

***City Council  
Special Meeting  
Minutes***

**August 30, 2016  
Louisville Public Library, Meeting Room  
951 Spruce Street  
7:00 pm**

**CALL TO ORDER** – Mayor Muckle called the meeting to order at 7:00 p.m.

The following members were present:

***City Council:***            ***Mayor Robert Muckle, Mayor Pro Tem Jeff Lipton; City Councilmembers Jay Keany (arrived 7:10 pm), Chris Leh, Susan Loo, Dennis Maloney and Ashley Stolzmann***

***Absent:***                    ***None***

***Staff Present:***        ***Malcolm Fleming, City Manager  
Heather Balsler, Deputy City Manager  
Joe Stevens, Parks and Recreation Director  
Kevin Watson, Finance Director  
Chris Neves, IT Director  
Rob Zuccaro, Planning and Building Safety Director  
Meredyth Muth, City Clerk***

**APPROVAL OF AGENDA** – Mayor Muckle moved to approve the agenda. Seconded by Councilmember Leh. All in favor.

**DISCUSSION/DIRECTION – CITY MANAGER’S PROPOSED 2017-2021 OTHER FUNDS CAPITAL PROJECTS**

City Manager Fleming stated this would be a high level summary of each fund and the key projects in each fund.

***Historic Preservation Fund***

City Manager Fleming stated a portion of the funding for the Historical Museum Campus study is funded from this fund, otherwise there are no items of note.

Council had no comments/questions on the Historic Preservation Fund.

***Technology Management Fund***

City Manager Fleming stated this is the fund we use for tracking capital expenditures for technology. IT Director Neves noted staff has changed from a complete computer replacement every four years to an annual replacement of ¼ of the computers, meaning the numbers have been changed to reflect a steady annual expenditure rather than a large contribution every four years.

City Manager Fleming stated the charts for the proposed budget for this meeting do not reflect the allocation of costs to different program areas that we will see in the new program budgeting. In some cases it changes forecasts significantly. In the general fund there will be approximately \$300,000 more in expenditures. There may be more changes to the forecasts as the information is pulled from the new program budgeting system.

Council had no comments/questions on the Technology Fund.

***Fleet Management Fund***

City Manager Fleming stated this fund reflects replacement of vehicles in the inventory for all departments. Staff has intentionally reduced this fund balance over time to maintain a more reasonable level and not to keep a large balance. The reserve level is designed to absorb the ups and downs of sudden needs for replacement.

Mayor Pro Tem Lipton asked if the reserves should be brought even lower so that the fund isn't keeping money that could be used for something else. Members concurred a lower reserve level would be reasonable so long as there is enough to cover emergencies. Staff will bring back a target amount or percent for the fund.

***Cemetery Fund***

City Manager Fleming stated this fund basically covers equipment replacement.

Council had no comments/questions on the Cemetery Fund.

***Open Space & Parks Fund***

City Manager Fleming noted a number of projects have been moved or changed based on previous Council discussions. This includes the Highway 42 underpass at Hecla Drive which is now proposed for design in 2017 and building in 2018.

Councilmember Stolzmann asked if this underpass could have a more descriptive name so people know what it is.

Mayor Pro Tem Lipton asked for more information on the Centennial Parkway Median Parks. City Manager Fleming stated this came from discussions with Koelbel (the major

property owner in the Centennial Valley). They asked about partnering with the City on median parks in Centennial Valley. The idea is to create median parks to include benches, landscaping, bulb outs, and narrowed intersections to be more pedestrian friendly, but this idea is only conceptual at this point. This is under consideration for 2017 as the City plans to repave Centennial Parkway. The portion of paving funds not used to pave the second travel lane could be put towards the median.

Councilmember Keany asked who has the liability if there is an accident in these parks. Director Stevens stated staff has some of the same concerns, but it will depend on the design. He also added the Parks Board has yet to review this.

Mayor Muckle asked if there is savings to the City if we only pave one lane on Centennial Parkway rather than two. City Manager Fleming stated the proposal is for no savings as all the funding that would have gone to paving would instead be used for the median parks.

Councilmember Leh noted this area is a very difficult place to walk and this concept is a good way to make the area more inviting and pleasant, and less pedestrian hostile.

Councilmember Stolzmann stated this appears to be beneficial to the community but this should be paid from the Capital Projects Fund, not Open Space. She stated the median pathways are great, but removing a travel lane just to add on street parking would take away from the streetscape.

Councilmember Maloney doesn't support removing one travel lane. City Manager Fleming stated the traffic modeling for the area doesn't support two lanes and suggests two lanes won't be needed even when the area builds out.

Mayor Muckle stated this should come out of streetscapes, not the Open Space and Parks Fund. He stated he is interested in trying this to see how it works at one intersection as a test.

Councilmember Loo would like to see some examples of where this idea is working in other cities as the concept doesn't seem as appealing as described. She agreed this should be paid from the Capital Projects Fund. She stated the Parks Board likes the idea of the median trail if Koelbel will provide the maintenance, but the Board has not seen this description and she would like their input.

Mayor Muckle stated this area of town really does need some upkeep and something to make the area more attractive to pedestrians without necessarily creating parks.

Mayor Pro Tem Lipton would like to see something done, but if it is moved to 2018 we can get more input before we try it. City Manager Fleming stated if this is moved to the capital fund in 2018 there will be tradeoffs with other work. Also, 2017 is when paving funding is available for this area and it needs to be repaved, so if the median idea isn't

done next year and the street is repaved we won't revisit this for many years until paving is needed again.

Councilmember Leh would like a larger conversation about how we define and what we want for "Streetscape" and what opportunities there might be for partnering with the private sector on these types of projects.

Councilmember Maloney stated maybe some smaller things can be done in 2017 such as extending the medians to create pedestrian refuges for people crossing. He would like to see that, but not lane reduction or bulb outs. Members generally agreed.

Mayor Muckle asked staff to bring back suggestions on this topic. Members agreed.

Mayor Pro Tem Lipton asked why some of the playground replacement was moved to the Open Space & Parks Fund from the Lottery Fund. City Manager Fleming stated it was because the Lottery Fund could not afford it. Councilmember Stolzmann stated she thought all playground replacement was to come from the Lottery Fund and other projects moved to the Open Space and Parks Fund so projects are not divided between funds. City Manager Fleming suggested moving trail connections out of the Lottery Fund and some others to the Open Space and Parks Fund and putting all of the playground replacement in the Lottery Fund. The goal is to have projects funded discreetly from one fund.

Mayor Pro Tem Lipton asked if the Open Space Advisory Board (OSAB) had given input on the underpass projects coming from the Open Space and Parks Fund. Director Stevens stated they have seen it but not in detail. He added that OSAB's current priorities are wayfinding and trails. Trails are fully funded in the proposal but wayfinding was removed based on direction from earlier Council meetings.

Mayor Pro Tem Lipton would like to see some of the wayfinding put back in. He stated he was disappointed wayfinding was removed after OSAB spent such a great deal of time on it. Mayor Muckle agreed. Mayor Pro Tem Lipton asked for some signage included with the trail connections.

Mayor Pro Tem Lipton asked if there will still be an annual transfer from the general fund to Open Space and Parks Fund. City Manager Fleming stated that based on previous Council direction he is continuing with the general fund transfer to the Open Space and Parks Fund. Director Watson stated the amount will change some with the shift to program budgeting.

Mayor Pro Tem Lipton supported the fund transfer as long as the transfer can be scalable based on the needs of a given year.

Councilmember Keany noted there is still a need for wayfinding signs, just not huge, expensive signs. They should be small signs that help people know where to go.

Members agreed to include some signage as a part of trail projects in the budget, how much will be determined by each project. Signs should be smaller, less complicated, and less expensive than those originally proposed. Staff should use their judgement to determine what would work and be cost effective.

Council had no other comments on Open Space and Parks Fund.

*Conservation Trust Lottery Fund*

Council had no comments but reiterated the playground replacement discussion from earlier.

*Golf Course Fund*

City Manager Fleming stated the costs shown include finishing the maintenance facility, but he added this will depend on how well the golf revenue comes in.

Mayor Pro Tem Lipton asked what the future looks like for the loan the Golf Course Fund owes the Wastewater Fund. Councilmember Stolzmann stated the Finance Committee will be looking at this. Councilmember Maloney agreed a discussion is needed on this, but we need August and September numbers from the golf course first.

There were no other comments on the Golf Course Fund.

City Manager Fleming recapped the direction he had received thus far on the Capital Projects Fund. Council had no additional comments.

**DISCUSSION/DIRECTION/ACTION – SEPTEMBER 6 AND SEPTEMBER 20 CITY COUNCIL MEETING START TIMES**

Members agreed to have the September 6<sup>th</sup> executive session at the end of the 7 pm meeting and to start the September 20<sup>th</sup> meeting at 6 pm for the executive session prior to the regular items.

**COUNCIL COMMENTS**

Councilmember Maloney stated at the Louisville/Superior Joint Interest Committee Superior reported Town Center is being rebranded as Downtown Superior and they hope to extend Marshall Road and put in a rotary on McCaslin at that location. They also want to have a Campus Drive extension over US 36 to Avista Hospital.

Councilmember Maloney updated the Council on the status of the impact fee study and noted there will need to be a policy discussion later in the year.

**ADJOURN**

Mayor Muckle moved to adjourn the meeting, seconded by Councilmember Councilmember Loo. The meeting adjourned at 8:50 pm.

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Robert P. Muckle, Mayor

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Meredyth Muth, City Clerk