIDENTIAL DEVELOPMENT COMPONENT

Land Use Profile		Potential New Development	Type of Absorption	Annual Absorption/ Percent Absorbed	
Retail < 25k	110.32 Vehicle Trips	28% Adj. Factor	45,300 Sq. Ft.	Percent Absorbed ▼	
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		25,000 Sq. Ft.
					10.00%

Employment Density:	3.33 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail 25-50k	86.56 Vehicle Trips	31% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	100,000 Sq. Ft.
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		10.00%
Employment Density:	2.86 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Retail >50k	67.91 Vehicle Trips	33% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	5,000 Sq. Ft.
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		10.00%
Employment Density:	2.50 Per 1,000 Sq. Ft.	\$300 Sales Per Sq. Ft.			
Office <25k	18.31 Vehicle Trips	50% Adj. Factor	285,194 Sq. Ft.	Percent Absorbed ▼	25,000 Sq. Ft.
Market Value:	\$272 Per Sq. Ft.	Construction Value:	\$194 Per Sq. Ft.		10.00%
Employment Density:	4.13 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office 25-50k	15.50 Vehicle Trips	50% Adj. Factor	37,286 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft.
Market Value:	\$259 Per Sq. Ft.	Construction Value:	\$185 Per Sq. Ft.		10.00%
Employment Density:	3.88 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
Office >50k	13.13 Vehicle Trips	50% Adj. Factor	0 Sq. Ft.	Percent Absorbed ▼	0 Sq. Ft.
Market Value:	\$245 Per Sq. Ft.	Construction Value:	\$175 Per Sq. Ft.		10.00%
Employment Density:	3.63 Per 1,000 Sq. Ft.	\$0 Sales Per Sq. Ft.			
TOTAL			367,780 Sq. Ft.		

South Boulder Road probable buildout

Cumulative Combined Funds Results (x\$1,000) - Scenario Comparisons (x\$1,000)

City of Louisville

Fiscal Impact Model

Revenue by Fund	SCENARIO					
	Urban	%	Suburban	%	Rural	%
General Fund	\$21,823	48%	\$7,490	37%	\$0	0%
Urban Revitalization District Fund	\$3,938	9%	\$4,050	20%	\$0	0%
Open Spaces & Parks Fund	\$4,730	10%	\$1,970	10%	\$0	0%
Lottery Fund	\$0	0%	\$0	0%	\$0	0%
Historic Preservation Fund	\$1,622	4%	\$710	3%	\$0	0%
Capital Projects Fund	\$13,311	29%	\$6,230	30%	\$0	0%
TOTAL REVENUE	\$45,423	100%	\$20,450	100%	\$0	0%
Expenditures by Fund						
General Fund	\$6,461	64%	\$12,203	63%	\$48	2%
Urban Revitalization District Fund	\$0	0%	\$0	0%	\$0	0%
Open Spaces & Parks Fund	\$2,558	25%	\$2,558	13%	\$2,558	98%
Lottery Fund	\$0	0%	\$0	0%	\$0	0%
Historic Preservation Fund	\$0	0%	\$0	0%	\$0	0%
Capital Projects Fund	\$1,147	11%	\$4,674	24%	\$0	0%
TOTAL EXPENDITURES	\$10,166	100%	\$19,436	100%	\$2,607	100%
NET FISCAL RESULT BY FUND						
General Fund	\$15,362		(\$4,714)		(\$48)	
Urban Revitalization District Fund	\$3,938		\$4,050		\$0	
Open Spaces & Parks Fund	\$2,171		(\$588)		(\$2,558)	
Lottery Fund	\$0		\$0		\$0	
Historic Preservation Fund	\$1,622		\$710		\$0	
Capital Projects Fund	\$12,164		\$1,555		\$0	
NET FISCAL IMPACT	\$35,256		\$1,014		(\$2,607)	

SUBJECT: UPDATE ON 2015 ASSESSED VALUATION

DATE: SEPTEMBER 14, 2015

PRESENTED BY: KEVIN WATSON, FINANCE DEPARTMENT

SUMMARY:

The City has received its preliminary 2015 assessed valuation amounts from the Boulder County Assessor. These assessed valuations determine the amount of property tax revenue that will be received in 2016.

The City of Louisville's net assessed valuation increased from \$459,575,002 in 2014 to \$540,507,225 in 2015. This calculates to an 18.4% increase in property tax revenue for 2016.

The Urban Revitalization District's gross assessed valuation increased from \$32,738,541 in 2014 to \$44,575,397 in 2015, a 36.2% increase. The net assessed value, or the "base", increased from \$28,419,543, to \$35,463,106, or 24.8%. The difference between the gross assessed value and the base assessed value is the TIF increment, which increased from \$4,318,998 in 2014 to \$9,112,291 in 2015, an increase of 99.7%, which will generate approximately \$763,000 in property tax revenue.

These property tax revenue increases will be included in the City Manager's Recommended Budget. The final assessed valuations will be received in November.

**SUBJECT: ENGAGEMENT LETTER WITH EIDE BAILLY, LLC FOR
INTERNAL CONTROL AND REVENUE COLLECTION PROCESS
REVIEW SERVICES**

DATE: SEPTEMBER 14, 2015

PRESENTED BY: KEVIN WATSON, FINANCE DEPARTMENT

SUMMARY:

The City of Louisville has four main revenue collection areas that receive, reconcile, report, and deposit City revenue. Other than Finance Department's front counter in City Hall, there are three main "offsite" revenue collection areas; the Recreation Center, the Library, and the Golf Course.

Because the collection processes at these three offsite areas are not under the daily supervision of the Finance Department, and because these sites process a significant amount of cash transactions, staff recommends a periodic third-party review of offsite internal controls and collection procedures. Any recommendations for enhancing controls or improving efficiencies at these sites will also be considered for the front counter area in City Hall. Eide Bailly will also review Recreation Center and Golf Course point-of-sale (POS) reconciliation procedures.

A review of internal controls and collection procedures at this level of detail is typically not part of a financial statement audit. Therefore, staff has asked Eide Bailly to submit a separate engagement letter with a specific list of procedures to be performed. The proposed engagement letter including a list of agreed-upon procedures is attached.

Eide Bailly has estimated their total number of work hours for this engagement to be approximately 80 hours resulting in a total estimated cost of \$12,000 to \$15,000. This fee will be paid out of the Finance Department, General Fund. This engagement has not been budgeted and may require a budget amendment if the legal level of budgetary control is expected to be exceeded in the General Fund.

This agreement is also being presented to the City Council as a consent item on the September 15 agenda.



September 8, 2015

Honorable Mayor and Members of the City Council
City of Louisville
c/o Kevin Watson, Finance Director
749 Main Street
Louisville, CO 80027

We are pleased to confirm our understanding of the nature and limitations of the services we are to provide for the City of Louisville.

We will apply the agreed-upon procedures which the City of Louisville has specified, listed in the attached schedule, to the accounting and other records of the City's Golf Course, Library and Recreation Center. This engagement is solely to assist City Council and management in determining the adequacy of internal control procedures over the revenue operations at the City's Golf Course, Library and Recreation Center. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described in the attached schedule either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Because the agreed-upon procedures listed in the attached schedule do not constitute an examination, we will not express an opinion on the City's internal control structure as it relates to the revenue operations at the City's Golf Course, Library and Recreation Center. In addition, we have no obligation to perform any procedures beyond those listed in the attached schedule.

We will submit a report listing the procedures performed and our findings. This report is intended solely for the use of the City of Louisville, and should not be used by anyone other than these specified parties. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

You are responsible for the internal control structure over revenues in place at the City's Golf Course, Library and Recreation Center, and for selecting the criteria and determining that such criteria are appropriate for your purposes. You are also responsible for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, and/or experience to oversee the reporting process we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

We plan to begin our procedures during September, 2015 and, unless unforeseeable problems are encountered, the engagement should be completed in October, 2015.

We estimate that our fees for these services will range from \$12,000 to \$15,000. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

DISPUTE RESOLUTION

The following procedures shall be used to resolve any disagreement, controversy or claim that may arise out of any aspect of our services or relationship with you, including this engagement, for any reason (“Dispute”). Specifically, we agree to first mediate.

Mediation

All Disputes between us shall first be submitted to non-binding mediation by written notice (“Mediation Notice”) to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator. The mediator will be selected by mutual agreement, but if we cannot agree on a mediator, one shall be designated by the American Arbitration Association (“AAA”).

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute. Mediation will be conducted with the parties in person in Denver, Colorado.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

Either party may commence suit on a Dispute after the mediator declares an impasse.

INDEMNITY

You agree that none of Eide Bailly LLP, its partners, affiliates, officers or employees (collectively “Eide Bailly”) shall be responsible for or liable to you for any misstatements in your financial statements and/or tax return that we may fail to detect as a result of knowing representations made to us, or the concealment or intentional withholding of information from us, by any of your owners, directors, officers or employees, whether or not they acted in doing so in your interests or for your benefit, and to hold Eide Bailly harmless from any claims, losses, settlements, judgments, awards, damages and attorneys’ fees from any such misstatement, provided that the services performed hereunder were performed in accordance with professional standards, in all material respects.

If a claim is brought against you by a third-party that arises out of or is in any way related to the services provided under this engagement, you agree to indemnify Eide Bailly LLP, its partners, affiliates, officers and employees (collectively “Eide Bailly”), against any losses, including settlement payments, judgments, damage awards, punitive or exemplary damages, and the costs of litigation (including attorneys’ fees) associated with the services performed hereunder provided that the services were performed in accordance with professional standards, in all material respects.

ASSIGNMENTS PROHIBITED

You agree that you will not and may not assign, sell, barter or transfer any legal rights, causes of actions, claims or Disputes you may have against Eide Bailly, its partners, affiliates, officers and employees, to any other person or party, or to any trustee, receiver or other third party.

We appreciate the opportunity to be of service to the City of Louisville and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

EIDE BAILLY LLP



David A. DeZutter, Partner

ACCEPTED BY *THE CITY OF LOUISVILLE, COLORADO*

Mayor

Date

Attachment to the agreement dated September 8, 2015

Agreed Upon Procedures – City of Louisville:

Golf Course, Library and Recreation Center Revenue Operations

- Eide Bailly will interview the department head, accounting personnel and other pertinent City personnel at the City's Golf Course, Library and Recreation Center to gain an understanding of the accounting and operating processes surrounding revenue within each of these operations and the controls surrounding those accounting and operational processes.
- We will document our understanding in Memo format to be able to walk revenue transactions selected through the accounting system and review the transactions against the controls in place, as indicated by City personnel.
- Cash and Revenue transactions will be selected from the charges for services and fines and forfeitures accounts.
- We will walk each type of revenue transaction (cash receipts, credit card receipts, refunds and adjustments) through the transactional and accounting process within each operation's accounting records to determine current controls and processes in place surrounding cash receipts and revenue classifications. We will compare our findings with our understanding of the system as explained to us in the interview process.
- We will track each operation's accounting information to the City's accounting records to insure proper integration and comparability as well as timely reporting within the overall City financial records.
- Based on our understanding of the controls and processes, we may inquire further of you to better understand the revenue transactions. We may also make recommendations for changes to the current controls and procedures in place to strengthen internal controls or streamline processes for efficiency purposes.
- We will compare the controls and processes in place at each operation to similar operations at other municipalities to determine whether the City's controls and processes are consistent with best practices utilized within these other governmental entities.
- We will provide our report of our findings and help the City in implementing identified changes in controls and processes, if any, necessary to improve operating controls over revenues at the City's Golf Course, Library and Recreation Center.

SUBJECT: PURCHASING POLICY UPDATE

- 1. RESOLUTION NO. 62, SERIES 2015 – A RESOLUTION AMENDING CITY OF LOUISVILLE PURCHASING POLICIES *CONTINUED FROM 9/1/15***
- 2. ORDINANCE NO. 1701, SERIES 2015 – AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 3.08 OF THE LOUISVILLE MUNICIPAL CODE PERTAINING TO THE PROCUREMENT OF GOODS, SERVICES AND CONTRACTS FOR PUBLIC WORKS – 2ND READING – PUBLIC HEARING (ADVERTISED *DAILY CAMERA 9/06/15*)**

DATE: SEPTEMBER 15, 2015

PRESENTED BY: MEREDYTH MUTH, CITY MANAGER'S OFFICE

SUMMARY:

At the September 1 City Council meeting the Council reviewed staff's proposed change to the City's Purchasing Policy. At that time, the Council stated they generally approved of the new limit for simple purchases but had concerns for items such as contracts that may change in scope between initial discussion of the budget and final approval of the contract or items that may have policy implications.

Staff is aware that some items (at any dollar level) may be politically sensitive or have policy implications. Additionally, scope of work can change from initial budget conversations to final contract approval. However without identifying an exact scope of work for each project during the budget process or implementing a more complex system in an attempt to address the inherently subjective nature of what may be considered politically sensitive, it will be difficult to address these concerns without making the purchasing process significantly more difficult to administer. To that end staff suggests we further emphasize the importance of staff judgment on purchases and make the following modifications to the existing language on page 6 of the Purchasing Policy to address Council's concerns: "Any purchase the City Manager deems to be questionable or that has have policy implications that have not been previously addressed and resolved by City Council shall require City Council approval. Further, every City employee responsible for approving any contract—regardless of the dollar amount—shall refer to the City Manager for consideration any contract they believe has such policy implications."

Proposed Change to Purchasing Policy

The attached resolution and ordinance would approve a change in the purchasing policy allowing the City Manager to approve purchases up to \$99,999.99 as long as the purchase is already approved in the annual budget and provided the purchase does not have policy implications that have not been previously addressed and resolved by City Council.

During the annual budget process the City Council reviews in detail the Five-Year Capital Improvement requests and the budget for every fund, the culmination of which is the annual budget approved by the City Council. The budget authorizes expenditures for specific purposes and projects. The Purchasing Policies establish the process whereby staff makes purchases or contracts for services already funded in the annual budget approved by the City Council. The following table shows the existing purchasing levels and a recommended change for purchases over \$50,000:

	CURRENT	PROPOSED CHANGES
	<i>Cash purchases under \$50</i>	
Bid/Forms Required	<ul style="list-style-type: none"> Petty Cash Requisition 	
Approvals Required	Manager	
	<i>\$50.01 - \$2,499.99</i>	
Bid/Forms Required	<ul style="list-style-type: none"> Check Request Form 	
Approvals Required	Department Director or Designee	
	<i>\$2,500.00 - \$9,999.99</i>	
Bid/Forms Required	<ul style="list-style-type: none"> Minimum 3 phone quotes/bids/proposals Contract as appropriate Purchase Requisition Check Request 	
Approvals Required	Department Director Finance Director	
	<i>\$10,000.00 - \$24,999.99</i>	
Bid/Forms Required	<ul style="list-style-type: none"> Written bid process with a minimum of 3 bids/ quotes/ proposals Contract as appropriate Purchase Requisition Check Request 	
Approvals Required	Department Director Finance Director	

SUBJECT: PURCHASING POLICY LIMITS

DATE: SEPTEMBER 15, 2015

PAGE 3 OF 5

	City Manager	
	\$25,000 - \$49,999.99	\$25,000 - \$99,999.99
Bid/Forms Required	<ul style="list-style-type: none"> Competitive Bid Process Contract Purchase Requisition Check Request 	<ul style="list-style-type: none"> Competitive Bid Process Contract Purchase Requisition Check Request
Approvals Required	Department Director Finance Director City Manager City Manager notifies City Council of contract approval <i>NOTE: Any project/purchase in this price range not approved in the annual budget process requires City Council approval.</i>	Department Director Finance Director City Manager City Manager notifies City Council of contract approval <i>NOTE: Any project/purchase in this price range not approved in the annual budget process requires City Council approval.</i>
	\$50,000 and above	\$100,000 and above
Bid/Forms Required	<ul style="list-style-type: none"> Competitive Bid Process Contract Purchase Requisition Check Request 	<ul style="list-style-type: none"> Competitive Bid Process Contract Purchase Requisition Check Request
Approvals Required	Department Director Finance Director City Manager	Department Director Finance Director City Manager City Council
<p><i>Any purchase that the City Manager deems to <u>be questionable or that has have</u> policy implications <u>that have not been previously addressed and resolved by City Council</u> shall require City Council approval. <u>Further, every City employee responsible for approving any contract—regardless of the dollar amount—shall refer to the City Manager for consideration any contract they believe has such policy implications.</u></i></p>		

The proposed new level would give the City Manager the authority to approve contracts and purchases up to \$99,999.99 *only if the project was previously approved by the City Council in the annual budget process*. Currently all projects over \$49,999 require City Council approval. Given the amount of detail and time put into the annual budget process, including the capital projects prioritization and budgeting, it can be redundant and time consuming to bring projects back to Council for contract/purchase approval. To ensure that the City Council stays informed of expenditures in the \$25,000 to \$49,999 range (or the \$99,999 range if approved), the City Manager includes a report in the second City Council packet of each month listing all such expenditures that he has approved.

Projects that come to Council for contract or bid approval are generally put on the consent agenda. However, even consent items require a significant amount of staff time

to write a council communication, have it reviewed by a department director, reviewed by the City Manager, included in the Council packet, and then approved by Council. All of these steps can add two to four weeks to a project that has already been approved in the budget process. The increase in expenditure approval levels would avoid this effort and still keep the City Council informed of significant expenditures.

Some examples of projects or purchases the City Council approved in the 2014 and 2015 via the consent agenda that could have been approved by the City Manager if purchasing levels were changed include:

- Agreement with CliftonLarsonAllen for Contract Utility Billing Services: \$69,840
- Consulting Agreement for Storm Sewer Detention Pond Maintenance: \$65,000
- Contract for Aquatic Chemical Solutions: \$51,460
- Design Contract for Eldorado Intake Repairs: \$65,795
- 2014 Street Striping Contract: \$69,465
- Purchase of Deck Mower: \$56,907
- Purchase of a Toro Groundmaster Mower: \$63,076
- Purchase of Ice Slicer: \$55,000
- Purchase of Data Network Switch: \$72,688

Staff would continue to secure Council approval of all expenditures over \$100,000 AND any project or purchase over \$25,000 not already approved in the annual budget. Additionally, the City Manager has the discretion to bring to the City Council any purchase/project he determines should have the Council's explicit approval because it may be of special interest.

Regardless of the approval level, all projects over \$2,500 will continue to require a minimum of three quotes or bids. As the price of the purchase increases so do the bidding requirements with full competitive bid procedures required for purchases over \$25,000. Additionally, a manager, director, or the City Manager can require a competitive bid process for any project if he/she determines it will get the best price for the project/purchase.

There are multiple steps in the purchase process including checks for both the proper approvals and to assure that there are sufficient funds budgeted prior to releasing a purchase requisition.

FISCAL IMPACT:

None, all purchases must still be budgeted for.

RECOMMENDATION:

Hold a public hearing on the proposed changes, approve Resolution No. 62, Series 2015 and approve Ordinance No. 1701, Series 2015.

SUBJECT: PURCHASING POLICY LIMITS

DATE: SEPTEMBER 15, 2015

PAGE 5 OF 5

ATTACHMENT(S):

1. Resolution Amending 2012 Purchasing Policies
2. Ordinance Amending the Municipal Code to reflect the changes in the Purchasing Policies
3. Existing Purchasing Policies Redlined with Suggested Change

**RESOLUTION NO. 62
SERIES 2015**

A RESOLUTION AMENDING CITY OF LOUISVILLE PURCHASING POLICIES

WHEREAS, the City Council previously adopted the City of Louisville Purchasing Policy & Purchasing Card Program Requirements, dated August 7, 2012 (the “2012 Purchasing Policies”); and

WHEREAS, the City desires to update the purchasing policy; and

WHEREAS, the City has prepared the City of Louisville Purchasing Policies, attached hereto as ***Exhibit 1***; and

WHEREAS, City Council wishes to amend the 2012 Purchasing Policies, to be effective October 15, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

Section 1. The City Council hereby amends the City of Louisville Purchasing Policies, attached hereto as ***Exhibit 1***, to be effective October 15, 2015.

PASSED AND ADOPTED this 15th day of September, 2015.

Robert P. Muckle, Mayor

ATTEST:

Nancy Varra, City Clerk

**ORDINANCE NO. 1701
SERIES 2015**

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 3.08 OF THE
LOUISVILLE MUNICIPAL CODE PERTAINING TO THE PROCUREMENT OF
GOODS, SERVICES AND CONTRACTS FOR PUBLIC WORKS**

WHEREAS, the City Council by Resolution No. 62, Series 2015 has amended the City of Louisville Purchasing Policies, to be effective October 15, 2015; and

WHEREAS, in connection with the adoption of the updated Purchasing Policies, the City Council desires to amend certain provisions of Chapters 3.08 of the Louisville Municipal Code pertaining to the procurement of goods, services and contracts for public works;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

Section 1. Section 3.08.010 of the Louisville Municipal Code is hereby amended to read as follows (words added are underlined; words deleted are ~~stricken through~~):

Sec. 3.08.010. Public improvement construction by contract.

All work done by the city in the construction of works of public improvement shall be done by contract let to the lowest, best and responsive, responsible bidder at determined by the city, pursuant to purchasing procedures and requirements adopted by resolution of the city council, using the following purchasing levels:

<i>Cost of Project</i>	<i>Bid Procedure</i>
0 to \$2,499.99	Bids or quotes not required
\$2,500 to \$9,999.99	Minimum of three telephone bids/quotes/proposals
\$10,000 to \$24,999.99	Minimum of three written bids/quotes/proposals
\$25,000 to \$99,999.99 <u>\$49,999.99</u>	Competitive bid process - approval by City Manager
Over \$99,999.99 <u>\$50,000.00</u>	Competitive bid process - approval by City Council

The city shall not be required to advertise for and receive bids for such technical, professional, or incidental assistance as it deems wise to

employ in guarding the interests of the city against the neglect of contractors in the performance of such work.

Section 2. This amendment to the Louisville Municipal Code set forth herein shall take effect October 15, 2015.

Section 3. If any portion of this ordinance is held to be invalid for any reason, such decisions shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each part hereof irrespective of the fact that any one part be declared invalid.

Section 4. The repeal or modification of any provision of the Municipal Code of the City of Louisville by this ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

Section 5. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

INTRODUCED, READ, PASSED ON FIRST READING, AND ORDERED PUBLISHED this 1st day of September, 2015.

Robert P. Muckle, Mayor

ATTEST:

Nancy Varra, City Clerk

APPROVED AS TO FORM:

Light Kelly P.C.
City Attorney

PASSED AND ADOPTED ON SECOND AND FINAL READING, this 15th day of September, 2015.

Robert P. Muckle, Mayor

ATTEST:

Nancy Varra, City Clerk



PURCHASING POLICIES

Adopted ~~August 7,~~
2012 September 15, 2015

Effective October ~~15,~~ 2012

CONTENTS

OBJECTIVE	4
USE OF POLICY	4
SECTION I – DEFINITIONS	4
SECTION II – PURCHASING LEVELS	6
SECTION III – PURCHASE REQUISITIONS	7
Types of Purchase Requisitions	7
Petty Cash Requisitions.....	7
Purchase Requisitions.....	7
SECTION IV – PURCHASE ORDERS	8
Exempt Items	8
Purchase Order Amendments	8
SECTION V – BIDDING	9
Types of Bids	9
Informal Bids/Quotes/Proposals for projects under \$25,000.....	9
Competitive Bids for projects over \$25,000.....	10
Bonding Requirement	14
Examples of Bonds	14
Insurance Requirement	15
Bidder List and Bid Evaluation	16
State and Other Allowed Bids	16
Annual Contracts	16
Integrated Project Delivery Contracting Process (Design-Build)	17
SECTION VI – SOLE SOURCE PURCHASES, LOCAL VENDOR PURCHASES AND ETHICS	18
Sole Source Purchases	18
Purchase in the Amount of \$2,500 to \$9,999.....	18
Purchase in the Amount of \$10,000 or more.....	18
Local Vendor Preference	18
Ethics in City Contracting	19
SECTION VII – PURCHASING DURING EMERGENCY OR DISASTER CONDITIONS	20
SECTION VIII – RECEIVING PROCEDURES AND CHECK REQUESTS	21
Receiving Procedures	21
Check Requests	21
SECTION IX – DISPOSAL OF SURPLUS PROPERTY	22
Policy	22
Procedure	23
SECTION X – PURCHASING CARD PROGRAM	24
Card Issuance	24
Limitations and Restrictions	24
Lost or Stolen Cards	24
Reconcilement and Payment	25
Disputed or Fraudulent Charges	25
Sales and Use Tax	25
Loss of Privileges	25
SECTION XI – PURCHASING RULES FOR SPECIFIC EQUIPMENT	27
Hardware and Software	27
Copiers	27
SECTION XII – APPENDICES	28
Appendix A: Petty Cash Requisition	29
Appendix B: Check Request Form	30
Appendix C: Receipt of Goods Form	31
Appendix D: Asset Disposal Form	32
Appendix E: Sample Request for Proposals	33
Appendix F: Sample Request for Qualifications	40

Appendix G: Sample Independent Contractor Agreement48
Appendix H: Purchasing Card Guidelines.....62

OBJECTIVE

The City of Louisville is funded by tax dollars. As such, the City's purchasing policies and procedures have been established to ensure that tax dollars are spent in the most economical way. The City uses competitive means for the purchase of all products and services whenever possible and believes in open, fair competition. The purchasing levels in this policy are subject to periodic review and may be changed with City Council approval based on inflation and other factors.

USE OF POLICY

This policy and the award of bid provisions herein are solely for the fiscal responsibility and benefit of the City of Louisville, and confer no rights, duties or entitlements to any bidders or proposers.

SECTION I – DEFINITIONS

Capital Asset - Property, including durable goods, equipment, buildings, installations, and land valued at \$5,000 or more, and having a useful life greater than one year.

Capital Improvement Projects – Any project to build, alter, repair, maintain or replace necessary public buildings, streets and alleys, public parks and facilities, municipal utilities, sidewalks, highways, parks or public grounds. Capital Improvement Projects are included in the City's five-year capital improvement plan.

Capital Outlay – Expenditures which result in the acquisition of or addition to capital assets (\$5,000 or more).

Competitive Bid Process – Term used to encompass bidding, request for proposals, or request for qualifications when trying to get the best price or contractor for a project, including bidding the project to any and all interested vendors.

Cost of Operations – Expenditures categorized as wages, benefits, supplies or contractual services; non-capital.

Emergency conditions - A situation in which any department's operations may be severely hampered or a situation in which the preservation of life, health, safety or property may be at risk as determined by the Department Director and the City Manager.

Encumbrances – An amount of money committed by purchase order but not yet expended for the purchase of a specific good or service.

Expenditures – Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

Independent Contractor – any person having a contract with the City for specific work as defined in the contract’s scope of work.

Invitation to Bid – A bidding process requesting bids submitted based on specifications for certain work included in the invitation.

Over Budget Expenditures - Expenditures which have exceeded the total amount of budget by line item, department, or fund.

Professional Services – Those services within the scope of the practice of architecture, engineering, professional land surveying, industrial hygiene, legal counsel, financial advisers, accountants/auditors, business consultants, recruiters, lobbyists, and banks.

Purchase Order – A document which authorizes the delivery of specified merchandise or the rendering of services at an authorized cost.

Request for Proposals – An invitation for suppliers, companies, or individuals, through a competitive process, to submit a proposal on a specific commodity or service.

Request for Qualifications – An invitation for suppliers, companies, or individuals to identify and delineate their qualifications for a specific project.

Retainage – A portion or percentage of payments due for work completed on a contract that is held back until the entire job (or some lesser defined portion thereof) is completed satisfactorily.

Services – The furnishing of a contractor’s labor, time or effort not involving the delivery of a specific end product other than reports which are merely incidental to the required performance. The term does not include professional services as previously defined.

Sole Source Purchase – A procurement of goods or services that can only be obtained from a single supplier capable of meeting all specifications and purchase requirements or when it is in the City’s best interests.

Surplus Property – Materials and equipment which are no longer necessary to City operations, are obsolete, or are excessively expensive to maintain.

Unbudgeted expenditures – Expenditures for which no funds have been budgeted.

Written Bid Process – Term used to encompass bidding, request for proposals, or request for qualifications when trying to get the best price or contractor for a project. Does not require publication of notice on the City’s web site if three valid bids can be obtained.

SECTION II – PURCHASING LEVELS

	< \$50.00	\$50.01 - \$2,499.99	\$2,500 - \$9,999.99	\$10,000 - \$24,999.99	\$25,000 - \$49,999.99	\$100,000 & > all purchases
Bid/ Proposals & Forms	Petty Cash Requisition Form	Check Request	1. A minimum of three (3) telephone bids/quotes/proposals 2. Contract as appropriate 3. Purchase Requisition 4. Check Request	1. Written Bid Process with a minimum of three (3) written bids/quotes/proposals 2. Contract as appropriate 3. Purchase Requisition 4. Check Request	1. Competitive Bid Process 2. Contract approved by City Manager Purchase Requisition 3. Check Request 4. City Manager notifies City Council of expenditure approval.	1. Competitive Bid Process 2. Contract approved by the City Council 3. Purchase Requisition 4. Check Request
				City Council approval required if project not in the annual budget.		
Approvals	Manager	Department Director or Designee	Department Director & Finance Director	Department Director, Finance Director, & City Manager	Department Director, Finance Director, & City Manager	Department Director, Finance Director, City Manager & City Council
Amendments & Change Orders			Increases greater than 5% or \$2,500 (excluding any contingency) require additional approval			
<p>Any purchase that the City Manager deems to be questionable or that has have policy implications <u>that have not been previously addressed and resolved by City Council</u> shall require City Council approval. <u>Further, every City employee responsible for approving any contract—regardless of the dollar amount—shall refer to the City Manager for consideration any contract they believe has such policy implications.</u></p>						

- **All bids/quotes/proposals are public information and can be released to the public following bid award. The City may determine to not release trade secrets or other confidential commercial, financial or personal information.**
- **Retain all bids/quotes/proposals for a minimum of three years as required by retention schedule.**
- **One original signed contract must be submitted to Central Files with the completed project file.**

SECTION III – PURCHASE REQUISITIONS

A purchase requisition serves to inform the Finance Department of the needs of the departments, correctly identifies a material or service requested for the department's operations, and identifies the expenditure account number to which the purchase is to be charged.

TYPES OF PURCHASE REQUISITIONS

PETTY CASH REQUISITIONS

The petty cash fund shall be used to pay for small obligations which do not exceed \$50.00. Petty cash requisitions (Appendix A) are submitted to the City's cashier and will be honored only if the requisition is properly completed and bears the appropriate departmental manager approval. Petty cash requisitions will be granted under the following circumstances:

- An employee is requesting a cash advance for expenditures relating to City business (sales receipt must be returned to cashier within one business day);
- An employee is requesting a reimbursement for expenditures relating to City business (sales receipts must be attached to the requisition).

It is the responsibility of the employee using the petty cash fund to obtain the City's tax-exempt number and present it at the time of purchase. Sales tax on purchases will not be reimbursed.

Purchases for less than \$2,500, which are not paid out of petty cash, are processed using a check request form that has been approved by the Department Director (or his designee).

PURCHASE REQUISITIONS

Purchase requisitions shall be used to initiate the purchase of materials or services of \$2,500 or more and for which a purchase order will be issued. Purchase requisitions will be granted under the following circumstances:

- The requesting department shall be responsible for ensuring budget availability, obtaining prices, designating vendors, and preparing purchase requisition far enough in advance of the required date;
- All requisitions must be approved by the Department Director and the Finance Director and, if over \$10,000, approved by the City Manager;
- A purchase order number must be obtained prior to placing orders with vendors.

SECTION IV – PURCHASE ORDERS

A purchase order (P.O.) authorizes a vendor to release goods or services to the City and informs them that funds have been encumbered to pay for the goods or services. A purchase order becomes a binding contract when the order is completed and signed by an authorized representative of the City and the vendor demonstrates his acceptance of the purchase order through the initiation of some action to fill the order.

The Finance Department shall be responsible for the completion and issuance of all purchase orders following the approval of the purchase requisition. The Finance Department shall email the completed purchase order to the requisition initiator.

A standard purchase order is to be used for all purchases of \$2,500 or more excluding the following areas. *Capital improvement projects cannot be exempt.*

EXEMPT ITEMS

- Council Approved Service Contracts;
- Debt Service;
- Ditch Assessment Charges;
- Dues & Subscriptions;
- Education Expenses;
- Grants, Contributions, and Intergovernmental Agreement Obligations;
- Insurance;
- Investment Transactions;
- Land Acquisition;
- Lease Payments;
- Maintenance and Support Licensing Agreements (associated with an approved contract);
- Payroll (checks, taxes, and deductions);
- Professional Services as defined;
- Travel Expenses;
- Utilities

PURCHASE ORDER AMENDMENTS

The Finance Department has the authority to pay an invoice that exceeds the purchase order by less than 5% or \$2,500 (whichever is less).

When the actual expenditure exceeds the purchase order amount by 5% or \$2,500 (whichever is less), a second and complete approval process must be obtained via purchase requisition (for overages of \$2,500 or more) or by manual approval on the check request (for overages of less than \$2,500).

SECTION V – BIDDING

Bidding procedures are used to provide vendors the opportunity to bid, to elicit greater vendor response, to meet City Charter and City Code requirements, to meet Colorado statutory requirements applicable to the City, and to promote competitive prices from vendors for the purchase of capital equipment and other items of significant monetary value. The City Manager and Department Directors reserve the right to call for competitive bids without regard to amount. As used herein, “bidding” shall include requests for bids, requests for proposals, requests for qualifications, and/or statements of qualifications. The responsible Department Director shall determine when bidding procedures shall utilize a request for bids, request for proposals, or request for qualifications, as appropriate.

All purchases of goods or acquisition of services above \$25,000 and all purchases of cars, trucks, and heavy equipment shall require competitive bidding procedures unless otherwise required by the City Charter, City Code or state statute applicable to the City. Exemptions to this policy are bids obtained through the specific processes listed below in “State and Other Allowed Bids” and “Sole Source Purchases.”

TYPES OF BIDS

INFORMAL BIDS/QUOTES/PROPOSALS FOR PROJECTS UNDER \$25,000

All purchases within the financial parameters of \$2,500 to \$24,999 shall require informal bidding procedures.

- For purchases between \$2,500 and \$9,999 the requesting department shall obtain and document a minimum of three (3) verbal quotations. If three (3) quotations are not obtained, valid justification must be provided with the purchase requisition and approved by the Department Director and Finance Director;
- For purchases between \$10,000 and \$24,999 the requesting department shall use a contract and obtain and document a minimum of three (3) written quotations. If three (3) quotations are not obtained, valid justification must be provided and approved by the City Manager;
- Notwithstanding the above requirements, Department Directors or the City Manager may require a competitive bid process for any project regardless of the amount.

STEPS TO COMPLETE AN INFORMAL BID/QUOTE/PROPOSAL: (unless otherwise stated, the responsibility for these steps falls on the requesting department)

- a) Develop specifications/information. Upon finalization of the specifications, prepare any documents required by the informal bid;

- b) Mail a copy of specifications to identified vendors;
- c) Use the RFP process if Department Director determines it appropriate for the project;
- d) Post a copy of specifications/RFP to the City's official website www.LouisvilleCO.gov and send to any other appropriate web sites;
- e) Evaluate the bid/proposal results and determine which bid/proposal serves the City's best interests;
- f) Use the City-approved Contract form (Appendix G);
- g) Initiate a Purchase Requisition;
- h) Submit the Purchase Requisition and quotes to the Finance Department. If the recommended vendor has not submitted the low bid, ensure that there is adequate justification for the higher bid;
- i) The Finance Department issues the Purchase Order.

COMPETITIVE BIDS FOR PROJECTS OVER \$25,000

“Competitive/formal bidding” includes invitations to bid, requests for proposals (RFP), requests for qualifications (RFQ), and statements of qualifications (SOQ).

- All requests for competitive bids shall be published at least two (2) times in a newspaper of general circulation in the City. The last publication shall not be more than twenty (20) days or fewer than fourteen (14) days prior to the date set for the opening of bids. Such notice may also be published in other publications of limited circulation or trade journals. In addition to publication, the formal bid must be posted on the City's web site at www.LouisvilleCO.gov, and may be posted on other web sites.
- Notices, general instructions, conditions and specifications are not required to be published and may be mailed or emailed to identified vendors, and may be posted on the City's web site.

STEPS TO COMPLETE A COMPETITIVE BID: (unless otherwise stated, the responsibility for completing these steps falls on the requesting department)

- a) Develop specifications. Upon finalization of the specifications, determine any special requirements, such as bid, performance and payment bonds; insurance; retainage; and any special requirements the requesting department may need. See bonding and insurance requirements listed below;
- b) Prepare all bid documents required by the formal bid and public notice. All bid documents become public information upon completion of the bid opening, except that the City may determine not to disclose trade secrets or other confidential commercial,

financial or personal information. Bid documents shall contain the following information:

- Where the bidder can obtain bid documents;
 - Any costs of bid documents;
 - Bid submittal deadline;
 - Date, time and location of bid openings;
 - Any bond or insurance requirements;
 - Any special requirements;
 - A statement to the effect that the City reserves the right to reject any and all bids, and to accept the bid deemed to be the lowest cost and a reliable and responsible bidder;
 - General conditions;
 - Minimum specifications;
 - Bid proposal form;
 - Delivery date or completion date;
 - Period of bid validity;
 - Bidder/proposer must sign the Prohibition Against Employing Illegal Aliens at the time of submitting the bid and verify that bidder/proposer is lawfully present in the United States, if applicable.
- c) Departments will be responsible for obtaining at least three (3) bids/proposals if available. If three (3) bids/proposals are not obtained, valid justification must be provided and approved by the City Manager;
- d) Conduct the public bid opening per the advertised bid opening date (if required). Any bids received after the specified time will be returned to the bidder. These bids may need to be opened in order to process a return of the bid;
- e) Evaluate the bid results and determine which bid serves the City's best interests. If the recommended vendor has not submitted the low bid, provide justification for the higher bid;
- f) Reports:
- If under \$50100,000, prepare a report for the City Manager listing the preferred vendor and justification;

- If over \$~~50~~100,000 (or a project that is not in the approved annual budget), advise the City Manager's Office that the item needs to go on the City Council agenda and prepare a City Council item listing the preferred vendor and justification.
- g) Use City Attorney approved contracts and insurance and bond requirements;
- h) Upon the City Manager's/City Council's award of bid, notify all bidders of the results;
- i) Obtain signatures on all contracts;
- j) Complete Purchase Requisition and forward to the Finance Department;
- k) Finance Department issues a Purchase Order;
- l) Notice of final payment and settlement is published by the Department two (2) times in the newspaper for all improvement projects, with the second notice to be published no later than ten (10) days before final payment is made (over \$50,000).

STEPS TO COMPLETE A REQUEST FOR PROPOSAL: (unless otherwise stated, the responsibility for completing these steps falls on the requesting department)

- a) Develop project information, determine any special requirements, such as performance and payment bonds; insurance; retainage; and any special requirements the requesting department may need. See bonding and insurance requirements listed below;
- b) Prepare the request for proposal. All documents become public information upon completion of the proposal opening, except that the City may determine not to disclose trade secrets or other confidential commercial, financial or personal information. Request for Proposals shall contain the following information:
 - Where the bidder can obtain information;
 - Proposal submittal deadline;
 - Date, time and location of RFP openings (only a list of the proposals will be made available until such time as all proposals can be evaluated);
 - Any bond or insurance requirement;
 - Any special requirements;
 - A statement to the effect that the City reserves the right to reject any and all proposals, and to accept the proposal

deemed to be the lowest cost and a reliable and responsible proposal;

- General conditions;
 - Minimum specifications;
 - Bid proposal form (if there is one);
 - Delivery date or completion date;
 - Period of bid validity;
 - Bidder/proposer must sign the Prohibition Against Employing Illegal Aliens at the time of submitting the bid and verify that bidder/proposer is lawfully present in the United States, if applicable.
- c) Departments will be responsible for obtaining at least three (3) proposals if available. If three (3) proposals are not obtained, valid justification must be provided and approved by the City Manager.
- d) The RFP may be mailed or emailed to identified vendors and shall be posted on the City's web site (www.LouisvilleCO.gov);
- e) Conduct the public RFP opening per the advertised opening date. Any proposals received after the specified time will be returned to the bidder. These proposals may need to be opened in order to process the return (only a list of the proposals will be made available until such time as all proposals can be evaluated);
- f) Evaluate the proposals and determine which proposal serves the City's best interests. If the recommended vendor has not submitted the low bid, provide justification for the higher bid;
- g) Reports:
- If under \$~~50~~59100,000, prepare a report for the City Manager listing the preferred vendor and justification;
 - If over \$~~50~~59100,000 (or a project that is not in the approved annual budget), advise the City manager's Office that the item needs to go on the City Council agenda and prepare a City Council item listing the preferred vendor and justification.
- h) Use City Attorney approved contracts and insurance and bond requirements;
- i) Upon the City Manager's/City Council's award of bid, notify all bidders of the results;
- j) Obtain signatures on all contracts;

- k) Complete Purchase Requisition and forward to the Finance Department;
- l) Finance Department issues a Purchase Order;
- m) Final payment notices are published by the Department two (2) times in the newspaper for all improvement projects (over \$50,000).

STEPS TO COMPLETE A REQUEST FOR QUALIFICATIONS: (unless otherwise stated, the responsibility for completing these steps falls on the requesting department).

- a) Develop minimum qualifications for project. Upon finalization of the specifications, determine any special requirements the vendor must have. See bonding and insurance requirements listed below;
- b) The RFQ may be mailed or emailed to identified vendors and shall be posted on the City's web site (www.LouisvilleCO.gov);
- c) Prepare the request for qualifications. All documents received in response to the RFQ become public information upon completion of the RFQ, except that the City may determine not to disclose trade secrets or other confidential commercial, financial or personal information;
- d) Once all RFQ's are evaluated and the list of qualified vendors is determined, a bid request or RFP for the specific project can be prepared and the above steps shall be followed with those specific vendors.

BONDING REQUIREMENT

Bonds shall be executed on forms prescribed or approved by the City Manager based on review by the City Attorney, as to form, and State of Colorado law. Normally, bonding should be used only on critical or complex purchasing actions. The City may declare the purchasing of any standard items of commerce and services from standard trades and professions, which are not altered or customized to unique City specifications, to be exempt from bonding requirements.

EXAMPLES OF BONDS

BID BONDS: The bid bond requirement may be satisfied by receipt of a certified bank check or a bid bond. The bid security is submitted as guarantee that the bid will be maintained in full force and effect for a period of thirty (30) calendar days after the opening of bids or as specified in the solicitation documents. If the supplier/contractor fails to provide the bid security with the bid, the bid shall be deemed non-responsive. The bid bond shall be at least 10% of the vendor's bid

price if the bid is over \$150,000 and at least 5% of the vendor's bid if under \$150,000.

PERFORMANCE BONDS: A performance bond, satisfactory to the City, may be required for any contract and will be used for all contracts for public buildings, works or improvements awarded in excess of \$50,000 per state statute. The performance bond shall be in amount equal to one hundred percent (100%) of the price specified in the contract, or any other higher amount determined by the purchasing department to be in the best interest of the City.

PAYMENT BONDS: A payment bond for the protection of all persons supplying labor and material to the contractor or its subcontractors may be required for all contracts awarded in excess of \$50,000. The payment bond shall be in an amount equal to one hundred percent (100%) of the price specified in the contract, or any other higher amount determined by the purchasing department to be in the best interest of the City.

INSURANCE REQUIREMENT

All contractors are required to provide certificates of insurance with the City named as additional insured, for the following insurance coverages and amounts (except as waived by the City Manager):

Comprehensive General Liability

\$1,000,000 each occurrence
\$2,000,000 general aggregate

Automobile Liability

\$150,000 combined single limit – bodily injury & property damage/per person
\$600,000 combined single limit – bodily injury & property damage/two or more persons in any one occurrence
\$50,000 auto physical damage

Workers' Compensation

Statutory limits

Employers' Liability Insurance

\$100,000/ each accident
\$500,000/ disease - policy limit
\$100,000/ disease - each employee

Professional Liability (for licensed professional services)

\$1,000,000 each occurrence
\$2,000,000 general aggregate

BIDDER LIST AND BID EVALUATION

A Bidder's List may be established and maintained by individual Departments in an effort to promote competitive bidding from qualified vendors and to establish a source of supplier.

In addition to the bid amount, additional factors will be considered as an integral part of the bid evaluation process, including, but not limited to:

- The bidder's ability, capacity and skill to perform within the specified time limits;
- The bidder's experience, reputation, efficiency, judgment, and integrity;
- The quality, availability, and adaptability of the supplies or materials bid;
- Bidder's past performance;
- Sufficiency of bidder's financial resources to fulfill the contract;
- Bidder's ability to provide future maintenance or service;
- Other applicable factors as the City determines necessary or appropriate (such as compatibility with existing facilities, equipment or hardware);
- If a bid other than low bid is recommended, the requesting department must demonstrate how the higher bid serves the best interests of the City.

STATE AND OTHER ALLOWED BIDS

City staff may use State of Colorado bids (solicited through the Bid Information and Distribution System) or bids from the Multiple Assembly of Procurement Officials (MAPO) or the General Services Administration (GSA) to get the benefit of the pricing available through those procurement systems.

These bids are permitted for any supply, equipment, or vehicle purchase on items under \$500,000. These purchases, while exempt from the formal bid process, are subject to the normal approval process.

ANNUAL CONTRACTS

All service contracts must specifically state the term of the contract and the options for renewing the contract (if applicable) beyond the original term. In no case shall any service contract have an indefinite term. Contracts should begin and end within the current fiscal year. It must also be expressly stated in any multi-year service contract—which is any contract with a term extending beyond the current fiscal year—that all

financial obligations of the City beyond the current fiscal year are subject to annual appropriation. Standard language for this purpose is as follows: “Contractor acknowledges that any potential expenditure for this Agreement outside the current fiscal year is contingent upon appropriation, budgeting, and availability of specific funds for such proposed expenditure, and nothing in this Agreement constitutes a debt or direct or indirect multiple fiscal year financial obligation of the City.”

INTEGRATED PROJECT DELIVERY CONTRACTING PROCESS (DESIGN-BUILD)

The City Council may award an integrated project delivery (“IPD,” sometimes referred to as “design-build”) contract for a City capital improvements project, or other public project as defined in C.R.S. § 31-25-1303, upon a determination by the City Council that IPD represents a timely or cost-effective alternative for the public project. Prior to awarding an IPD contract, the requesting department head, upon consultation with the City Manager, shall solicit proposals for the project by issuing a request for proposals or request for qualifications to individuals or firms that have indicated an interest in participating in the proposed project or that have displayed evidence of expertise in the proposed project. Notice of the initial solicitation for an IPD procurement shall be published at least two (2) times in a newspaper of general circulation in the City. The last publication shall not be more than twenty (20) days or fewer than fourteen (14) days prior to the date set for the opening of bids. The City may also publish notice of the solicitation in a trade journal or post notice on the City’s website. The IPD procurement shall be completed in compliance with the procedures above that are applicable to the selected method of competitive/formal bidding. After reviewing the proposals, the City Council may accept the proposal that, in its estimation, represents the best value to the City. In the procurement and administration of an IPD contract, the City may utilize, without limitation, the provisions and procedures set forth in C.R.S. § 31-25-1301 et seq.

SECTION VI – SOLE SOURCE PURCHASES, LOCAL VENDOR PURCHASES AND ETHICS

SOLE SOURCE PURCHASES

It is the policy of the City of Louisville to recognize and solicit quotes. Sole source purchases may be made if it has been determined that there is only one good or service that can reasonably meet the need and there is only one vendor who can provide the good or service. These purchases should be used if it is in the best interest of the City, and the following procedures shall apply:

PURCHASE IN THE AMOUNT OF \$2,500 TO \$9,999

To request a sole source purchase, prepare a memorandum justifying the sole source purchase and attach it to the purchase requisition.

Finance Department will review the requisition and justification for the sole source purchase. If the sole source justification is approved by the Finance Director, a purchase order will be issued. If the purchase is not approved, two (2) more telephone quotations are required.

PURCHASE IN THE AMOUNT OF \$10,000 OR MORE

To request a sole source purchase, prepare a memorandum justifying the sole source purchase and attach it to the purchase requisition.

Bidding procedures may be waived by the City Manager when it has been demonstrated that the requested goods or services are a sole source purchase. If the sole source purchase is not approved, the department shall obtain additional bids or quotes in compliance with this Policy.

LOCAL VENDOR PREFERENCE

To encourage purchasing within the City of Louisville, it is the policy of the City of Louisville to recognize and solicit quotes/bids from local vendors. Whenever such local sources exist and are competitive, purchases shall be made from local vendors; however all purchasing ordinances and policies as well as any other City award factors still apply. To be considered within this policy, local vendors must have a current valid business registration or sales tax license on file with the City of Louisville.

As deemed appropriate solely within the discretion of the City, bids may be awarded to local vendors providing the proposal or quote is within 5% or \$1000 (whichever is less) of the lowest bid.

In an event where it may be prohibited as a condition of any grant, or violation of law, the local vendor preference shall not be applied.

ETHICS IN CITY CONTRACTING

The City Code of Ethics, which is set forth in Sections 5-6 through 5-17 of the City Charter, sets forth ethical standards concerning City contracting. These standards apply to City officers, employees and public body members and include, among other standards, that employees not have an interest in a contract with the City, unless certain rules are met. These rules generally require that employees may only be interested in contracts where all procurement rules have been followed and the employee has complied with the City's disclosure and recusal rules. These rules further provide that an employee interested in a contract may not attempt to influence any City employee or decision maker who has influence or decision making power over the contract.

Town officers, employees and public body members involved in the procurement process are required to comply with the Code of Ethics and all laws governing such process.

SECTION VII – PURCHASING DURING EMERGENCY OR DISASTER CONDITIONS

An emergency shall be defined as a situation in which any department’s operations may be severely hampered or a situation in which the preservation of life, health, safety or property may be at risk as determined by the Department Director and City Manager. The required purchasing procedures stipulated in the Purchasing Levels Section and other areas of this policy shall be waived for emergency purchases. A summary of all emergency purchases shall be prepared by the Finance Department and submitted for review by Mayor and City Council at the earliest City Council meeting possible.

When the need for an emergency purchase occurs during normal working hours, the user department will request approval from the City Manager or his designee. If approved, the City Manager shall give verbal approval of the transaction followed by electronic approval to the requesting department and to the Finance Department, which may be required to complete the transaction for the requesting department. The user department or Finance Department will note the emergency on the check request form, sales ticket or invoice.

During a partial or full activation of the Emergency Operations Center (EOC) that requires the presence of a Finance Department representative on site, the approval authority as set forth in the Purchasing Levels Section is hereby revised to read as follows:

- Department Director – Approval of emergency purchase up to \$50,000.
- Finance Director – Approval of emergency purchase up to \$100,000.
- City Manager – Approval of emergency purchase over \$100,000.

SECTION VIII – RECEIVING PROCEDURES AND CHECK REQUESTS

RECEIVING PROCEDURES

- It shall be the responsibility of the receiving department/division to ensure that shipped goods are received as ordered and in good condition. Upon receipt of merchandise, check quantity, quality, and any specifications such as model number, etc. to ensure that the goods have been received as indicated on the packing slip and as ordered on the Purchase Order. Receiving documents (Packing Slip or Receipt of Goods Form – Appendix C) must be signed and dated by the employee receiving the goods;
- If the goods are faulty or damaged, notify the vendor and Accounts Payable immediately. If damage is concealed or not noticed at time of delivery, retain all boxes and packing lists and notify vendor immediately;
- All invoices shall be mailed by the vendor directly to the employee who made the purchase;
- It shall be the responsibility of the receiving department/division to inform Accounts Payable of the delivery and acceptance of an order by submitting the receiving documents with the check request for payment.

CHECK REQUESTS

Check request forms (Appendix B) are used to request payment for materials or services. Check requests must adhere to the following:

- Original invoice must be attached;
- All signed and dated receiving documents must be attached;
- All requests must be signed by the department director or an assigned designee;
- P.O. must be referenced if applicable;
- Full or partial payments must be indicated.

Checks will be cut in accordance with the Accounts Payable schedule.

SECTION IX – DISPOSAL OF SURPLUS PROPERTY

The purpose of this policy is to provide guidance regarding the disposal of City assets. The guiding principles are to ensure assets to be disposed of are made available to the public on an equitable basis, to realize the maximum return on investment when disposing of assets, and to ensure that assets are removed timely and accurately from the City's accounting books and records.

POLICY

- The Department Director shall be responsible for the determination of surplus equipment and salvageable items;
- The Operating Department shall be responsible for the disposal of all surplus property, excluding real property;
- All surplus items and obsolete articles shall be disposed of in one of the following manners:
 - a) Transferred to another department;
 - b) Sold to the highest bidder at public auction or via other public offer;
 - c) Trade-in on the same or similar item;
 - d) Recycled;
 - e) Donated to an approved City-sponsored charitable organization;
 - f) Junked or scrapped and properly disposed of in an environmentally responsible manner.

Because one of the guiding principles in disposing of assets is to maximize the return on the investment, the above list presents the methods of disposition in the order most likely to achieve this goal. Therefore use of a method other than transferring to another department or selling in a public forum should be documented and substantiated in the "Comment" section corresponding to the method chosen on the Asset Disposal Form.

Surplus property may not be given to an officer or employee of the City even if the City is disposing of it.

The disposal of evidence is handled by the Police Department under separate rules and regulations. The disposal of City records is handled by the City Clerk's office under separate records retention rules and regulations.

PROCEDURE

- Operating Departments should review assets on an annual basis, to determine if any are surplus or obsolete, based on the following criteria:
 - a) Age and functionality;
 - b) Mileage (vehicles);
 - c) Maintenance history;
 - d) Applicability to current City operations;
 - e) Obsolescence;
 - f) Availability of parts;
 - g) Availability of support (intangible assets such as software).
- Department Director reviews and approves assets identified for disposal;
- Operating Department determines disposal method that realizes the best available net value and is conducted in a manner open and accountable to the public;
- Within 30 days of disposing the asset, the responsible department completes an Asset Disposal Form (Appendix D). The Form must include the Department Director's signature indicating approval of the disposition as well as the method of disposal;
- Operating Department forwards the Asset Disposal Form to the Finance Department.

SECTION X – PURCHASING CARD PROGRAM

The purpose of the Purchasing Card Program is to streamline and simplify the requisitioning, purchasing and payment process for small dollar transactions. The Program is designed to shorten the approval process and reduce the paperwork of procurement procedures such as purchase orders, petty cash, check requests and expense reimbursements. The goal of the Program is to:

- Reduce the cost of processing small dollar purchases;
- Receive faster delivery of required merchandise;
- Simplify the payment process.

CARD ISSUANCE

The requesting employee’s manager sends an email to the Program Administrator authorizing the issuance of a purchasing card. Upon receipt of the card, the Program Administrator reviews the card Guidelines (Appendix H) with the employee. The cardholder agrees to adhere to the Guidelines by signing the Purchasing Card User Agreement. The User Agreement is filed in the employee’s personnel file. The cardholder is the only person entitled to use the card and the card is not to be used for personal use. Use of the card for personal use or any unauthorized use may result in discipline up to and including termination.

LIMITATIONS AND RESTRICTIONS

A credit limit is set on each card. There also is a single transaction limit placed on the card, which means the card will be declined if the cardholder attempts to purchase more than this set amount at one time. A purchase may not be split to avoid the single transaction limit. The card may not be used for purchases requiring a purchase requisition and purchase order.

The Purchasing Card Program also allows for Merchant Category blocking. The only Merchant Category that is blocked is “Other” which includes gambling, casinos, bowling alleys and some other entertainment. If the cardholder attempts to use the card at such a merchant, the purchase will be declined.

All requests for changes in limitations and restrictions must be made through the cardholder’s manager to the Purchasing Card Administrator.

LOST OR STOLEN CARDS

The Purchasing Card should be kept in a secure location accessible only to the cardholder. **If the Purchasing Card is lost or stolen, notify the Program Administrator immediately at 303-335-4507 or the bank at 800-819-4249 during non-business hours.**

RECONCILEMENT AND PAYMENT

All transactions processed during the month will be included on a monthly statement of account for each cardholder. Monthly statements will be distributed by the Program Administrator to each department. Cardholders are responsible for reviewing the monthly statement for accuracy, providing a brief description and account number, and attaching a receipt for each transaction on the statement. The statement must be approved by the cardholder's departmental manager and submitted (with receipts) to the Program Administrator within 5 business days. The Program Administrator will audit the receipts with the statement and initiate payment.

DISPUTED OR FRAUDULENT CHARGES

If there is a discrepancy between the employee's records and the statement, the issue shall be addressed immediately. Depending on the type of discrepancy, the cardholder will need to contact either the merchant or the Program Administrator to resolve the disputed transaction.

If the cardholder believes the merchant has charged the account incorrectly or there is an outstanding quality or service issue, the first contact shall be with the merchant to try to resolve the error or problem. If the matter is resolved directly with the merchant, and the error involved an overcharge, a credit adjustment should be requested to appear on the next statement.

If the merchant disagrees that an adjustment is necessary, the cardholder should immediately contact the Program Administrator who will work with the Purchasing Card provider to resolve the dispute.

Any fraudulent charge, i.e., a charge appearing that was not authorized, must be reported immediately to the Program Administrator. Prompt reporting of any such charge will help to prevent the City from being held responsible.

SALES AND USE TAX

The City of Louisville is tax exempt. The sales tax exemption number is printed on the front of the card. If an employee happens to pay tax on a purchase, that employee will be responsible to have the sales tax reversed or reimburse the City of Louisville for the taxes paid. Under very limited, specific circumstances this policy may be waived by the Finance Director.

LOSS OF PRIVILEGES

Failure to comply with the requirements of the Purchasing Card Guidelines may result in immediate revocation of the Purchasing Card privileges. Privileges can be restored **one time only** after a six-month waiting period following the loss of privileges. The restoration of privileges must be requested by the department director and will require a new Purchasing Card User Agreement. Any subsequent loss of privileges will be permanent. The loss of purchasing card privileges shall be documented in the employee's personnel file.

SECTION XI - PURCHASING RULES FOR SPECIFIC EQUIPMENT

HARDWARE AND SOFTWARE

All hardware, software, and online services purchases must be reviewed and approved by the IT Division. Purchases will not be approved if the equipment is not compatible with the City's network or if the purchase requires the IT Division to acquire additional server space.

The IT Division determines the replacement schedule for all workstations and servers.

Servers and workstations only are paid for by the Technology Replacement Fund. All other computers and technology shall be purchased by departments out of their individual budgets.

COPIERS

Copiers must be kept for a minimum of four (4) years before they may be replaced.

SECTION XII – APPENDICES

APPENDIX A – Petty Cash Requisition Form

APPENDIX B – Check Request Form

APPENDIX C – Receipt of Goods Form

APPENDIX D – Asset Disposal Form

APPENDIX E – Sample Request for Proposals

APPENDIX F – Sample Request for Qualifications

APPENDIX G – Sample Independent Contractor Agreement

APPENDIX H – Purchasing Card Guidelines

APPENDIX A: PETTY CASH REQUISITION

Petty Cash Requisition

_____ Cash Advance

_____ Purchase/Reimbursement

Date _____

Petty Cash Paid To: _____

Description: _____

Account #: _____

Amount: \$ _____

Requested by: _____

Department Approval: _____

Finance Approval: _____

APPENDIX B: CHECK REQUEST FORM

Check Request Form



Submitted By:
Department Name:

Requestor's Name:

Vendor #:

Vendor Name:

Vendor Address:

Vendor Contact:

Vendor Phone: Vendor Fax:

PO#:

Check One:
 New Vendor - Will Use Again
 New Vendor - One-time Use Only

And Check If:
 Capital Project (Need 2 Copies of Paperwork)

Check Request Requirements:
 -If PO is associated with request, must include PO#
 -If this is a capital item, 2 copies of Invoice and Backup are required
 -Request must be signed by Dept., Director and Finance

Date Requested:

Full Payment / Close PO Partial Payment / Leave PO Open
 Handtype Requested

Return Check To:

Approvals:
 Department Director or Designee:
 Finance Director or Designee:
 City Manager or Designee:

Invoice #	Invoice Date	Description	PO Line #	G/L Account #	Invoice Amount

If you have any questions concerning this request, please contact:
 Accounts Payable 303-335-4507
 Thank you!

Total

APPENDIX C: RECEIPT OF GOODS FORM



RECEIPT OF GOODS

DATE: _____ DEPARTMENT: _____

SIGNATURE OF RECEIVER _____

The following merchandise has been received in good condition:

PURCHASE ORDER # (if known)	QUANTITY ORDERED	QUANTITY RECEIVED	VENDOR NAME	BRIEF DESCRIPTION OF GOODS

NOTE: USE THIS FORM ONLY WHEN NO PACKING SLIP ACCOMPANIES THE DELIVERED GOODS – SOUND AUDIT PRACTICES REQUIRE ORIGINAL DOCUMENTS WHEN AVAILABLE

PLEASE FORWARD COMPLETED DOCUMENT ALONG WITH CHECK REQUEST AND ORIGINAL INVOICE TO ACCOUNTS PAYABLE.

APPENDIX D: ASSET DISPOSAL FORM



Asset Disposal Form		Disposal Date: <input type="text"/>	
Description	<input type="text"/>		
Manufacturer	<input type="text"/>	Model	<input type="text"/>
Location	<input type="text"/>	Year	<input type="text"/>
Asset Number	<input type="text"/>	Serial Number	<input type="text"/>

Type of Disposition		Comments
Transferred	<input type="checkbox"/>	From: <input type="text"/> To: <input type="text"/>
Sold*	<input type="checkbox"/>	<input type="text"/>
Traded*	<input type="checkbox"/>	<input type="text"/>
Recycled*	<input type="checkbox"/>	<input type="text"/>
Junked	<input type="checkbox"/>	<input type="text"/>
Lost/Stolen	<input type="checkbox"/>	<input type="text"/>
Other	<input type="checkbox"/>	<input type="text"/>

*Include amount of proceeds in "Comments"

Name: _____ Title: _____

Department: _____ Phone: _____

Department Director: _____ Date: _____

Other Comments

Finance Use Only:	Fixed Asset Y/N	Asset Number _____
Cost _____	Accum Depr _____	Fund _____
Date ADG Updated _____	Date Sale Recorded in GL _____	
Date Asset Removal Recorded in GL _____	By _____	

APPENDIX E: SAMPLE REQUEST FOR PROPOSALS

REQUEST FOR PROPOSALS FOR

The City of Louisville is accepting proposals from qualified contractors (“contractor”) to _____ . Please review the following pages for complete information on the request for proposal process.

Timeline of Activities and Proposal Format

- Four (4) copies of each proposal shall be submitted per the RFP and one copy in MS Word or PDF on a CD.
- The City of Louisville will receive proposals in response to this RFP until _____, “our clock” on _____. Proposals received after that time will not be reviewed. Proposals must be in a sealed envelope plainly marked with the project name “_____”, and shall be addressed as follows:

City of Louisville
749 Main Street
Louisville CO 80027

- Interviews of applicants selected by City for interview – beginning the week of _____.
- Anticipate final selection approximately _____.
- Contract signed by City Council approximately _____.

REQUEST FOR PROPOSALS FOR _____

Section 1. Summary of Request

Purpose – The City of Louisville is accepting proposals from qualified contractors to _____ as defined in the scope of work.

Questions regarding the proposal can be directed to:

NAME	
City of Louisville	303.335.4____
749 Main Street	_____@LouisvilleCO.gov
Louisville CO 80027	

Section 2. Scope of Work

The Scope of Work shall include but is not limited to the following:

ADD SPECIFICATIONS

Section 3. Standard Terms and Conditions

When preparing a proposal for submission in response to this RFP, contractors should be aware of the following terms and conditions which have been established by the City of Louisville:

- This request for proposals is not an offer to contract. The provisions in this RFP and any purchasing policies or procedures of the City are solely for the fiscal responsibility of the City, and confer no rights, duties or entitlements to any party submitting proposals. The City of Louisville reserves the right to reject any and all proposals, to consider alternatives, to waive any informalities and irregularities, to abandon the project and this RFP at any time, and to re-solicit proposals.
- The City of Louisville reserves the right to conduct such investigations of and discussions with those who have submitted proposals or other entities as they deem necessary or appropriate to assist in the evaluation of any proposal or to secure maximum clarification and completeness of any proposal.
- The successful proposer shall be required to sign a contract with the City in a form provided by and acceptable to the City. The contractor shall be an independent contractor of the City.

- The City of Louisville assumes no responsibility for payment of any expenses incurred by any proponent as part of the RFP process.
- The following criteria will be used to evaluate all proposals:
 - The contractor's interest in the services which are the subject of this RFP, as well as their understanding of the scope of such services and the specific requirements of the City of Louisville.
 - The reputation, experience, and efficiency of the contractor.
 - The ability of the contractor to provide quality services within time and funding constraints.
 - The general organization of the proposal: Special consideration will be given to submittals which are appropriate, address the goals; and provide in a clear and concise format the requested information.
 - Other selection factors within this RFP or the City's purchasing policies, or that City determines are relevant to consideration of the best interests of the City.
- All responses to this RFP become the property of the City upon receipt and regardless of selection or rejection, and will not be returned, except that the City may return late responses submitted after the response deadline. Any trade secrets or confidential commercial or financial information submitted with any response is subject to potential disclosure, and submitting it constitutes proposer's waiver of any recourse against the City in respect to disclosure and proposer's agreement to indemnify the City for any costs, legal fees or expenses incurred in relation to any proceeding concerning disclosure of such information. Any trade secrets or confidential commercial or financial information submitted with a response shall be clearly segregated and marked; provided; however, that neither cost information nor the total RFP will be considered proprietary. The City will notify the vendor of any request for disclosure of information so segregated and marked that may be subject to nondisclosure, and it will be the responsibility of the vendor to object and to pursue any legal actions pursuant to Colorado law. A vendor shall notify the City within 24 hours of notification by City of request for disclosure of the vendor's objections to disclosure and the vendor's intent to pursue lawful protection under Colorado law.

Section 4. Required Submittals

- Provide the name, address, and email address of contractor. If an entity, provide the legal name of the entity and the names of the entity's principal(s) who is proposed to provide the services.
- Provide a review of your qualifications and briefly explain how you plan to complete the required tasks.

- Provide references for your work.
- Provide the completed pre-contract certification and return with your proposal.

Thank you, we look forward to reviewing your proposal.

City of Louisville Public Services Contract Addendum Prohibition Against Employing Illegal Aliens

Prohibition Against Employing Illegal Aliens. Contractor shall not knowingly employ or contract with an illegal alien to perform work under this contract. Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this contract.

Contractor will participate in either the E-verify program or the Department program, as defined in C.R.S. § § 8-17.5-101(3.3) and 8-17.5-101(3.7), respectively, in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the public contract for services. Contractor is prohibited from using the E-verify program or the Department program procedures to undertake pre-employment screening of job applicants while this contract is being performed.

If Contractor obtains actual knowledge that a subcontractor performing work under this contract for services knowingly employs or contracts with an illegal alien, Contractor shall:

- a. Notify the subcontractor and the City within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and
- b. Terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to this paragraph the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

Contractor shall comply with any reasonable request by the Department of Labor and Employment made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).

If Contractor violates a provision of this Contract required pursuant to C.R.S. § 8-17.5-102, City may terminate the contract for breach of contract. If the contract is so terminated, the Contractor shall be liable for actual and consequential damages to the City.

Pre-Contract Certification in Compliance with C.R.S. Section 8-17.5-102(1)

The undersigned hereby certifies as follows:

That at the time of providing this certification, the undersigned does not knowingly employ or contract with an illegal alien; and that the undersigned will participate in the E-Verify program or the Department program, as defined in C.R.S. § § 8-17.5-101(3.3) and 8-17.5-101(3.7), respectively, in order to confirm the employment eligibility of all employees who are newly hired for employment to perform under the public contract for services.

Proposer:

By _____

Title: _____

Date

APPENDIX F: SAMPLE REQUEST FOR QUALIFICATIONS



Request for Qualifications (RFQ)

**Issued
DATE**

DEPARTMENT
749 Main Street
Louisville, CO 80027
(303) 335-4505

TABLE OF CONTENTS

	<u>Page</u>
Schedule of Events	
Introduction & Background	
General Information & Requirements	
Project Scope.....	
Vendor Qualifications	
Evaluation Criteria.....	

SCHEDULE OF EVENTS

<u>Event</u>	<u>Date(s)</u>
Request for Qualifications (RFQ) Released.....	DATE
Deadline for Requesting RFQ Clarification	DATE
Response to Requests for RFQ Clarification	DATE
Responses to RFQ due by TIME.....	DATE
Qualified Vendors Selected	DATE
Request for Proposals (RFP) Distributed to Qualified Vendors.....	DATE
Qualified Vendors Response to RFP due by 4:00 p.m. MST	DATE
Product Demonstrations	DATE
Negotiation & Clarification	DATE
Approval of Contract.....	DATE
Begin Implementation.....	DATE

The City of Louisville reserves the right to modify this schedule at its sole discretion if it deems necessary.

INTRODUCTION & BACKGROUND

The City of Louisville, Colorado, hereinafter referred to as the City, seeks to prequalify firms to provide _____.

Add any other necessary and relevant information.

GENERAL INFORMATION & REQUIREMENTS

The first step in the City's Request for Proposal (RFP) process is this RFQ, which seeks to obtain information in order to prequalify vendors for participation and consideration in subsequent steps of the RFP. In order to be considered for prequalification, the respondent to this RFQ must be the provider of _____.

From the issuance date of this RFQ until a vendor(s) is selected and the selection is announced, vendors are not allowed to communicate with any City of Louisville staff or officials regarding this procurement, except at the direction of Malcolm Fleming, City Manager or _____, _____, the designated representatives of the City of Louisville. Any unauthorized contact may disqualify the vendor from further consideration.

Receipt of Proposals and Public Inspection

Upon receipt of qualifications, all marked trade secrets and company financial information will be removed from the responses and provided only to the evaluation committee members or persons participating in the contracting process. All remaining qualification materials will be available for public inspection after the final award process.

Claims to Keep Information Confidential

All responses to this RFQ become the property of the City upon receipt and regardless of selection or rejection, and will not be returned, except that the City may return late responses submitted after the response deadline. Any trade secrets or confidential commercial or financial information submitted with any response is subject to potential disclosure, and submitting it constitutes proposer's waiver of any recourse against the City in respect to disclosure and proposer's agreement to indemnify the City for any costs, legal fees or expenses incurred in relation to any proceeding concerning disclosure of such information. Any trade secrets or confidential commercial or financial information submitted with a response shall be clearly segregated and marked; provided; however, that neither cost information nor the total RFP will be considered proprietary. The City will notify the vendor of any request for disclosure of information so segregated and marked that may be subject to nondisclosure, and it will be the responsibility of the vendor to object and to pursue any legal actions pursuant to Colorado law. A vendor shall notify the City within 24 hours of notification by City of request for disclosure of the vendor's objections to disclosure and the vendor's intent to pursue lawful protection under Colorado law.

Initial Classification

All qualifications will be initially classified as being responsive or non-responsive based upon the requirements in Section 3.2. If a response is found to be non-responsive, it will not be considered further.

Evaluation

All responsive qualifications will be evaluated based on stated evaluation criteria. Submitted qualifications must be complete at the time of submission and may not include references to information located elsewhere, such as Internet websites or libraries, unless specifically requested in the City's RFQ document.

Discussion/Negotiation

Although vendors may be prequalified without discussion, the City may initiate discussions with one or more Vendors should clarification be necessary. Vendors should be prepared to send qualified personnel to Louisville, to discuss technical and contractual aspects of their proposal.

Prequalification

Prequalification will be made to the vendors whose responsive qualifications are determined to best meet the evaluation criteria and therefore the most advantageous to the City. The City may prequalify as many software vendors as it feels serves its best interest.

Late Submissions

Regardless of cause, late qualifications will not be accepted and will automatically be disqualified from further consideration. It shall be the vendor's sole risk to assure delivery at the designated office by the designated time. Late qualifications will not be opened and may be returned to the Vendor at the expense of the Vendor or destroyed if requested.

Preparing a Response

This RFQ contains the instructions governing the qualifications to be submitted and a description of the mandatory requirements. To be eligible for consideration, a vendor must meet the intent of all mandatory requirements. Compliance with the intent of all requirements will be determined by the City's evaluation committee. Responses that do not meet the full intent of all requirements listed in this RFQ may be subject to point reductions during the evaluation process or may be deemed non-responsive.

Vendors shall promptly notify the City of any ambiguity, inconsistency or error, which they may discover upon examination of this RFQ.

Vendors requiring clarification or interpretation of any section or sections contained in this RFQ shall make a written request to the City by the deadline. All written correspondence must be addressed to:

City of Louisville
_____ RFQ

749 Main Street
Louisville, CO 80027
EMAIL ADDRESS

Each Vendor submitting written questions must clearly address each question by reference to a specific section, page, and item of this RFQ. **A written answer will be provided to all questions received by TIME AND DATE.** Written questions received after the deadline may not be considered.

Any interpretation, correction, or change to this RFQ will be made by written addendum by _____. Interpretations, corrections, or changes to this RFQ made in any other manner will not be binding and vendors shall not rely upon such interpretations, corrections, or changes.

Vendors must organize qualifications into sections following the format of this RFQ.

If no exception, explanation, or clarification is required in the vendor's response to a specific subsection, the vendor shall indicate so in the point-by-point response with the following:

“(Vendor’s Name)”, understands and will comply.

Points may be subtracted for non-compliance with specified qualification format requests. The City may also choose to not evaluate, may deem non-responsive, or may disqualify from further consideration any qualifications that do not follow this RFQ format, are difficult to understand, are difficult to read, or are missing any requested information.

A vendor responding to a question with a response similar to, “Refer to our literature...” or “Please see [www.....com](#)” may be deemed non-responsive or receive point deductions. All materials related to a response must be submitted to the City in the RFQ response and not just referenced. Any references in an answer to another location in the RFQ materials shall have specific page numbers and sections stated in the reference. Each question is scored independently of one another and the scoring is based solely on the information provided in the response to the specific question.

Submitting Qualifications

Vendors must submit one (1) original and four (4) copies to:

City of Louisville
_____ RFQ
749 Main Street
Louisville, CO 80027

Qualifications must be received at the City of Louisville prior to TIME AND DATE.

Qualifications received after this time will not be accepted for consideration. Facsimile submissions are not acceptable.

Each Vendor who submits qualifications represents that:

- The qualifications are based upon an understanding of the specifications and requirements described in this RFQ.
- Costs for developing and delivering responses to this RFQ and any subsequent presentations of the proposal as requested by the City are entirely the responsibility of the vendor. The City is not liable for any expense incurred by the vendor in the preparation and presentation of their qualifications.
- All materials submitted in response to this RFQ become the property of the City and are to be appended to any formal documentation, which would further define or expand any contractual relationship between the City and the vendor resulting from this RFP process.

- An individual authorized to legally bind the business submitting the qualifications must sign the qualifications in ink.

Rights Reserved

While the City has every intention to award a contract as a result of the RFP, issuance of the RFP in no way constitutes a commitment by the City to award a contract. Upon a determination such actions would be in its best interests, the City in its sole discretion reserves the right to:

- waive any formality;
- cancel, terminate or abandon this RFQ or the RFP;
- reject any or all qualifications received in response to this document;
- waive any undesirable, inconsequential, or inconsistent provisions of this document, which would not have significant impact on any qualifications;
- not award, or if awarded, terminate any contract if the City determines adequate funds are not available.

Vendor Interview / Product Demonstration

After receipt of all qualifications and prior to the release of the next step in the RFP process, respondents may be required to make an oral presentation and product demonstration at the City Hall in Louisville, Colorado, to clarify their response or to further define their qualifications. Oral presentations and product demonstrations, if requested, shall be at the vendor's expense.

Contract Provisions and Terms

This RFQ and any addenda, the vendor's response including any amendments, any clarification question responses, and any negotiations shall be included in any resulting contract.

PROJECT SCOPE

ADD SPECIFICATIONS

VENDOR QUALIFICATIONS

The City may make such investigations as deemed necessary to determine the ability of the Vendor to supply the products and perform the services specified. The City reserves the right to reject any qualifications if the evidence submitted by, or investigation of, the vendor fails to satisfy the City that the vendor is properly qualified to carry out the obligations of the project.

ADD SPECIFICATIONS

EVALUATION CRITERIA

Evaluation Procedure

The evaluation committee will separate proposals into "responsive" and "non-responsive" proposals. Non-responsive proposals will be eliminated from further

consideration. The evaluation committee will then evaluate the remaining proposals and determine which vendors prequalify. Only prequalified vendors will be allowed to participate in subsequent steps of this RFP process.

Evaluation Criteria

The evaluation committee will review and evaluate the qualifications received according to the following criteria:

- Quality and relevance of references;
- Proven ability to deliver products in the scope of project;
- Financial stability;
- Training;
- Support;
- Other criteria within this RFQ or the City’s purchasing policies, or that the City determines are relevant to consideration of the best interests of the City.

APPENDIX G: SAMPLE INDEPENDENT CONTRACTOR AGREEMENT

**INDEPENDENT CONTRACTOR AGREEMENT
BY AND BETWEEN THE CITY OF LOUISVILLE
AND _____
FOR _____ SERVICES**

1.0 PARTIES

The parties to this Agreement are the **City of Louisville**, a Colorado home rule municipal corporation, hereinafter referred to as the “City”, and _____, [Name of Contractor] a _____ [State of Formation and Type of Entity], hereinafter referred to as the “Contractor”.

2.0 RECITALS AND PURPOSE

2.1 The City desires to engage the Contractor for the purpose of providing _____ services as further set forth in the Contractor’s Scope of Services (which services are hereinafter referred to as the “Services”).

2.3 The Contractor represents that it has the special expertise, qualifications and background necessary to complete the Services.

3.0 SCOPE OF SERVICES

The Contractor agrees to provide the City with the specific Services and to perform the specific tasks, duties and responsibilities set forth in Scope of Services attached hereto as Exhibit “A” and incorporated herein by reference. Contractor shall furnish all tools, labor and supplies in such quantities and of the proper quality as are necessary to professionally and timely perform the Services. Contractor acknowledges that this Agreement does not grant any exclusive privilege or right to supply Services to the City.

4.0 COMPENSATION

4.1 The City shall pay the Contractor for Services under this Agreement a total not to exceed the amounts set forth in Exhibit “B” attached hereto and incorporated herein by this reference. For Services compensated at hourly or per unit rates, or on a per-task basis, such rates or costs per task shall not exceed the amounts set forth in Exhibit B. The City shall pay mileage and other reimbursable expenses (such as meals, parking, travel expenses, necessary memberships, etc.) which are deemed necessary for performance of the Services and which are pre-approved by the City Manager. The foregoing amounts of compensation shall be inclusive of all costs of whatsoever nature associated with the Contractor’s efforts, including but not limited to salaries, benefits, overhead, administration, profits, expenses, and outside Contractor fees. The Scope of Services and payment therefor shall only be changed by a properly authorized amendment to this Agreement. No City employee has the authority to bind the City with regard to any payment for any Services which exceeds the amount payable under the terms of this Agreement.

- 4.2 The Contractor shall submit monthly an invoice to the City for Services rendered and a detailed expense report for pre-approved, reimbursable expenses incurred during the previous month. The invoice shall document the Services provided during the preceding month, identifying by work category and subcategory the work and tasks performed and such other information as may be required by the City. The Contractor shall provide such additional backup documentation as may be required by the City. The City shall pay the invoice within thirty (30) days of receipt unless the Services or the documentation therefor are unsatisfactory. Payments made after thirty (30) days may be assessed an interest charge of one percent (1%) per month unless the delay in payment resulted from unsatisfactory work or documentation therefor.
- 4.3 Contractor acknowledges that any potential expenditure for this Agreement outside the current fiscal year is contingent upon appropriation, budgeting, and availability of specific funds for such proposed expenditure, and nothing in this Agreement constitutes a debt or direct or indirect multiple fiscal year financial obligation of the City.

5.0 PROJECT REPRESENTATION

- 5.1 The City designates _____ as the responsible City staff to provide direction to the Contractor during the conduct of the Services. The Contractor shall comply with the directions given by _____ and such person's designees.
- 5.2 The Contractor designates _____ as its project manager and as the principal in charge who shall be providing the Services under this Agreement. Should any of the representatives be replaced, particularly _____, and such replacement require the City or the Contractor to undertake additional reevaluations, coordination, orientations, etc., the Contractor shall be fully responsible for all such additional costs and services.

6.0 TERM

The term of this Agreement shall be _____, 20__ to _____, 20__, unless sooner terminated pursuant to Section 13, below. The Contractor's Services under this Agreement shall commence upon execution of this Agreement by the City and Contractor shall proceed with diligence and promptness so that the Services are completed in a timely fashion consistent with the City's requirements.

7.0 INSURANCE

- 7.1 The Contractor agrees to procure and maintain, at its own cost, the policies of insurance set forth in Subsections 7.1.1 through 7.1.4. The Contractor shall not be

relieved of any liability, claims, demands, or other obligations assumed pursuant to this Agreement by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types. The coverages required below shall be procured and maintained with forms and insurers acceptable to the City. All coverages shall be continuously maintained from the date of commencement of Services hereunder. The required coverages are:

- 7.1.1 Workers' Compensation insurance as required by the Labor Code of the State of Colorado and Employers Liability Insurance. Evidence of qualified self-insured status may be substituted.
 - 7.1.2 General Liability insurance with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and TWO MILLION DOLLARS (\$2,000,000) aggregate. The policy shall include the City of Louisville, its officers and its employees, as additional insureds, with primary coverage as respects the City of Louisville, its officers and its employees, and shall contain a severability of interests provision.
 - 7.1.3 Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than ONE HUNDRED AND FIFTY THOUSAND DOLLARS (\$150,000) per person in any one occurrence and SIX HUNDRED THOUSAND DOLLARS (\$600,000) for two or more persons in any one occurrence, and auto property damage insurance of at least FIFTY THOUSAND DOLLARS (\$50,000) per occurrence, with respect to each of Contractor's owned, hired or non-owned vehicles assigned to or used in performance of the Services. If the Contractor has no owned automobiles, the requirements of this paragraph shall be met by each officer or employee of the Contractor providing services to the City of Louisville under this contract.
 - 7.1.4 Professional Liability coverage with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and TWO MILLION DOLLARS (\$2,000,000) aggregate.
- 7.2 The Contractor's general liability insurance and automobile liability and physical damage insurance shall be endorsed to include the City, and its elected and appointed officers and employees, as additional insureds, unless the City in its sole discretion waives such requirement. Every policy required above shall be primary insurance, and any insurance carried by the City, its officers, or its employees, shall be excess and not contributory insurance to that provided by the Contractor. Such policies shall contain a severability of interests provision. The Contractor shall be solely responsible for any deductible losses under each of the policies required above.

- 7.3 Certificates of insurance shall be provided by the Contractor as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the City. No required coverage shall be cancelled, terminated or materially changed until at least 30 days prior written notice has been given to the City. The City reserves the right to request and receive a certified copy of any policy and any endorsement thereto.
- 7.4 Failure on the part of the Contractor to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of contract upon which the City may immediately terminate this Agreement, or at its discretion may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the City shall be repaid by Contractor to the City upon demand, or the City may offset the cost of the premiums against any monies due to Contractor from the City.
- 7.5 The parties understand and agree that the City is relying on, and does not waive or intend to waive by any provision of this contract, the monetary limitations (presently \$150,000 per person and \$600,000 per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., 10 C.R.S., as from time to time amended, or otherwise available to the City, its officers, or its employees.

8.0 INDEMNIFICATION

To the fullest extent permitted by law, the Contractor agrees to indemnify and hold harmless the City, and its elected and appointed officers and its employees, from and against all liability, claims, and demands, on account of any injury, loss, or damage, which arise out of or are connected with the Services hereunder, if such injury, loss, or damage is caused by the negligent act, omission, or other fault of the Contractor or any subcontractor of the Contractor, or any officer, employee, or agent of the Contractor or any subcontractor, or any other person for whom Contractor is responsible. The Contractor shall investigate, handle, respond to, and provide defense for and defend against any such liability, claims, and demands. The Contractor shall further bear all other costs and expenses incurred by the City or Contractor and related to any such liability, claims and demands, including but not limited to court costs, expert witness fees and attorneys' fees if the court determines that these incurred costs and expenses are related to such negligent acts, errors, and omissions or other fault of the Contractor. The City shall be entitled to its costs and attorneys' fees incurred in any action to enforce the provisions of this Section 8.0. The Contractor's indemnification obligation shall not be construed to extend to any injury, loss, or damage which is caused by the act, omission, or other fault of the City.

9.0 QUALITY OF WORK

Contractor's Services shall be performed in accordance with the highest professional workmanship and service standards in the field to the satisfaction of the City.

10.0 INDEPENDENT CONTRACTOR

It is the expressed intent of the parties that the Contractor is an independent contractor and not the agent, employee or servant of the City, and that:

10.1. CONTRACTOR SHALL SATISFY ALL TAX AND OTHER GOVERNMENTALLY IMPOSED RESPONSIBILITIES INCLUDING, BUT NOT LIMITED TO, PAYMENT OF STATE, FEDERAL AND SOCIAL SECURITY TAXES, UNEMPLOYMENT TAXES, WORKERS' COMPENSATION AND SELF-EMPLOYMENT TAXES. NO STATE, FEDERAL OR LOCAL TAXES OF ANY KIND SHALL BE WITHHELD OR PAID BY THE CITY.

10.2. CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION BENEFITS EXCEPT AS MAY BE PROVIDED BY THE INDEPENDENT CONTRACTOR NOR TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS UNEMPLOYMENT COMPENSATION COVERAGE IS PROVIDED BY THE INDEPENDENT CONTRACTOR OR SOME ENTITY OTHER THAN THE CITY.

10.3. Contractor does not have the authority to act for the City, or to bind the City in any respect whatsoever, or to incur any debts or liabilities in the name of or on behalf of the City.

10.4. Contractor has and retains control of and supervision over the performance of Contractor's obligations hereunder and control over any persons employed by Contractor for performing the Services hereunder.

10.5. The City will not provide training or instruction to Contractor or any of its employees regarding the performance of the Services hereunder.

10.6. Neither the Contractor nor any of its officers or employees will receive benefits of any type from the City.

10.7. Contractor represents that it is engaged in providing similar services to other clients and/or the general public and is not required to work exclusively for the City.

10.8. All Services are to be performed solely at the risk of Contractor and Contractor shall take all precautions necessary for the proper and sole performance thereof.

10.9. Contractor will not combine its business operations in any way with the City's business operations and each party shall maintain their operations as separate and distinct.

11.0 ASSIGNMENT

Contractor shall not assign or delegate this Agreement or any portion thereof, or any monies due to or become due hereunder without the City's prior written consent.

12.0 DEFAULT

Each and every term and condition hereof shall be deemed to be a material element of this Agreement. In the event either party should fail or refuse to perform according to the terms of this Agreement, such party may be declared in default.

13.0 TERMINATION

13.1 This Agreement may be terminated by either party for material breach or default of this Agreement by the other party not caused by any action or omission of the other party by giving the other party written notice at least thirty (30) days in advance of the termination date. Termination pursuant to this subsection shall not prevent either party from exercising any other legal remedies which may be available to it.

13.2 In addition to the foregoing, this Agreement may be terminated by the City for its convenience and without cause of any nature by giving written notice at least fifteen (15) days in advance of the termination date. In the event of such termination, the Contractor will be paid for the reasonable value of the Services rendered to the date of termination, not to exceed a pro-rated daily rate, for the Services rendered to the date of termination, and upon such payment, all obligations of the City to the Contractor under this Agreement will cease. Termination pursuant to this Subsection shall not prevent either party from exercising any other legal remedies which may be available to it.

14.0 INSPECTION AND AUDIT

The City and its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor that are related to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

15.0 DOCUMENTS

All computer input and output, analyses, plans, documents photographic images, tests, maps, surveys, electronic files and written material of any kind generated in the performance of this Agreement or developed for the City in performance of the Services

are and shall remain the sole and exclusive property of the City. All such materials shall be promptly provided to the City upon request therefor and at the time of termination of this Agreement, without further charge or expense to the City and in hardcopy or an electronic format acceptable to the City, or both, as the City shall determine. Contractor shall not provide copies of any such material to any other party without the prior written consent of the City. Contractor shall not use or disclose confidential information of the City for purposes unrelated to performance of this Agreement without the City's written consent.

16.0 ENFORCEMENT

- 16.1 In the event that suit is brought upon this Agreement to enforce its terms, the parties shall each bear and be responsible for their own attorneys' fees and court costs.
- 16.2 Colorado law shall apply to the construction and enforcement of this Agreement. The parties agree to the jurisdiction and venue of the courts of Boulder County and the federal district court for the District of Colorado in connection with any dispute arising out of or in any matter connected with this Agreement.

17.0 COMPLIANCE WITH LAWS; WORK BY ILLEGAL ALIENS PROHIBITED

- 17.1 Contractor shall be solely responsible for compliance with all applicable federal, state, and local laws, including the ordinances, resolutions, rules, and regulations of the City; for payment of all applicable taxes; and obtaining and keeping in force all applicable permits and approvals.
- 17.2 Exhibit B, the "City of Louisville Public Services Contract Addendum-Prohibition Against Employing Illegal Aliens", is attached hereto and incorporated herein by reference. There is also attached hereto a copy of Contractor's Pre-Contract Certification which Contractor has executed and delivered to the City prior to Contractor's execution of this Agreement.

18.0 INTEGRATION AND AMENDMENT

This Agreement represents the entire Agreement between the parties and there are no oral or collateral agreements or understandings. This Agreement may be amended only by an instrument in writing signed by the parties.

19.0 NOTICES

All notices required or permitted under this Agreement shall be in writing and shall be given by hand delivery, by United States first class mail, postage prepaid, registered or certified, return receipt requested, by national overnight carrier, or by facsimile transmission, addressed to the party for whom it is intended at the following address:

If to the City:

City of Louisville
Attn: City Manager
749 Main Street
Louisville, Colorado 80027
Telephone: (303) 335-4533
Fax: (303) 335-4550

If to the Contractor:

Any such notice or other communication shall be effective when received as indicated on the delivery receipt, if by hand delivery or overnight carrier; on the United States mail return receipt, if by United States mail; or on facsimile transmission receipt. Either party may by similar notice given, change the address to which future notices or other communications shall be sent.

20.0 EQUAL OPPORTUNITY EMPLOYER

20.1 Contractor will not discriminate against any employee or applicant for employment because of age 40 and over, race, sex, color, religion, national origin, disability, genetic information, sexual orientation, veteran status, or any other applicable status protected by state or local law. Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to any status set forth in the preceding sentence. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notice to be provided by an agency of the federal government, setting forth the provisions of the Equal Opportunity Laws.

20.2 Contractor shall be in compliance with the applicable provisions of the American with Disabilities Act as enacted and from time to time amended and any other applicable federal, state, or local laws and regulations. A signed, written certificate stating compliance with the Americans with Disabilities Act may be requested at any time during the life of this Agreement or any renewal thereof.

In witness whereof, the parties have executed this Agreement to be effective as of the day and year of signed by the City.

CITY OF LOUISVILLE,
a Colorado home rule municipal corporation

By: _____
Charles L. Sisk, Mayor

Attest: _____
Nancy Varra, City Clerk

Date: _____

CONTRACTOR:

By: _____
Title: _____
Date: _____

Exhibit A – Scope of Services

[See Following Page(s)]

Exhibit B

City of Louisville Public Services Contract Addendum Prohibition Against Employing Illegal Aliens

Prohibition Against Employing Illegal Aliens. Contractor shall not knowingly employ or contract with an illegal alien to perform work under this contract. Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this contract.

Contractor will participate in either the E-verify program or the Department program, as defined in C.R.S. § § 8-17.5-101(3.3) and 8-17.5-101(3.7), respectively, in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the public contract for services. Contractor is prohibited from using the E-verify program or the Department program procedures to undertake pre-employment screening of job applicants while this contract is being performed.

If Contractor obtains actual knowledge that a subcontractor performing work under this contract for services knowingly employs or contracts with an illegal alien, Contractor shall:

- a. Notify the subcontractor and the City within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and
- b. Terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to this paragraph the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

Contractor shall comply with any reasonable request by the Department of Labor and Employment made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).

If Contractor violates a provision of this Contract required pursuant to C.R.S. § 8-17.5-102, City may terminate the contract for breach of contract. If the contract is so terminated, the Contractor shall be liable for actual and consequential damages to the City.

Pre-Contract Certification in Compliance with C.R.S. Section 8-17.5-102(1)

The undersigned hereby certifies as follows:

That at the time of providing this certification, the undersigned does not knowingly employ or contract with an illegal alien; and that the undersigned will participate in the E-Verify program or the Department program, as defined in C.R.S. § § 8-17.5-101(3.3) and 8-17.5-101(3.7), respectively, in order to confirm the employment eligibility of all employees who are newly hired for employment to perform under the public contract for services.

Proposer:

By _____

Title: _____

Date

Preparation Checklist for Completion of Sample Independent Contractor Agreement

NOTE: This Checklist Page is for the City's internal use only and should not be included as part of the final contract

Title Block:

- Insert Contactor Name
- Insert Type of Services

First Paragraph:

- Insert Contractor Name
- If Contractor is an entity, insert state of organization and entity type

Section 5:

- Insert name of City project manager in two places in Section 5.1
- Insert name of Contractor project manager in two places in Section 5.2

Section 6:

- Insert dates for term of Agreement; the commencement date generally should not be prior to the date the City intends to sign the Agreement

Section 19:

- Insert contact information for Contractor

Signature Page:

- Complete signature block for Contactor

Exhibit A:

- Add the Scope of Services; ensure the Scope of Services accurately, clearly and specifically lists all of the work to be completed by the Contractor.
- Ensure Exhibit A includes timeframes for completion of the Services. If the Services include several tasks with several completion deadlines, ensure all deadlines are included in Exhibit A.
- Ensure Exhibit A includes the not-to-exceed contract price; also, if the Services are compensated on an hourly, per-task or per-unit basis, ensure Exhibit A sets for the agreed upon rates, task or unit pricing.

APPENDIX H: PURCHASING CARD GUIDELINES

PURCHASING CARD GUIDELINES

Welcome to the City of Louisville Purchasing Card Program. The purchasing card is a credit card based system used to procure low value items and services.

PURPOSE

The purpose of the Purchasing Card Program is to streamline and simplify the requisitioning, purchasing and payment process for small dollar transactions. The program is designed to shorten the approval process and reduce the paperwork of procurement procedures such as purchase orders, petty cash, check requests and expense reimbursements. The goal of the program is to:

- Reduce the cost of processing small dollar purchases;
- Receive faster delivery of required merchandise;
- Simplify the payment process.

The Purchasing Card Program is intended for travel, maintenance, repair, operating and other low value purchases needed during the course of business.

Program Administrator:

Diane Kreager
(303) 335-4507

What limitations and restrictions are on the card?

The program is set up with the following limitations:

- Dollar limit per transaction
- Dollar limit per month
- Merchant Category – Other

The following restrictions apply to the purchasing card:

- May not be used to purchase items requiring a requisition and purchase order
- May not split or spread charges over multiple cards to avoid the single purchase transaction limit

For whom can a cardholder make purchases?

The cardholder can make City of Louisville business related purchases for any employee who reports to the same department or division.

Is personal use of the purchasing card allowed?

Use of the purchasing card for personal purchases is prohibited. Any purchases that are inadvertently used for a personal purchase must be reimbursed to the City. Personal use of the card may result in loss of privileges or other disciplinary action including termination of employment.

Can the card be shared?

The only person entitled to use a purchasing card is the person whose name appears on the face of the card. Do not lend the purchasing card to another person for use. Only the cardholder can sign for card transactions. Use by anyone other than the cardholder is prohibited.

Which suppliers may I use?

The purchasing card is a Master Card product. Any supplier or merchant who accepts Master Card can accept the purchasing card.

What are the guidelines for sales tax?

The City of Louisville is tax exempt. The sales tax exemption number is printed on the front of the card. When making a purchase, please tell the merchant that we do not pay sales tax.

What about receipts for memberships, dues and subscriptions?

For purchases in which a receipt is not normally given, use a copy of the completed application or order form as the receipt. It should clearly indicate payment was made using the purchasing card.

How are charges paid?

All transactions processed during the month will be included on a monthly statement of account for each cardholder. Monthly statements will be distributed by the Program Administrator to each department. Cardholders are responsible for reviewing the statement for accuracy, providing a brief description and account number, and attaching a receipt for each transaction on the statement. The statement must be approved by the cardholder's departmental manager and submitted (with receipts) to the Program Administrator within 5 business days. The Program Administrator will audit the receipts with the statement and initiate payment.

What if there is an incorrect charge?

Any charge that was not authorized must be reported immediately to the Program Administrator.

If there is an incorrect charge or an outstanding quality or service issue, first contact the merchant to try to resolve the error or problem. If the error involved an overcharge, a credit adjustment should be requested to appear on the next statement.

If an agreement cannot be reached with the merchant, contact the Program Administrator.

What if a receipt is lost?

If a receipt is lost, contact the vendor for a duplicate. If the vendor is unable to supply a duplicate, the cardholder is to attach a written statement describing the transaction in detail and submit it with the other receipts. This statement will need a supervisor or manager's signature to process. If the cardholder is unavailable to verify the purchase, the supervisor may sign for the cardholder.

Can it be used for telephone orders?

Orders may be made by telephone with an itemized receipt requested from the merchant. If an itemized receipt is unavailable, the cardholder is to attach a written statement describing the transaction in detail and submit it with the other receipts.

What if the purchasing card is lost?

The purchasing card should be kept in a secure location. It needs to be accessible only to the cardholder. **If the purchasing card is lost or stolen, notify the Program Administrator immediately at 303-335-4507 or the Bank at 800-819-4249 during non-business hours.**

What if the cardholder leaves the City?

The cardholder must return the purchasing card to the Program Administrator in the Finance Department. The Program Administrator will cancel the card.

How are purchases returned?

If an item needs to be returned, follow the merchant's return policy. Contact the Program Administrator if a copy of a receipt is needed.

Will use affect personal credit?

Use of the purchasing card will not have any impact on the cardholder's personal credit rating.

What may cause loss of privileges?

Failure to comply with the Purchasing Card Guidelines may result in immediate revocation of the purchasing card privileges if any of the following occur:

- Splitting charges to avoid the single purchase transaction limit
- Loaning the card to another employee for use
- Failure to notify the Program Administrator or Bank of a lost or stolen purchasing card
- Failure to submit the statement on time for payment
- Personal use of the purchasing card

Can privileges be restored?

Privileges can be restored one time only after a six-month waiting period following loss of privileges. The restoration of privileges must be requested by the Department Director and will require a new Purchasing Card User Agreement. Any subsequent loss of privileges will be permanent.

As with any City purchase, the card is not to be used for any product, service or with any merchant considered to be inappropriate for City funds.

PURCHASING CARD USER AGREEMENT

I agree to the following regarding the use of the Purchasing Card Program at the City of Louisville:

I understand that I am making financial commitments on behalf of the City of Louisville and will strive to obtain the best value for the City of Louisville.

I understand that under no circumstances will I use the purchasing card to make personal purchases either for others or myself.

I have been given a copy of the Purchasing Card Guidelines, received the training and understand the requirements for purchasing card use.

I will follow the established procedures for use of the purchasing card. Failure to do so may result in either loss of privileges or other disciplinary action including termination of employment.

I agree that should I violate the terms of this Agreement, I will reimburse the City of Louisville through cash, personal check or payroll deduction. If the costs incurred exceed my paycheck, I will be responsible for the remaining charges and any fees related to the collection of those charges.

I understand if the Department Director determines a purchase was inappropriate, I will reimburse the City of Louisville through cash, personal check or a payroll deduction or return the merchandise, at the discretion of the Director. If the costs incurred exceed my paycheck, I will be responsible for the remaining charges and any fees related to the collection of those charges.

I understand that failure to report a lost or stolen purchasing card may cause a liability for the City of Louisville. I will immediately notify the Program Administrator or Bank of a lost or stolen card. Failure on my part may cause me to be liable for unauthorized purchases and will result in losing purchasing card privileges.

Employee Name and Number (print)

Employee Signature

Manager Signature

Date

Date

SUBJECT: UPDATE ON GOLF COURSE ENTERPRISE FUND

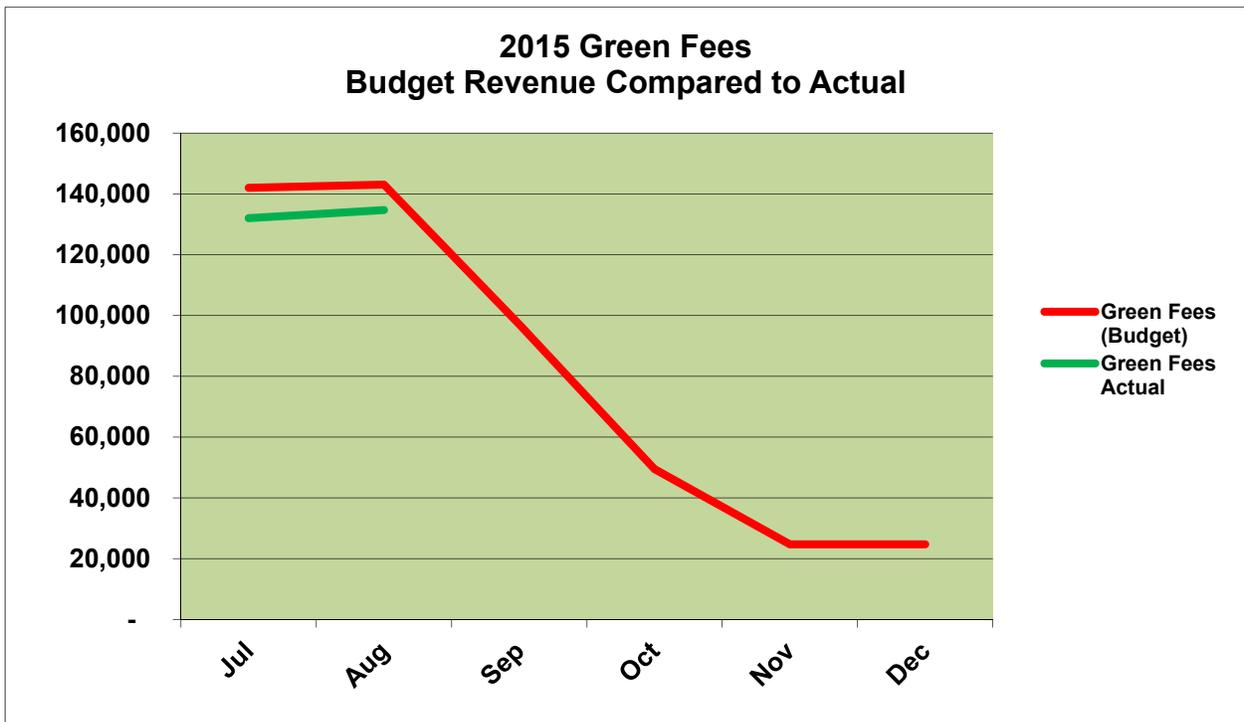
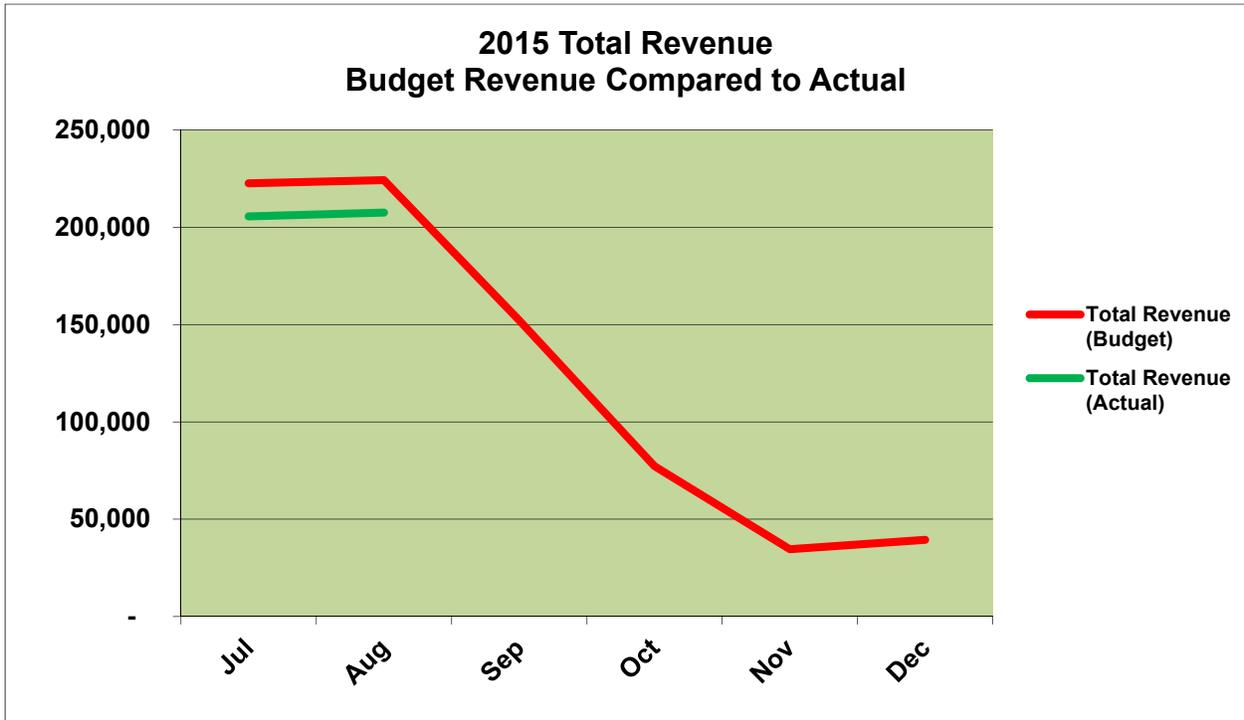
DATE: SEPTEMBER 14, 2015

PRESENTED BY: MALCOLM FLEMING, CITY MANAGER

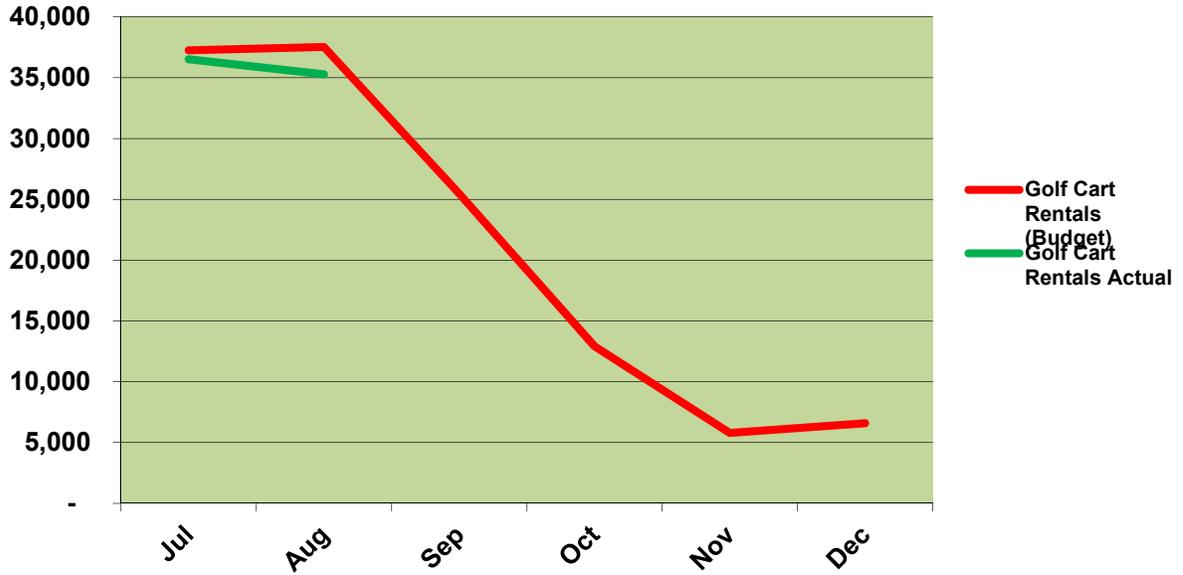
SUMMARY:

Attached is some updated revenue information for the Golf Course Enterprise Fund.

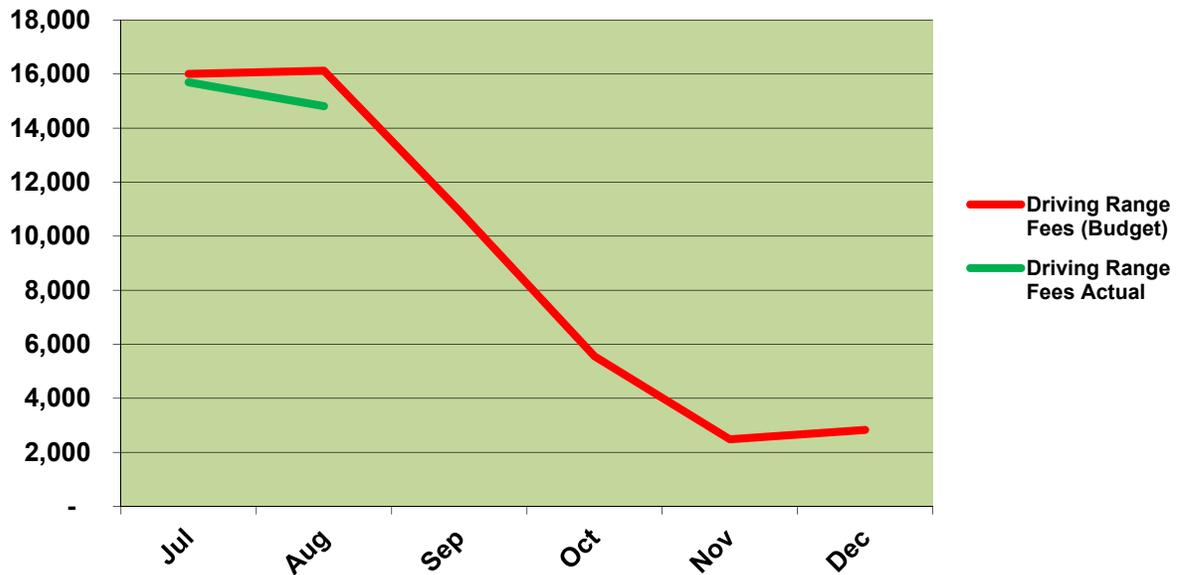
Coal Creek Golf Course Preliminary Financial Report July 1 through August 31, 2015
 (Budget revenue is based on projections by Golf Convergence, Inc. of the monthly percentage of annual revenue and revenue history compiled by Western Golf Properties)



**2015 Golf Cart Rentals
Budget Revenue Compared to Actual**



**2015 Driving Range Fees
Budget Revenue Compared to Actual**



**SUBJECT: SALES TAX REPORTS FOR THE MONTH ENDED JULY 31,
2015**

DATE: SEPTEMBER 14, 2015

PRESENTED BY: PENNEY BOLTE, FINANCE DEPARTMENT

SUMMARY:

Attached are the monthly revenue reports for sales tax, lodging tax, auto use tax, consumer use tax, and building use tax for the month ending July 31, 2015. Also included are the monthly reports on sales tax revenue by area and by industry.

Total revenue through July 2015 for the taxes contained on the Revenue History report, have increased 6.8% YTD over 2014.

The month of July 2015 ended very strong, with sales tax revenue up 19.3% from that of July 2014. Part of the increase can be attributed to a 13-period filer remitting two payments in the month of July, and a few other one-time remittances totaling approximately \$60K, however, the majority of the increase is spread out among sectors. The YTD sales tax revenue for 2015 is presently 7.8% above 2014, and even with the current projections.

Please note that the revenue reports have been amended to reflect the projections effective August 12, 2015, as presented in the Revenue Trend Dashboard. The beginning annual budget amounts have been removed. Through the end of the 2015 reporting year, the projection amounts for these revenues will be updated to reflect the last projections presented to the Finance Committee.

Sales tax revenue for the top 50 vendors increased 10.5% for the month of July 2015, and is 7% above 2014 YTD. Gains YTD through July 2015 include the sectors: Grocery (21.9%), Hotels (9.6%), Restaurants (6.8%), and General Merchandise (3.7%). Declines YTD include the sectors: Home Improvement (-1.5%), and Telecommunications/Utilities (-6.5%). Again, a 13-period filer remitted two payments in July accounting for a portion of the monthly increase.

Lodging tax revenue for July 2015 increased 3.9% from July 2014, and YTD revenues are 10.9% above 2014. YTD lodging tax revenue is even with current projections.

Auto use tax revenue for July 2015 increased 34.9% from July 2014, and YTD revenues are up 3.7% to 2014. Auto use tax is currently 3.9% above projections.

SUBJECT: SALES TAX REPORTS FOR THE MONTH ENDED JULY 31, 2015

DATE: SEPTEMBER 14, 2015

PAGE 2 OF 2

Building use tax revenue for July 2015 increased 571% from July 2014. YTD revenues are up 14.9% from 2014 revenues, but are down approximately 15% to the current projections for building use tax.

Consumer use tax revenue for July 2015 decreased 32.5% from July 2014 and YTD revenues are down about 2% as compared to 2014, however, revenues are up 17.9% to current projections. Consumer use tax collections through July 2015, is \$743,902.

CITY OF LOUISVILLE

**Revenue History
2011 through 2015**

YEAR	MONTH	SALES TAX	USE TAX	BLDG USE TAX	AUTO USE TAX	LODGING TAX	AUDIT REVENUE	TOTAL
2015								
	JANUARY	930,279	85,960	65,576	106,340	24,681	10,554	1,223,389
	FEBRUARY	751,446	89,441	35,569	113,225	23,429	64,859	1,077,969
	MARCH	966,850	124,548	136,921	111,521	30,900	52,296	1,423,036
	APRIL	926,082	94,037	93,561	89,588	34,080	72,649	1,309,996
	MAY	931,057	89,679	157,466	93,186	47,601	36,203	1,355,193
	JUNE	1,116,715	136,236	42,484	99,549	51,846	6,755	1,453,585
	JULY	1,026,333	68,703	472,951	107,445	57,071	29,908	1,762,410
	AUGUST	-	-	-	-	-	-	-
	SEPTEMBER	-	-	-	-	-	-	-
	OCTOBER	-	-	-	-	-	-	-
	NOVEMBER	-	-	-	-	-	-	-
	DECEMBER	-	-	-	-	-	-	-
	YTD TOTALS	6,648,763	688,604	1,004,527	720,853	269,608	273,224	9,605,578
	YTD Variance % to Prior Year	7.3%	16.4%	14.9%	3.7%	10.0%	-30.2%	6.8%
2014								
	JANUARY	798,792	56,727	40,650	141,060	22,487	137,276	1,196,991
	FEBRUARY	708,164	72,199	196,461	83,341	22,789	18,193	1,101,147
	MARCH	891,756	88,634	99,076	98,457	27,659	145,636	1,351,217
	APRIL	990,489	88,362	93,637	117,881	29,651	42,908	1,362,927
	MAY	928,421	59,387	270,829	85,769	41,240	2,776	1,388,422
	JUNE	1,013,900	111,632	102,883	88,813	47,149	29,230	1,393,608
	JULY	866,647	114,724	70,466	79,622	54,076	15,679	1,201,213
	AUGUST	983,356	87,629	46,088	105,531	51,658	156,497	1,430,760
	SEPTEMBER	974,352	99,986	58,752	116,646	41,146	7,841	1,298,723
	OCTOBER	876,022	79,004	57,992	109,404	40,328	51,399	1,214,149
	NOVEMBER	867,460	66,255	157,394	85,387	27,146	212,991	1,416,633
	DECEMBER	1,294,297	147,830	24,949	123,793	21,905	3,019	1,615,792
	YTD TOTALS	11,193,655	1,072,369	1,219,177	1,235,702	427,234	823,445	15,971,583
	YTD Variance % to Prior Year	7.5%	13.3%	1.6%	8.9%	12.4%	-5.7%	6.8%
2013								
	JANUARY	777,242	(29,020)	184,731	86,731	20,848	75,241	1,115,772
	FEBRUARY	669,879	70,363	69,470	80,297	19,921	12,621	922,552
	MARCH	820,313	74,217	263,140	106,476	22,836	29,624	1,316,606
	APRIL	870,965	61,435	78,235	95,575	26,040	13,499	1,145,748
	MAY	918,954	69,690	54,267	83,905	35,636	121,805	1,284,257
	JUNE	895,906	116,514	120,854	68,997	40,725	64,668	1,307,664
	JULY	856,770	44,927	91,461	89,328	46,440	57,571	1,186,497
	AUGUST	821,538	38,974	87,374	124,484	41,990	7,939	1,122,299
	SEPTEMBER	1,017,791	114,209	19,729	90,523	37,157	11,137	1,290,547
	OCTOBER	827,461	53,102	130,501	117,513	42,825	207,939	1,379,340
	NOVEMBER	812,544	70,204	79,635	82,127	26,122	143,923	1,214,555
	DECEMBER	1,125,418	261,530	20,236	108,929	19,492	126,849	1,662,455
	YTD TOTALS	10,414,782	946,144	1,199,631	1,134,885	380,033	872,817	14,948,292
	YTD Variance % to Prior Year	6.8%	-7.9%	40.5%	16.4%	3.9%	131.5%	12.0%
2012								
	JANUARY	681,326	32,851	27,928	70,085	21,299	-	833,489
	FEBRUARY	656,603	52,354	40,696	81,880	21,356	2,109	854,997
	MARCH	816,468	79,749	109,195	79,824	24,428	2,410	1,112,074
	APRIL	757,617	47,489	150,645	59,779	24,803	12,949	1,053,282
	MAY	855,685	90,373	55,162	65,752	37,456	49,231	1,153,658
	JUNE	890,833	108,900	89,259	80,272	45,122	9,662	1,224,048
	JULY	794,745	27,905	88,794	80,362	40,743	12,508	1,045,056
	AUGUST	776,002	24,579	62,942	88,605	46,121	160,774	1,159,024
	SEPTEMBER	836,117	71,431	35,963	83,421	34,550	9,971	1,071,452
	OCTOBER	737,769	30,677	87,218	116,085	31,783	2,806	1,006,338
	NOVEMBER	855,913	51,205	15,558	76,425	20,814	7,825	1,027,740
	DECEMBER	1,091,578	409,811	90,571	92,223	17,408	106,845	1,808,436
	YTD TOTALS	9,750,654	1,027,323	853,932	974,711	365,884	377,090	13,349,594
	YTD Variance % to Prior Year	7.0%	86.8%	16.2%	8.4%	9.0%	160.1%	13.4%
2011								
	JANUARY	634,012	11,262	24,333	64,708	18,884	18,367	771,564
	FEBRUARY	589,984	5,900	45,823	56,736	18,361	2,558	719,363
	MARCH	776,647	45,119	15,941	77,130	20,385	1,870	937,091
	APRIL	725,384	15,521	45,812	72,171	22,368	2,414	883,671
	MAY	734,017	15,403	38,312	73,741	35,261	13,549	910,283
	JUNE	871,414	32,373	50,480	87,068	35,938	12,396	1,089,669
	JULY	735,710	13,273	83,345	69,746	38,443	34,921	975,438
	AUGUST	738,939	22,640	91,563	87,377	40,498	1,979	982,996
	SEPTEMBER	785,785	43,390	92,181	74,646	32,129	19,005	1,047,136
	OCTOBER	718,122	35,381	96,533	89,734	31,123	2,663	973,556
	NOVEMBER	746,388	27,461	65,564	76,039	23,399	20,683	959,533
	DECEMBER	1,052,498	282,224	85,218	69,956	18,766	14,568	1,523,231
	YTD TOTALS	9,108,901	549,946	735,105	899,051	335,555	144,973	11,773,530
	YTD Variance % to Prior Year	4.4%	N/A	175.9%	11.2%	10.1%	-15.3%	11.5%

**City of Louisville, Colorado
Total Sales Tax Revenue
2011 -2015**

Month Of Sale	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Projection	2015 Actual	Mnthly % Of 2014	Y-T-D % Of 2014	Mnthly % Of Proj	Y-T-D % Of Proj
Jan	636,994	681,326	778,705	800,685	899,966	938,911	117.3%	117.3%	104.3%	104.3%
Feb	592,370	658,227	677,256	708,418	810,009	808,454	114.1%	115.8%	99.8%	102.2%
Mar	778,075	818,491	821,853	985,745	1,008,731	979,639	99.4%	109.3%	97.1%	100.3%
Apr	727,061	758,944	882,437	993,747	961,050	968,100	97.4%	105.9%	100.7%	100.4%
May	738,711	875,629	943,909	929,994	1,015,359	944,922	101.6%	105.0%	93.1%	98.8%
Jun	881,992	900,308	950,701	1,015,778	1,103,727	1,120,140	110.3%	106.0%	101.5%	99.3%
Jul	738,194	806,223	864,327	871,158	992,239	1,038,928	119.3%	107.8%	104.7%	100.1%
Aug	740,614	787,880	828,581	1,096,941	978,229	-	0.0%	91.8%	0.0%	87.5%
Sep	797,496	843,703	1,023,383	980,918	1,051,654	-	0.0%	81.1%	0.0%	77.1%
Oct	720,320	736,736	828,537	907,968	956,534	-	0.0%	73.2%	0.0%	69.5%
Nov	751,407	863,243	817,829	869,528	957,503	-	0.0%	66.9%	0.0%	63.3%
Dec	1,065,957	1,093,262	1,129,807	1,294,795	1,285,359	-	0.0%	59.4%	0.0%	56.6%
Totals	9,169,191	9,823,972	10,547,325	11,455,676	12,020,360	6,799,094				
% Of Change	3.7%	7.1%	7.4%	8.6%	4.9%					

**City of Louisville, Colorado
Lodging Tax Revenue
2011 -2015**

Month Of Sale	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Projection	2015 Actual	Mnthly % Of 2014	Y-T-D % Of 2014	Mnthly % Of Proj	Y-T-D % Of Proj
Jan	18,884	21,299	20,848	22,487	27,851	24,681	109.8%	109.8%	88.6%	88.6%
Feb	18,361	21,356	19,921	22,789	27,461	23,429	102.8%	106.3%	85.3%	87.0%
Mar	20,385	24,428	22,836	27,659	30,526	33,963	122.8%	112.5%	111.3%	95.6%
Apr	22,368	24,803	26,040	29,651	32,225	34,080	114.9%	113.2%	105.8%	98.4%
May	35,261	37,456	35,636	41,240	47,508	47,601	115.4%	113.9%	100.2%	98.9%
Jun	35,938	45,122	40,725	47,149	50,687	51,846	110.0%	112.9%	102.3%	99.7%
Jul	38,443	40,743	46,440	54,917	55,107	57,071	103.9%	110.9%	103.6%	100.5%
Aug	40,498	46,121	41,990	51,658	54,724	-	0.0%	91.6%	0.0%	83.6%
Sep	32,129	34,550	37,157	41,146	43,922	-	0.0%	80.5%	0.0%	73.7%
Oct	31,123	31,783	42,825	40,328	44,931	-	0.0%	71.9%	0.0%	65.7%
Nov	23,399	20,814	26,122	27,146	30,903	-	0.0%	67.1%	0.0%	61.2%
Dec	18,766	17,408	19,492	21,905	25,035	-	0.0%	63.7%	0.0%	57.9%
Totals	335,555	365,884	380,033	428,075	470,880	272,671				
% Of Change	10.1%	9.0%	3.9%	12.6%	10.0%					

**City of Louisville, Colorado
Auto Use Tax Revenue
2011 -2015**

Month Of Sale	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Projection	2015 Actual	Mnthly % Of 2014	Y-T-D % Of 2014	Mnthly % Of Proj	Y-T-D % Of Proj
Jan	64,708	70,085	86,731	141,060	102,802	106,340	75.4%	75.4%	103.4%	103.4%
Feb	56,736	81,880	80,297	83,341	95,989	113,225	135.9%	97.8%	118.0%	110.5%
Mar	77,130	79,824	106,476	98,457	105,686	111,521	113.3%	102.5%	105.5%	108.7%
Apr	72,171	59,779	95,575	117,881	96,526	89,588	76.0%	95.4%	92.8%	104.9%
May	73,741	65,752	83,905	85,769	93,398	93,186	108.6%	97.6%	99.8%	103.9%
Jun	87,068	80,272	68,997	88,813	100,064	99,549	112.1%	99.7%	99.5%	103.2%
Jul	69,746	80,362	89,328	79,622	99,309	107,445	134.9%	103.7%	108.2%	103.9%
Aug	87,377	88,605	124,484	105,531	113,115	-	0.0%	90.1%	0.0%	89.3%
Sep	74,646	83,421	90,523	116,646	117,067	-	0.0%	78.6%	0.0%	78.0%
Oct	89,734	116,085	117,513	109,404	119,155	-	0.0%	70.2%	0.0%	69.1%
Nov	76,039	76,425	82,127	85,387	92,658	-	0.0%	64.8%	0.0%	63.5%
Dec	69,956	92,223	108,929	123,793	99,930	-	0.0%	58.3%	0.0%	58.3%
Totals	899,051	974,711	1,134,885	1,235,702	1,235,700	720,853				
% Of Change	11.2%	8.4%	16.4%	8.9%	0.0%					

Actual G/L amounts may vary

**City of Louisville, Colorado
Building Use Tax Revenue
2011 -2015**

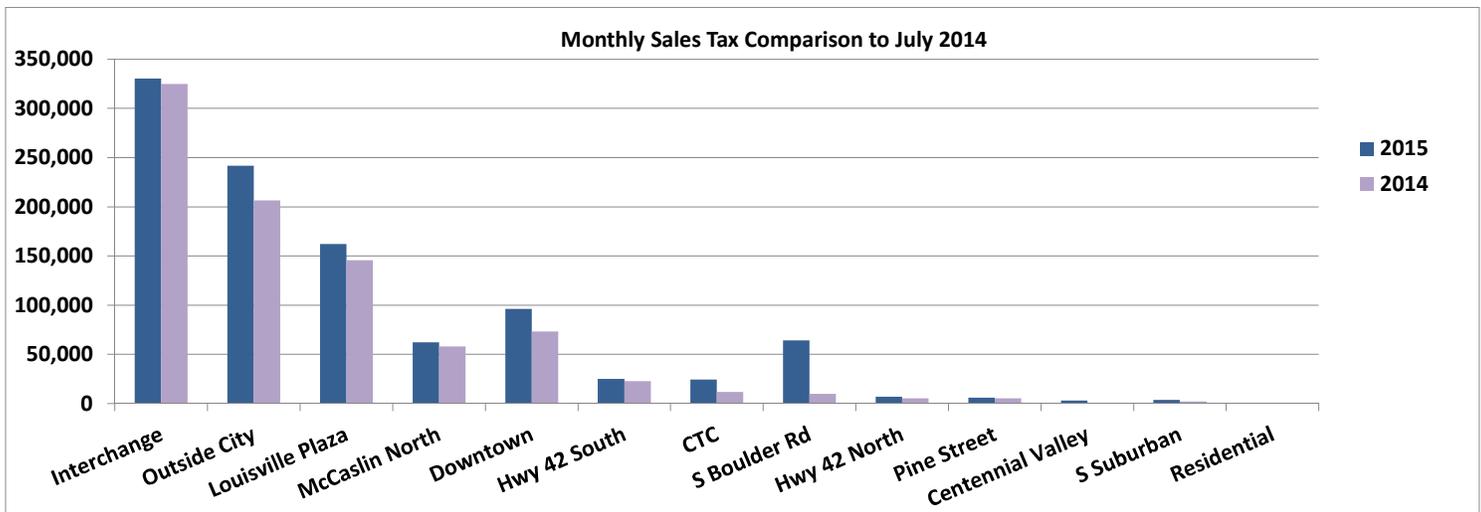
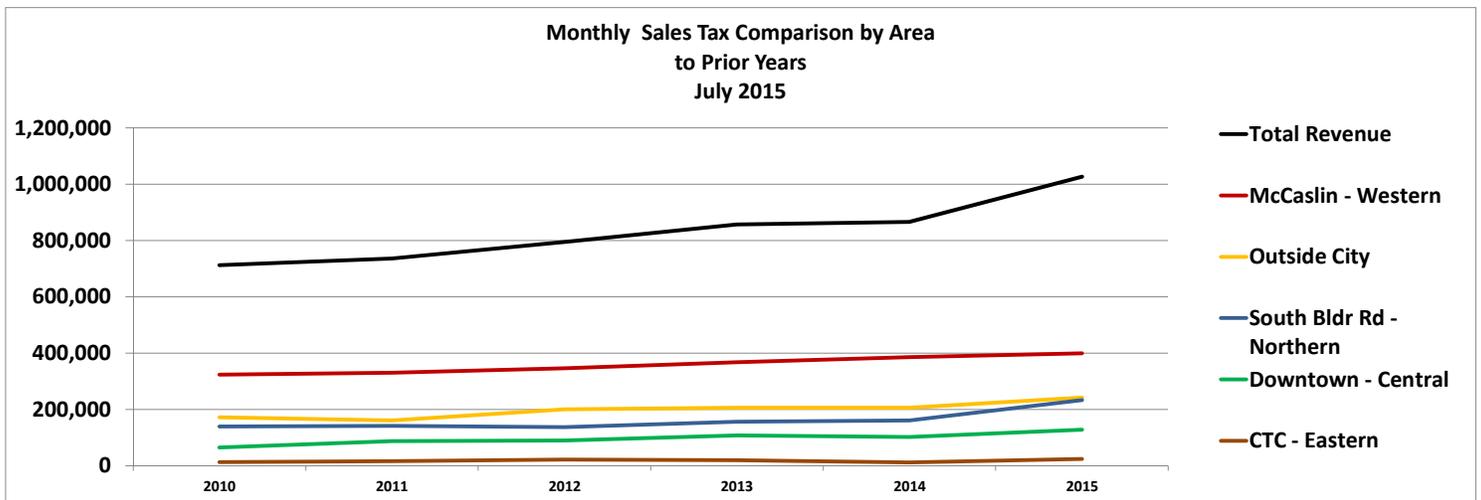
Month Of Sale	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Projection	2015 Actual	Mnthly % Of 2014	Y-T-D % Of 2014	Mnthly % Of Proj	Y-T-D % Of Proj
Jan	24,333	27,928	184,731	40,650	135,061	65,576	161.3%	161.3%	48.6%	48.6%
Feb	45,823	40,696	69,470	196,461	145,887	35,569	18.1%	42.7%	24.4%	36.0%
Mar	15,941	109,195	263,140	99,076	191,375	136,921	138.2%	70.8%	71.5%	50.4%
Apr	45,812	150,645	78,235	93,637	153,968	93,561	99.9%	77.2%	60.8%	53.0%
May	38,312	55,162	54,267	270,829	238,803	157,466	58.1%	69.8%	65.9%	56.5%
Jun	50,480	89,259	120,854	102,883	173,417	42,484	41.3%	66.2%	24.5%	51.2%
Jul	83,345	88,794	91,461	70,466	139,917	472,951	671.2%	114.9%	338.0%	85.2%
Aug	91,563	62,942	87,374	46,088	163,423	-	0.0%	109.2%	0.0%	74.9%
Sep	92,181	35,963	19,729	58,752	119,722	-	0.0%	102.6%	0.0%	68.7%
Oct	96,533	87,218	130,501	57,992	161,417	-	0.0%	96.9%	0.0%	61.9%
Nov	65,564	15,558	79,635	157,394	143,759	-	0.0%	84.1%	0.0%	56.9%
Dec	85,218	90,571	20,236	24,949	117,091	-	0.0%	82.4%	0.0%	53.3%
Totals	735,105	853,932	1,199,631	1,219,177	1,883,840	1,004,527				
% Of Change	175.9%	16.2%	40.5%	1.6%	54.5%					

**City of Louisville, Colorado
Consumer Use Tax Revenue
2011 -2015**

Month Of Sale	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Projection	2015 Actual	Mnthly % Of 2014	Y-T-D % Of 2014	Mnthly % Of Proj	Y-T-D % Of Proj
Jan	11,262	32,851	37,090	140,825	71,559	86,310	61.3%	61.3%	120.6%	120.6%
Feb	5,900	52,354	74,247	73,497	66,392	92,813	126.3%	83.6%	139.8%	129.8%
Mar	45,119	79,749	85,187	111,992	103,794	146,179	130.5%	99.7%	140.8%	134.6%
Apr	15,521	51,813	61,435	122,627	81,024	94,037	76.7%	93.4%	116.1%	129.9%
May	15,403	118,389	123,930	60,387	102,525	101,700	168.4%	102.3%	99.2%	122.5%
Jun	32,373	108,900	117,226	127,410	124,377	139,860	109.8%	103.8%	112.4%	120.2%
Jul	19,392	27,905	82,469	122,959	81,452	83,003	67.5%	97.9%	101.9%	117.9%
Aug	22,640	162,310	39,698	129,430	114,118	-	0.0%	83.7%	0.0%	99.8%
Sep	43,390	71,431	118,185	99,986	107,322	-	0.0%	75.2%	0.0%	87.3%
Oct	35,381	34,241	233,281	88,790	126,241	-	0.0%	69.0%	0.0%	76.0%
Nov	27,461	51,205	190,782	240,584	164,381	-	0.0%	56.4%	0.0%	65.1%
Dec	282,224	410,995	366,082	149,849	389,705	-	0.0%	50.7%	0.0%	48.5%
Totals	556,065	1,202,143	1,529,611	1,468,338	1,532,890	743,902				
% Of Change		116.2%	27.2%	-4.0%	4.4%					

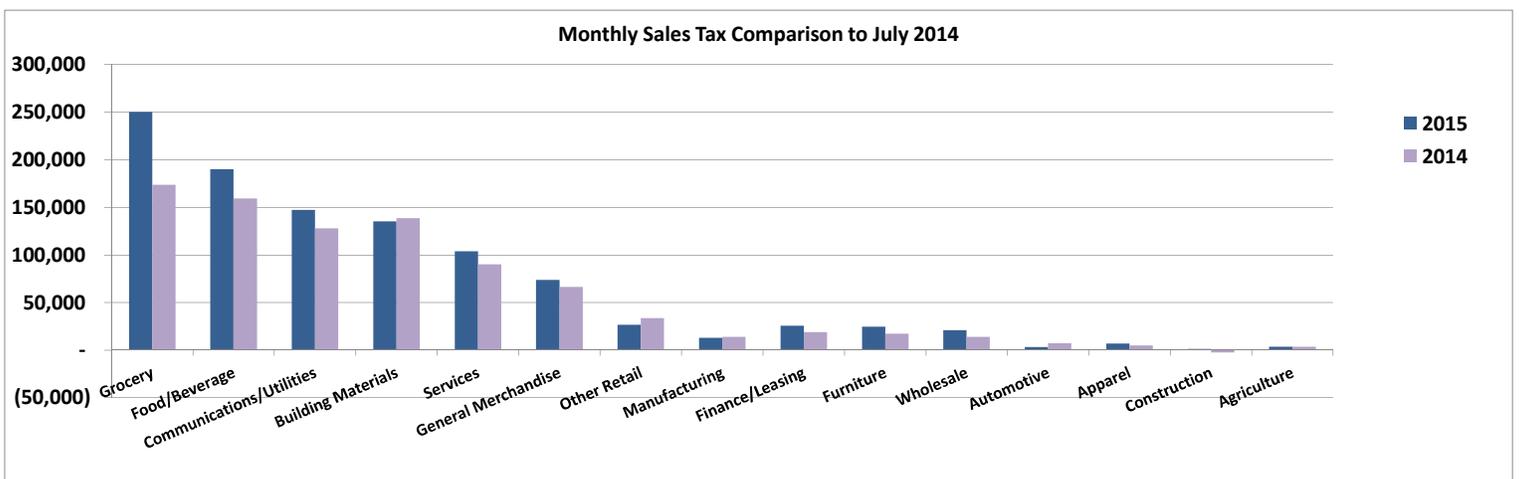
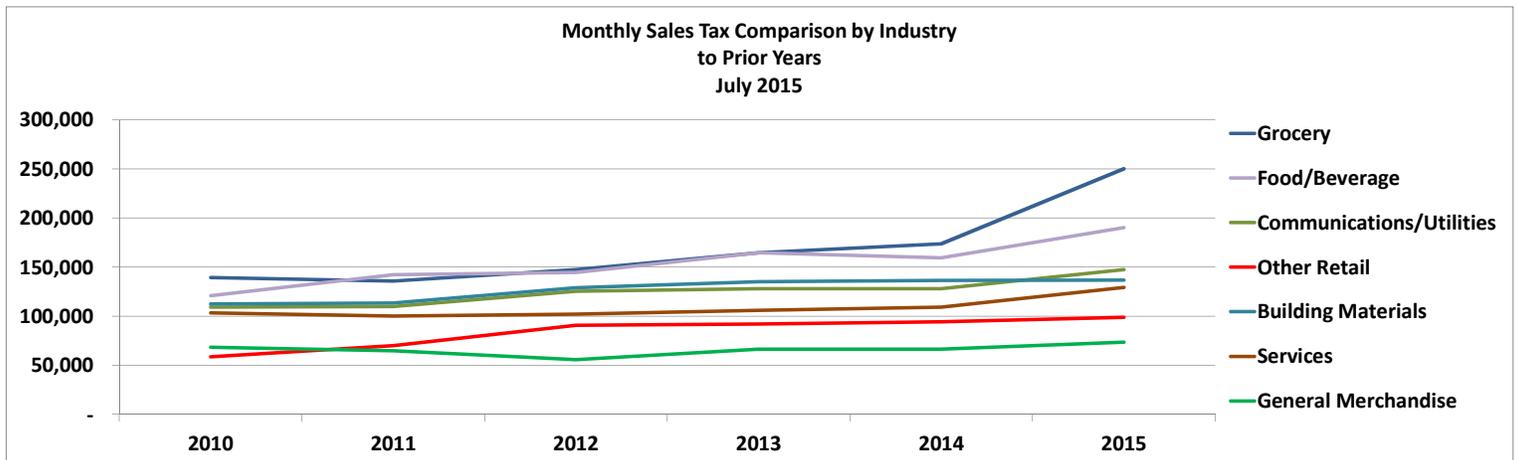
Monthly Sales Tax Revenue Comparisons by Area (July 2015)

AREA NAME	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	% Of Total	% Change
Interchange	269,415	271,125	292,453	305,956	324,997	330,497	32.2%	1.7%
Outside City	171,729	160,901	199,739	206,143	206,417	241,579	23.5%	17.0%
Louisville Plaza	120,718	121,055	119,698	141,713	145,628	162,084	15.8%	11.3%
McCaslin North	49,328	54,471	52,732	56,711	58,088	62,185	6.1%	7.1%
Downtown	39,591	62,200	62,549	74,933	73,259	96,279	9.4%	31.4%
Hwy 42 South	18,570	17,651	18,560	22,160	22,774	25,157	2.5%	10.5%
CTC	12,389	15,578	21,872	19,878	11,736	24,298	2.4%	107.0%
S Boulder Rd	9,308	8,933	7,293	9,469	9,828	64,071	6.2%	551.9%
Hwy 42 North	9,713	11,273	10,205	4,777	5,277	6,762	0.7%	28.1%
Pine Street	6,534	6,742	8,138	9,262	5,239	5,905	0.6%	12.7%
Centennial Valley	214	300	719	495	596	3,176	0.3%	432.9%
S Suburban	4,373	4,681	126	4,525	2,122	3,504	0.3%	65.1%
Residential	252	800	658	748	685	836	0.1%	22.0%
Total Revenue	712,133	735,710	794,745	856,770	866,647	1,026,333		
% Of Change	-6.3%	3.3%	8.0%	7.8%	9.0%	18.4%		



Monthly Sales Tax Revenue Comparisons by Industry (July 2015)

AREA NAME	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	% Of Total	% Change
Grocery	139,287	135,681	147,507	164,634	173,624	250,277	24.4%	44.1%
Food/Beverage	120,987	142,188	144,529	164,683	159,240	190,241	18.5%	19.5%
Communications/Utilities	109,229	109,686	125,359	128,100	127,908	147,412	14.4%	15.2%
Building Materials	112,135	113,170	128,523	134,319	138,695	135,403	13.2%	-2.4%
Services	73,004	84,091	84,950	87,172	90,318	103,855	10.1%	15.0%
General Merchandise	68,228	64,648	55,717	66,490	66,270	73,669	7.2%	11.2%
Other Retail	19,343	26,629	39,208	35,474	33,563	26,630	2.6%	-20.7%
Manufacturing	9,934	8,974	12,995	10,596	13,795	12,970	1.3%	-6.0%
Finance/Leasing	30,485	16,032	17,189	18,713	18,844	25,495	2.5%	35.3%
Furniture	13,347	11,434	13,898	14,987	17,418	24,632	2.4%	41.4%
Wholesale	10,406	13,026	12,498	15,184	13,917	20,815	2.0%	49.6%
Automotive	5,421	5,878	6,911	7,632	7,174	3,114	0.3%	-56.6%
Apparel	(902)	3,372	4,280	4,894	4,847	6,875	0.7%	41.9%
Construction	318	118	259	777	(2,382)	1,256	0.1%	152.7%
Agriculture	913	783	924	3,115	3,416	3,686	0.4%	7.9%
Totals	712,133	735,710	794,745	856,770	866,647	1,026,333		
% Of Change	-6.3%	3.3%	8.0%	7.8%	9.0%	18.4%		



SUBJECT: FINANCIAL STATEMENTS FOR PERIOD ENDING AUGUST 31, 2015

DATE: SEPTEMBER 14, 2015

PRESENTED BY: GRAHAM CLARK, FINANCE

SUMMARY:

The accompanying statements are for the eight months (66.66%) ending August 31st, 2015. The 2015 budget numbers reflect the original 2015 budget passed November 3, 2014 and the budget amendment that was passed on May 5, 2015.

General Fund:

Through August 31st, General Fund revenues exceed expenditures by \$1,798,027. Total revenue is 65.5% of the annual budget and expenditures are 52.4%. Central charges have paid insurance premiums for the year which is why that percentage is at 86%. The Legislative, HR, and City Attorney lines are trending higher than the YTD percentage of 66.6%.

Open Space & Parks Fund:

Through August 31st, Open Space and Parks expenditures exceed revenues by \$1,870,312. Total revenue is 43.0% of the annual budget and expenditures are 60.2%. Of the \$3.1M budgeted for capital in the Open Space and Parks fund this year, \$2.7M is for the new City Shops. To date \$1.8M of the \$2.7M budgeted has been spent.

Capital Projects Fund:

Through August 31st, Capital Projects expenditures exceed revenues by \$140,496. Total revenue is 33.6% of the annual budget and expenditures are 21%. The major projects in Public Works capital this year include: City shops, South Street underpass, DDI, and Bridge reconstruction.

Water Utility Fund:

Through August 31st, expenditures exceed revenues by \$862,829. Total revenue is 55.1% of the annual budget and expenses are 44.4%. The abnormally wet summer has decreased revenue. The User Fee revenue line is \$560K less than last August YTD. The \$560K negative variance consists of \$457K from the Commercial class and \$103K from the Residential class. Tap fees are above the previous year by \$53K YTD.

SUBJECT: FINANCIAL STATEMENTS FOR PERIOD ENDING AUGUST 31, 2015

DATE: SEPTEMBER 14, 2015

PAGE 2 OF 2

Tap fees continue to trend in the right direction, they are still \$536K lower than the budget (YTD). However, this is an improvement from the \$670K variance to budget last month.

Wastewater Utility Fund:

Through August 31st, revenues exceed expenditures by \$23,436,422. This is due to proceeds from the bond. Total revenue is 158.9% of the annual budget. Without the bond proceeds revenue for the year would be at 41.5% of budget. Expenses are at 24.2% of the annual budget.

Golf Course Fund:

Through August 31st, expenditures exceed revenues by \$693,604. Revenue is at 24.5% of the annual budget, partially due to FEMA money received.

City of Louisville, Colorado
General Fund
Revenue, Expenditures, & Changes to Fund Balance
August 31, 2015
66.66% of the year completed

	2013 Actual	2014 Actual	2014 Actual at 8/31	2015		
				Current Budget	YTD Actual	% of Budget
Revenue						
Property Taxes	2,254,404	2,311,424	2,300,165	2,370,000	2,341,388	98.8%
Sales Tax	5,958,797	6,396,965	3,597,139	6,704,600	3,790,198	56.5%
Use Tax-Consumer/Auto /Bldg	1,808,620	1,888,509	1,030,088	1,888,840	1,040,772	55.1%
Other Taxes	1,699,990	1,834,507	961,061	1,803,000	953,793	52.9%
Licenses & Permits	1,153,558	1,025,249	764,379	1,331,980	1,074,783	80.7%
Intergovernmental Revenue	1,065,336	1,299,037	737,441	1,096,750	775,797	70.7%
Charges for Services	1,816,836	1,822,559	1,259,181	1,810,400	1,259,766	69.6%
Fines & Forfeitures	223,608	250,634	158,823	227,470	133,280	58.6%
Miscellaneous Revenue	372,363	355,026	219,219	248,470	237,098	95.4%
Interfund Transfers	250,000	1,000,000	-	250,000	-	0.0%
Total Revenue & Other Sources	16,603,512	18,183,910	11,027,497	17,731,510	11,606,874	65.5%
% of Prior Year	107.9%	109.5%	66.4%	97.5%	105.3%	
Expenditures						
Central Charges	360,864	311,941	249,184	352,580	304,149	86.3%
Legislative	370,015	339,551	238,051	399,430	283,825	71.1%
City Manager	608,702	733,120	464,678	859,240	515,986	60.1%
City Attorney	145,741	196,866	104,806	150,000	159,320	106.2%
City Clerk	171,130	171,429	110,017	262,270	112,529	42.9%
Human Resources	307,002	335,680	217,331	373,700	250,638	67.1%
Information Technology	279,575	286,975	198,877	394,040	202,930	51.5%
Finance	358,580	408,368	251,430	507,580	271,027	53.4%
Police	4,419,405	4,646,951	2,820,612	4,960,550	2,751,178	55.5%
Public Works	2,073,151	2,474,098	1,624,952	2,201,600	1,288,233	58.5%
Planning	907,443	864,278	507,713	1,214,240	643,528	53.0%
Library/Museum	1,499,787	1,616,094	1,040,258	1,793,510	1,071,888	59.8%
Recreation & Senior Services	2,355,218	2,563,027	1,616,385	2,673,670	1,750,543	65.5%
Parks & Open Space	450,875	147,191	99,609	196,820	114,253	58.0%
Interfund Transfers	63,150	5,919,881	2,547,620	2,386,720	88,820	3.7%
Total Expenditures & Other Uses	14,370,639	21,015,450	12,091,525	18,725,950	9,808,847	52.4%
% of Prior Year	82.3%	146.2%	84.1%	89.1%	81.1%	
Revenue Over/(Under) Expend's	2,232,875	(2,831,541)	(1,064,029)	(994,440)	1,798,027	
Beginning Fund Balance	4,257,453	6,490,328	6,490,328	3,658,788	3,658,788	
Ending Fund Balance	6,490,328	3,658,788	5,426,300	2,664,348	5,456,815	
% of Change from Prior Year	52.4%	-43.6%	-16.4%	-27.2%	0.6%	

City of Louisville, Colorado
Open Space and Parks Fund
Revenue, Expenditures, & Changes to Fund Balance
August 31, 2015
66.66% of the year completed

	2013 Actual	2014 Actual	2014 Actual at 8/31	2015		
				Current Budget	YTD Actual	% of Budget
Revenue						
Sales Tax	1,129,209	1,227,792	676,032	1,287,660	728,189	56.6%
Use Tax-Consumer/Auto /Bldg	415,181	418,803	253,707	424,170	287,676	67.8%
Miscellaneous	(6,748)	11,949	-	-	2,775	
Grant Revenues	26,865	283,660	-	258,000	3,974	1.5%
Interest Earnings	30,708	26,204	20,457	25,000	14,031	56.1%
Land Dedication Fee	1,200	95,666	97,249	-	32,726	
Sale of Assets	123,905	3,475	550	202,770	202,765	100.0%
Transfer from General Fund	515,140	408,480	-	570,120	-	0.0%
Transfer from Impact Fee	-	-	-	192,000	-	0.0%
Total Revenue & Other Sources	2,235,460	2,476,030	1,047,995	2,959,720	1,272,137	43.0%
% of Prior Year	137.1%	110.8%	46.9%	119.5%	121.4%	
Expenditures						
Legal			-	-	2,666	
Administration	1,096,602	1,728,545	1,138,100	2,040,710	1,186,587	58.1%
Capital	1,697,687	2,834,406	1,987,429	3,178,630	1,953,195	61.4%
Total Expenditures & Other Uses	2,794,289	4,562,951	3,125,529	5,219,340	3,142,448	60.2%
% of Prior Year	174.5%	163.3%	111.9%	114.4%	100.5%	
Revenue Over/(Under) Expend's	(558,829)	(2,086,922)	(2,077,534)	(2,259,620)	(1,870,312)	
Beginning Fund Balance	7,898,898	7,340,069	7,340,069	5,253,147	5,253,147	
Ending Fund Balance	7,340,069	5,253,147	5,262,534	2,993,527	3,382,835	
% of Change from Prior Year	-7.1%	-28.4%	-28.4%	-43.0%	-35.7%	

City of Louisville, Colorado
Conservation Trust - Lottery
Revenue, Expenditures, & Changes to Fund Balance
August 31, 2015
66.66% of the year completed

	2013 Actual	2014 Actual	2014 Actual at 8/31	2015		
				Current Budget	YTD Actual	% of Budget
Revenue						
State Lottery	201,131	183,996	95,746	191,070	98,368	51.5%
Interest Earnings	1,587	2,059	1,788	2,500	2,064	82.6%
Miscellaneous Revenue	4,629		-	-	2,450	
Total Revenue & Other Sources	207,348	186,055	97,534	193,570	102,881	53.1%
% of Prior Year	110.3%	89.7%	47.0%	104.0%	105.5%	
Expenditures						
Professional Services	286	351	178	300	271	90.2%
Capital	56,940	63,397	1,015	502,790	47,382	9.4%
Total Expenditures & Other Uses	57,227	63,748	1,193	503,090	47,653	9.5%
% of Prior Year	17.6%	111.4%	2.1%	789.2%	3992.9%	
Revenue Over/(Under) Expend's	150,121	122,307	96,341	(309,520)	55,228	
Beginning Fund Balance	351,640	501,761	501,761	624,068	624,068	
Ending Fund Balance	501,761	624,068	598,102	314,548	679,296	
% of Change from Prior Year	39.1%	24.4%	24.4%	-49.6%	13.6%	

City of Louisville, Colorado
Capital Projects
Revenue, Expenditures, & Changes to Fund Balance
August 31, 2015
66.66% of the year completed

	2013 Actual	2014 Actual	2014 Actual at 8/31	2015		
				Current Budget	YTD Actual	% of Budget
Revenue						
<i>Sales Tax</i>	2,976,598	3,197,060	1,801,411	3,350,880	1,899,363	56.7%
<i>Use Tax -Consumer/Bldg</i>	1,446,377	1,292,501	867,228	1,259,390	1,256,250	99.8%
<i>Grant Revenue</i>	(3,963)	274,915	5,400	3,945,240	183,678	4.7%
<i>Miscellaneous Revenue</i>	43,581	92,100	66,473	65,000	90,782	139.7%
<i>Intergovernmental Revenue</i>	-	-	-	-	-	-
<i>Interfund Transfers</i>	574,350	6,641,193	2,924,773	1,585,000	-	0.0%
Total Revenue & Other Sources	5,036,943	11,497,769	5,665,285	10,205,510	3,430,074	33.6%
% of Prior Year	61.3%	228.3%	112.5%	88.8%	60.5%	
Expenditures						
<i>General Government</i>	796,977	1,053,514	642,013	2,065,570	730,622	35.4%
<i>Debt</i>	450,225	-	-	-	-	-
<i>Public Works Capital</i>	3,815,527	4,420,832	593,140	13,541,000	2,753,283	20.3%
<i>Parks and Rec Capital</i>	458,097	565,344	96,496	222,210	86,665	39.0%
<i>Interfund Transfers</i>	434,038	3,620,370	2,300,108	1,196,000	-	0.0%
Total Expenditures & Other Uses	5,954,863	9,660,060	3,631,758	17,024,780	3,570,570	21.0%
% of Prior Year	132.1%	162.2%	61.0%	176.2%	98.3%	
<i>Revenue Over/(Under) Expend's</i>	(917,920)	1,837,709	2,033,527	(6,819,270)	(140,496)	
<i>Beginning Fund Balance</i>	6,821,951	5,904,031	5,904,031	7,741,740	7,741,740	
Ending Fund Balance	5,904,031	7,741,740	7,937,558	922,470	7,601,243	
% of Change from Prior Year	-13.3%	31.1%	31.1%	-88.1%	-4.2%	

City of Louisville, Colorado
Water Utility Fund
Revenue, Expenditures, & Changes to Fund Balance
August 31, 2015
66.66% of the year completed

	2013 Actual	2014 Actual	2014 Actual at 8/31	2015		
				Current Budget	YTD Actual	% of Budget
Revenue						
User Fees and Related Charges	4,500,656	4,641,032	3,230,966	4,553,870	2,675,021	58.7%
Water Tap Fees	4,009,975	2,260,605	1,956,429	3,821,470	2,009,120	52.6%
Interest Earnings	41,931	42,258	35,777	35,000	33,244	95.0%
Miscellaneous & Grant Revenue	259,463	35,817	40,811	315,000	90,413	28.7%
Bond Proceeds	8,355,000	-	-	-	-	-
Total Revenue & Other Sources	17,167,025	6,979,712	5,263,983	8,725,340	4,807,798	55.1%
% of Prior Year	193.5%	40.7%	30.7%	125.0%	91.3%	
Expenditures						
General Govt	569,050	606,966	421,386	604,290	378,210	62.6%
Finance	90,944	84,098	49,895	90,330	50,328	55.7%
Plant Operations	1,359,255	1,370,303	886,334	1,654,220	748,593	45.3%
Raw Water	821,014	889,795	586,500	1,082,380	597,433	55.2%
Distribution and Collection	362,318	357,476	239,614	404,210	260,783	64.5%
General Govt - Debt	9,335,299	934,896	210,468	942,880	157,466	16.7%
Public Works - Capital Replacement	438,261	1,053,803	776,789	1,783,570	309,135	17.3%
Public Works - Capital New/Rate study	909,531	1,086,328	438,141	6,200,090	3,168,679	51.1%
Interfund Transfers	-	-	-	-	-	-
Total Expenditures & Other Uses	13,885,672	6,383,665	3,609,127	12,761,970	5,670,627	44.4%
% of Prior Year	251.7%	46.0%	26.0%	199.9%	157.1%	
Revenue Over/(Under) Expend's	3,281,353	596,047	1,654,857	(4,036,630)	(862,829)	
Beginning Reserves	6,392,302	9,673,655	9,673,655	10,269,701	10,269,701	
Ending Reserves	9,673,655	10,269,701	11,328,511	6,233,071	9,406,873	
% of Change from Prior Year	51.3%	6.2%	6.2%	-39.3%	-17.0%	

City of Louisville, Colorado
Wastewater Utility Fund
Revenue, Expenditures, & Changes to Fund Balance
August 31, 2015
66.66% of the year completed

	2013 Actual	2014 Actual	2014 Actual at 8/31	2015		
				Current Budget	YTD Actual	% of Budget
Revenue						
<i>User Fees and Related Charges</i>	1,917,273	2,291,025	1,465,179	2,910,910	1,748,437	60.1%
<i>Sewer Tap Fees</i>	572,791	489,959	445,359	680,800	252,100	37.0%
<i>Interest Earnings</i>	43,999	47,851	30,990	35,000	25,379	72.5%
<i>Miscellaneous & Grant Revenue</i>	45,249	5,999	10,613	1,264,000	100,591	8.0%
<i>Interfund Transfers</i>	90,000	-	-	225,000	-	0.0%
<i>Bond Proceeds</i>	-	-	-	12,750,000	26,262,319	206.0%
Total Revenue & Other Sources	2,669,313	2,834,834	1,952,139	17,865,710	28,388,826	158.9%
% of Prior Year	101.6%	106.2%	73.1%	630.2%	1454.2%	
Expenditures						
<i>General Govt</i>	374,080	335,429	216,751	407,090	270,628	66.5%
<i>Finance</i>	71,977	69,163	41,432	72,680	48,947	67.3%
<i>Collection</i>	140,257	127,861	81,026	182,040	100,715	55.3%
<i>Plant Operations</i>	775,874	810,108	476,398	970,380	448,040	46.2%
<i>Pretreatment</i>	101,661	78,465	52,132	86,590	51,086	59.0%
<i>Public Works - Capital Replacement</i>	289,801	250,872	126,963	386,960	309,569	80.0%
<i>Public Works - Capital New</i>	940,793	1,527,832	785,684	16,561,850	3,220,195	19.4%
<i>Debt</i>	-	-	-	1,826,100	503,224	27.6%
Total Expenditures & Other Uses	2,694,442	3,199,731	1,780,387	20,493,690	4,952,404	24.2%
% of Prior Year	114.2%	118.8%	66.1%	640.5%	278.2%	
<i>Revenue Over/(Under) Expend's</i>	(25,129)	(364,897)	171,752	(2,627,980)	23,436,422	
<i>Beginning Reserves</i>	9,028,303	9,003,174	9,003,174	8,638,277	8,638,277	
Ending Reserves	9,003,174	8,638,277	9,174,926	6,010,297	32,074,699	
% of Change from Prior Year	-0.3%	-4.1%	-4.1%	-30.4%	249.6%	

City of Louisville, Colorado
Stormwater Utility Fund
Revenue, Expenditures, & Changes to Fund Balance
August 31, 2015
66.66% of the year completed

	2013 Actual	2014 Actual	2014 Actual at 8/31	2015		
				Current Budget	YTD Actual	% of Budget
Revenue						
Grant Revenue	1771.91	74,051	-	1,000,000	-	0.0%
User Fees and Related Charges	529,982	632,850	398,335	827,520	471,361	57.0%
Miscellaneous Revenues	5,183	7,950	6,753	7,500	6,535	87.1%
Sale of Fixed assets	-	-	-	-	-	-
Bond Proceeds	-	-	-	5,500,000	5,379,029	97.8%
Total Revenue & Other Sources	536,937	714,852	405,088	7,335,020	5,856,924	79.8%
% of Prior Year	59.6%	133.1%	75.4%	1026.1%	1445.8%	
Expenditures						
Stormwater Administration	141,933	209,094	178,017	151,730	75,784	49.9%
Stormwater Capital	357,504	147,867	6,193	8,043,500	594,919	7.4%
Stormwater Debt	-	-	-	575,100	103,070	17.9%
Total Expenditures & Other Uses	499,437	356,961	184,210	8,770,330	773,773	8.8%
% of Prior Year	87.0%	71.5%	36.9%	2456.9%	420.0%	
Revenue Over/(Under) Expend's	37,499	357,891	220,878	(1,435,310)	5,083,151	
Beginning Reserves	1,845,570	1,883,069	1,883,069	2,240,961	2,240,961	
Ending Reserves	1,883,069	2,240,961	2,103,947	805,651	7,324,112	
% of Change from Prior Year	2.1%	19.0%	19.0%	-64.0%	248.1%	

City of Louisville, Colorado
Golf Course
Revenue, Expenditures, & Changes to Fund Balance
August 31, 2015
66.66% of the year completed

	2013 Actual	2014 Actual	2014 Actual at 8/31	2015		
				Current Budget	YTD Actual	% of Budget
Revenue						
Total Charges for Services			-	1,105,500	431,623	39.0%
Rental Income	90,000	60,000	60,000	6,900	4,921	71.3%
Miscellaneous/Grant Revenue	136,770	1,980,210	416	537,000	334,930	62.4%
Interfund Transfers	434,038	3,828,821	2,300,108	1,496,000	-	0.0%
Total Revenue & Other Sources	660,808	5,869,031	2,360,524	3,145,400	771,474	24.5%
% of Prior Year	215.3%	888.2%	357.2%	53.6%	32.7%	
Expenditures						
Golf Course Operations	133	248,673	218,300	2,190,290	1,012,865	46.2%
Golf Course Debt Service	6,376	5,139	-	10,200	-	0.0%
Interfund Transfers	90,000	-	-	-	-	
Golf Course Capital/Reconstruction	470,221	5,599,307	2,355,764	673,570	452,213	67.1%
Total Expenditures & Other Uses	566,729	5,853,119	2,574,063	2,874,060	1,465,078	51.0%
% of Prior Year	179.1%	1032.8%	454.2%	49.1%	56.9%	
Revenue Over/(Under) Expend's	94,079	15,912	(213,539)	271,340	(693,604)	
Beginning Reserves	54,072	148,151	148,151	164,063	164,063	
Ending Reserves	148,151	164,063	(65,389)	435,403	(529,542)	
% of Change from Prior Year	174.0%	10.7%	10.7%	165.4%	709.8%	

City of Louisville, Colorado
Solid Waste & Recycling Utility Fund
Revenue, Expenditures, & Changes to Fund Balance
August 31, 2015
66.66% of the year completed

	2013 Actual	2014 Actual	2014 Actual at 8/31	2015		
				Current Budget	YTD Actual	% of Budget
Revenue						
<i>User Fees and Related Charges</i>	1,165,585	1,313,376	718,723	1,539,900	869,892	56.5%
<i>Prepaid Extra Bag Tags</i>	3,284	4,163	2,421	3,000	3,471	115.7%
<i>Recycling Revenue</i>	11,091	13,909	11,306	15,000	2,890	19.3%
<i>Interest Earnings</i>	1,170	907	605	1,200	691	57.6%
Total Revenue & Other Sources	1,181,130	1,332,355	733,055	1,559,100	876,944	56.2%
% of Prior Year	101.3%	112.8%	62.1%	117.0%	119.6%	
Expenditures						
<i>Administration</i>	20,793	17,230	10,623	41,310	27,602	66.8%
<i>Bag Purchases</i>	2,900	3,427	1,752	3,000	3,350	111.7%
<i>Professional Services</i>	1,137,962	1,243,968	675,799	1,462,020	822,242	56.2%
<i>Hazardous waste</i>	54,162	43,800	10,906	42,220	9,109	21.6%
Total Expenditures & Other Uses	1,215,817	1,308,424	699,080	1,548,550	862,303	55.7%
% of Prior Year	104.9%	107.6%	57.5%	118.4%	123.3%	
<i>Revenue Over/(Under) Expend's</i>	(34,688)	23,930	33,975	10,550	14,640	
<i>Beginning Reserves</i>	88,379	53,691	53,691	77,622	77,622	
Ending Reserves	53,691	77,622	87,666	88,172	92,262	
% of Change from Prior Year	-39.2%	44.6%	44.6%	13.6%	5.2%	

**SUBJECT: CIP BUDGET TO ACTUAL FOR PERIOD ENDING AUGUST 31,
2015**

DATE: SEPTEMBER 14, 2015

PRESENTED BY: GRAHAM CLARK, FINANCE

SUMMARY:

It was requested of the Finance department to provide an update on budget to actuals for Capital Projects in the budget for 2015. The accompanying report is for the eight months (66.66%) ending August 31st, 2015. The 2015 budget numbers reflect the original 2015 budget passed November 3, 2014 and the budget amendment that was passed on May 5, 2015.

The attached report has a line item for each project. Each line item has the project name, current budget, amount spent year-to-date, and percent variance.

Account Number	Description	Budget 2015	YTD Balance 2015	Complete %
028-799-55120-04	Open Space Land Acquisition	\$23,530	\$1,758	7.5%
028-799-55210-04	(25%)City Shops Renovation	\$2,680,600	\$1,842,748	68.7%
028-799-55330-06	Trail Improvements	\$25,000	\$13,685	54.7%
028-799-55330-13	New Trees	\$15,000	\$25,712	171.4%
028-799-55330-22	Trails Reconstruction Projects-Flood	\$0	\$7,693	0.0%
028-799-55330-49	Lastoska Property Conservation	\$17,000	\$0	0.0%
028-799-55330-68	Hecla Lake Reservoir Improvements	\$20,000	\$0	0.0%
028-799-55330-87	US36 Underpass at Davidson Mesa	\$162,500	\$0	0.0%
028-799-55330-88	Wayfinding & Signs	\$25,000	\$0	0.0%
028-799-55330-94	Irrigation Replacements & Improvement	\$15,000	\$0	0.0%
028-799-55410-01	Motor Vehicle/Road Equipment	\$70,000	\$0	0.0%
028-799-55420-04	Machinery & Equipment	\$125,000	\$61,599	49.3%
OPEN SPACE AND PARKS FUND TOTAL		\$3,178,630	\$1,953,195	61.4%
029-799-55220-15	Restroom Improvement Program	\$187,090	\$7,507	4.0%
029-799-55220-16	Recreation Campus Restroom	\$199,500	\$8,038	4.0%
029-799-55330-27	Tennis Court Resurfacing	\$16,000	\$0	0.0%
029-799-55330-56	Park Landscape Renovations	\$39,660	\$0	0.0%
029-799-55330-88	Signage and Trails Wayfinding	\$20,540	\$7,908	38.5%
029-799-55330-92	Emergency Tree Work	\$10,000	\$0	0.0%
029-799-55340-03	Memory Square Improvements	\$30,000	\$23,931	79.8%
CT-LOTTERY FUND TOTAL		\$502,790	\$47,382	9.4%
032-799-55380-01	General Cemetery Improvements	\$47,000	\$2,935	6.2%
CEMETERY FUND TOTAL		\$47,000	\$2,935	6.2%
033-542-55100-00	Land Acquisitions	\$286,800	\$20,496	7.1%
HISTORICAL PRESERVATION FUND TOTAL		\$286,800	\$20,496	7.1%
042-110-55100-03	Property Acquisition - 1125 Pine	\$385,000	\$0	0.0%
042-110-55200-11	Louisville Housing Authority	\$10,560	\$10,500	99.4%
042-110-55200-38	City Hall Fire Sprinkler System	\$23,530	\$32,159	136.7%
042-110-55200-40	Fiber Enhancement - Library & Museum	\$30,000	\$13,496	45.0%
042-110-55220-06	Sculpture Maintenance	\$8,000	\$0	0.0%
042-110-55220-07	Victor Hellburg Memorial	\$30,000	\$294	1.0%
042-110-55220-16	ADA Accessibility - Center for the Arts	\$5,000	\$250	5.0%
042-110-55300-03	Upgrade City Website	\$10,740	\$10,735	100.0%
042-110-55310-72	Downtown Bicycle Parking	\$10,000	\$10,000	100.0%
042-110-55310-73	Downtown Pedestrian Improvements	\$10,000	\$1,330	13.3%
042-110-55420-17	Library Copier	\$21,000	\$0	0.0%
042-110-55440-51	Enhanced Security System for Human	\$10,000	\$0	0.0%
042-110-55500-18	Police Dept Furn, Fixtures, Equip	\$21,500	\$1,653	7.7%
042-110-55500-19	Police Dept Intercom, Radio Sys Rep	\$7,670	\$7,670	100.0%
042-110-55500-20	Police Dept Printer, Copier, Scan	\$20,000	\$0	0.0%
042-110-55500-24	LTE D-Block Radio Program	\$15,000	\$1,132	7.5%
042-110-55500-26	Rolling Shelving Storage for Evidence	\$10,000	\$0	0.0%

Account Number	Description	Budget 2015	YTD Balance 2015	Complete %
042-110-55500-27	Handheld Portable Radio Replacement	\$12,000	\$0	0.0%
042-110-55500-28	TruCAM Video Laser	\$6,500	\$0	0.0%
042-110-55500-29	City-Wide Telephone System Upgrade	\$125,000	\$103,224	82.6%
042-110-55500-30	Video Display in Patrol Area	\$6,200	\$0	0.0%
042-110-55520-21	Toughbooks, Printers, Docking Station	\$8,000	\$0	0.0%
042-110-55530-07	Enterprise Resource Planning System	\$525,000	\$162,724	31.0%
042-110-55530-10	Lucity Software	\$18,750	\$3,884	20.7%
042-110-55530-17	Minute Recording System	\$5,490	\$5,490	100.0%
042-110-55530-18	IT Core Routing & Switching - City	\$50,000	\$29,787	59.6%
042-110-55530-19	Technology - City Services Facility	\$25,000	\$4,163	16.7%
042-110-55530-20	Desktop management Software	\$15,000	\$0	0.0%
042-110-55530-21	Desktop Productivity Suite of Software	\$48,000	\$0	0.0%
042-110-55530-22	Library Network (Data) Switching	\$30,000	\$22,833	76.1%
042-110-55530-23	Police Network (Data) Switching	\$20,000	\$14,864	74.3%
042-110-55530-24	Software Update - Self Check Machine	\$15,000	\$0	0.0%
042-499-55210-04	(25%)City Shops Renovation	\$2,680,600	\$1,842,748	68.7%
042-499-55310-03	Sidewalks	\$90,000	\$8,622	9.6%
042-499-55310-04	Street Reconstruction	\$1,446,500	\$6,328	0.4%
042-499-55310-06	Bridge Reconstruction Projects	\$3,160,000	\$178,492	5.6%
042-499-55310-40	Hwy 42 & Pine Street Intersection	\$5,040	\$0	0.0%
042-499-55310-48	Wayfinding	\$78,900	\$5,550	7.0%
042-499-55310-52	(93%)South Street Underpass	\$2,476,870	\$0	0.0%
042-499-55310-53	Highway 42 Traffic Signals	\$426,190	\$9,915	2.3%
042-499-55310-58	Wayfinding- McCaslin & Centenn Vall	\$90,610	\$20,610	22.7%
042-499-55310-59	(DDI)McCaslin/US36 Interchange	\$1,275,730	\$160,808	12.6%
042-499-55310-61	(25%)BNSF RR Underpass/N Drainage	\$45,460	\$0	0.0%
042-499-55310-63	Short Street Traffic Signal	\$4,000	\$0	0.0%
042-499-55310-64	Downtown Parking/Transit Project	\$320,000	\$1,795	0.6%
042-499-55310-68	SH 42 Short Crossing Improvements	\$500,000	\$0	0.0%
042-499-55310-69	Dillon Road/St Andrews Intersection	\$391,000	\$360,566	92.2%
042-499-55310-74	Pavement Booster Program	\$220,000	\$14,378	6.5%
042-499-55310-75	Downtown Surface Parking Expansion	\$100,000	\$11,725	11.7%
042-499-55420-01	Motor Vehicle/Road Equipment	\$135,100	\$131,746	97.5%
042-499-55420-07	Traffic Signals	\$95,000	\$0	0.0%
042-799-55330-02	(50%)Pond Liner Replacement	\$41,960	\$44,942	107.1%
042-799-55330-33	Median Improvements	\$39,680	\$0	0.0%
042-799-55330-37	Sports Complex Improvements	\$14,000	\$9,151	65.4%
042-799-55340-27	Rec Center - Senior Kitchen Appliance	\$25,000	\$12,411	49.6%
042-799-55440-08	Recreation Equipment	\$65,000	\$20,161	31.0%
042-799-55440-40	ADA Requirements	\$18,670	\$0	0.0%
042-799-55440-45	Rec Center - Pool Upgrades	\$17,900	\$0	0.0%
CAPITAL PROJECTS FUND TOTAL		\$15,301,150	\$3,276,136	21.4%
051-498-55410-01	Motor Vehicle/Road Equipment	\$28,300	\$28,293	100.0%
051-498-55450-34	Sid Copeland WTP Contact Tank Improv	\$160,000	\$8,286	5.2%

Account Number	Description	Budget 2015	YTD Balance 2015	Complete %
051-498-55830-01	Water Line Replacement	\$210,000	\$182,151	86.7%
051-498-55830-04	US36 Raw Waterline Replacement	\$177,000	\$0	0.0%
051-498-55840-07	MG Tank 3	\$2,340	\$2,334	99.7%
051-498-55840-23	Valve R and R	\$5,930	\$14,892	251.1%
051-498-55840-80	Eldorado Intake - Flood Reconstruction	\$1,200,000	\$73,178	6.1%
051-499-53100-31	Raw Water Master Plan	\$150,000	\$0	0.0%
051-499-55210-04	(25%)City Shops Remodel	\$2,680,600	\$1,842,748	68.7%
051-499-55360-11	Lateral Lining	\$93,780	\$73,966	78.9%
051-499-55450-19	Sludge Treatment/Handling	\$2,210,000	\$1,050,152	47.5%
051-499-55450-30	North Plant Carbon Feed	\$12,460	\$9,925	79.7%
051-499-55450-31	(HBWTF)Heating Upgrades	\$32,000	\$0	0.0%
051-499-55450-33	North Plant Flooring Replacement	\$15,000	\$14,512	96.7%
051-499-55450-34	Pressure Reducing Valve/Vault Remove	\$25,000	\$26,889	107.6%
051-499-55530-07	Enterprise Resource Planning System	\$112,500	\$30,387	27.0%
051-499-55530-10	Lucity Asset Management Software	\$18,750	\$3,314	17.7%
051-499-55810-15	Water System Tie-In with Superior	\$450,000	\$23,173	5.1%
051-499-55830-17	NCWCD-Windy Gap Firming Project	\$400,000	\$39,707	9.9%
051-499-55840-35	Utility Rate Study	\$0	\$2,250	0.0%
051-499-55840-75	(11%)Core Area Utility	\$0	\$51,656	0.0%
WATER FUND TOTAL		\$7,983,660	\$3,477,814	43.6%
052-498-55330-02	(50%)Pond Liner Replacement	\$41,960	\$44,942	107.1%
052-498-55810-07	Roof Structure	\$20,000	\$10,795	54.0%
052-498-55830-08	Sewer Utility Lines	\$300,000	\$252,233	84.1%
052-498-55830-25	Sewer Main Video	\$25,000	\$1,599	6.4%
052-499-55210-04	(25%)City Shops Remodel	\$2,680,600	\$1,842,748	68.7%
052-499-55530-07	Enterprise Resource Planning System	\$112,500	\$30,387	27.0%
052-499-55530-10	Lucity Asset Management Software	\$18,750	\$3,314	17.7%
052-499-55810-14	Wastewater Plant Upgrade	\$13,750,000	\$1,301,483	9.5%
052-499-55840-75	(9%)Core Area Utility	\$0	\$42,264	0.0%
WASTEWATER FUND TOTAL		\$16,948,810	\$3,529,764	20.8%
053-499-55000-00	Fixed Assets-Capital	\$133,380	\$0	0.0%
053-499-55530-10	Lucity Asset management Software	\$18,750	\$3,314	17.7%
053-499-55810-09	Sand-Salt Storage Building	\$135,000	\$0	0.0%
053-499-55840-65	(75%)North Louisville Drainage	\$146,370	\$0	0.0%
053-499-55840-75	(80%)Core Area Utility	\$600,000	\$375,680	62.6%
053-499-55840-78	Detention Pond Maintenance	\$110,000	\$57,510	52.3%
053-499-55840-79	CCS Drainage	\$250,000	\$0	0.0%
053-499-55840-81	Golf Course Drainage Mitigation	\$150,000	\$154,476	103.0%
053-499-55840-99	City-Wide Storm Sewer Outfall Imp	\$6,500,000	\$3,939	0.1%
STORMWATER FUND TOTAL		\$8,043,500	\$594,919	7.4%
054-799-55260-03	Golf Course Flood Reconstruction	\$227,570	\$299,302	131.5%
054-799-55260-04	Golf Course Startup	\$250,000	\$65,408	26.2%
054-799-55260-05	CCGC Identity Package	\$68,000	\$12,776	18.8%

Account Number	Description	Budget 2015	YTD Balance 2015	Complete %
054-799-55330-01	Perimeter Fencing	\$15,000	\$0	0.0%
054-799-55410-01	New Equipment - Truck	\$28,000	\$35,001	125.0%
054-799-55440-52	Golf Course Clubhouse HVAC	\$35,000	\$27,457	78.4%
054-799-55530-99	Information Technology	\$50,000	\$12,269	24.5%
GOLF COURSE FUND TOTAL		\$673,570	\$452,213	67.1%
ALL FUNDS TOTAL		\$52,965,910	\$13,354,853	25.2%

**SUBJECT: LIST OF BILLS SCHEDULED FOR COUNCIL APPROVAL ON
SEPTEMBER 15, 2015**

DATE: SEPTEMBER 14, 2015

PRESENTED BY: KEVIN WATSON, FINANCE DEPARTMENT

SUMMARY:

Attached is the list of bills scheduled for Council approval at the September 15, 2015 regular Council Meeting.

City of Louisville
 Cash Disbursement Edit List

Batch: 91549 Period: 08/27/15

Vendor / Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
		FOR BANK ACCOUNT: 4 FIRST NATIONAL BANK OF COLORAD				Control Disbursement Account
1115-1	COLONIAL INSURANCE					
	0801430	#9711888 ADDL AUG 15 EMPL PREM	08/16/15	09/15/15	136.11	
		136.11 010-000-20090-00				136.11
4	OOMA INC					
	082015	REFUND E911 TAX PAID IN ERROR	08/20/15	09/19/15	192.30	
		192.30 010-000-29998-00				192.30
8442-1	VISION SERVICE PLAN					
	VSP0915	12 059727 0001 SEP 15 EMP PREM	08/20/15	09/19/15	2,703.46	
		2,703.46 010-000-20040-06				2,703.46
11094-1	WESTERN DISPOSAL SERVICES					
	080115	JULY 4TH TRASH/RECYCLE SERV	08/01/15	08/31/15	504.25	
		504.25 010-122-53700-01				
	080115CITY	JUL 15 CITY TRASH SERVICE	08/01/15	08/31/15	2,287.40	
		1,202.50 010-441-53200-03				
		445.90 010-442-53200-03				
		223.50 010-444-53200-03				
		115.50 010-443-53200-03				
		300.00 010-754-53200-03				
	080115CITY	JUL 15 CITY TRASH SERVICE	08/01/15	08/31/15	349.25	
		349.25 028-751-53200-03				
	080115CITY	JUL 15 CITY TRASH SERVICE	08/01/15	08/31/15	155.00	
		155.00 051-461-53200-03				
	080115CITY	JUL 15 CITY TRASH SERVICE	08/01/15	08/31/15	270.50	
		270.50 052-472-53200-03				
	080115CITY	JUL 15 CITY TRASH SERVICE	08/01/15	08/31/15	492.00	
		370.50 054-715-53200-03				
		121.50 054-713-53200-03				4,058.40
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	BANK TOTAL PAYMENTS				7,090.27	7,090.27
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	GRAND TOTAL PAYMENTS				7,090.27	7,090.27

City of Louisville
 Cash Disbursement Edit List

Batch: 91655 Period: 09/03/15

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
		FOR BANK ACCOUNT: 4 FIRST NATIONAL BANK OF COLORAD			Control Disbursement Account	
11264-1	COLORADO DEPT OF PUBLIC HEALTH & ENVIRONMENT WU161012479	WWTP DISCHARGE PERMIT	07/20/15	08/19/15	11,410.00	
		11,410.00 052-472-53899-00				11,410.00
5255-1	FAMILY SUPPORT REGISTRY 082815	EMPLOYEE GARNISHMENT PP#18	08/28/15	09/27/15	211.50	
		211.50 010-000-20092-00				211.50
14002-1	KANSAS PAYMENT CENTER 082815	EMPLOYEE GARNISHMENT PP#18	08/28/15	09/27/15	270.46	
		270.46 010-000-20092-00				270.46
9750-1	LEGALSHIELD 082515	#22554 AUG 15 EMPLOYEE PREMIUM	08/25/15	09/24/15	348.90	
		348.90 010-000-20091-00				348.90
10	REBECCA WERTZ 082515	OCPO WW-D CERTIFICATION WERTZ	08/25/15	09/24/15	55.00	
		55.00 052-472-53801-00				55.00
3735-1	PETTY CASH - BARB KELLEY 083115	PETTY CASH FRONT DESK	08/31/15	09/30/15	268.12	
		46.00 010-171-53808-00				
		4.49 010-200-52100-00				
		9.08 010-200-53808-00				
		25.00 010-310-53801-00				
		32.94 010-321-52220-01				
		30.17 010-431-52210-00				
		9.09 010-431-52220-01				
		15.50 010-431-53100-99				
		10.98 010-441-52220-01				
		64.17 010-530-53808-00				
		20.70 010-710-53808-00				
	083115	PETTY CASH FRONT DESK	08/31/15	09/30/15	35.00	
		35.00 051-461-53801-00				303.12
BANK TOTAL PAYMENTS					12,598.98	12,598.98
GRAND TOTAL PAYMENTS					12,598.98	12,598.98

City of Louisville
Cash Disbursement Edit List

Batch: 91697 Period: 09/15/15

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
FOR BANK ACCOUNT: 4 FIRST NATIONAL BANK OF COLORAD Control Disbursement Account						
10606-1	36	COMMUTING SOLUTIONS				
	082615	2015 PRO-RATED ADMIN SERVICES	08/26/15	09/25/15	280.05	
		280.05 010-121-53910-05				280.05
13547-1	A G WASSENAAR INC					
	253556	GEOTECH SERVICES CS	08/05/15	09/04/15	550.13	
		550.13 028-799-55210-04				
	253556	GEOTECH SERVICES CS	08/05/15	09/04/15	550.13	
		550.13 042-499-55210-04				
	253556	GEOTECH SERVICES CS	08/05/15	09/04/15	550.12	
		550.12 051-499-55210-04				
	253556	GEOTECH SERVICES CS	08/05/15	09/04/15	550.12	
		550.12 052-499-55210-04				2,200.50
5369-1	ACCUTEST MOUNTAIN STATES INC					
	D7-65558	LAB ANALYSIS FEES WTP	08/03/15	09/02/15	213.00	
		213.00 051-461-53100-09				
	D7-65559	LAB ANALYSIS FEES WTP	08/03/15	09/02/15	213.00	
		213.00 051-461-53100-09				
	D8-65900	LAB ANALYSIS FEES WWTP	08/14/15	09/13/15	120.00	
		120.00 052-472-53100-09				
	D8-65959	LAB ANALYSIS FEES WWTP	08/14/15	09/13/15	60.00	
		60.00 052-472-53100-09				
	D8-66005	LAB ANALYSIS FEES WWTP	08/14/15	09/13/15	60.00	
		60.00 052-472-53100-09				
	D8-66103	LAB ANALYSIS FEES WWTP	08/18/15	09/17/15	60.00	
		60.00 052-472-53100-09				
	D8-66136	LAB ANALYSIS FEES WWTP	08/18/15	09/17/15	60.00	
		60.00 052-472-53100-09				
	D8-66732	LAB ANALYSIS FEES WWTP	09/01/15	10/01/15	560.00	
		560.00 052-472-53100-09				
	D8-66733	LAB ANALYSIS FEES WWTP	09/01/15	10/01/15	518.00	
		518.00 052-472-53100-09				1,864.00
13682-1	ALL CITY FLOOR COMPANY					
	13310	HARDWOOD FLOOR RESURFACING	08/28/15	09/27/15	3,347.50	
		3,347.50 010-442-55230-01				3,347.50
1006-1	ALL CURRENT ELECTRIC INC					
	3280	HOT TUB PUMP REPAIR	08/24/15	09/23/15	736.10	
		736.10 010-442-55230-01				736.10
9319-1	AMERICAN DATA GROUP INC					
	10027	CUSTOM CSV FILE STX	08/31/15	09/30/15	780.00	

City of Louisville
Cash Disbursement Edit List

Batch: 91697 Period: 09/15/15

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
		780.00 010-220-53500-13				780.00
13556-1	AQUATIC CHEMICAL SOLUTIONS INC 1245	POOL REPAIRS LRC	09/02/15	10/02/15	8,675.00	
		8,675.00 042-799-55440-45				8,675.00
10493-1	ARROW OFFICE EQUIPMENT LLC 473660-0	OFFICE PAPER PD	08/24/15	09/23/15	71.80	
		71.80 010-310-52100-00				71.80
5001-1	BACKFLOW TECH 80934	BACKFLOW CERTIFICATION RSC	08/20/15	09/19/15	70.00	
		70.00 010-442-53500-20				70.00
640-1	BOULDER COUNTY 083115	AUG 15 BOULDER COUNTY USE TAX	08/31/15	09/30/15	57,777.20	
		57,777.20 010-000-20170-00				57,777.20
7739-1	BOULDER COUNTY 11149	2015 DISPATCH SERVICES	08/27/15	09/26/15	296,277.00	
		296,277.00 010-321-53802-01				296,277.00
12880-1	BOYAGIAN CONSULTING LLC 090215	AUG 15 PROFESSIONAL SERVICES	09/02/15	10/02/15	2,500.00	
		2,500.00 010-000-20201-00				2,500.00
7706-1	BRANNAN SAND & GRAVEL CO LLC 147467	ASPHALT	08/18/15	09/17/15	141.49	
		141.49 010-431-52210-01				
	147602	ASPHALT	08/19/15	09/18/15	320.17	
		320.17 010-431-52210-01				
	147717	ASPHALT	08/20/15	09/19/15	169.16	
		169.16 010-431-52210-01				
	147974	ASPHALT	08/24/15	09/23/15	142.40	
		142.40 010-431-52210-01				
	148087	ASPHALT	08/25/15	09/24/15	94.33	
		94.33 010-431-52210-01				
	148202	ASPHALT	08/26/15	09/25/15	91.61	
		91.61 010-431-52210-01				959.16
13344-1	BROWN HILL ENGINEERING & CONTROLS LLC 10219	LIFT STATION SERVICE	08/28/15	09/27/15	587.50	
		587.50 052-471-53500-99				
	10220	LIFT STATION SERVICE	08/28/15	09/27/15	250.00	
		250.00 052-471-53500-99				837.50
248-1	CDW GOVERNMENT XL28631	POE SWITCHES	08/17/15	09/16/15	468.96	
		468.96 042-110-55530-18				

City of Louisville
Cash Disbursement Edit List

Batch: 91697 Period: 09/15/15

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
	XL36017	POE SWITCHES 204.76 042-110-55530-18	08/18/15	09/17/15	204.76	
	XN23596	HEADSET ADAPTER 17.91 010-172-52150-00	08/21/15	09/20/15	17.91	
	XP34694	PHONE CABLE 34.92 010-172-52150-00	08/24/15	09/23/15	34.92	
	XP54324	POE SWITCHES 312.64 042-110-55530-18	08/25/15	09/24/15	312.64	
	XQ29158	PHONE CABLE 23.90 010-172-52150-00	08/26/15	09/25/15	23.90	1,063.09
10773-1	CENTRIC ELEVATOR CORP					
	238063	SEP 15 ELEVATOR MAINT PC 243.09 010-443-53500-11	09/01/15	10/01/15	243.09	
	238064	SEP 15 ELEVATOR MAINT LIB 451.32 010-444-53500-11	09/01/15	10/01/15	451.32	
	238065	SEP 15 ELEVATOR MAINT RSC 265.59 010-442-53500-11	09/01/15	10/01/15	265.59	
	238066	SEP 15 ELEVATOR MAINT CH 269.65 010-441-53500-11	09/01/15	10/01/15	269.65	1,229.65
13352-1	CGRS INC					
	2-10242-51431	FUEL TANK POLLING 25.00 010-450-53100-99	08/31/15	09/30/15	25.00	
	2-13360-50319	DIESEL TANK INSPECTION WTP 150.00 051-461-53500-01	08/18/15	09/17/15	150.00	175.00
825-1	CH DIAGNOSTIC & CONSULTING INC					
	20150438	WATER SAMPLE TESTING WTP 1,260.00 051-461-53100-09	07/22/15	08/21/15	1,260.00	1,260.00
2220-1	CHEMTRADE CHEMICALS US LLC					
	91595043	ALUMINUM SULFATE NWTP 4,598.00 051-461-52200-01	08/04/15	09/03/15	4,598.00	
	91595044	ALUMINUM SULFATE SWTP 4,556.49 051-461-52200-01	08/04/15	09/03/15	4,556.49	9,154.49
4785-1	CINTAS CORPORATION #66					
	66357472	UNIFORM RENTAL WWTP 100.31 052-472-52230-01	08/03/15	09/02/15	100.31	
	66357473	UNIFORM RENTAL WTP 147.25 051-461-52230-01	08/03/15	09/02/15	147.25	
	66361192	UNIFORM RENTAL WWTP 417.15 052-472-52230-01	08/10/15	09/09/15	417.15	
	66361193	UNIFORM RENTAL WWTP	08/10/15	09/09/15	385.00	

City of Louisville
Cash Disbursement Edit List

Batch: 91697 Period: 09/15/15

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
		385.00 052-472-52230-01				
	66361194	UNIFORM RENTAL WTP	08/10/15	09/09/15	144.26	
		144.26 051-461-52230-01				
	66365070	UNIFORM RENTAL WWTP	08/17/15	09/16/15	112.06	
		112.06 052-472-52230-01				
	66365071	UNIFORM RENTAL WTP	08/17/15	09/16/15	156.22	
		156.22 051-461-52230-01				
	66368900	UNIFORM RENTAL WWTP	08/24/15	09/23/15	112.06	
		112.06 052-472-52230-01				
	66368901	UNIFORM RENTAL WTP	08/24/15	09/23/15	186.63	
		186.63 051-461-52230-01				
	66372771	UNIFORM RENTAL WWTP	08/31/15	09/30/15	112.06	
		112.06 052-472-52230-01				
	66376561	UNIFORM RENTAL WWTP	09/07/15	10/07/15	113.61	
		113.61 052-472-52230-01				1,986.61
14047-1	CITY OF NORTHGLENN					
	895	LAB ANALYSIS FEES WTP	07/31/15	08/30/15	450.00	
		450.00 051-461-53100-09				450.00
10382-1	COBITCO INC					
	43742	TACK OIL	08/17/15	09/16/15	486.00	
		486.00 010-431-52210-00				486.00
13820-1	COLORADO BARRICADE CO					
	476238-001	STR FAIRE SHUTTLE PARKING SIGN	07/16/15	08/15/15	250.00	
		250.00 010-122-53700-08				
	476238-002	STR FAIRE SHUTTLE PARKING SIGN	07/22/15	08/21/15	500.00	
		500.00 010-122-53700-08				
	476438-001	STR FAIRE SHUTTLE PARKING SIGN	07/28/15	08/27/15	500.00	
		500.00 010-122-53700-08				
	476438-002	STR FAIRE SHUTTLE PARKING SIGN	08/04/15	09/03/15	500.00	
		500.00 010-122-53700-08				
	476438-003	STR FAIRE SHUTTLE PARKING SIGN	08/21/15	09/20/15	500.00	
		500.00 010-122-53700-08				2,250.00
11353-1	COLORADO LIBRARY CONSORTIUM					
	C2973	SKYRIVER ELEC DATABASE	05/01/15	05/31/15	2,598.00	
		2,598.00 010-600-53810-01				2,598.00
11446-1	COMPUTER EXPLORERS INC					
	1136	CONTRACTOR FEES COMPUTERS	08/07/15	09/06/15	630.00	
		630.00 010-724-53100-65				630.00
13970-1	CONCRETE WORKS OF COLORADO INC					
	PP4071715	WATER LINE REPLACEMENT	08/26/15	09/25/15	17,713.23	

City of Louisville
Cash Disbursement Edit List

Batch: 91697 Period: 09/15/15

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
		17,713.23 051-498-55830-01				17,713.23
13392-1	DESIGN MECHANICAL INC 4062230	HVAC SERVICE RSC	08/21/15	09/20/15	282.26	
		282.26 010-442-53500-10				282.26
13685-1	DEWBERRY ENGINEERS INC 1221774	WWTP CONSTRUCTION MANAGEMENT	08/11/15	09/10/15	50,767.20	
		50,767.20 052-499-55810-14				50,767.20
1505-1	DPC INDUSTRIES INC 737003448-15	CAUSTIC SODA NWTP	08/10/15	09/09/15	3,487.51	
		3,487.51 051-461-52200-01				
	737003449-15	CAUSTIC SODA S	08/10/15	09/09/15	3,485.58	
		3,485.58 051-461-52200-01				6,973.09
13790-1	EAGLE-NET ALLIANCE 160109	SEP 15 INTERNET SERVICE	09/01/15	10/01/15	870.20	
		870.20 010-110-53300-04				870.20
2020-1	FISHER SCIENTIFIC CO LLC 6948549	UV LAMP WWTP	07/31/15	08/30/15	261.22	
		261.22 052-472-53500-03				261.22
1082-1	FLINT TRADING INC 186118	STRIPING MATERIAL DOWNTOWN	08/11/15	09/10/15	3,643.20	
		3,643.20 042-110-55310-73				3,643.20
2070-1	FLOOD & PETERSON INSURANCE INC 25748	WORKERS COMP PREMIUM 8 OF 10	08/17/15	09/16/15	15,783.00	
		15,783.00 010-000-20131-00				15,783.00
13098-1	G4S SECURE SOLUTIONS INC 7471581	BAILIFF SERVICES 8/17/15	08/23/15	09/22/15	110.00	
		110.00 010-130-53100-63				110.00
11214-1	GRAYLING P007433	SEP 15 PROFESSIONAL SERVICE4S	09/01/15	10/01/15	2,500.00	
		2,500.00 010-000-20201-00				2,500.00
11591-1	GROUND ENGINEERING CONSULTANTS INC 141290.0-9	ADDITIONAL GEOTECH SERV CS	08/17/15	09/16/15	215.00	
		215.00 028-799-55210-04				
	141290.0-9	ADDITIONAL GEOTECH SERV CS	08/17/15	09/16/15	215.00	
		215.00 042-499-55210-04				
	141290.0-9	ADDITIONAL GEOTECH SERV CS	08/17/15	09/16/15	215.00	
		215.00 051-499-55210-04				
	141290.0-9	ADDITIONAL GEOTECH SERV CS	08/17/15	09/16/15	215.00	
		215.00 052-499-55210-04				860.00
13162-1	HD SUPPLY WATERWORKS LTD					

City of Louisville
Cash Disbursement Edit List

Batch: 91697 Period: 09/15/15

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
	E386789	UTILITY PARTS	08/26/15	09/25/15	131.99	
		131.99 051-463-53500-09				131.99
14149-1	HIGH POINT NETWORKS					
	77523	EXTREME NETWORKING TRAINING	08/25/15	09/24/15	2,500.00	
		2,500.00 010-172-53801-00				
	77709	EXTREME NETWORKING CONSULTING	09/02/15	10/02/15	600.00	
		600.00 010-172-53100-07				3,100.00
2475-1	HILL PETROLEUM					
	507542R-IN	UNLEADED/BIODIESEL FUEL GC	08/06/15	09/05/15	510.43	
		510.43 054-713-52220-04				
	508931R-IN	UNLEADED FUEL GC	08/13/15	09/12/15	324.80	
		324.80 054-713-52220-04				835.23
9710-1	INDUSTRIAL CHEMICALS CORP					
	334002	SODIUM SILICATE NWTP	08/11/15	09/10/15	10,373.84	
		10,373.84 051-461-52200-01				10,373.84
2615-1	INGRAM LIBRARY SERVICES INC					
	86586523	TEEN BOOKS AND MEDIA	08/02/15	09/01/15	75.51	
		75.51 010-600-52270-04				
	86593972	CHILDRENS BOOKS AND MEDIA	08/02/15	09/01/15	10.42	
		10.42 010-600-52270-01				
	86593973	CHILDRENS BOOKS AND MEDIA	08/02/15	09/01/15	29.26	
		29.26 010-600-52270-01				
	86663419	CHILDRENS BOOKS AND MEDIA	08/04/15	09/03/15	199.43	
		199.43 010-600-52270-01				
	86727486	CHILDRENS BOOKS AND MEDIA	08/06/15	09/05/15	28.82	
		28.82 010-600-52270-01				
	86729862	TEEN BOOKS AND MEDIA	08/06/15	09/05/15	9.89	
		9.89 010-600-52270-04				
	86774738	TEEN BOOKS AND MEDIA	08/09/15	09/08/15	9.89	
		9.89 010-600-52270-04				
	86840847	TEEN BOOKS AND MEDIA	08/11/15	09/10/15	87.12	
		87.12 010-600-52270-04				
	86857249	CHILDRENS BOOKS AND MEDIA	08/11/15	09/10/15	323.05	
		323.05 010-600-52270-01				
	86871588	TEEN BOOKS AND MEDIA	08/11/15	09/10/15	15.59	
		15.59 010-600-52270-04				
	86900281	CHILDRENS BOOKS AND MEDIA	08/11/15	09/10/15	22.96	
		22.96 010-600-52270-01				
	87009233	CHILDRENS BOOKS AND MEDIA	08/13/15	09/12/15	142.33	
		142.33 010-600-52270-01				

City of Louisville
Cash Disbursement Edit List

Batch: 91697 Period: 09/15/15

Vendor / Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
	87073436	CHILDRENS BOOKS AND MEDIA 44.04 010-600-52270-01	08/16/15	09/15/15	44.04	
	87411431	TEEN BOOKS AND MEDIA 67.95 010-600-52270-04	08/21/15	09/20/15	67.95	
	87442212	CHILDRENS BOOKS AND MEDIA 275.56 010-600-52270-01	08/21/15	09/20/15	275.56	
	87442213	CHILDRENS BOOKS AND MEDIA 320.51 010-600-52270-01	08/21/15	09/20/15	320.51	
	87442214	CHILDRENS BOOKS AND MEDIA 9.34 010-600-52270-01	08/21/15	09/20/15	9.34	
	87442215	CHILDRENS BOOKS AND MEDIA 19.23 010-600-52270-01	08/21/15	09/20/15	19.23	
	87690959	CHILDRENS BOOKS AND MEDIA 113.17 010-600-52270-01	08/25/15	09/24/15	113.17	
	87690960	CHILDRENS BOOKS AND MEDIA 153.01 010-600-52270-01	08/25/15	09/24/15	153.01	
	87820628	CHILDRENS BOOKS AND MEDIA 95.20 010-600-52270-01	08/25/15	09/24/15	95.20	
	88238896	TEEN BOOKS AND MEDIA 99.18 010-600-52270-04	08/28/15	09/27/15	99.18	2,151.46
8881-1	INGRAM LIBRARY SERVICES INC					
	86663416	ADULT BOOKS AND MEDIA 143.18 010-600-52270-03	08/04/15	09/03/15	143.18	
	86663417	ADULT BOOKS AND MEDIA 16.50 010-600-52270-03	08/04/15	09/03/15	16.50	
	86663418	ADULT BOOKS AND MEDIA 312.56 010-600-52270-03	08/04/15	09/03/15	312.56	
	86727485	ADULT BOOKS AND MEDIA 102.88 010-600-52270-03	08/06/15	09/05/15	102.88	
	86857247	ADULT BOOKS AND MEDIA 409.60 010-600-52270-03	08/11/15	09/10/15	409.60	
	86900280	ADULT BOOKS AND MEDIA 56.24 010-600-52270-03	08/11/15	09/10/15	56.24	
	86908249	ADULT BOOKS AND MEDIA 71.35- 010-600-52270-03	08/12/15	09/11/15	71.35-	
	86949805	ADULT BOOKS AND MEDIA 22.00 010-600-52270-03	08/12/15	09/11/15	22.00	
	87009229	ADULT BOOKS AND MEDIA 8.24 010-600-52270-03	08/13/15	09/12/15	8.24	
	87009230	ADULT BOOKS AND MEDIA	08/13/15	09/12/15	591.71	

City of Louisville
Cash Disbursement Edit List

Batch: 91697 Period: 09/15/15

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
		591.71 010-600-52270-03				
	87009232	ADULT BOOKS AND MEDIA	08/13/15	09/12/15	43.44	
		43.44 010-600-52270-03				
	87073435	ADULT BOOKS AND MEDIA	08/16/15	09/15/15	9.92	
		9.92 010-600-52270-03				
	87442210	ADULT BOOKS AND MEDIA	08/21/15	09/20/15	131.03	
		131.03 010-600-52270-03				
	87442211	ADULT BOOKS AND MEDIA	08/21/15	09/20/15	384.93	
		384.93 010-600-52270-03				
	87690958	ADULT BOOKS AND MEDIA	08/25/15	09/24/15	82.33	
		82.33 010-600-52270-03				
	87820627	ADULT BOOKS AND MEDIA	08/25/15	09/24/15	49.34	
		49.34 010-600-52270-03				
	88289151	ADULT BOOKS AND MEDIA	08/28/15	09/27/15	55.07	
		55.07 010-600-52270-03				2,347.62
14154-1	INTEGRA					
	13235896	SEP 15 PHONE CIRCUIT	08/21/15	09/20/15	536.07	
		536.07 010-110-53300-05				536.07
13978-1	JACK WAGNER					
	083115	SILVER SNEAKERS CARDIO CLASS	08/31/15	09/30/15	75.00	
		75.00 010-728-53100-99				75.00
8002-1	KINSCO LLC					
	27008	BALLISTIC VEST DELLAVECCHIA	08/08/15	09/07/15	634.00	
		634.00 010-000-11523-00				634.00
11337-1	KISSINGER AND FELLMAN PC					
	21689	COMCAST TAX AUDIT	08/20/15	09/19/15	61.50	
		61.50 010-150-53105-00				61.50
14097-1	L.A.W.S.					
	10094	EQUIPMENT UNIT 2211	08/20/15	09/19/15	7,042.49	
		1,436.18 068-110-55410-01				
		1,383.70 068-110-55410-01				
		165.00 068-110-55410-01				
		99.90 068-110-55410-01				
		125.31 068-110-55410-01				
		98.80 068-110-55410-01				
		129.10 068-110-55410-01				
		129.10 068-110-55410-01				
		29.00 068-110-55410-01				
		495.42 068-110-55410-01				
		115.00 068-110-55410-01				

City of Louisville
Cash Disbursement Edit List

Batch: 91697 Period: 09/15/15

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
		850.00 068-110-55410-01				
		1,985.98 068-110-55410-01				7,042.49
3070-1	LL JOHNSON DISTRIBUTING CO					
	1680183-00	TURF MAINT EQUIPMENT CCGC	07/08/15	08/07/15	7,146.70	
		7,146.70 054-710-55470-04				
	1680187-00	TURF MAINT EQUIPMENT CCGC	07/08/15	08/07/15	22,765.27	
		22,765.27 054-710-55470-04				
	1680189-00	TURF MAINT EQUIPMENT CCGC	08/18/15	09/17/15	29,999.80	
		29,999.80 054-710-55470-04				
	1680190-00	TURF MAINT EQUIPMENT CCGC	07/08/15	08/07/15	22,933.71	
		22,933.71 054-710-55470-04				
	1680191-00	TURF MAINT EQUIPMENT CCGC	08/19/15	09/18/15	5,130.70	
		5,130.70 054-710-55470-04				
	1680192-00	TURF MAINT EQUIPMENT CCGC	07/08/15	08/07/15	6,834.68	
		6,834.68 054-710-55470-04				
	1682288-00	TORO WORKMAN 4-WHEEL DR KITS	07/08/15	08/07/15	3,978.00	
		3,978.00 054-710-55470-04				
	1691899-00	TURF MAINT EQUIPMENT CCGC	07/08/15	08/07/15	1,209.75	
		1,209.75 054-710-55470-04				99,998.61
5432-1	LOUISVILLE FIRE PROTECTION DISTRICT					
	083115	AUG 15 FIRE PROTECT DIST FEES	08/31/15	09/30/15	5,840.00	
		5,840.00 010-000-20203-00				5,840.00
9498-1	LOUISVILLE TIRE AND AUTO CARE					
	127411	TIRE REPAIR UNIT 3610	08/25/15	09/24/15	16.00	
		16.00 052-472-53500-03				16.00
1172-1	LYLE SIGNS INC					
	66867	STREET SIGNS	08/18/15	09/17/15	516.49	
		516.49 010-434-52200-07				516.49
14071-1	MARY RITTER					
	1520043-4	CONTRACTOR FEES FLUID RUNNING	08/27/15	09/26/15	501.20	
		392.00 010-723-53100-65				
		109.20 010-723-53100-65				501.20
11072-18	MERRICK AND COMPANY					
	142766	PAC DESIGN	08/28/15	09/27/15	945.00	
		945.00 051-499-55450-30				945.00
12087	DEBORAH KAUFFMAN					
	200002518	CAL CONF REG KAUFFMAN	07/31/15	08/30/15	142.80	
		142.80 010-600-53801-00				142.80
11061-1	MOUNTAIN PEAK CONTROLS INC					
	7686	SCADA SYSTEM FAILURE	08/14/15	09/13/15	440.00	

City of Louisville
Cash Disbursement Edit List

Batch: 91697 Period: 09/15/15

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
		440.00 052-472-53500-13				440.00
14101-1	MWH CONSTRUCTORS INC PP02083115	WWTP CONSTRUCTION	08/31/15	09/30/15	521,093.00	
		521,093.00 052-499-55810-14				521,093.00
8016-1	NATIONAL RESEARCH CENTER INC 5574	PERMIT SURVEY PRESENTATION	08/07/15	09/06/15	1,400.00	
		1,400.00 010-121-53970-00				1,400.00
3630-1	NORTH STAR WINDOW CLEANING 29512	WINDOW CLEANING RSC	08/27/15	09/26/15	725.00	
		725.00 010-442-53100-14				725.00
6427-1	NORTHERN COLO WATER CONSERVANCY DIST 082115	2016 WY SECTION 131 ALLOTMENT	08/21/15	09/20/15	74,205.30	
		74,205.30 051-462-53813-00				74,205.30
14158-1	PHOTOGRAPHY MAESTRO INC 20120336	2015 EMPLOYEE PHOTO	09/02/15	10/02/15	249.00	
		249.00 010-141-53970-00				249.00
14155-1	PLASTICARDS INC 151039	LIBRARY CARDS	08/11/15	09/10/15	680.00	
		680.00 010-600-53807-00				680.00
3870-1	PRECINCT POLICE PRODUCTS 145923	UNIFORM BOOTS DELLAVECCHIA	06/30/15	07/30/15	114.99	
		114.99 010-000-11523-00				114.99
3840-1	PREMIER TIRE TERMINAL 1708799	TIRES UNIT 5345	08/24/15	09/23/15	203.70	
		203.70 028-751-53500-03				203.70
13095-1	PSYCHOLOGICAL DIMENSIONS, PC 09-2480	JOB SUITABILITY ASSESSMENT	08/31/15	09/30/15	225.00	
		225.00 010-321-53100-99				225.00
13549-1	PUSH PEDAL PULL 146706	FITNESS EQUIPMENT REPAIRS	08/21/15	09/20/15	1,983.71	
		1,983.71 010-721-53500-03				1,983.71
12840-1	QUALITY WATER BIOSYSTEMS INC 150136	HOLDING POND ALGAE TREATMENT	08/03/15	09/02/15	189.40	
		189.40 052-472-53100-99				189.40
99	CATHY SNELLING KERRY 906790	ACTIVITY REFUND	09/04/15	10/04/15	105.00	
		105.00 010-000-21490-00				105.00
13668-1	RESOURCE BASED INTERNATIONAL 2015-07	JUL 15 WATER RIGHTS ADMIN	08/16/15	09/15/15	11,995.00	
		11,995.00 051-462-53100-03				11,995.00

City of Louisville
Cash Disbursement Edit List

Batch: 91697 Period: 09/15/15

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
9559-1	RICHARD C HARPER 083115	DFAR DATABASE UPDATE 455.00 010-321-53100-99	08/31/15	09/30/15	455.00	455.00
4085-1	ROCKY MOUNTAIN BLUEPRINT 1322399	BLUEPRINT SCANS WWTP 142.40 052-472-53100-99	08/28/15	09/27/15	142.40	142.40
5491-1	SHERWIN WILLIAMS CO 1309-8	PAINT PC 166.60 010-443-53500-17	08/26/15	09/25/15	166.60	166.60
13538-1	SQUARE STATE SKATE 1525200-5	CONTRACTOR FEE SKATEBOARD CAMP 1,134.00 010-726-53100-65	08/07/15	09/06/15	1,134.00	
	1525202-6	CONTRACTOR FEE SKATEBOARD CAMP 98.00 010-726-53100-65	08/10/15	09/09/15	98.00	
	1525204-6	CONTRACTOR FEE SKATEBOARD CAMP 98.00 010-726-53100-65	08/12/15	09/11/15	98.00	
	1525205-6	CONTRACTOR FEE SKATEBOARD CAMP 49.00 010-726-53100-65	08/13/15	09/12/15	49.00	
	1525206-6	CONTRACTOR FEE SKATEBOARD CAMP 147.00 010-726-53100-65	08/14/15	09/13/15	147.00	
	1525207-6	CONTRACTOR FEE SKATEBOARD CAMP 224.00 010-726-53100-65	08/14/15	09/13/15	224.00	1,750.00
1201-1	SUPPLYWORKS 344450705	BREAKROOM SUPPLIES CH 148.25 010-441-52250-00	08/24/15	09/23/15	148.25	
	344450713	BREAKROOM SUPPLIES CH 138.42 010-441-52250-00	08/12/15	09/11/15	138.42	
	345180400	BREAKROOM SUPPLIES PC 344.01 010-441-52250-00	08/31/15	09/30/15	344.01	
	345979314	BREAKROOM SUPPLIES CH 119.51 010-441-52250-00	08/31/15	09/30/15	119.51	750.19
10414-1	TANK EQUIPMENT INC 150691	CAUSTIC PUMP WTP 1,703.25 051-461-53500-03	08/07/15	09/06/15	1,703.25	1,703.25
13952-1	TELESUPPORT SERVICES INC 15410	TERM SINGLE MODE FIBER CH>LIB 2,011.28 042-110-55200-40	08/16/15	09/15/15	2,011.28	2,011.28
13435-1	THE PLUMBIN' GEEK 581602	PLUMBING WORK RSC 1,991.00 010-442-55230-01	08/19/15	09/18/15	1,991.00	1,991.00

City of Louisville
Cash Disbursement Edit List

Batch: 91697 Period: 09/15/15

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
11624-1	TOWN OF SUPERIOR 294	POTABLE WATER INTERCONNECTION 350.00 051-499-55810-15	08/24/15	09/23/15	350.00	350.00
6609-1	TRAVELERS 488760	WORKERS COMP DEDUCTIBLES 726.09 010-753-51230-00 392.27 010-321-51230-00 172.18 010-321-51230-00	08/31/15	09/30/15	1,290.54	
	488760	WORKERS COMP DEDUCTIBLES 388.02 052-472-51230-00	08/31/15	09/30/15	388.02	
	488760	WORKERS COMP DEDUCTIBLES 2,500.00 054-712-51230-00	08/31/15	09/30/15	2,500.00	
	488761	INSURANCE DEDUCTIBLE 160.00 010-110-53805-03	08/31/15	09/30/15	160.00	4,338.56
11442-1	TRAVIS PAINT & RESTORATION INC 1731	MAINT WEEK PAINTING RSC 2,055.00 010-442-55230-01	09/01/15	10/01/15	2,055.00	
	1732	PAINT TOUCH UP/DRYWALL REPAIRS 1,127.50 010-442-55230-01	09/01/15	10/01/15	1,127.50	3,182.50
14042-1	TRIENDURANCE LLC 2354	TRIATHLON GROUP SWIM 470.40 010-722-53100-65	09/01/15	10/01/15	470.40	470.40
14065-1	TYLER TECHNOLOGIES INC 045-142064	TYLER SOFTWARE 15,925.17 042-110-55530-07	08/19/15	09/18/15	15,925.17	
	045-142064	TYLER SOFTWARE 3,412.54 051-499-55530-07	08/19/15	09/18/15	3,412.54	
	045-142064	TYLER SOFTWARE 3,412.53 052-499-55530-07	08/19/15	09/18/15	3,412.53	22,750.24
4765-1	UNCC 21508505	AUG 15 LOCATES 549.12 051-463-53100-99	08/31/15	09/30/15	549.12	549.12
13426-1	UNIQUE MANAGEMENT SERVICES INC 311464	COLLECTION SERVICES 89.50 010-600-53100-26	08/01/15	08/31/15	89.50	89.50
13891-1	VERIS ENVIRONMENTAL LLC J001877	BIOSOLIDS HAULING 1,203.05 052-472-53100-99	08/20/15	09/19/15	1,203.05	
	J001917	BIOSOLIDS HAULING 1,216.51 052-472-53100-99	08/26/15	09/25/15	1,216.51	

City of Louisville
 Cash Disbursement Edit List

Batch: 91697 Period: 09/15/15

Vendor/ Remit#	Invoice Number	Description	Invoice Date	Due Date	Invoice Amount	Check Amount
	J001942	BIOSOLIDS HAULING	08/31/15	09/30/15	2,280.40	
		2,280.40 052-472-53100-99				4,699.96
12155-1	X-STREAM CLEAN 642	CLEAN LOCKER ROOMS/POOL DECK	08/24/15	09/23/15	950.00	
		150.00 010-442-55230-01				
		250.00 010-442-55230-01				
		550.00 010-722-53500-03				950.00
14050-1	YBA SHIRTS INC 25398	YOUTH SOCCER JERSEY	08/18/15	09/17/15	2,360.25	
		2,360.25 010-726-52250-00				2,360.25
		BANK TOTAL PAYMENTS			1,294,990.70	1,294,990.70
		GRAND TOTAL PAYMENTS			1,294,990.70	1,294,990.70

CITY OF LOUISVILLE
PURCHASING CARD SUMMARY
STATEMENT PERIOD 07/22/15 - 08/20/15

SUPPLIER	SUPPLIER LOCATION	CARDHOLDER	DEPARTMENT	TRANS DATE	AMOUNT
1000BULBS.COM	800-624-4488	PHIL LIND	FACILITIES	08/07/2015	627.27
1COLORCOPIE	5618077132	MONICA GARLAND	BUILDING SAFETY	08/04/2015	139.00
800 ROLLCALL SERVICE	904-2732440	DAWN BURGESS	CITY MANAGER	07/20/2015	27.13
A CHERRY ON TOP	09894984001	LANA FAUVER	REC CENTER	08/13/2015	18.89
ABSUPPLYNET	7738093667	DAVID SZABADOS	FACILITIES	07/31/2015	61.83
ACE EQUIPMENT AND SUPP	303-2882916	VICKIE ILKO	OPERATIONS	07/29/2015	587.10
ACUSHNET COMPANY	08002258500	DAVID BARIL	GOLF COURSE	07/21/2015	432.19
AEROSUDS	BROOMFIELD	MASON THOMPSON	OPERATIONS	08/13/2015	115.95
AEROSUDS	BROOMFIELD	RON CHOATE	OPERATIONS	07/29/2015	70.00
AEROSUDS	BROOMFIELD	RON CHOATE	OPERATIONS	07/29/2015	450.00
AEROSUDS	BROOMFIELD	MASON THOMPSON	OPERATIONS	07/21/2015	777.00
AGFINITY HENDERSON AGR	HENDERSON	BOB BERNHARDT	PARKS	08/17/2015	370.66
ALBERTSONS #00812	LOUISVILLE	JOANN MARQUES	REC CENTER	08/15/2015	72.15
ALBERTSONS #00812	LOUISVILLE	KIM CONTINI	REC CENTER	08/07/2015	6.38
ALBERTSONS #00812	LOUISVILLE	CHRISTI GORDANIER	POLICE	08/07/2015	17.16
ALBERTSONS #00812	LOUISVILLE	KIM CONTINI	REC CENTER	07/28/2015	4.81
ALBERTSONS #00812	LOUISVILLE	KIM CONTINI	REC CENTER	07/24/2015	40.49
ALBERTSONS #00812	LOUISVILLE	AMANDA PERERA	REC CENTER	07/24/2015	15.98
ALBERTSONS #00812	LOUISVILLE	JESSE DEGRAW	REC CENTER	07/23/2015	13.98
ALL STATE POLICE EQUIP	9095962470	JEFFREY FISHER	POLICE	08/03/2015	64.02
ALLFUSES COM	WESTFIELD	DAVID SZABADOS	FACILITIES	08/17/2015	116.64
ALTITUDE STEEL	DENVER	DAVID BARIL	GOLF COURSE	07/31/2015	650.00
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	LINDA PARKER	REC CENTER	08/19/2015	12.99
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	LINDA PARKER	REC CENTER	08/19/2015	17.03
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	08/17/2015	77.77
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	08/17/2015	147.40
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	08/16/2015	11.09
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	08/13/2015	30.42
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	AMANDA PERERA	REC CENTER	08/13/2015	39.00
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	JESSE DEGRAW	REC CENTER	08/12/2015	47.88
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	08/12/2015	13.83
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	AMANDA PERERA	REC CENTER	08/12/2015	8.87
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	AMANDA PERERA	REC CENTER	08/12/2015	158.08
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	JESSE DEGRAW	REC CENTER	08/12/2015	102.78
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	08/10/2015	4.97
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	08/10/2015	10.32
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	08/09/2015	66.86
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	08/08/2015	111.99

SUPPLIER	SUPPLIER LOCATION	CARDHOLDER	DEPARTMENT	TRANS DATE	AMOUNT
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	BRIDGET BACON	LIBRARY	08/05/2015	27.79
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	08/05/2015	-7.79
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	08/04/2015	28.82
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	08/01/2015	-.12
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	07/31/2015	29.94
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	AMANDA PERERA	REC CENTER	07/31/2015	33.94
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	07/31/2015	27.23
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	TERRELL PHILLIPS	WATER	07/30/2015	22.99
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	07/29/2015	7.79
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	TERRELL PHILLIPS	WATER	07/29/2015	39.55
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	TERRELL PHILLIPS	WATER	07/28/2015	-.82
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	07/28/2015	36.06
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	DAVID SZABADOS	FACILITIES	07/27/2015	32.49
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	BRIDGET BACON	LIBRARY	07/26/2015	35.04
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	PATRICIA MORGAN	REC CENTER	07/26/2015	14.36
AMAZON MKTPLACE PMTS	AMZN.COM/BILL	DAVID SZABADOS	FACILITIES	07/22/2015	28.75
AMAZON.COM AMZN.COM/BI	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	08/12/2015	-.04
AMAZON.COM AMZN.COM/BI	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	08/12/2015	-.02
AMAZON.COM AMZN.COM/BI	AMZN.COM/BILL	JILL SIEWERT	LIBRARY	08/11/2015	76.86
AMER ASSOC NOTARIESWE	713-644-2299	JEFFREY FISHER	POLICE	08/09/2015	32.90
AMERICAN ASSOC OF MUSE	02022187686	BRIDGET BACON	LIBRARY	08/13/2015	50.00
AMERICAN ASSOC OF MUSE	02022187686	BRIDGET BACON	LIBRARY	07/31/2015	25.00
AMERICAN ASSOCIATION F	615-3203203	BRIDGET BACON	LIBRARY	08/13/2015	120.00
AMERICAN ASSOCIATION F	615-3203203	BRIDGET BACON	LIBRARY	08/06/2015	4.00
AMERICAN NUMISMATIC AS	COLORADO SPRI	KATIE BEASLEY	REC CENTER	08/12/2015	92.00
AMERICAN PLANNING ASSO	312-431-9100	SEAN MCCARTNEY	PLANNING	08/03/2015	340.00
AMERICAN PLANNING ASSO	312-431-9100	MONICA GARLAND	BUILDING SAFETY	07/24/2015	300.00
AMERICAN PLANNING ASSO	312-431-9100	MONICA GARLAND	BUILDING SAFETY	07/24/2015	191.00
AMERICAN PLANNING ASSO	312-431-9100	MONICA GARLAND	BUILDING SAFETY	07/24/2015	275.00
AMERICAN PUBLIC WORKS	08164726100	KURT KOWAR	PUBLIC WORKS	08/12/2015	600.00
AMERICAN SWING COM	08004332573	KATHLEEN D LORENZO	PARKS	08/19/2015	216.00
AMERICAN TRAINCO	877-9787246	ROBERT DUPORT	WATER	07/29/2015	990.00
ANGIES LIST	888-888-5478	DAVID SZABADOS	FACILITIES	08/10/2015	14.99
APL* ITUNES.COM/BILL	866-712-7753	AMANDA PERERA	REC CENTER	08/17/2015	11.94
ARAMARK UNIFORM	800-504-0328	JULIE SEYDEL	REC CENTER	08/12/2015	164.56
ARC*SERVICES/TRAINING	800-733-2767	KAYLA FEENEY	REC CENTER	07/22/2015	108.00
ARIZONA MANUFACTURING	480-968-6249	DAVID BARIL	GOLF COURSE	07/22/2015	608.47
ARROW OFFICE EQUIPMENT	03034470500	JEFFREY FISHER	POLICE	08/05/2015	50.95
ARROWHEAD SCIENTIFIC I	LENEXA	ERICA BERZINS	POLICE	08/17/2015	20.35
ARROWHEAD SCIENTIFIC I	LENEXA	ERICA BERZINS	POLICE	08/13/2015	21.43
ARROWHEAD SCIENTIFIC I	LENEXA	ERICA BERZINS	POLICE	07/29/2015	187.65
AT&T DATA	08003310500	KURT KOWAR	PUBLIC WORKS	08/19/2015	30.00

SUPPLIER	SUPPLIER LOCATION	CARDHOLDER	DEPARTMENT	TRANS DATE	AMOUNT
AT&T DATA	08003310500	CRAIG DUFFIN	PUBLIC WORKS	08/07/2015	30.00
AT&T*BILL PAYMENT	08003310500	DIANE M KREAGER	FINANCE	08/06/2015	37.70
ATOMIC CAR WASH	LOUISVILLE	MATT LOOMIS	PARKS	08/14/2015	7.00
ATOMIC CAR WASH	LOUISVILLE	DAVID ALDERS	PARKS	08/10/2015	7.00
ATOMIC CAR WASH	LOUISVILLE	ERIK SWIATEK	PARKS	07/24/2015	11.00
ATOMIC CAR WASH	LOUISVILLE	VICKIE ILKO	OPERATIONS	07/22/2015	21.00
ATSSA	540-3681701	JEFF LEBECK	OPERATIONS	08/13/2015	25.00
ATSSA	540-3681701	THOMAS CZAJKA	OPERATIONS	07/28/2015	205.00
AMAZON.COM	AMZN.COM/BILL	JESSE DEGRAW	REC CENTER	08/12/2015	142.00
AMAZON.COM	AMZN.COM/BILL	JESSE DEGRAW	REC CENTER	08/12/2015	284.00
AMAZON.COM	AMZN.COM/BILL	KERRY HOLLE	PUBLIC WORKS	08/05/2015	6.95
AMAZON.COM	AMZN.COM/BILL	BRETT TUBBS	FACILITIES	07/24/2015	15.82
AMAZON.COM	AMZN.COM/BILL	BRETT TUBBS	FACILITIES	07/23/2015	15.82
AMAZON.COM	AMZN.COM/BILL	DAVID SZABADOS	FACILITIES	07/23/2015	90.95
AMAZON.COM	AMZN.COM/BILL	BRETT TUBBS	FACILITIES	07/22/2015	107.19
B & G EQUIPMENT INC	09703522288	ROBERT ERICHSEN	PARKS	07/21/2015	133.37
B & G EQUIPMENT INC	09703522288	ROBERT ERICHSEN	PARKS	07/21/2015	-138.78
BATTERIES PLUS 822	LAKESWOOD	MATT LOOMIS	PARKS	07/30/2015	4.05
BATTERY JUNCTION	08605814540	DAVID SZABADOS	FACILITIES	08/12/2015	31.45
BBTOOLS LLCMATCO DIS	BROOMFIELD	MASON THOMPSON	OPERATIONS	07/31/2015	134.21
BEN HOGAN GOLF	3615729732	DAVID BARIL	GOLF COURSE	07/21/2015	1,645.00
BEST BUY MHT 00001867	BROOMFIELD	MATTHEW BUSH	IT	07/21/2015	10.99
BEVEL GARDNER ASSOCIAT	04054474469	JEFFREY FISHER	POLICE	07/28/2015	225.00
BEVEL GARDNER ASSOCIAT	04054474469	JEFFREY FISHER	POLICE	07/28/2015	225.00
BIG AIR JUMPERS, I	COLORADO SPRI	AMANDA PERERA	REC CENTER	08/03/2015	20.00
BIG AIR JUMPERS, I	COLORADO SPRI	AMANDA PERERA	REC CENTER	07/26/2015	373.00
BLACKJACK PIZZA	LOUISVILLE	KATIE MEYER	REC CENTER	08/15/2015	89.42
BLACKJACK PIZZA	LOUISVILLE	KATHY MARTIN	REC CENTER	07/30/2015	51.43
BOBCAT COMMERCE CITY	COMMERCE CITY	MASON THOMPSON	OPERATIONS	07/21/2015	91.64
BROOMFIELD RENTALS INC	BROOMFIELD	JOANN MARQUES	REC CENTER	08/18/2015	34.10
BUGGIES UNLIMITED	09044213003	KRISTOPHER JAGGERS	GOLF COURSE	08/06/2015	157.74
C AND M AIR COOLED ENG	WACO	KRISTOPHER JAGGERS	GOLF COURSE	08/13/2015	150.95
CANTEEN 74052176	DENVER	POLLY A BOYD	PARKS	07/30/2015	56.96
CAPTAIN RUBBER STAMP	BOULDER	DAVE HINZ	POLICE	07/31/2015	48.95
CARRIER WEST OSAGE	03038254328	BRETT TUBBS	FACILITIES	08/04/2015	440.68
CARRON NET COMPANY	TWO RIVERS	KAYLA FEENEY	REC CENTER	07/30/2015	83.32
CARSON DELLOSA	08003210943	LARISSA COX	REC CENTER	08/11/2015	23.20
CASA ALEGRE	LOUISVILLE	TERRELL PHILLIPS	WATER	07/27/2015	28.75
CDW GOVERNMENT	800-750-4239	MATTHEW BUSH	IT	07/28/2015	41.46
CENTENNIAL PRINTING	LOUISVILLE	KATIE MEYER	REC CENTER	07/30/2015	53.40
CENTURYLINK	877-726-6875	DIANE M KREAGER	FINANCE	08/18/2015	4,473.23
CENTURYLINK	877-726-6875	DIANE M KREAGER	FINANCE	08/18/2015	75.83

SUPPLIER	SUPPLIER LOCATION	CARDHOLDER	DEPARTMENT	TRANS DATE	AMOUNT
CITY OF LONGMONT	LONGMONT	AMANDA PERERA	REC CENTER	07/22/2015	75.00
CLIC	3034221150	KRISTEN BODINE	LIBRARY	08/11/2015	45.00
CLIC	3034221150	KRISTEN BODINE	LIBRARY	08/11/2015	45.00
CLUB GLOVE SCHEYDEN	08007364568	DAVID BARIL	GOLF COURSE	07/21/2015	878.14
CLUB PROPHET SYSTEMS	724-2740380	KATHY MARTIN	REC CENTER	08/10/2015	363.00
COBITCO INC	DENVER	VICKIE ILKO	OPERATIONS	07/27/2015	235.98
COGENT	816-221-0650	DENNIS COYNE	PARKS	07/23/2015	457.25
COLOGRAPHIC INC	303-2884796	JEFFREY FISHER	POLICE	07/20/2015	25.00
COLORADO GOLF ASSOCIAT	303-366-4653	DAVID BARIL	GOLF COURSE	08/13/2015	1,260.00
COLORADO PARKS AND REC	3032310943	DIANE EVANS	REC CENTER	08/17/2015	-60.00
COLORADO PARKS AND REC	3032310943	DIANE EVANS	REC CENTER	07/30/2015	60.00
COLORADO PRECAST CONCR	LOVELAND	STEVE HITE	OPERATIONS	08/14/2015	744.05
COLORADO WATER WELL PU	3038929053	DAVID DEAN	GOLF COURSE	07/29/2015	594.92
COLORADO WATERWISE COU	DENVER	TERRELL PHILLIPS	WATER	08/03/2015	20.00
COLORADO WATERWISE COU	DENVER	TERRELL PHILLIPS	WATER	08/03/2015	20.00
COMCAST CABLE COMM	800-COMCAST	POLLY A BOYD	PARKS	08/11/2015	109.95
COMCAST CABLE COMM	800-COMCAST	POLLY A BOYD	PARKS	07/23/2015	246.62
COMCAST DENVER CS 1X	800-266-2278	JILL SIEWERT	LIBRARY	08/13/2015	175.00
COMCAST DENVER CS 1X	800-266-2278	JILL SIEWERT	LIBRARY	08/13/2015	109.90
COMCAST DENVER CS 1X	800-266-2278	JILL SIEWERT	LIBRARY	08/13/2015	102.85
COMCAST DENVER CS 1X	800-266-2278	DIANE M KREAGER	FINANCE	08/07/2015	5.98
COMCAST DENVER CS 1X	800-266-2278	DIANE M KREAGER	FINANCE	08/07/2015	5.98
CONTINENTAL DIVIDE FEN	DENVER	ERIK SWIATEK	PARKS	07/30/2015	6.92
CPC*CAFEPRESS.COM	877-8091659	MONICA GARLAND	BUILDING SAFETY	08/03/2015	764.05
CPS DISTRIBUTORS INC B	BOULDER	MATT LOOMIS	PARKS	08/18/2015	158.01
CPS DISTRIBUTORS INC B	BOULDER	MATT LOOMIS	PARKS	08/14/2015	70.44
CPS DISTRIBUTORS INC B	BOULDER	MATT LOOMIS	PARKS	07/23/2015	46.06
CPS DISTRIBUTORS INC C	CENTENNIAL	BRADLEY AUSTIN	PARKS	08/04/2015	103.98
CPS DISTRIBUTORS INC C	CENTENNIAL	BRADLEY AUSTIN	PARKS	07/24/2015	25.00
CPS DISTRIBUTORS INC M	WESTMINSTER	MATT LOOMIS	PARKS	08/06/2015	246.41
CPS DISTRIBUTORS INC M	WESTMINSTER	MATT LOOMIS	PARKS	07/30/2015	27.13
CUSTOM FENCE & SUPPLY	LONGMONT	ERIK SWIATEK	PARKS	07/28/2015	23.16
CUSTOM UPHOLSTERY AND	BOULDER	MIKE THOMPSON	FACILITIES	08/03/2015	215.00
DAILY CAMERA	BOULDER	DIANE M KREAGER	FINANCE	08/18/2015	2,198.15
DAILY CAMERA	BOULDER	DAVID BARIL	GOLF COURSE	08/04/2015	1,332.00
DAILY CAMERA SUBSCRIPT	303-4443444	DAWN BURGESS	CITY MANAGER	08/12/2015	11.14
DBC IRRIGATION SUPPLY	BROOMFIELD	DAVID ALDERS	PARKS	08/18/2015	292.68
DBC IRRIGATION SUPPLY	BROOMFIELD	MATT LOOMIS	PARKS	08/18/2015	49.73
DBC IRRIGATION SUPPLY	BROOMFIELD	MATT LOOMIS	PARKS	08/07/2015	200.15
DBC IRRIGATION SUPPLY	BROOMFIELD	DAVID ALDERS	PARKS	08/04/2015	675.03
DBC IRRIGATION SUPPLY	BROOMFIELD	MATT LOOMIS	PARKS	07/31/2015	15.93
DBC IRRIGATION SUPPLY	BROOMFIELD	DAVID ALDERS	PARKS	07/28/2015	51.86

SUPPLIER	SUPPLIER LOCATION	CARDHOLDER	DEPARTMENT	TRANS DATE	AMOUNT
DBC IRRIGATION SUPPLY	BROOMFIELD	BRADLEY AUSTIN	PARKS	07/27/2015	96.09
DBC IRRIGATION SUPPLY	BROOMFIELD	DAVID ALDERS	PARKS	07/23/2015	31.67
DENVER HISTORY TOURS L	DENVER	KATIE BEASLEY	REC CENTER	08/06/2015	505.00
DICK'S CLOTHING&SPORTI	BROOMFIELD	JESSE DEGRAW	REC CENTER	08/19/2015	143.92
DISCOUNT SCHOOL SUPPLY	800-482-5846	LANA FAUVER	REC CENTER	08/13/2015	106.19
E 470 EXPRESS TOLLS	303-5373470	DIANE M KREAGER	FINANCE	08/06/2015	6.35
ERGO CORP	6303791437	DIANE EVANS	REC CENTER	07/23/2015	399.00
ESSLINGERCO	6514527180	BRETT TUBBS	FACILITIES	08/11/2015	132.23
FACEBOOK LP8DQ7JQ72	650-6187714	DENISE WHITE	GOLF COURSE	07/31/2015	3.00
FASTENAL COMPANY01	LOUISVILLE	GLEN SIEDENBURG	WATER	07/30/2015	30.78
FASTENAL COMPANY01	LOUISVILLE	MASON THOMPSON	OPERATIONS	07/30/2015	-12.03
FASTENAL COMPANY01	LOUISVILLE	GLEN SIEDENBURG	WATER	07/28/2015	116.82
FASTENAL COMPANY01	LOUISVILLE	MASON THOMPSON	OPERATIONS	07/24/2015	23.31
FASTENAL COMPANY01	LOUISVILLE	GLEN SIEDENBURG	WATER	07/24/2015	93.51
FASTENAL COMPANY01	LOUISVILLE	FRANCIS H TRICKEL	WATER	07/24/2015	17.75
FASTENAL COMPANY01	LOUISVILLE	FRANCIS H TRICKEL	WATER	07/23/2015	15.21
FIRST CHOICE-BOYER'S C	303-9649400	DAWN BURGESS	CITY MANAGER	08/14/2015	546.60
FMLY SPRTS CNTR FRNT D	CENTENNIAL	AMANDA PERERA	REC CENTER	08/05/2015	669.20
FREDPRYOR CAREERTRACK	800-5563012	TERRELL PHILLIPS	WATER	08/14/2015	298.00
G & G EQUIPMENT INC	FREDERICK	KERRY KRAMER	PARKS	08/17/2015	23.10
G & G EQUIPMENT INC	FREDERICK	KERRY KRAMER	PARKS	08/10/2015	7.40
G & G EQUIPMENT INC	FREDERICK	KERRY KRAMER	PARKS	08/06/2015	23.10
G & G EQUIPMENT INC	FREDERICK	KERRY KRAMER	PARKS	08/06/2015	102.62
G & G EQUIPMENT INC	FREDERICK	ROBERT ERICHSEN	PARKS	07/31/2015	56.03
GEORGE T SANDERS 09	LOUISVILLE	BRETT TUBBS	FACILITIES	08/19/2015	34.53
GOLF ENVIRO SYSTEMS IN	719-5908884	DAVID DEAN	GOLF COURSE	07/22/2015	295.80
GOPHER SPORT	08776997927	KAYLA FEENEY	REC CENTER	07/23/2015	241.78
GRAFFS TURF FARMS	FORT MORGAN	DENNIS COYNE	PARKS	08/17/2015	480.00
GRAFFS TURF FARMS	FORT MORGAN	DENNIS COYNE	PARKS	08/11/2015	659.00
GRAFFS TURF FARMS	FORT MORGAN	DENNIS COYNE	PARKS	08/04/2015	739.00
GUM.CO/CC THE DINI GRO	6502043486	KURT KOWAR	PUBLIC WORKS	08/19/2015	29.95
HACH COMPANY	LOVELAND	ROBERT CARRA	WATER	08/11/2015	469.05
HACH COMPANY	LOVELAND	JUSTIN ELKINS	WASTEWATER	07/24/2015	-527.00
HARBOR FREIGHT TOOLS 4	THORNTON	VICKIE ILKO	OPERATIONS	07/27/2015	21.98
HME #8261	BILLERICA	VICKIE ILKO	OPERATIONS	08/06/2015	86.50
HOBART SERVICE-AR 9042	9373323000	KATIE BEASLEY	REC CENTER	08/19/2015	609.00
HOBBY LOBBY #21	LOUISVILLE	AMANDA PERERA	REC CENTER	07/29/2015	17.96
HOBBY LOBBY #21	LOUISVILLE	MEGAN FRASER	REC CENTER	07/27/2015	39.91
HOBBY-LOBBY #0196	THORNTON	KRISTOPHER JAGGERS	GOLF COURSE	08/18/2015	30.78
HOMEDPOT.COM	800-430-3376	PHIL LIND	FACILITIES	08/14/2015	58.44
HOMEDPOT.COM	800-430-3376	DAVID SZABADOS	FACILITIES	07/23/2015	625.00
HORIZON DISTRIBUTOR-41	03039343200	DAVID DEAN	GOLF COURSE	07/29/2015	555.30

SUPPLIER	SUPPLIER LOCATION	CARDHOLDER	DEPARTMENT	TRANS DATE	AMOUNT
HOTEL ELEGANTE - COLOR	COLORADO SPRI	HUGO ROMERO	OPERATIONS	08/10/2015	82.76
HVAC USA	8776324876	DAVID SZABADOS	FACILITIES	08/07/2015	86.75
IN *ECO GOLF	574-7722120	DAVID BARIL	GOLF COURSE	07/22/2015	193.00
INSTANT IMPRINTS	LOUISVILLE	SUZANNE JANSSEN	CITY MANAGER	08/13/2015	398.00
INSTANT IMPRINTS	LOUISVILLE	JUSTIN ELKINS	WASTEWATER	07/21/2015	14.00
INTERNATIONAL INSTITUT	909-9444162	CAROL HANSON	CITY CLERK	08/04/2015	180.00
INTERNATIONAL INSTITUT	909-9444162	CAROL HANSON	CITY CLERK	08/04/2015	120.00
JAX OUTDOOR GEAR	LAFAYETTE	JUSTIN ELKINS	WASTEWATER	07/21/2015	99.99
JAX RANCH & HOME	LAFAYETTE	ROBERT ERICHSEN	PARKS	07/31/2015	67.96
JAX RANCH & HOME	LAFAYETTE	HARLAN VITOFF	PARKS	07/27/2015	114.99
JOHNSTONE SUPPLY OF DE	DENVER	BRETT TUBBS	FACILITIES	08/10/2015	368.33
JOHNSTONE SUPPLY OF DE	DENVER	BRETT TUBBS	FACILITIES	08/10/2015	214.80
JOHNSTONE SUPPLY OF DE	DENVER	BRETT TUBBS	FACILITIES	08/10/2015	57.74
JOHNSTONE SUPPLY OF DE	DENVER	BRETT TUBBS	FACILITIES	08/04/2015	164.53
KING SOOPERS #0013	LOUISVILLE	PATRICIA MORGAN	REC CENTER	08/12/2015	24.65
KING SOOPERS #0013	LOUISVILLE	KERRY HOLLE	PUBLIC WORKS	08/11/2015	14.98
KING SOOPERS #0013	LOUISVILLE	KIM CONTINI	REC CENTER	08/07/2015	42.74
KING SOOPERS #0013	LOUISVILLE	MIKE MILLER	POLICE	08/05/2015	116.84
KING SOOPERS #0013	LOUISVILLE	PATRICIA MORGAN	REC CENTER	08/03/2015	119.92
KING SOOPERS #0013	LOUISVILLE	MEGAN FRASER	REC CENTER	07/27/2015	14.04
KING SOOPERS #0013	LOUISVILLE	ROBERT ERICHSEN	PARKS	07/24/2015	19.96
KING SOOPERS #0013	LOUISVILLE	SUZANNE JANSSEN	CITY MANAGER	07/23/2015	29.21
KING SOOPERS #0013	LOUISVILLE	PATRICIA MORGAN	REC CENTER	07/23/2015	135.07
KODOKIDS.COM	7203402704	LANA FAUVER	REC CENTER	08/10/2015	716.00
KOHL'S #0343	LOUISVILLE	PEGGY JONES	REC CENTER	07/31/2015	28.76
KWAL #1654	LONGMONT	BRIAN SINNER	PARKS	08/10/2015	537.00
KWAL #1654	LONGMONT	BRIAN SINNER	PARKS	08/10/2015	720.85
L.L. JOHNSON DIST	03033201270	DAVID DEAN	GOLF COURSE	07/29/2015	313.76
L.L. JOHNSON DIST	03033201270	DAVID DEAN	GOLF COURSE	07/29/2015	602.14
L.L. JOHNSON DIST	03033201270	DAVID DEAN	GOLF COURSE	07/29/2015	45.82
LAKESHORE LEARNING MAT	CARSON	KATHY MARTIN	REC CENTER	08/12/2015	1,147.70
LAKEWOOD BUSINESS	LAKEWOOD	DAVID D HAYES	POLICE	08/19/2015	97.70
LANNIES CLOCK TOWER	DENVER	KATIE BEASLEY	REC CENTER	08/15/2015	-490.00
LAW ENFORCEMENT SEMINA	09724140055	JEFFREY FISHER	POLICE	07/31/2015	325.00
LEWAN & ASSOCIATES INC	303-759-5440	DIANE M KREAGER	FINANCE	08/06/2015	78.20
LEWAN & ASSOCIATES INC	303-759-5440	DIANE M KREAGER	FINANCE	08/06/2015	2,589.79
LEXISNEXIS RISK DAT	08883328244	CHRISTI GORDANIER	POLICE	08/04/2015	185.25
LINE X OF BOULDER	BOULDER	BRETT TUBBS	FACILITIES	08/12/2015	753.00
LOUISVILLE ARC THRIFT	LOUISVILLE	MEGAN FRASER	REC CENTER	07/27/2015	23.42
LOUISVILLE CAR WASH	LOUISVILLE	LAURA LOBATO	POLICE	08/04/2015	8.00
LOWES #00220*	LOUISVILLE	ERIK SWIATEK	PARKS	08/19/2015	10.68
LOWES #00220*	LOUISVILLE	HUGO ROMERO	OPERATIONS	08/18/2015	15.98

SUPPLIER	SUPPLIER LOCATION	CARDHOLDER	DEPARTMENT	TRANS DATE	AMOUNT
LOWES #00220*	LOUISVILLE	PHIL LIND	FACILITIES	08/18/2015	1.65
LOWES #00220*	LOUISVILLE	BRETT TUBBS	FACILITIES	08/18/2015	14.48
LOWES #00220*	LOUISVILLE	PHIL LIND	FACILITIES	08/18/2015	237.05
LOWES #00220*	LOUISVILLE	DENNIS COYNE	PARKS	08/17/2015	10.56
LOWES #00220*	LOUISVILLE	BOB BERNHARDT	PARKS	08/17/2015	21.98
LOWES #00220*	LOUISVILLE	JOANN MARQUES	REC CENTER	08/15/2015	55.20
LOWES #00220*	LOUISVILLE	ROBERT ERICHSEN	PARKS	08/14/2015	31.97
LOWES #00220*	LOUISVILLE	MIKE THOMPSON	FACILITIES	08/13/2015	34.79
LOWES #00220*	LOUISVILLE	DENNIS COYNE	PARKS	08/13/2015	16.48
LOWES #00220*	LOUISVILLE	JUSTIN ELKINS	WASTEWATER	08/13/2015	4.94
LOWES #00220*	LOUISVILLE	FRANCIS H TRICKEL	WATER	08/12/2015	19.78
LOWES #00220*	LOUISVILLE	PHIL LIND	FACILITIES	08/12/2015	35.90
LOWES #00220*	LOUISVILLE	DENNIS COYNE	PARKS	08/11/2015	5.47
LOWES #00220*	LOUISVILLE	ERIK SWIATEK	PARKS	08/11/2015	19.44
LOWES #00220*	LOUISVILLE	JUSTIN ELKINS	WASTEWATER	08/11/2015	38.46
LOWES #00220*	LOUISVILLE	BRIAN SINNER	PARKS	08/11/2015	33.92
LOWES #00220*	LOUISVILLE	BOB BERNHARDT	PARKS	08/11/2015	58.74
LOWES #00220*	LOUISVILLE	PHIL LIND	FACILITIES	08/11/2015	9.16
LOWES #00220*	LOUISVILLE	THOMAS CZAJKA	OPERATIONS	08/11/2015	104.94
LOWES #00220*	LOUISVILLE	PHIL LIND	FACILITIES	08/07/2015	12.98
LOWES #00220*	LOUISVILLE	MIKE THOMPSON	FACILITIES	08/07/2015	27.98
LOWES #00220*	LOUISVILLE	DAVID BARIL	GOLF COURSE	08/07/2015	49.80
LOWES #00220*	LOUISVILLE	BRIAN SINNER	PARKS	08/07/2015	51.86
LOWES #00220*	LOUISVILLE	DENNIS COYNE	PARKS	08/06/2015	29.93
LOWES #00220*	LOUISVILLE	HARLAN VITOFF	PARKS	08/06/2015	9.97
LOWES #00220*	LOUISVILLE	DAVID SZABADOS	FACILITIES	08/05/2015	41.03
LOWES #00220*	LOUISVILLE	CATHERINE JEPSON	PARKS	08/04/2015	25.98
LOWES #00220*	LOUISVILLE	ROBERT ERICHSEN	PARKS	08/04/2015	29.41
LOWES #00220*	LOUISVILLE	ERIK SWIATEK	PARKS	08/04/2015	81.22
LOWES #00220*	LOUISVILLE	NATHAN LANPHERE	OPERATIONS	08/04/2015	58.56
LOWES #00220*	LOUISVILLE	DENNIS COYNE	PARKS	08/03/2015	13.99
LOWES #00220*	LOUISVILLE	BRIAN SINNER	PARKS	08/03/2015	103.92
LOWES #00220*	LOUISVILLE	PHIL LIND	FACILITIES	08/03/2015	21.96
LOWES #00220*	LOUISVILLE	PHIL LIND	FACILITIES	08/01/2015	20.63
LOWES #00220*	LOUISVILLE	FRANCIS H TRICKEL	WATER	08/01/2015	34.98
LOWES #00220*	LOUISVILLE	DAVID BARIL	GOLF COURSE	08/01/2015	144.78
LOWES #00220*	LOUISVILLE	DAVID DEAN	GOLF COURSE	07/31/2015	31.66
LOWES #00220*	LOUISVILLE	BRETT TUBBS	FACILITIES	07/31/2015	19.97
LOWES #00220*	LOUISVILLE	DENNIS COYNE	PARKS	07/30/2015	22.11
LOWES #00220*	LOUISVILLE	FRANCIS H TRICKEL	WATER	07/30/2015	62.88
LOWES #00220*	LOUISVILLE	MIKE THOMPSON	FACILITIES	07/28/2015	12.98
LOWES #00220*	LOUISVILLE	DAVID DEAN	GOLF COURSE	07/28/2015	54.96

SUPPLIER	SUPPLIER LOCATION	CARDHOLDER	DEPARTMENT	TRANS DATE	AMOUNT
LOWES #00220*	LOUISVILLE	DAVID DEAN	GOLF COURSE	07/27/2015	9.96
LOWES #00220*	LOUISVILLE	JOANN MARQUES	REC CENTER	07/25/2015	2.97
LOWES #00220*	LOUISVILLE	BRETT TUBBS	FACILITIES	07/24/2015	32.94
LOWES #00220*	LOUISVILLE	ROBERT ERICHSEN	PARKS	07/24/2015	25.94
LOWES #00220*	LOUISVILLE	FRANCIS H TRICKEL	WATER	07/24/2015	15.96
LOWES #00220*	LOUISVILLE	PHIL LIND	FACILITIES	07/23/2015	16.94
LOWES #00220*	LOUISVILLE	DAVID ALDERS	PARKS	07/23/2015	37.96
LOWES #00220*	LOUISVILLE	ERIK SWIATEK	PARKS	07/22/2015	87.50
LOWES #00220*	LOUISVILLE	MIKE THOMPSON	FACILITIES	07/22/2015	19.53
LOWES #00220*	LOUISVILLE	ERIK SWIATEK	PARKS	07/21/2015	96.95
LULU'S BBQ LLC	LOUISVILLE	PAULA KNAPEK	HUMAN RESOURCES	08/12/2015	679.80
M ADCOX AUTH SNAPON D	303-910-7476	BRETT TUBBS	FACILITIES	07/21/2015	-14.82
MAILCHIMP	MAILCHIMP.COM	DENISE WHITE	GOLF COURSE	08/15/2015	75.00
MCCANDLESS TRUCK CENTE	AURORA	RON CHOATE	OPERATIONS	07/22/2015	33.86
MCCANDLESS TRUCK CENTE	AURORA	RON CHOATE	OPERATIONS	07/20/2015	247.80
MILE HIGH TURFGRASS	EVERGREEN	DAVID DEAN	GOLF COURSE	08/07/2015	120.00
MILE HIGH TURFGRASS	EVERGREEN	DAVID DEAN	GOLF COURSE	07/25/2015	365.00
MMM SPEC AGG QUARRY	DENVER	HARLAN VITOFF	PARKS	07/31/2015	470.17
MOUNTAIN STATES EMPLOY	DENVER	CATHERINE JEPSON	PARKS	07/21/2015	195.00
NALCO COMPANY POST-INV	06503051000	ROBERT DUPORT	WATER	08/12/2015	322.96
NAPA AUTO PART 0026903	LOUISVILLE	DIANE M KREAGER	FINANCE	08/18/2015	647.57
NAPA AUTO PART 0026903	LOUISVILLE	DIANE M KREAGER	FINANCE	08/18/2015	1,752.86
NAPA AUTO PART 0026903	LOUISVILLE	JUSTIN ELKINS	WASTEWATER	08/12/2015	24.90
NAPA AUTO PART 0026903	LOUISVILLE	JUSTIN ELKINS	WASTEWATER	08/10/2015	10.88
NAPA AUTO PART 0026903	LOUISVILLE	MICHAEL CLEVELAND	OPERATIONS	07/27/2015	11.42
NATIONAL METER AND AUT	877-2128340	ANGELA NORENE	OPERATIONS	08/12/2015	745.20
NATIONAL METER AND AUT	877-2128340	ANGELA NORENE	OPERATIONS	08/12/2015	707.75
NATIONAL RECREATION &	703-858-2179	AMANDA PERERA	REC CENTER	07/24/2015	95.00
NEXTWAREHOUSE.COM	877-2356628	KRISTOPHER JAGGERS	GOLF COURSE	08/05/2015	147.45
NOR*NORTHERN TOOL	800-222-5381	PHIL LIND	FACILITIES	08/03/2015	791.11
NOTARY TRAINING	8889932624	JEFFREY FISHER	POLICE	07/31/2015	39.00
NRPA-CONGRESS	703-858-2179	AMANDA PERERA	REC CENTER	07/24/2015	485.00
NTHP-CONFERENCE WEB	202-5886100	MONICA GARLAND	BUILDING SAFETY	07/24/2015	340.00
O MEARA FORD	NORTHGLENN	RON CHOATE	OPERATIONS	08/18/2015	59.03
O MEARA FORD	NORTHGLENN	MASON THOMPSON	OPERATIONS	08/05/2015	67.77
O MEARA FORD	NORTHGLENN	MASON THOMPSON	OPERATIONS	08/03/2015	27.55
O MEARA FORD	NORTHGLENN	RON CHOATE	OPERATIONS	07/27/2015	11.31
O MEARA FORD	NORTHGLENN	RON CHOATE	OPERATIONS	07/27/2015	25.27
O MEARA FORD	NORTHGLENN	RON CHOATE	OPERATIONS	07/23/2015	74.45
O MEARA FORD	NORTHGLENN	MASON THOMPSON	OPERATIONS	07/22/2015	71.93
O MEARA FORD	NORTHGLENN	MASON THOMPSON	OPERATIONS	07/22/2015	256.96
O.C.P.O./C.E.C.T.I.	303-3948994	JUSTIN ELKINS	WASTEWATER	08/19/2015	35.00

SUPPLIER	SUPPLIER LOCATION	CARDHOLDER	DEPARTMENT	TRANS DATE	AMOUNT
O.C.P.O. /C.E.C.T.I.	303-3948994	JUSTIN ELKINS	WASTEWATER	08/12/2015	35.00
O.C.P.O. /C.E.C.T.I.	303-3948994	JUSTIN ELKINS	WASTEWATER	08/06/2015	35.00
OES GLOBAL, INC	09547350029	JEFFREY FISHER	POLICE	08/06/2015	419.40
OFFICEMAX CT*IN#237972	877-969-6629	MONICA GARLAND	BUILDING SAFETY	08/05/2015	62.70
OFFICEMAX CT*IN#329501	877-969-6629	MONICA GARLAND	BUILDING SAFETY	08/05/2015	104.83
OFFICEMAX CT*IN#441627	877-969-6629	MONICA GARLAND	BUILDING SAFETY	08/14/2015	53.77
OFFICEMAX/OFFICEDEPOT6	SUPERIOR	JEFFREY FISHER	POLICE	08/17/2015	85.13
OFFICEMAX/OFFICEDEPOT6	SUPERIOR	RYAN MORRIS	POLICE	08/12/2015	62.98
OFFICEMAX/OFFICEDEPOT6	SUPERIOR	KATHLEEN D LORENZO	PARKS	08/11/2015	177.99
OFFICEMAX/OFFICEDEPOT6	SUPERIOR	JANET AGUIRRE	POLICE	07/29/2015	46.84
OLD SANTA FE MEXICAN G	LOUISVILLE	AMANDA PERERA	REC CENTER	08/04/2015	71.34
PARKER STORE LOUISVILL	303-762-6512	STEVE HITE	OPERATIONS	08/12/2015	15.74
PARKER STORE LOUISVILL	303-762-6512	STEVE HITE	OPERATIONS	08/12/2015	44.34
PARKER STORE LOUISVILL	303-762-6512	DAVID DEAN	GOLF COURSE	07/29/2015	55.40
PARKER STORE LOUISVILL	303-762-6512	CHRIS LICHTY	PARKS	07/28/2015	-112.14
PARKER STORE LOUISVILL	303-762-6512	CHRIS LICHTY	PARKS	07/28/2015	103.36
PARKER STORE LOUISVILL	303-762-6512	CHRIS LICHTY	PARKS	07/28/2015	112.14
PARTS4HEATINGCOM	800-536-1582	BRETT TUBBS	FACILITIES	08/15/2015	192.67
PAYFLOW/PAYPAL	08888839770	DIANE M KREAGER	FINANCE	08/03/2015	19.95
PAYFLOW/PAYPAL	08888839770	DIANE M KREAGER	FINANCE	08/03/2015	150.05
PAYPAL *COLORADOASS	4029357733	LAURA LOBATO	POLICE	07/21/2015	15.00
PAYPAL *COLORADOFED	4029357733	LAURA LOBATO	POLICE	07/28/2015	170.00
PAYPAL *ENVATO MKPL EN	4029357733	KURT KOWAR	PUBLIC WORKS	08/14/2015	62.00
PAYPAL *INDIGOWATER	4029357733	JUSTIN ELKINS	WASTEWATER	07/26/2015	40.00
PAYPAL *INDIGOWATER	4029357733	JUSTIN ELKINS	WASTEWATER	07/26/2015	40.00
PAYPAL *INDIGOWATER	4029357733	JUSTIN ELKINS	WASTEWATER	07/26/2015	20.00
PAYPAL *INDIGOWATER	4029357733	JUSTIN ELKINS	WASTEWATER	07/26/2015	50.00
PAYPAL *INDIGOWATER	4029357733	JUSTIN ELKINS	WASTEWATER	07/26/2015	20.00
PAYPAL *INDIGOWATER	4029357733	JUSTIN ELKINS	WASTEWATER	07/26/2015	30.00
PAYPAL *NETFLIX.COM	4029357733	DAVID BARIL	GOLF COURSE	08/17/2015	9.64
PAYPAL *WITHEASELLC	4029357733	AMANDA PERERA	REC CENTER	08/10/2015	310.00
PETSMART INC 1015	SUPERIOR	KATIE MEYER	REC CENTER	08/15/2015	22.76
PETSMART INC 1015	SUPERIOR	RUSSELL ELLIOTT	WATER	07/21/2015	13.08
PIONEER SAND COMPANY	BROOMFIELD	HARLAN VITOFF	PARKS	08/04/2015	109.00
PLANETIZEN-URBAN INSIG	03238576901	MONICA GARLAND	BUILDING SAFETY	08/10/2015	101.00
PLO*HEARTHSONG	800-533-4397	LANA FAUVER	REC CENTER	08/10/2015	49.95
POWER SYSTEMS	08657698223	PEGGY JONES	REC CENTER	07/30/2015	70.27
PREMIER CHARTERS	03032892222	KATIE BEASLEY	REC CENTER	08/19/2015	451.00
PREMIER CHARTERS	03032892222	KATIE BEASLEY	REC CENTER	08/18/2015	910.00
PREMIER CHARTERS	03032892222	KATIE BEASLEY	REC CENTER	08/07/2015	607.00
PREMIER CHARTERS	03032892222	KATHY MARTIN	REC CENTER	07/30/2015	1,335.00
PREMIER CHARTERS	03032892222	KATIE BEASLEY	REC CENTER	07/28/2015	416.00

SUPPLIER	SUPPLIER LOCATION	CARDHOLDER	DEPARTMENT	TRANS DATE	AMOUNT
PREMIER CHARTERS	03032892222	KATIE BEASLEY	REC CENTER	07/28/2015	451.00
PREMIER CHARTERS	03032892222	KATIE BEASLEY	REC CENTER	07/21/2015	529.00
PREMIER TIRE TERMINAL	DENVER	ANGELA NORENE	OPERATIONS	08/12/2015	271.28
PRODRYERS	LIVONIA	DAVID SZABADOS	FACILITIES	07/22/2015	1,795.90
PUBLIC WORKS-PRKG METR	DENVER	AARON DEJONG	CITY MANAGER	07/21/2015	2.00
PUSH PEDAL PULL-CORPOR	06055752136	KATHY MARTIN	REC CENTER	08/12/2015	175.00
POWERS PRODUCTS CO	DENVER	KATHY MARTIN	REC CENTER	08/06/2015	385.00
R AND R PRODUCTS INC	520-889-3593	KRISTOPHER JAGGERS	GOLF COURSE	08/04/2015	217.98
RECREATION SUPPLY COMP	BISMARCK	JOANN MARQUES	REC CENTER	08/12/2015	-148.25
RED WING SHOE STORE 0	BOULDER	TERRELL PHILLIPS	WATER	07/27/2015	150.00
RED WING SHOE STORE 0	BOULDER	TERRELL PHILLIPS	WATER	07/27/2015	150.00
RED WING SHOE STORE 0	BOULDER	TERRELL PHILLIPS	WATER	07/27/2015	150.00
REDNECK TRAILER SUP 9	FREDERICK	MASON THOMPSON	OPERATIONS	08/12/2015	33.39
REDNECK TRAILER SUP 9	FREDERICK	MASON THOMPSON	OPERATIONS	08/05/2015	13.77
ROADSAFE 3101	401-2534600	VICKIE ILKO	OPERATIONS	08/19/2015	220.00
ROSS STORES #1056	LOVELAND	SUZANNE JANSSEN	CITY MANAGER	07/24/2015	-89.29
ROSS STORES #1056	LOVELAND	SUZANNE JANSSEN	CITY MANAGER	07/24/2015	-16.14
ROYCE INDUSTRIES D	LAKESWOOD	DENNIS COYNE	PARKS	08/05/2015	62.58
S&S WORLDWIDE-ONLINE	COLCHESTER	LANA FAUVER	REC CENTER	08/12/2015	742.79
SAFELITE AUTOGLASS	06142109186	MASON THOMPSON	OPERATIONS	08/07/2015	216.69
SAFELITE AUTOGLASS	06142109186	MASON THOMPSON	OPERATIONS	08/06/2015	317.35
SCHICKPRINT	720-3415750	DAVID BARIL	GOLF COURSE	07/22/2015	72.50
SHRED-IT DENVER	03032939170	JEFFREY FISHER	POLICE	08/10/2015	30.00
SHRED-IT DENVER	03032939170	JEFFREY FISHER	POLICE	08/10/2015	30.00
SHRED-IT DENVER	03032939170	DIANE M KREAGER	FINANCE	07/21/2015	30.00
SIGN LANGUAGE	03036754695	DENISE WHITE	GOLF COURSE	07/21/2015	306.20
SIGNATURE HARDWARE	FT MITCHELL	DAVID SZABADOS	FACILITIES	07/24/2015	321.65
SIGNS NOW BOULDER INC	BOULDER	MONICA GARLAND	BUILDING SAFETY	08/17/2015	735.00
SIGNS NOW BOULDER INC	BOULDER	SEAN MCCARTNEY	PLANNING	07/30/2015	402.00
SOS REGISTRATION FEE	03038942200	JEFFREY FISHER	POLICE	08/06/2015	10.00
SOURCE OFFICE AND TECH	303-9648100	PENNEY BOLTE	SALES TAX	08/10/2015	490.64
SOURCE OFFICE PRODUCTS	303-9648100	DAWN BURGESS	CITY MANAGER	08/11/2015	47.91
SOURCE OFFICE PRODUCTS	303-9648100	POLLY A BOYD	PARKS	08/07/2015	129.82
SOURCE OFFICE PRODUCTS	303-9648100	POLLY A BOYD	PARKS	08/06/2015	56.74
SOURCE OFFICE PRODUCTS	303-9648100	ANGELA NORENE	OPERATIONS	07/31/2015	137.71
SOURCE OFFICE PRODUCTS	303-9648100	DAWN BURGESS	CITY MANAGER	07/30/2015	35.23
SOURCE OFFICE PRODUCTS	303-9648100	ANGELA NORENE	OPERATIONS	07/28/2015	63.20
SOURCE OFFICE PRODUCTS	GOLDEN	DIANE M KREAGER	FINANCE	07/16/2015	-22.98
SPEEDY SIGN WORKS INC	LAFAYETTE	CATHERINE JEPSON	PARKS	08/05/2015	54.00
SPEEDY SIGN WORKS INC	LAFAYETTE	JEFF LEBECK	OPERATIONS	07/31/2015	160.00
SPEEDY SIGN WORKS INC	303-5302595	KATHY MARTIN	REC CENTER	07/27/2015	30.00
SPORTSMITH	918-615-3208	PEGGY JONES	REC CENTER	07/31/2015	109.14

SUPPLIER	SUPPLIER LOCATION	CARDHOLDER	DEPARTMENT	TRANS DATE	AMOUNT
SPORTSUNLIMITED.COM	6109949690	JESSE DEGRAW	REC CENTER	08/03/2015	63.93
SQ *MOXIE BREAD CO	LOUISVILLE	DAWN BURGESS	CITY MANAGER	07/22/2015	47.73
SQ *NATURE'S EDUCATORS	AURORA	AMANDA PERERA	REC CENTER	07/28/2015	182.00
STANDARD GOLF COMPANY	319-2662638	DAVID BARIL	GOLF COURSE	07/30/2015	428.00
STANDARD GOLF COMPANY	319-2662638	DAVID BARIL	GOLF COURSE	07/28/2015	114.00
STAPLS7140209500000001	877-8267755	KAREN FREITER	LIBRARY	07/24/2015	57.00
STAPLS7140324338000001	877-8267755	JUSTIN ELKINS	WASTEWATER	07/28/2015	250.31
STAPLS7141351930000001	877-8267755	DIANE M KREAGER	FINANCE	08/15/2015	1,445.29
STAR INDUSTRIAL SUPPLI	DENVER	VICKIE ILKO	OPERATIONS	08/19/2015	112.50
STERICYCLE	08667837422	POLLY A BOYD	PARKS	08/10/2015	311.65
SUPPLYWORKS CORP	08565333261	ROBERT ERICHSEN	PARKS	08/03/2015	464.07
SUPPLYWORKS CORP	08565333261	PATRICIA MORGAN	REC CENTER	07/27/2015	79.85
SUPPLYWORKS CORP	08565333261	ROBERT ERICHSEN	PARKS	07/22/2015	294.55
SUPPLYWORKS CORP	08565333261	ROBERT ERICHSEN	PARKS	07/20/2015	382.00
SURVEYMONKEY.COM	971-2445555	KATHLEEN HIX	HUMAN RESOURCES	08/03/2015	300.00
TACTICALGEARCOM	636-6808000	JEFFREY FISHER	POLICE	07/23/2015	-119.90
TARGET 00017699	SUPERIOR	TERRELL PHILLIPS	WATER	08/19/2015	11.96
TARGET 00017699	SUPERIOR	JESSE DEGRAW	REC CENTER	08/06/2015	17.97
TARGET 00019281	WESTMINSTER	PEGGY JONES	REC CENTER	08/02/2015	79.20
TEST EQUIPMENT DEPOT	7819792027	DAVID SZABADOS	FACILITIES	08/18/2015	227.02
TFS*FISHER SCI ATL	800-766-7000	JUSTIN ELKINS	WASTEWATER	08/04/2015	261.22
THE HOME DEPOT 1506	LOUISVILLE	PHIL LIND	FACILITIES	08/18/2015	3.25
THE HOME DEPOT 1506	LOUISVILLE	DAVID SZABADOS	FACILITIES	08/17/2015	35.47
THE HOME DEPOT 1506	LOUISVILLE	MICHAEL TOWERS	PARKS	08/14/2015	9.96
THE HOME DEPOT 1506	LOUISVILLE	NATHAN LANPHERE	OPERATIONS	08/13/2015	57.36
THE HOME DEPOT 1506	LOUISVILLE	DAVID SZABADOS	FACILITIES	08/12/2015	11.97
THE HOME DEPOT 1506	LOUISVILLE	JEFF LEBECK	OPERATIONS	08/11/2015	25.91
THE HOME DEPOT 1506	LOUISVILLE	MATT LOOMIS	PARKS	08/11/2015	9.97
THE HOME DEPOT 1506	LOUISVILLE	ERIK SWIATEK	PARKS	08/07/2015	29.97
THE HOME DEPOT 1506	LOUISVILLE	DAVID SZABADOS	FACILITIES	08/07/2015	7.98
THE HOME DEPOT 1506	LOUISVILLE	BRETT TUBBS	FACILITIES	08/05/2015	40.28
THE HOME DEPOT 1506	LOUISVILLE	MIKE THOMPSON	FACILITIES	08/05/2015	12.93
THE HOME DEPOT 1506	LOUISVILLE	DAVID SZABADOS	FACILITIES	08/04/2015	8.73
THE HOME DEPOT 1506	LOUISVILLE	ERIK SWIATEK	PARKS	08/04/2015	67.49
THE HOME DEPOT 1506	LOUISVILLE	TYLER DURLAND	PARKS	07/31/2015	180.97
THE HOME DEPOT 1506	LOUISVILLE	MICHAEL CLEVELAND	OPERATIONS	07/31/2015	21.88
THE HOME DEPOT 1506	LOUISVILLE	BRETT TUBBS	FACILITIES	07/30/2015	67.72
THE HOME DEPOT 1506	LOUISVILLE	BRETT TUBBS	FACILITIES	07/29/2015	197.00
THE HOME DEPOT 1506	LOUISVILLE	KERRY KRAMER	PARKS	07/29/2015	14.94
THE HOME DEPOT 1506	LOUISVILLE	HARLAN VITOFF	PARKS	07/28/2015	64.92
THE HOME DEPOT 1506	LOUISVILLE	MEGAN FRASER	REC CENTER	07/28/2015	13.82
THE HOME DEPOT 1506	LOUISVILLE	JUSTIN ELKINS	WASTEWATER	07/28/2015	237.00

SUPPLIER	SUPPLIER LOCATION	CARDHOLDER	DEPARTMENT	TRANS DATE	AMOUNT
THE HOME DEPOT 1506	LOUISVILLE	DAVE NICHOLS	OPERATIONS	07/27/2015	3.76
THE HOME DEPOT 1506	LOUISVILLE	DAVE NICHOLS	OPERATIONS	07/27/2015	29.99
THE HOME DEPOT 1506	LOUISVILLE	DAVID SZABADOS	FACILITIES	07/24/2015	24.44
THE HOME DEPOT 1506	LOUISVILLE	JEFFREY ROBISON	OPERATIONS	07/23/2015	37.88
THE HOME DEPOT 1506	LOUISVILLE	DENNIS COYNE	PARKS	07/23/2015	52.82
THE HOME DEPOT 1506	LOUISVILLE	DAVID SZABADOS	FACILITIES	07/22/2015	.98
THE HOME DEPOT 1506	LOUISVILLE	MATT LOOMIS	PARKS	07/22/2015	1.56
THE HOME DEPOT 1506	LOUISVILLE	KERRY KRAMER	PARKS	07/22/2015	13.96
THE HOME DEPOT 1506	LOUISVILLE	ERIK SWIATEK	PARKS	07/22/2015	107.28
THE HOME DEPOT 1506	LOUISVILLE	ERIK SWIATEK	PARKS	07/22/2015	198.50
THE HOME DEPOT 1506	LOUISVILLE	BRIAN GARDUNO	OPERATIONS	07/21/2015	114.79
THE HOME DEPOT 1506	LOUISVILLE	JEFFREY ROBISON	OPERATIONS	07/21/2015	61.45
THE HOME DEPOT 1506	LOUISVILLE	RUSSELL ELLIOTT	WATER	07/21/2015	88.91
THE HOME DEPOT 1506	LOUISVILLE	BOB BERNHARDT	PARKS	07/21/2015	20.23
THE HOME DEPOT 1506	LOUISVILLE	BOB BERNHARDT	PARKS	07/20/2015	27.54
THE OLD STONE CHURCH R	CASTLE ROCK	KATIE BEASLEY	REC CENTER	08/12/2015	42.15
THE STANLEY HOTEL	ESTES PARK	PATRICIA MORGAN	REC CENTER	08/15/2015	540.00
THE UPS STORE 5183	SUPERIOR	JUSTIN ELKINS	WASTEWATER	08/19/2015	32.31
TIFCO INDUSTRIES INC	281-5716000	BRETT TUBBS	FACILITIES	08/17/2015	450.19
TIFCO INDUSTRIES INC	281-5716000	MIKE THOMPSON	FACILITIES	07/27/2015	299.00
TIFCO INDUSTRIES INC	281-5716000	MIKE THOMPSON	FACILITIES	07/24/2015	604.17
TIFCO INDUSTRIES INC	281-5716000	BRETT TUBBS	FACILITIES	07/22/2015	179.95
TNEMEC	08164833400	DAVID SZABADOS	FACILITIES	08/17/2015	652.20
TOSHIBA BUSINESS SOLUT	CHANDLER	AMANDA PERERA	REC CENTER	08/06/2015	242.50
TRADEMARK HARDWARE	TEL8453523200	DAVID SZABADOS	FACILITIES	07/30/2015	390.23
TUNDRA SPECIALTIES INC	03034404142	SUZANNE JANSSEN	CITY MANAGER	08/12/2015	195.18
THE HUCKLEBERRY	LOUISVILLE	HEATHER BALSER	CITY MANAGER	07/24/2015	31.10
ULINE *SHIP SUPPLIES	800-295-5510	DAVID BARIL	GOLF COURSE	07/22/2015	426.12
UNITED REFRIG BR #T9	LOUISVILLE	BRETT TUBBS	FACILITIES	08/13/2015	48.00
UNITED REFRIG BR #T9	LOUISVILLE	BRETT TUBBS	FACILITIES	08/05/2015	247.09
UNITED REFRIG BR #T9	LOUISVILLE	BRETT TUBBS	FACILITIES	08/05/2015	87.38
UNITED REFRIG BR #T9	LOUISVILLE	BRETT TUBBS	FACILITIES	07/24/2015	148.65
UNITED STATES WELDING	303-7776671	AMANDA PERERA	REC CENTER	07/29/2015	309.88
UNOCLEAN	HAMPSHIRE	DAVID SZABADOS	FACILITIES	07/30/2015	38.80
UP THE CREEK	VAIL	KATIE BEASLEY	REC CENTER	07/29/2015	53.98
USA BLUE BOOK	08004939876	ROBERT CARRA	WATER	08/17/2015	9.09
USA BLUE BOOK	08004939876	ROBERT CARRA	WATER	08/17/2015	467.92
UV DOCTOR LAMPS	NEWPORT	TERRELL PHILLIPS	WATER	08/17/2015	206.66
VANCE BROTHERS COLORAD	DENVER	VICKIE ILKO	OPERATIONS	07/27/2015	220.00
VANCE BROTHERS COLORAD	DENVER	VICKIE ILKO	OPERATIONS	07/20/2015	34.00
VERMONT SYSTEMS INC	802-879-6993	JULIE SEYDEL	REC CENTER	08/17/2015	750.00
VERMONT SYSTEMS INC	802-879-6993	JULIE SEYDEL	REC CENTER	08/17/2015	500.00

SUPPLIER	SUPPLIER LOCATION	CARDHOLDER	DEPARTMENT	TRANS DATE	AMOUNT
VZWRLSS*MY VZ VB P	800-922-0204	DIANE M KREAGER	FINANCE	08/15/2015	1,152.68
VZWRLSS*MY VZ VB P	800-922-0204	DIANE M KREAGER	FINANCE	08/07/2015	1,251.89
VZWRLSS*PRPAY AUTOPAY	888-294-6804	CRAIG DUFFIN	PUBLIC WORKS	08/05/2015	20.00
WAL-MART #1045	LAFAYETTE	PATRICIA MORGAN	REC CENTER	07/28/2015	-19.94
WALGREENS #1286	LOUISVILLE	KERRY HOLLE	PUBLIC WORKS	08/11/2015	25.98
WALGREENS #7006	LOUISVILLE	MEGAN FRASER	REC CENTER	08/05/2015	7.83
WALGREENS #7006	LOUISVILLE	AMANDA PERERA	REC CENTER	08/04/2015	26.70
WALGREENS #7006	LOUISVILLE	MEGAN FRASER	REC CENTER	08/03/2015	13.59
WALGREENS #7006	LOUISVILLE	MEGAN FRASER	REC CENTER	07/30/2015	4.49
WALGREENS #7006	LOUISVILLE	JANET AGUIRRE	POLICE	07/28/2015	10.28
WALGREENS #7006	LOUISVILLE	MEGAN FRASER	REC CENTER	07/23/2015	31.36
WEF WYTHE	800-6660206	JUSTIN ELKINS	WASTEWATER	07/25/2015	87.00
WESTERN STATES CONTROL	MARTINEZ	ROBERT CARRA	WATER	08/05/2015	442.58
WINFIELD SOLUTIONS	03033715915	DAVID DEAN	GOLF COURSE	07/28/2015	618.00
WINFIELD SOLUTIONS	03033715915	DAVID DEAN	GOLF COURSE	07/28/2015	569.80
WW GRAINGER	877-2022594	DAVID SZABADOS	FACILITIES	08/19/2015	179.16
WW GRAINGER	877-2022594	DAVID SZABADOS	FACILITIES	08/19/2015	28.23
WW GRAINGER	877-2022594	BRETT TUBBS	FACILITIES	08/11/2015	41.54
WW GRAINGER	877-2022594	JUSTIN ELKINS	WASTEWATER	08/05/2015	54.60
WW GRAINGER	877-2022594	JUSTIN ELKINS	WASTEWATER	08/04/2015	200.55
WW GRAINGER	877-2022594	JUSTIN ELKINS	WASTEWATER	07/31/2015	25.58
WW GRAINGER	877-2022594	JUSTIN ELKINS	WASTEWATER	07/31/2015	172.66
WW GRAINGER	877-2022594	DAVID SZABADOS	FACILITIES	07/26/2015	2.54
WW GRAINGER	877-2022594	DAVID SZABADOS	FACILITIES	07/23/2015	475.60
WW GRAINGER	877-2022594	VICKIE ILKO	OPERATIONS	07/21/2015	202.65
WWW.NEWEGG.COM	800-390-1119	DAVE HINZ	POLICE	08/06/2015	161.98
		KRISTEN BODINE	LIBRARY	07/22/2015	-69.09
TOTAL					\$ 96,594.37

CITY OF LOUISVILLE
EXPENDITURE APPROVALS \$25,000.00 - \$49,999.99
AUGUST 2015

DATE	P.O. #	VENDOR	DESCRIPTION	AMOUNT
8/17/2015	92210	Front Range Landfill Inc.	Landfill Fees	\$30,000.00

The Operations Department will be using Calabrese Trucking for hauling debris to the landfill during the move to the new City Services Facility.