

CITY OF LOUISVILLE ART GRANT APPLICATION

Grant Cycle: March 1, 2017-February 28, 2018

LCC Mission Statement

We promote arts and culture in Louisville. We program cultural events, advocate for and support artists, and advise City Council. By doing so we engage our diverse social, cultural, and creative community.

The Louisville Cultural Council (LCC) is offering art grants to artists and arts organizations serving the Louisville community from March 1, 2017 – February 28, 2018. The art grant program provides financial and facility support to individuals and organizations utilizing the arts as their primary means of expression and encourages diversity of media and approaches to the performing, literary and visuals arts.

In 2017, project grant requests may be up to \$1,500 and/or no greater than 33% of a project's total budget. Collaborations between artists and/or arts organizations are highly encouraged

Eligibility Requirements

Only programs relating to an artistic expression or arts education will be considered. Artists and Arts Organizations must be based and/or conduct business in Louisville, Colorado. Individuals and organizations **do not** need to have 501c(3) status to apply.

The application must be received by 5pm on Tuesday, January 17, 2017.

Expectations of Each Grant Recipient

Awardees are the producers and presenters of their projects. As such they are responsible for all aspects of executing the project(s) as reflected in the application.

Awardees will be granted:

- a specific monetary award amount (not more than 33.3% total budget)
- free use of the Louisville Center for the Arts on the day of the performance or, award monies can be used to offset expenses to hold the events at another pre-determined Louisville facility

Rehearsal time: While it may be granted, rehearsal time is not considered part of the grant award.

Awardees are responsible for all advertising and promotion of the event. As such, presenters may sell admission and keep all ticket revenues.

Specific dates/times have been reserved by the LCC for the Art Program Grants. Booking dates will be reserved on a first-come, first-served basis.

Awardees are responsible for all AV equipment needed for their project.

Promotional material must be received by the City at least 6 weeks prior to the event. All materials must include the LCC logo or verbiage listing the Louisville Cultural Council as a sponsor.

The LCC will distribute promotional materials (received by the deadline) as part of their regular poster distribution schedule.

The post-event Art Grant Evaluation must be completed and submitted to the Louisville Cultural Council within 60-days of the event/program to be eligible for future program funding consideration.

November 2016	<i>Art Grant Program applications available for the March 1, 2017-February 28, 2018 Grant Cycle</i>
January 17, 2017	<i>Deadline for Application</i>
January 19, 2017	<i>LCC Receives Grants for Review</i>
Week of February 12	<i>Grant Review Meeting</i>
Week of February 12	<i>LCC Adopts Grant Review Recommendations</i>
Week of February 19	<i>Grant Awardees Notified</i>
Post Event	Art Grant Evaluation forms are due from all awardees no later than 60 days after the program/event

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Please tell us about yourself and any collaborative partners you may be working with on this program/event:

Legal Name of Submitting Organization: _____
(If applicant is an individual artist/artist team, please indicate name(s) of artists:

Year founded: _____

Tax Exempt Number 501C(3): _____ Federal Tax ID#: _____

Primary source of current funding: _____

Primary Contact: _____

Address: _____

Email Address: _____

Phone Number(s): Home: _____ Mobile: _____

Website (if applicable): _____

your Program/Event Title:

Program Discipline: (Please check applicable disciplines)

Visual Arts Theater Arts Literary Arts Dance Music Lecture

Other: _____

Proposed Date for Program/Event: _____

Proposed event location: _____

Collaborative Partner(s), if any: _____

Number of Performers: _____

Ticket Price (if applicable): _____

Please give an overview of your project: (3 sentences max. Next page asks for detail.)

Project goal(s):

Target audience impacted by this project:

Anticipated community reach (numbers of individuals):

Please describe your project in more detail, outlining the scope and means of executing the project. (Please attach a separate sheet of paper, if needed.)

Please describe prior experience in executing similar programs. (Please attach a separate sheet of paper if needed.)

PROJECT BUDGET

Please provide an itemized budget for your project in the table below:

BUDGET ITEM	DESCRIPTION	AMOUNT
Performer payments		
Marketing		
Insurance (if applicable)		
Supplies		
Equipment		
Administration		
Other		
Other		
Other		
	Total Project Budget	
IN-KIND DONATIONS: (Non-monetary donations such as marketing, volunteer hours, rehearsal space, supplies, equipment, concessions)	DESCRIPTION	AMOUNT
Source:		
	Total Value In-Kind Donations	
Amount of Secured Funding		
Your Organization		
Collaborator's Organization		
	Actual Project Expenses (not including In-Kind Donations)	
	Amount of Grant Request	
	Percentage of Grant Request to Project Budget	

How will your organization clearly measure the success of your project/event?:

How will your organization market your program/event?:

Please include any additional information we should know in order to evaluate your funding request:

Thank you for submitting your application for a Louisville Arts Programming Grant. By signing below, signee agrees that all information provided is accurate and reflects the nature of your project/event.

Signature of Applicant

Date

Signature of Board Representative, if applicable

Date

Please return this application by 5pm on Tuesday, January 17, 2017 to:

LOUISVILLE ART GRANTS, c/o Louisville Cultural Council, 749 Main Street, Louisville, CO 80027 or emailed to:
LCCArt Grants@LouisvilleCO.gov.

Additional questions or concerns?: Please call Emily Kropf at 303-335-4528